

Logan County Joint Solid Waste Agency

Wednesday, July 17, 2013

Logan County Safety Complex – Blue Room

CALL TO ORDER: The Logan County Joint Solid Waste Agency met on Wednesday, July 17, 2013 in the Blue Room of the Logan County Safety Complex. Chairman Jim Struebing called the meeting to order at 7:00 PM and the following members were present: Pat O'Neill – Logan County, Andy Anderson – Logan County Alternate, Paul Lee – Elkhart, John Utterback – Mt. Pulaski, Fred Finchum – Atlanta, Ivan Rademaker – Emden, Doris Last – Hartsburg and Agency Coordinator, Michele Rohlfs; a quorum was present.

APPROVAL OF MAY & JUNE MINUTES: Mr. Fred Finchum motioned to approve the May and June 2013 minutes; Mr. John Utterback seconded. All present approved.

PAYMENT OF BILLS: The July bills were presented for payment. A motion was made by Mr. Ivan Rademaker to pay the bills, seconded by Mr. Paul Lee. All present approved.

OLD BUSINESS

ELECTRONICS RECYCLING/IL-EPA ELECTRONICS RECYCLING GRANT: Habitat for Humanity continues to hold monthly electronics collections. Later this month, Ms. Rohlfs expects to receive a quote for an Electronics Recycling banner, additionally the Logan County Herald ad is almost ready to go online. The Lincoln Courier ad will be an informational flyer on Electronics Recycling that will be placed in both the Courier and the Logan County Shopper which should reach every household in Logan County. The grant funds need to be expended by the end of the calendar year to be in compliance with the terms of the grant.

IL-EPA GOVERNMENTAL TIRE COLLECTION: Ms. Rohlfs informed the board that the Governmental Tire Collection was held Wednesday, July 10th with tires being picked up the following day. Ten townships, the Cities of Lincoln and Atlanta participated with between 275 and 300 tires collected; awaiting final collection totals from IL-EPA.

GLASS RECYCLING-JULY COLLECTION: The July's Glass Recycling collection was held Saturday, July 13th. Participation was steady during the collection. Members of the Lincoln Women's Club are now into the routine of the collections. Glass has not yet been unloaded.

BIN REPLACEMENT CAMPAIGN/DONORS: There have been no additional donors since last month's meeting. Ms. Rohlfs is considering contacting the Chamber of Commerce to see if they would do a business-to-business challenge. The Agency doesn't need a large donation from every business; if each business that received a letter had donated \$100, the Agency would have easily raised the money needed. There are a lot of businesses that utilize our recycling services, but the Agency's funding is done on a per capita basis so businesses aren't contributing to funding the agency. Ms. Rohlfs will update the board after talking to the Chamber.

NEW BUSINESS

RENEWAL OF VINTAGE TECH CONTRACT: The contract with Vintage Tech, LLC is similar in content to the agency's previous contract with the exception that Vintage Tech is now paying rebates for some electronics. Mr. Paul Lee inquired if the Agency has contracts reviewed by an attorney and suggested that minimally a Certificate of Insurance should be requested. Ms. Rohlfs stated that she would request a Certificate of Insurance from Vintage Tech. Mr. Ivan Rademaker motioned to proceed with the contract and Mr. John Utterback seconded; all present approved. The agency does not plan to schedule any Electronic Recycling Collections at this time since Habitat for Humanity continues to hold monthly collections within the county.

ASSESSMENT RATE REVIEW: To follow-up last month's discussion, Chairman Struebing opened the floor for comments pertaining to the agency's assessment rate to address increasing community participation/tonnage and decreasing census numbers/material rebates. Prior discussions have generated recommendations of \$1.00 increase in the rate from \$3.00 to \$4.00 beginning in FY15 (assessment to be collected in summer/fall of 2014). The current rate of \$3.00 has remained unchanged since FY 12 after being increased by \$1.00 over the course of three years (+ \$.25/FY 9, + \$.25/FY10 and + \$.50/FY11).

Chairman Struebing noted that the agency lost nearly \$2,700 annually due to a decrease in the county's population from 2000 to 2010. Rebates paid to the agency for collected materials have proven to be unreliable as an income source; proceeds from paper materials are low and are used to offset charges incurred for co-mingled plastic/metals materials.

The agency needs to replace bins that are undersized and damaged from environmental exposure. Most of the agency bins are 2 yard bins and have been in place since 1997 when they were donated to the agency in used condition. The Bin Replacement Campaign generated \$1,235 which is roughly 1/5 of the funds needed to meet our most urgent needs based on bin size and condition. Additionally the agency needs to replace its collection vehicle. The vehicle currently used is a 1996 International Harvester with a 17-yard hopper. As the volume of material collected weekly throughout the county has grown, the agency's truck capacity has been met. Agency Driver, George Fishburn, recommends the future purchase of a truck with a 20-yard hopper to meet current and future volumes.

Included in tonight's handouts is a sample of the funding proposal based upon the last assessment increase. Any proposed increase in the assessment rate would not go into effect until the fiscal year 2015. These increased assessments would be collected in the summer/fall of 2014 with due dates of July 31st and October 31st. Chairman Struebing suggests that board members meet with their municipal boards to inform them of the potential increase as the agency is aware that any increase will need to be included in their future budget discussions.

Mr. Fred Finchum inquired how much of an increase would be needed if each community purchased their own bins. Ms. Rohlfs stated that while bin purchases are a substantial expense, it is a one-time purchase; while fuel and processing/transportation costs are rising on yearly basis. Ms. Rohlfs obtained prices on new bins from L & N Industries in Rushville, IL who were recommended by Area Disposal. The prices quoted for new bins without freight are substantially lower than Key Equipment where the Agency currently purchases from.

Mr. John Utterback asked if the Agency would be looking to purchase a new truck & Ms. Rohlfs responded we would probably be looking at a used truck. Ms. Rohlfs proposed involving Mr. George Fishburn, Agency Driver, in the search/purchase process and that the agency require the truck to have the state inspection completed prior to the purchase. The question then asked was how much money had been spent on truck repairs. Ms. Rohlfs stated that she has the vehicle maintenance log and will total the cost of repairs for the next meeting. Ms. Rohlfs reminded the board that the Agency still has \$6,000 in a Certificate of Deposit that could be used toward the purchase.

Also included in tonight's handout is a copy of the proposed 2014 budget. FY 2013's budget estimated recycling income at \$7,000, however the actual amount proved to be significantly lower. The 2014 budget has been adjusted to \$3,500. The 2014 budget is similar to FY 2013's with noted increases in Fuel and Processing & Transportation expenditures. Ms. Rohlfs was unable to obtain the IMRF rate or the exact amount for health & dental insurance costs, but has provided an estimate for the board.

ASSESSMENT RATE REVIEW CONT: Ms. Rohlfs stated that the Agency was going to run a deficit budget but she has pared and cut all that she could. There is not much more that the Agency can do without.

It was decided that there will be a meeting on August 21st and the meeting in September will be cancelled due to Ms. Rohlfs and Chairman Struebing's vacation schedules. This should give members time to meet with their respective municipal boards and to allow for them to report back on the proposed assessment increase at the August meeting.

UNANNOUNCED NEW BUSINESS: The Agency, along with the Lincoln Woman's Club, will again be sponsoring the Recycled Materials division in the Fine Arts Department of the Logan County Fair. Ms. Rohlfs has been posting information on the Agency's Facebook page including glass collection dates, the recent tire collection and electronics recycling.

Ms. Rohlfs spoke with the IL-EPA today and it appears the some Household Hazardous Waste Collections will again be held this fall. As soon as that information becomes available, Ms. Rohlfs will post it on the website and on Facebook, as well as in News Releases to print and online newspapers.

Ms. Rohlfs reports there may be a new garbage hauler in Logan County. A Hauler License Application was sent out last month, but there has not been any further contact.

ADJOURNMENT: Mr. Pat O'Neill motioned to adjourn the meeting, which was seconded by Ms. Doris Last. The meeting was adjourned at 8:09 PM.

REMINDER: There will be a meeting of the LCJSWA Board on Wednesday, August 21, 2013 in the Blue Room of the Logan County Safety Complex at 7 PM. September's scheduled meeting has been cancelled.

Respectfully submitted,

Dawn Pettus
Recording Secretary