

Building and Grounds Committee Meeting  
Logan County Safety Complex  
March 5, 2013

Present: Kevin Bateman; Bob Farmer; Andy Meister; Chuck Ruben; Jan Schumacher

Absent: Terry Carlton

Guests: Dennis Reves; Michael Hedrick; Vicki Dugan; Eugene Mehan

Mr. Bateman called the meeting to order at 7:00 pm.

A motion was made by Mrs. Schumacher, seconded by Mr. Farmer, to approve the minutes from the February 5, 2013 meeting. Motion passed.

Old Business:

- 1) Courthouse phone system: This item will be held until the April meeting.
- 2) Sidewalk repairs: Repairs are pending once it is warm enough. Mr. Whiteman believes it will begin in March, as long as the temperature is warm enough.
- 3) Landscaping for courthouse grounds: Mrs. Schumacher reported the downtown steering committee will make their presentation on March 27<sup>th</sup>. Mr. Reves indicated he would attempt to remove the stumps once other projects at the Courthouse are completed.
- 4) Veteran names in Courthouse: Mr. Bateman will attempt to obtain more information from Pat O'Neill so more discussion can take place next month.
- 5) Retro-commissioning for Safety Complex: Mrs. Schumacher reported the Safety Complex does not qualify for the retro-commissioning project, but has been recommended for an energy audit with SEDAC. She believes this would have no cost to the County. The committee agreed she should move forward on this project.

New Business:

- 1) Mowing bids: Four bids were received. B&B Bamboo presented a bid of \$1600.00 per month. Eugene Mehan provided a bid of \$1088.75 per month. Flipper's Lawn Management presented a bid of \$900.00 per month. M&D Lawn Mowing provided a bid of \$820.00 per month. Because the lowest bidder did not provide responses to required questions about action being taken against them, Mrs. Schumacher recommended rejecting that bid. **A motion was made by Mrs. Schumacher, seconded by Mr. Ruben, to accept the bid from Flipper's Lawn Management in the amount of \$900.00 monthly. Motion passed.**
- 2) Viscon bills: Two bills were paid out of utilities and the Finance Committee referred them to Building and Grounds, as they were for work on the servers and not truly utility costs. The committee needs to determine what line item they should be paid from. The expense will be moved to 101-21-53083. Mrs. Dugan will handle transferring that expense.
- 3) Furniture in Treasurer's Office: Mrs. Dugan provided information received from Midwest Office for replacement furniture for her office. She went to the state surplus site and was unable to find anything usable there. The total quote would be \$4,362.00. She indicated she has extra funding in her office supplies line item and could pay for most of the expense using those funds. Mr. Ruben indicated nothing has been updated in the past ten years in the Treasurer's Office and it is necessary. He appreciated her efforts to identify funding, but recommended the Board be agreeable to provide future funding for her office if needed. She expressed concerns about paint chipping off the radiators and pipes in her office and wondered if they could be repainted. Mr. Reves is going to look into available options.

Requests:

Lincoln Area Music Society – Latham Park – June 16<sup>th</sup> through July 7<sup>th</sup>, 2013: **A motion was made by Mr. Ruben, seconded by Mrs. Schumacher, to approve this request. Motion passed.**

Report from Dennis Reves: Mr. Reves discussed recent alarm troubles. Simplex replaced the malfunctioning heat detector. They will also be returning to repair the second floor alarms that are not working properly. When that is complete, the final report will be provided to the fire inspector. There is one more office in the State's Attorney's office that will have the carpet replaced this weekend. He reported he went ahead and painted the rooms as they were cleared out for the new carpet. Exit lights with battery back-up have been installed in all of the courtrooms and on the third floor to provide lighting to the stairwells. Phil Wright will be traveling through the area in a couple of weeks and will stop by to look at the bell at that time.

Budget Review: Mr. Ruben pointed out the County Board per diem is lower than budgeted. No concerns.

A motion was made by Mrs. Schumacher, seconded by Mr. Farmer, to approve the bills. Motion passed.

A motion was made by Mr. Meister, seconded by Mr. Farmer, to adjourn the meeting. Motion passed. Meeting ended at 8:03 pm.