

Building and Grounds Committee Meeting
Logan County Safety Complex
May 7, 2013

Present: Kevin Bateman; Bob Farmer; Andy Meister; Chuck Ruben; Jan Schumacher

Absent: Terry Carlton

Guests: Dennis Reves; Andrea Dykman; Matthew Welchel; David Lanterman

Mr. Bateman called the meeting to order at 7:00 pm.

A motion was made by Mrs. Schumacher, seconded by Mr. Ruben, to approve the minutes from the April 2, 2013 meeting. Motion passed.

Old Business:

- 1) Courthouse phone system: This will be left pending a report from Mr. Carlton.
- 2) Landscaping for courthouse grounds: Mrs. Schumacher reported she and Mr. Carlton have done extensive research on trees for the Courthouse grounds. Several types of trees were suggested and Mrs. Schumacher and Mr. Carlton have prepared their recommendation for committee consideration. Trees would be grouped, as recommended by the consultant. The trees would include: purple crabapple, redbud (single stem), cleveland pear, and maple. The committee discussed concerns with care of the trees and ensuring they would be guaranteed to survive. The bid came in slightly above the budgeted amount. **A motion was made by Mrs. Schumacher, seconded by Mr. Ruben, to approve the purchase of the trees, as recommended, for a total of \$5,850. Motion passed.** The committee also discussed removal of some of the hedges on the Courthouse grounds. Mr. Reves provided a proposal from Darrin Coffey for \$1000 for the removal of the hedge stumps, once they are cut down by Dennis. **A motion was made by Mrs. Schumacher, seconded by Mr. Meister, to spend up to \$1000 on stump grinding. Motion passed.** Mrs. Schumacher also discussed moving the current U.S. flagpole to the East side and adding an Illinois flagpole. This could be considered for next year's budget. The committee also discussed the electrical box on the East side of the grounds. Mr. Reves indicated there are two 200-amp boxes. Mr. Bateman reported those boxes are used during the Balloon Festival and recommended landscaping to "hide" them instead of considering removal.
- 3) Veteran names in Courthouse: This has been discussed previously. Mr. Bateman agrees it was a thoughtful idea, but isn't sure it's reasonable given the number of names that would need displayed. Mr. Ruben recommended it be a project to be undertaken by the VFW or the American Legion.
- 4) Energy assessment for Safety Complex: Mrs. Schumacher reported the Safety Complex has been visited and the recommendations should be received by the June meeting.
- 5) Water sources at Scully Park: An estimate for \$2299.32 was received from Leith Plumbing to install the new water line at Scully Park. This amount was previously approved, so the committee gave Mr. Reves approval to move forward. Location of underground utilities must be done before work can begin. **A motion was made by Mr. Ruben, seconded by Mr. Meister, to hire Damage Prevention Solutions, LLC to locate all underground utilities at the Courthouse, Latham Park and Scully Park and to make a drawing of same for a cost not to exceed \$2,500. Motion passed.**
- 6) Telephone maintenance agreement: There is no action required at this time.
- 7) Inventory: This will be held on the agenda. Mrs. Meagher will be asked to compile the initial inventory and each department head will be required to provide an updated schedule when turning in their annual budget request.

New Business:

- 1) Proof of insurance for County work: Mrs. Schumacher reminded everyone that proof of insurance should be requested before any County work begins.
- 2) Courthouse lighting: Logan County was selected for a free courthouse lighting design for exterior lighting. Dennis has received sample LED lights that could be installed for backlighting the clock faces. The consultants providing the lighting design plan will be asked for their input.

Requests:

Lincoln Art & Balloon Fest – Latham & Scully Parks – Aug. 22-25: **A motion was made by Mr. Farmer, seconded by Mr. Ruben, to approve this request. Motion passed.**

Concert in the Park – Latham Park – June 7: Ms. Dykman presented a request from Logan County Outreach for an event to be held in Latham Park from 4pm-9pm. This is also the date of the Route 66 garage sales. Funding for the event will be provided by Audio Feed, a non-profit Christian music group. **A motion was made by Mr. Ruben, seconded by Mrs. Schumacher, to approve this event as long as all County requirements are met before the event. Motion passed.**

Report from Dennis Reves: Mr. Reves had nothing further to report.

Budget Review: No concerns.

A motion was made by Mrs. Schumacher, seconded by Mr. Farmer, to approve the bills. Motion passed.

A motion was made by Mr. Ruben, seconded by Mr. Farmer, to adjourn the meeting. Motion passed. Meeting ended at 8:09 pm.