

CITY OF LINCOLN
REGULAR COMMITTEE OF THE WHOLE MEETING
TUESDAY, OCTOBER 10, 2017
CITY HALL COUNCIL CHAMBERS
7:00PM

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Presentation – Lincoln MGP Remediation Project Status Update**
- 5. Block Party Application – 100 & 200 Block of 10th Street on October 31, 2017 from 4:30-8:00 PM**
- 6. Bid Award – 2017 Roadway Resurfacing Project Additional “Target Areas”**
- 7. Discussion on Financing of 2017 E-One Aerial Fire Truck**
- 8. Discussion on New Police Station North Parking Lot/Garage Project**
- 9. Discussion on Financing Police Station Project**
- 10. Discussion on Municipal Electric Aggregation Program**
- 11. Other Discussion**
 - A. Illinois Municipal League Conference Reports**
 - B. Comcast Channel 5 – Public Meeting Audio Update**
- 12. Possible Executive Session**
- 13. Adjournment**
- 14. Upcoming Meetings:**
 - City Council: Monday, October 16, 2017 at 7:00pm**
 - Committee of Whole: Tuesday, October 24, 2017 at 7:00pm**

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Bob Mahrt, Interim City Administrator *BM*

MEETING

DATE: October 10, 2017

RE: Block Party Application – 100 & 200 Block of 10th Street on October 31, 2017
from 4:30-8:00 PM

Background: The City is in receipt of a Block Party Application from Don Sielaff, resident of 145 10th Street, to hold a Block Party within the 100 & 200 Block of 10th Street on October 31, 2017 from 4:30-8:00 PM. (Please see attached Block Party Application for additional information).

Committee of the Whole Recommendation: Place the Block Party Application on the Consent Agenda for October 16, 2017.

City Council Recommendation: Approve the Block Party Application, as presented.



CITY OF
LINCOLN, ILLINOIS

City Clerk 700 Broadway St.
217/735-2815 Lincoln, IL 62656

City of Lincoln
Block Party Application

Date Application Submitted: 9/25/17

Name of Block Party Sponsor: Don ~~Jan~~ Sielaff Phone #: 217-732-3182
Name of Alternate Contact: Jan Sielaff Phone#: 217-737-3210

Sponsor's Address: 145 10th Lincoln E-Mail: djas98@comcast.net
Alternate's Address: _____ E-Mail: _____

Date of Block Party: Oct 31, 2017 Start Time: 7:30 pm End Time: 8:00 pm

Location of Block Party (Specify hundred block, street name from cross street, i.e. 400 Block of Elm from 9th Street to 10th Street)
100-200 Block 10th St - ^{intersecting} Chesnut to Union St.

Do you plan to use a tent? Yes: _____ No: X
Do you plan to have a fire pit? Yes: _____ No: X

(Please note that all tents and fire pits must be inspected and approved by Fire Dept. personnel prior to the start of the block party. To schedule a tent or fire pit inspection, contact the Fire Dept. at 735-4020.)

Please Circle Yes or No

Do you request a visit from the Lincoln Fire Department? Yes No

Do you request a visit from the Lincoln Police Department? Yes No

Applicant does hereby promise and agree to indemnify and save harmless the City of Lincoln from any and all claims, demands, causes of action or judgments made by any person and arising in any manner from the granting of Block Party Agreement. The applicant agrees to be responsible for accepting delivery of barricades to their home, for the placement of the barricades upon the City right-of-way and for the return of barricades to their property for City pickup. Any questions in regard to barricades, contact the Street Dept. at 732-4655.

Name (Print): Janice L. Sielaff

Signature:

Note: The Police and or Fire Departments reserve the authority to terminate the event if complaints are received, City ordinances are violated, or if public safety or peace is compromised.

FOR OFFICIAL USE ONLY

Date Received: _____ Application is: Approved: _____ Denied: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/29/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Moriarty Insurance Services 617 KEOKUK ST LINCOLN IL 62656-2173		CONTACT NAME: Natalie Clements PHONE (A/C No. Ext): (217) 732-7341 FAX (A/C No.): (217) 732-9340 E-MAIL ADDRESS: lindsay@dpcminsurance.com	
INSURED Janice & Don Sielaff 145 10Th St Lincoln IL 62656-1559		INSURER(S) AFFORDING COVERAGE INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Personal Liability Ins. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			44 674 303 00	09/18/2017	09/18/2018	EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ PERSONAL LIABILITY \$ 500,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate of insurance issued to provide proof of personal liability insurance for home at 145 tenth street, Lincoln, IL 62656

CERTIFICATE HOLDER**CANCELLATION**

CITY OF LINCOLN LINCOLN IL 62656	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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SETH A. GOODMAN
MAYOR

Robert Mahrt - Interim
CITY ADMINISTRATOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

WILLIAM B. BATES, JR.
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor Seth Goodman
 City Clerk Peggy Bateman
 City Administrator Bob Mahrt
 Ald. Michelle Bauer, Ald. Heidi Browne, Ald. Rick Hoefle, Ald. Jeff Hoinacki,
 Ald. Kathy Horn, Ald. Ron Keller, Ald. Steve Parrott, Ald. Tracy Welch

From: City Treasurer Chuck Conzo *Conzo*

Re: Financing of 2017 E-One Aerial Fire Truck

Date: October 6, 2017

Following the recent approval of the purchase of the E-One HP 100 Foot Aluminum Rear Mount Aerial Fire Truck, I contacted several banks and bond underwriters for the purpose of obtaining options for financing this purchase. After contacting these financial institutions, meetings were held with each prospective financial institution. The amount being financed by the City of Lincoln will be \$1,125,107.00, which includes the purchase price of the Fire Truck, paid in advance, in order to obtain a discount of \$37,220.00, plus the cost of a performance bond, which is \$4,680.00.

The result of the meetings described above was that the lowest financing option for this purchase is to enter into a Lease-Purchase agreement with Commerce Bank, as follows:

<u>Term:</u>	<u>Semi-Annual Payment</u>	<u>Annual Payment</u>	<u>Interest Rate</u>	<u>Total Amount Paid</u>
5 years	\$120,673.22	\$241,346.44	2.18%	\$1,206,732.20
7 years	\$ 88,406.03	\$176,812.06	2.28%	\$1,237,604.42
8 years	\$ 78,434.00	\$157,212.86	2.38%	\$1,257,702.80

A Lease-Purchase Agreement would require the Commerce Bank to hold the title to the truck until such time as the loan is paid-in-full.

It is my recommendation that the City Council approve the Lease-Purchase Agreement for a seven-year term in an amount not to exceed \$1,125,107.00.

CC: Fire Chief Mark Miller

CITY COUNCIL

FIRST WARD
 STEVE PARROTT
 TRACY WELCH

SECOND WARD
 MICHELLE BAUER
 KATHLEEN M. HORN

THIRD WARD
 RON KELLER
 HEIDI BROWNE

FOURTH WARD
 JEFF HOINACKI
 RICK HOEFLE

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

To: Interim City Administrator, Robert Mahrt
From: Chief of Police, Paul Adams
Meeting Date: October 10, 2017

Re: New Police Station North Parking Lot/Garage

Background

The original design for the police department included a parking lot and a garage on the north lot now owned by the City. The parking lot would serve for the parking of police vehicles, employee parking, and overflow parking for training and events. This parking lot was removed from the original design to help lower the price of the building renovation project.

The garage that was slated for the north lot under the original design was a split face block building. When the first bids were opened we learned that the north lot portion of the project was in excess of \$800,000 solely for that portion of the project. The north lot was subsequently removed from the next bid to lower the price of the project.

However, this garage is necessary due to the lack of garage space the City currently has and the need for us to store vehicles for evidence, to work on department vehicles, and to keep our fleet clean and maintained. We will also be storing our trailers in this garage, which we will not have room for after the removal of the storage building on North Kickapoo St. Currently the Fire Department and Police Department are utilizing what little room we have, in the Hamilton Street Garage. This Hamilton Street garage is not secure since firemen and street and alley employees come and go freely and we often allow others, such as the high school, to use Hamilton Street garage for float building.

The former City Administrator, Clay Johnson, took the original design and it was approved for all necessary City code variances. The new design fits within those variances as we have not made many changes.

Analysis/Discussion

The entire north lot project was slated to cost approximately \$800,000 based on those original bids which included the site work, parking lot, and garage.

After redesigning the parking lot, very similar to the original design, and leaving space for a 36' x 80' building on the east side of the lot, we put the new design out for bid, including local contractors. The south lot under the current design would include public parking at 26 spaces, four (4) of which are handicap. With the addition of the north parking lot we would have an additional 29 parking spaces. This would free up street

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

parking in front of area residences, especially when having training or events, where the new training room will accommodate fifty (50) people.

We have bids for the parking lot at \$168,042 and a bid for the garage at \$99,900. We have preliminary estimates for plumbing and electrical totaling \$59,000. The total project would cost approximately \$326,942.

Fiscal Impact

This will be added to the bond amount for financing of the entire new police station project. During talks with Treasurer Conzo, he feels the cost of the north lot can be included in the bond financing. Completing the north lot would finalize the entire project and give the police department their own, much needed, space to operate efficiently, in accordance with State statute, and without having to share unsecured spaces.

COW Recommendation

Move forward with the bond issuance to finance the construction of the north parking lot and garage.



CITY OF LINCOLN, ILLINOIS

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To: Mayor Seth Goodman
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 Ald. Kathy Horn, Ald. Ron Keller, Ald. Steve Parrott, Ald. Trach Welch

From: City Treasurer Chuck Conzo *cc*

Re: Financing of Police Station Project

Date: October 6, 2017

During recent months, the City Council has approved the project for the restoration and reconstruction of the former Jefferson School Building for use as a new Police Station. Further, the City Council has approved the bids for the completion of much of this work. It is my understanding that there are a few other bids that may be considered for additional components for this project.

In consideration of the above, the amount of funds needed for completion of this project may vary. Listed below are two possible configurations of the work that will be done and their estimated costs as well as sources of current revenue to be used prior to determining the amount to be financed:

Option 1--Police Station Project

Option 2--Police Station Project With
North Parking Lot & Garage

Total Est. Cost	\$3,382,737	\$3,712,929
Pd. From F.Y. 2017- 2018 Capital Projects	\$(382,737)	\$(412,929)
Total Financed	\$3,000,000	\$3,300,000

Please Note: The above expenditures from the Capital Projects fund would be paid from the F.Y. 2017-2018 budget.

As with the financing for the 2017 E-One Aerial Fire Truck, I contacted several banks and bond underwriters for the purpose of obtaining options for financing this essential project. After contacting these financial institutions, meetings were held with each prospective financial institution.

The result of these meetings described above was that the lowest and most advantageous financing option for this purchase would be to issue General Obligation Bonds (Alternate Revenue Source) through Bernardi Securities. This firm has underwritten Municipal Bonds for the City of Lincoln in the past, including our current Alternate Revenue Bond (Series 2014) for the repayment of the IEPA Sewer Loan and the General Obligation Bonds issued by the City in 2013 and 2017.

(continued....)

CITY COUNCIL

FIRST WARD
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TRACY WELCH

SECOND WARD
MICHELLE BAUER
KATHLEEN M. HORN

THIRD WARD
RON KELLER
HEIDI BROWNE

FOURTH WARD
JEFF HOINACKI
RICK HOEFLE

(continued from previous page).

Listed below are four possible options for financing this project based on the two project configurations listed above.

<u>Amount Financed</u>	<u>Term</u>	<u>Total P. & I.</u>	<u>Interest Rate</u>	<u>Annual Payment Range</u>
\$3,000,000	15 years	\$3,744,256.01	2.96%	\$247,668--252,237
\$3,300,000	15 years	\$4,119,482.92	2.96%	\$271,990--276,920
\$3,000,000	20 years	\$4,110,946.26	3.20%	\$203,162--207,231
\$3,300,000	20 years	\$4,505,066.89	3.20%	\$222,768--227,806

Please be advised that the interest rate and bond payment amounts are hypothetical and subject to change depending upon the date the bonds are issued.

It is my recommendation that the City pursue one of the financing options listed above in order to pay for this project.

CC: Police Chief Paul Adams
Deputy Police Chief Matt Vlahovich

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln
FROM: Bob Mahrt, Interim City Administrator *BM*
MEETING
DATE: October 10, 2017
RE: Municipal Electric Aggregation Program

Background:

In accordance with State Statutes, municipalities are granted the authority to aggregate (pool together) the total electric usage within a community in order to secure lower electric rates for residential and small commercial retail customers. Municipal Electric Aggregation is a process which allows for a municipality to solicit bids, select an alternative supplier, and enter into a supply agreement for the provision of electricity in the community. Ameren Illinois is the established (or default) electric supplier for our region.

The following is a timeline of significant municipal electric aggregation actions undertaken by the City:

December 5, 2011	City Council approved Ordinance No. 2011-736 authorizing a referendum to be placed on the March 12, 2012 ballot to create a Municipal Electric Aggregation "Opt-Out" Program.
March 12, 2012	Referendum regarding the Municipal Electric Aggregation "Opt-Out" Program was approved by voters at the March 12, 2012 Primary Election.
March 12, 2012	Contract executed between the City and Illinois Community Choice Aggregation Network (ICCAN) regarding development and management of a community aggregation plan. (Contract void, if Referendum did not pass).
May 7, 2012	City Council approved Resolution No. 2012-257 authorizing the Mayor to execute documents related to the final electricity price for the Municipal Electric Aggregation Program.
June 13, 2012:	Agreement executed between the City and Integrys Electric Services, Inc. for electric supply fixed price at \$.03945/kWh from September, 2012 to September, 2014.
May 5, 2014:	Agreement executed between the City and Illinois Community Choice Aggregation Network (ICCAN) for management of the Municipal Electric Aggregation Program with a rate of \$.0002/kWh of electricity delivered to accounts.
May 7, 2014	City Council approved Ordinance No. 2012-743 adopting the City of Lincoln Electric Aggregation Plan and Governance Power Aggregation Plan

January 4, 2016 City Council approved Resolution No. 2016-312 authorizing the Mayor and/or City Administrator to accept or reject properly solicited electric aggregation bid pricing.

February 16, 2016: City Council approved Resolution No. 2016-314 authorizing a municipal fee of \$.001/kWh upon execution of a contract for electric supply.

The City of Lincoln has administered a Municipal Electric Aggregation Program since 2012. The Program was established as an “opt-out” program, allowing residential and small commercial retail customers the option to select their own electric supplier if they chose. Over the past several years, the Program was essentially suspended as the base rate offered through Ameren Illinois was comparable to rates available in the open marketplace. More recently, the electricity commodity pricing trends have changed and there may be an opportunity to renew the Program to benefit the community.

A unique aspect of the Program for the City of Lincoln, is the collaborative effort made between the City, Logan County and other communities in the county to form the Logan County Electric Consortium (LCEC). The Consortium essentially serves as a steering committee to support electric aggregation in the County. The municipalities within the Consortium are generally responsible for implementation of electric aggregation initiatives within their respective jurisdictions.

Items for Further Discussion:

- 1) LCEC Request for Proposals (RFP): In December of 2016, the Consortium solicited RFP’s from electric aggregation consulting firms to assist with the implementation of a renewed electric aggregation program. Interviews were conducted in February of 2017 with three consulting firms. Based on evaluation criteria outlined within the RFP, the Consortium recommended Illinois Community Choice Aggregation Network (ICCAN) to serve as the electric aggregation consultant. The recommendation was brought forward for discussion at the March 28, 2017 Committee of the Whole meeting with further discussion to take place on April 25, 2017. No further City Council action has occurred on the recommendation since March 28, 2017.
- 2) Municipal Electric Aggregation Fee: The City Council had adopted Resolution No. 2016-314 authorizing a municipal fee of \$.001/kWh upon execution of a contract for electric supply. Municipalities are permitted to charge a fee for electric aggregation service up to \$.002/kWh to cover the cost of implementing the program or to serve as an additional revenue source to support other municipal program needs. The fee was previously estimated to generate approximately \$60,000 per year in revenue with an average cost of approximately \$10.25 per participant. At the time of implementation, it was discussed that fees collected may be directed towards sidewalk infrastructure, although the Resolution was not explicit as to the intended use of this potential revenue.

Fiscal Impact:

Administering a Municipal Electric Aggregation Program has the potential to provide cost savings to residential and small commercial retail customers.

Committee of the Whole Recommendation:

It is recommended that the Committee of the Whole discuss the Municipal Electric Aggregation Program and provide direction and/or requests for additional information to City Staff.

City Council Recommendation:

Approve the LCEC Consortium recommendation regarding the electric aggregation consultant upon further direction from the Committee of the Whole.

Maintain the status quo regarding the Municipal Electric Aggregation fee of \$.001/kWh upon execution of a contract for electric supply