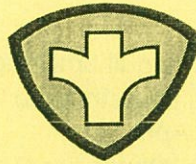


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LOGAN COUNTY BOARD OF HEALTH  
March 09, 2015

PRESENT: Board of Health: Dr. Richard Bivin, Bill Sahs, Mr. Mike Rohrer, Mrs. Maxine Lolling, Mrs. Jan Schumacher, Dr. Erin Schafer, Dr. Todd Walker

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yaple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Sahs at 7:00 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Walker made a motion to approve the Meeting Agenda as presented; seconded by Member Bivin. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Lolling to approve the Consent Agenda items; seconded by Member Rohrer. Motion carried.
- 5) Reports
  - a) Administrative, Health Education, & Dental:  
The Administrative Report included:
    - Even though the wind turbines didn't pass through the County Board, Mr. Cavi has done some additional research because he feels it will be brought up again. Member Schumacher stated that she believes this is coming back up in April. She spoke with someone from Vermillion County today who explained the health problems his family has had. He also brought her the information that the Brown County Board of Health was given. She gave this information to Mr. Cavi.
    - Mr. Cavi will continue to attend Environmental Health conferences so that he can stay licensed.
    - We are looking into updating our backup system for the computers.
    - The Board of Health manuals have been mailed.
    - We are currently getting quotes from several companies regarding updating our website.
    - The annual report was sent out last week.
  - The Health Educator Report included:
    - Ms. Hauter has been spending most of her time working with the Illinois Tobacco Free Communities grant. She reported that 29% of teens in Logan County smoke. Also, she received a phone call this week from someone stating they saw our



billboard and they want to quit smoking because of it.

- Emily will be presenting something to the county board to ask that Latham and Scully parks go smoke free in April.
- PARTY is March 13<sup>th</sup> and there are 9 different workshops for the children.
- The Health Fair for 5<sup>th</sup> grade is March 27<sup>th</sup> and for the community March 28<sup>th</sup>.
- We did not receive the Healthy Planning Coalition Grant.

The Dental Report included:

- Dr. Molitoris is concerned because Governor Rauner is talking about cutting adult Medicaid benefits again. She has sent a letter to his office voicing her concerns. Since they reinstated the adult Medicaid benefits, she has already done 16 sets of dentures. Member Schafer suggested putting something in the letter regarding how many visits doctors see and the ER sees just for toothaches.
- We are offering the fluoride/varnish program for 1 – 3 year olds. Our WIC nurses are also doing this.

- b) Finance – Mrs. Yaple reviewed the financials for January and February 2015 included in the board packet. We ended February with a deficit of just under \$15,000. Again, once the audit is complete, this will change. At the end of February, we still have \$145,734.66 outstanding in grant receivables. Since the end of February, we have received \$30,245.54 of this money.

Home Health receivables are back up. We have been able to get back to billing RAP's weekly and our end of episodes monthly, so this has helped tremendously. Hopefully we will continue on the uphill trend.

- c) Nursing and Home Health – Mrs. Davis reviewed the Nursing and Home Health report included in the packet. Highlights included:
- There is still the 1 Latent TB infection
  - We currently have 2 lead investigations.
  - There was a Chlamydia outbreak.
  - There were 2 cases of chickenpox at Chester East.
  - We plan to hold 3 flu clinics in the fall at the Oasis, the Courthouse and in Mt. Pulaski.
  - Dana Oltmanns and Candy Letterly have been selected to be part of a panel discussion on April 14<sup>th</sup> at the Crowne Plaza in Springfield. This will be taped and broadcast as an IDHS Breastfeeding Webcast on May 5<sup>th</sup>.
  - Mrs. Davis and Mrs. Yaple will be working on coming up with billing policies for the Health Department in the near future.
- d) Emergency Response – Ms. Hauter had a hand washing demonstration at Logan Mason Rehab Center in January. She will be presenting the IPLAN at our May meeting.
- e) Environmental Health – Food inspections are down a little due to being short staffed. On March 1<sup>st</sup>, Ryan Williams was promoted to the Director of Environmental Health. The Sanitarian position has been posted. Also, Mr. Cavi still has not heard from the Village of Elkhart regarding their sewage problem.



6) Old Business

- a) Insurance Billing Update/UPP Technology – Mr. Cavi went over the history of how the Health Department chose UPP as our insurance billing vendor. Since we have contracted with them, we have had many problems. Mr. Cavi was at an Administrators meeting last month and many of the Health Departments are in the same boat we are. Although IPHA promoted the use of UPP, they are no longer promoting them and in February they announced that they support CDP. We have contacted our attorney because at this point, we have lost about \$15,000 in revenue for unpaid claims plus the close to \$6,000 we paid to UPP when we signed our contract. Thankfully, Phil from IPHA has been extremely helpful. They have grant funds that they are going to give the Health Departments to help enroll with CDP. We want to move forward with CDP as soon as we can.
- b) Administrator Evaluation – A motion was made by Member Schafer to do the Administrator evaluation at the end of each fiscal year; seconded by Member Bivin. Motion carried.
- c) Union Negotiations – The Health Department met with the union on February 17, 2015. They have another meeting scheduled for March 27, 2015.

7) New Business

- a) Public Health Week Breakfast/Open House – Mr. Cavi would like to have an open house for the Board of Health, County Board and local legislatures on April 10<sup>th</sup>. They will be able to tour the department and hear about what we have to offer. Member Schumacher suggested also inviting the different groups that we partner with. The board thought this was a great idea.
  - b) Garage Sale – We are “cleaning house” and plan to have a garage sale around the same time of the Route 66 sales. We have a lot of old furniture and all sorts of things to get rid of. We will not be getting rid of anything that was purchased with grant funds that we need to hold on to.
  - c) Vacant Space – We have a lot of unused space within the Health Dept, especially where IBCCP used to be. Mr. Cavi is open to any ideas of how we could best utilize this space. A couple options could be renting it out or opening a wellness clinic down the road.
  - d) Staffing Update – As previously mentioned, Ryan Williams has been promoted to the Environmental Health Director. The Sanitarian position has been posted and they will hopefully fill that position soon. We have two new nurses, one is part time and works two days a week in home health and the other is full time but splits her time between public health and home health. We have hired Ray Pech to clean two nights a week.
  - e) Press – Included in the packet.
  - f) Other – Member Schumacher is on the policy committee for the county. She wanted to commend the Health Department for the policies we have in place because as the county is developing theirs, they have been looking to our policies for guidance.
- 8) Announcements – We will be having our employee recognition dinner at Lincoln College on April 9, 2015.



- 9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Rohrer. Motion carried and the meeting adjourned at 8:00 p.m. The next meeting is Monday, Mary 11, 2015 at 7:00 p.m.

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William Sahs, President

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Katherine Yaple, Recording Secretary