

Building and Grounds Committee Meeting
Logan County Safety Complex
December 4, 2012

Present: Bill Martin; Jan Schumacher; Pat O'Neill; Andy Meister; Kevin Bateman; Bob Farmer (7:38 pm)

Absent:

Guests: Dennis Reves; Terry Carlton

Mr. Martin called the meeting to order at 7:03 pm.

A motion was made by Mr. Bateman, seconded by Mr. O'Neill, to approve the minutes from the November 6, 2012 meeting. Motion passed.

Old Business:

- 1) Courthouse phone system: Mr. Martin reported the monthly savings that would result from the phone upgrade would be just under \$500.00 per month. The new system would cost \$53,385.78. Mrs. Schumacher suggested this decision be delayed until it is clear what the future holds for the Regional Office of Education and the John Logan building. Extensive discussion took place about the possibilities for the John Logan building. Mr. Martin will speak with Jean Anderson to determine what the expectation is for that office. Some programming problems were identified today in the State's Attorney's office. Upon contacting Frontier, it was determined those issues would not be covered under the maintenance contract and it appears the maintenance contract expired last month. No contact has been received from Frontier regarding renewing the maintenance contract. A motion was made by Mr. Bateman, seconded by Mr. Meister, to table this discussion until bids can be obtained from other companies and funding can be located within the budget. Motion passed. Mr. Carlton will provide names of other companies who could potentially provide estimates on a new system.
- 2) Sidewalk repairs: Mr. Martin spoke with Rick Whiteman and scheduled an appointment to review necessary repairs. The committee expressed disappointment with delays in getting anything accomplished on this item. Mr. Martin indicated it would be most important to get some cracks around the building and steps sealed before winter.
- 3) Landscaping for courthouse grounds: Mrs. Schumacher reported the recommendation will not be ready until February.
- 4) Veteran names in Courthouse: Mr. O'Neill met with Jennifer on this project. She was able to find individuals who could provide veteran names back to 1989. Mr. O'Neill will meet with her again and they travel to Springfield to the Office of Veteran's Affairs to obtain a list of all Logan County veterans. The decision on how to use this information can be determined by this committee at a later time.
- 5) County offices cleaning expense: Extensive discussion took place regarding the past practice of the General Fund paying to clean the John Logan building. A motion was made by Mr. Bateman, seconded by Mr. Meister, to discontinue the cleaning services provided by Janet Dahmm and paid for by Building and Grounds for the John Logan Building effective January 1, 2013. Motion passed. Mr. Martin will discuss this decision with Rosanne Brosamer and Janet Dahmm.
- 6) Basement cleaning: Several copy machines have been held in the basement of the Courthouse in relation to a bankruptcy case. The State's Attorney's office has determined that the statute of limitations has expired and they are now considered abandoned property. Mr. Reves was seeking permission to have them removed from the Courthouse. Because of their age, it is not believed they would not have any useful life remaining. Mr. Reves will contact someone that can remove and recycle the copiers. He was also given permission to remove any other items of insignificant value.

New Business:

- 1) None

Requests:

None

Report from Dennis Reves: Mr. Reves discussed carpeting for the State's Attorney's office. The committee previously approved up to \$5000, but estimates received were for approximately \$7000. The committee requested he obtain an additional estimate from Stewart's in Mt. Pulaski. A motion was made by Mr. Bateman, seconded by Mrs. Schumacher, to authorize the expenditure of up to \$7500.00 on carpet for the State's Attorney's office. Motion passed. Simplex prepared fire alarm inspection reports for the John Logan building and the Courthouse. The only deficiency was noted in the second floor of the Courthouse. It appears to be a power-related issue. A service rep will be dispatched to address this issue. Mr. Reves met with Kone today regarding the SOS switch that is required for the inside elevator in the Courthouse. Installation of this switch is required before we can receive the elevator inspection certificate. Dennis should be receiving an estimate for this installation. A motion was made by Mr. Bateman, seconded by Mrs. Schumacher, to approve this repair/installation. Motion passed. Two valves were replaced on the radiators in the third floor courtroom. The County will be receiving a small bill for installation costs. There are still additional extra valves for future repair/replacement.

Budget Review: No concerns.

A motion was made by Mrs. Schumacher, seconded by Mr. Meister, to approve the bills. Motion passed.

A motion was made by Mr. O'Neill, seconded by Mr. Bateman, to adjourn the meeting. Motion passed. Meeting ended at 8:23 pm.