

Animal Control Committee
Blue Room – Logan County Safety Complex
May 8, 2013

Present: Kevin Bateman; Andy Anderson; Bill Martin; Dave Hepler; Chuck Ruben; Jan Schumacher (6:35 pm)

Absent: Julie Parker

Guests: Pamela Meagher; Maurice Tierney; Kelly Cale; Lisa Conley

Mr. Bateman called the meeting to order at 6:32 pm.

A motion was made by Mr. Hepler, seconded by Mr. Anderson to approve the minutes from April 10, 2013 as printed. Motion passed.

Old Business:

1. Hours of operation: The Department of Justice has inquired about previous audit findings related to segregation of duties. Mr. Ruben indicated this could impact the hours of operation at Animal Control. In an effort to control receipts, it is recommended that two separate individuals account for funds. Since Animal Control operates on a small staff, this may require a policy requiring all fines and fees be paid directly to the Treasurer's Office at the Courthouse. Currently, the committee is considering extending Saturday hours however there are concerns regarding the availability of adoptable animals. Mr. Bateman indicates he prefers to use Logan County Animal Rescue and the Humane Society for adoptions of animals and keep Logan County's focus on "animal control". Mr. Ruben suggested keeping the hours currently in place and possibly having an offsite "animal fair" if adoptable animals are available.

Mr. Bateman also reported concerns had been brought to his attention regarding the service provided to communities in the animal control contracts. Currently, the contract states "reasonable hours of operation". He suggested that, in the future, the contract be changed to read "24 hours a day, 7 days a week, 365 days a year".

New Business:

1. Revenue handling: This was discussed during old business.

Administrator/Warden's report: Nothing to report.

Budget: No concerns.

A motion was made by Mr. Martin, seconded by Mr. Ruben, to pay the bills as presented for payment. Motion passed.

A motion was made by Mr. Ruben, seconded by Mrs. Schumacher, to adjourn the meeting. Motion passed. Meeting adjourned at 7:15 pm.