

Building and Grounds Committee Meeting  
Logan County Safety Complex  
January 8, 2013

Present: Terry Carlton; Kevin Bateman; Andy Meister; Jan Schumacher

Absent: Bob Farmer; Chuck Ruben

Guests: Dennis Reves

Mr. Carlton called the meeting to order at 7:02 pm.

A motion was made by Mr. Bateman, seconded by Mr. Meister, to approve the minutes from the December 4, 2012 meeting. Motion passed.

Old Business:

- 1) Courthouse phone system: Mr. Carlton has reviewed the data from Frontier. He spoke with the IT person at McLean County and they recommended obtaining other estimates. Mr. Carlton will speak with a consultant and ask for a needs assessment. It can then be placed out for competitive bid. Because most employees are located at a desk with a computer, the committee felt newer technology should be utilized that could eliminate traditional handsets. Discussion also took place about ensuring that any system would be available in the event of power failure or emergency. The committee agreed this item should be a priority for 2013. **A motion was made by Mr. Bateman, seconded by Mrs. Schumacher, to allow Mr. Carlton to contact a consultant to discuss options available to the County. Motion passed.**
- 2) Sidewalk repairs: An estimate was received from Rick Whiteman for necessary repairs to sidewalks around the Courthouse and repairs to step risers. Mr. Carlton suggested more strategic planning in the future and the creation of a plan to eventually use geo-thermal heat, or use the current boiler system, to heat the sidewalks so they are safer for visitors in the winter months. The committee agreed the sidewalk repairs, step risers and pillar repair need completed at this time. The stone repair on the side of the building will be discussed next month. Mr. Bateman will coordinate the work with Mr. Whiteman. **A motion was made by Mr. Bateman, seconded by Mr. Meister, to approve repairs from the estimate from Rick Whiteman in the amount of \$13,365.39. Roll call vote taken 3 yes 0 no 1 abstain Motion passed.**
- 3) Landscaping for courthouse grounds: Mrs. Schumacher spoke with the consultant at Prairie Engineers that is overseeing the grant for the city. She verified some implementation funding is available and they have indicated some of this could be used for projects at the parks. Since Mr. Carlton is new to this committee, he and Mrs. Schumacher will meet with the architect to discuss this project. The committee also discussed the tree stumps on the Courthouse grounds. Previously, the city had indicated they would grind out the stumps if we ensured the electricity was shut off to the receptacles. Mr. Reves will utilize inmates to pull the rings from around the stumps and ask the city for assistance removing the stumps and back-filling the areas with dirt. A decision will be made later about the elimination or movement of the electrical boxes.
- 4) Veteran names in Courthouse: This item is deferred until February.
- 5) Carpet: Three estimates have been received for carpet in the State's Attorney's office. The estimate from All About Floors was for \$7,448.37. The estimate from Carpet House was for \$6,877.35. The estimate from Stewart's Carpet Center was for \$6,335.99. **A motion was made by Mr. Bateman, seconded by Mrs. Schumacher, to approve the work by Stewart's Carpet Center in the amount of \$6,335.99. Motion passed.**

New Business:

- 1) Strategic Plan: Mr. Carlton recommended establishment of 1, 3 and 5-year plans for all properties owned by Logan County. He asked work be done on this outside of committee and ideas be brought forward to this committee for consideration. He also suggested that each committee member take

“ownership” of a location that they would be responsible for identifying issues that need brought forward for consideration. The committee also felt topics actively addressed should include security and IT.

Requests:

- 1) Lincoln Farmer’s Market – April 27-October 26, 2013 – Scully Park: **A motion was made by Mr. Bateman, seconded by Mr. Meister, to approve this request with the usual requirements for use. Motion passed.**
- 2) Family Fun Day – July 20, 2013 – Scully Park: **A motion was made by Mrs. Schumacher, seconded by Mr. Meister, to approve this request with the usual requirements for use. Motion passed.**

Report from Dennis Reves: Mr. Reves reported there were 870 people that visited the Courthouse today. It was a very busy day in court. He suggested updates to the restrooms be included in the strategic plan. Lights for the fountains could also be included. A vendor has been located that will recycle all of the old computers and take the copies that have been stored for quite some time in the basement. We are waiting for that to be scheduled. He also advised that he had to replace a condensation tank in the boiler room. The furniture in Judge Harris’ office is his personal property and he will be taking it with him. Judge Yoder may bring his own, but there is extra furniture available that could be switched out so all offices are furnished. Mrs. Schumacher thanked Dennis for helping on his day off so she could get necessary pictures for the bell grant.

Budget Review: No concerns.

A motion was made by Mr. Bateman, seconded by Mr. Meister, to approve the bills. Motion passed.

A motion was made by Mr. Bateman, seconded by Mrs. Schumacher, to adjourn the meeting. Motion passed.  
Meeting ended at 8:04 pm.