

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**DECEMBER 3, 2018**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 PM**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
  - A. Michael Moore- Marketing Representative for Servpro for Piatt & DeWitt County
  - B. Shawntee Bland – Suicide Prevention
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

  - A. Payment of Bills
  - B. Approval of minutes November 19, 2018 Regular City Council Meeting
  - C. Approval of the closing of City Clerk’s Office, Building & Safety, and the Street & Alley Department on Christmas Eve, Monday December 24, 2018
6. **Ordinance and Resolution**
  - A. Resolution to enter into an Equipment Lease-Purchase Agreement between Motorola Solutions, Inc. and the City of Lincoln
  - B. Ordinance amending City Code pertaining to Sexual Harassment Policy
  - C. Resolution adopting the Letter of Understanding between City of Lincoln and City Administrator
7. **Bids**

Approval of bid from Lincoln Chrysler Dodge Jeep Ram for a 2019 Dodge Ram pick-up truck in an amount not to exceed \$28,208.00
8. **Reports**
9. **New Business/Communications**
  - A. Approval of proposed Laboratory Building Renovation (Option 1) in an amount not to exceed \$520,000.00
  - B. Liability Insurance Renewal 2019 (Arthur J. Gallagher & Company)
10. **Announcements**
11. **Possible Executive Session**
12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk’s Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, November 19, 2018**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderman Steve Parrott  
Alderman Tracy Welch  
Alderman Ron Fleshman  
Alderwoman Michelle Bauer  
Alderman Ron Keller  
Alderwoman Heidi Browne  
Alderman Jeff Hoinacki  
Alderman Dayne Dalpoas

### **Staff Present:**

City Clerk Peggy Bateman  
City Attorney John Hoblit  
Treasurer Chuck Conzo  
Fire Chief Mark Miller  
Police Chief Paul Adams  
Building and Safety Officer Wes Woodhall  
Shawn Wright, Veolia Project Manager

### **Staff Absent:**

City Administrator Elizabeth Kavelman  
Streets Superintendent Walt Landers

### **Presiding:**

Mayor Seth Goodman

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### **Public Comment:**

Mayor Goodman called upon citizens registered to speak. **Mr. Jack Rooney** came forward regarding the Lincoln Movie Theatre on Kickapoo Street. Mr. Rooney began to talk about the theater, referred to as MMIL properties or MMIL entertainment. He said he's been an investor in the project. He said Mr. David Lanterman has walked away from the projects, however, he does not have experience working with movie theaters or properties.

He said he's taken a snapshot of what things look like, he said there are 4-6 ideas they could implement right now to make the theater profitable. He said as far as the theater goes, he's all speed ahead, his intent is to pay off the taxes and the TIF loan. He thought the properties would be a little better—there are back taxes. He said the theater can be renegotiated with the bank, but the properties are spread apart amongst a few banks. He said it looks like a challenge.

He called for questions. Alderman Keller wanted to hear his vision. Mr. Rooney said he was lucky when ramping up to do this—he said Marilyn Altman came into his life at a good time. She and he have a shared vision, she is helping him. He said Lincoln has had a lot of challenges over the past 25 years or so. He said they've assembled a vision brochure. He said the vision for the properties—the properties in the Depot corridor. He says Lincoln is in a special location. He wants to see it as a destination point. He'd like to see more retail and tourism opportunities.

Alderman Fleshman wanted to know how many properties are in questions. He said 25, however, Mrs. Altman said 36. Alderman Welch wanted to know how many have had their taxes sold in the last few years. He wanted to know if the vision accounted for the amount of money it would take to repay the taxes and bring the buildings up to rentable condition.

He said he feels good about the theater, but the tax injection would be a big investment. He said they control or own most of the properties on Chicago Street. He again said it would be a tall order to come up with the cash to pay off the taxes in the next six months. He said some of the properties went toward the payment of the theater.

Alderman Welch said since the article came out, a lot of people have been talking. He wanted to know about turning the theater into a 501(c)(3). He said he was fine with that idea. Alderman Welch wanted to clarify that it would be tax exempt. And a tax exemption would not go toward repaying the TIF.

Mr. Rooney said the theater is decent. He said they've identified several revenue increase opportunities and cost reduction pieces. He said the property side of things is tough. He also brought up utilizing volunteers to run theater operations.

Treasurer Conzo wanted Mr. Rooney to clarify something Mr. Rooney had said about taxes and the TIF increment. Mr. Rooney then passed out materials about the theater's vision.

Next, **Mrs. Wanda Lee Rohlf**s came forward to discuss the TIF and a potential forensic audit. She said when looking at the \$176,167.50 was to be paid in 2018, and Treasurer Conzo agreed that was the amount for 2019 the amount would be \$173,317.50 according to the schedule. Her question to Treasurer Conzo was . . . if the money coming in from the tax increment financing would be able to make that payment.

Treasurer Conzo said it would cover that based on whatever is in the account, and that the city already had the money in there from a transfer from the GRF.

He said that amount actually came from the TIF increment. He said if something were to happen either way that would affect the tax increment.

She wanted to know what the balance would become—once everything is paid for the year.

He said it would be down less than \$1,000 and there is still an annual bond registration fee. He said that would pretty well finish that off. She said these are questions out in the community that need to be explained—sometimes explained two to three times. She then wanted to know about exemptions for the people within the TIF District—to not pay the tax. He said if properties are removed from the TIF District, or if the properties are in the enterprise zone.

She then brought up property sales where the buyer would chose to be TIF exempt. She said the answer is yes. She said every time a property is removed from the TIF District, the money brought in by the property role is lessened.

She asked if we go past 2020, do you have any projections if the city would still be able to pay the \$175,317.50. He said he had no way of knowing that at this point. She then wanted to know where the money is coming from if the city does not have the money to make the obligation on the bond. He said the city would have to take that money from the GRF—the Telecommunications Tax (pledged when then TIF ordinance was passed, about \$23,000 a month). She said, but it has been declining. He said yes, it was up in the mid-40's at one time.

She said the citizens are looking at the downside of potentially looking at using more GRF funding. He said it's possible. She said we know the GRF goes to cover a bunch of different areas. She said she was glad the 501(c)(3) was brought up as well as it would take a big chunk of funding out of the TIF.

She then wanted to bring up the forensic audit. She said the council took a vote to request an audit in March of 2016. She said it was a, "yes" vote that the council was requesting a forensic audit. She wanted to know what happened to that.

Alderman Bauer asked, "A forensic audit of what?" Mrs. Rohlf said—of the chamber. Alderman Bauer said they filed for bankruptcy and she was not sure if they had the rights to do it.

Mrs. Rohlf wanted to know what happened to it. Alderman Bauer discussed the duration of time between when the vote was taken and when the chamber filed for bankruptcy.

Mrs. Rohlf said just because someone does that, does that mean they cannot request an audit, that they could just take off with the money if that was found to be true. Alderman Bauer said she had no further comment. Mrs. Rohlf continued on saying these are questions out in the community.

Alderman Welch said the new city attorney could look into it, however they are \$80,000 in the hole. He said if Mr. Hoblit comes back and says it would cost \$25,000 to pursue the audit—would this be a cost the taxpayers would want to endure.

Mrs. Rohlf then mentioned going to the Illinois State Police. Mr. Hoblit said he could look into it. There being no further public comment, Mayor Goodman then moved to the Consent Agenda.

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**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of November 5, 2018 Regular City Council Meeting minutes**

**C. Request from Jason & Kari Erickson to provide carriage rides on the Courthouse Square from approximately Saturday, Nov. 24, 2018 through Sunday, Dec. 23, 2018**

**D. Request from the Logan County Tourism Bureau to sponsor the Annual Downtown Lincoln Christmas Parade in the amount of \$500**

**E. Approval of the City Council Meeting Schedule for 2019**

**F. Approval of the Holiday Schedule for 2019**

Alderman Welch made a motion to approve, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

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#### **Ordinance and Resolution:**

##### **A. Resolution 2018-360 authorizing Police Chief Paul Adams to sign documents pertaining to the Illinois State Police Central Illinois Enforcement Group (CIEG)**

Alderwoman Browne made a motion to approve, seconded by Alderman Dalpoas. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Chief Adams opened discussion about the resolution. There being no further discussion, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

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#### **Reports:**

##### **A. City Treasurer Report for October, 2018**

Treasurer Chuck Conzo opened discussion saying the city is close to the end of the year and wanted to outline some spots in the budget where the city has exceeded the budgeted amounts, and where some items are well below 50 percent. He said some items are only paid once or twice during the year.

He said pages 3-5, balances are in good shape. He said keep in mind there are some bond payments coming up, including the much discussed TIF Bond. He said Mrs. Rohlf's had given that amount several times so he would not go back over that. He then shared the balance of the Alternate Revenue Bond of the sewer plant. He said the Alternate Revenue Bond is due—for the police station—it's the largest payment during the fiscal year.

Alderman Fleshman asked about the Motor Fuel Tax—on the expense portion. He said he saw there was a credit listed of around \$72,000. He asked if the credit was from the State of Illinois. Mr. Conzo said, "yes, that was a credit there and there was also a transfer during that month as well," as a result of the Illinois Department of Transportation audit where the city had to reimburse the Motor Fuel Tax.

Alderman Fleshman asked about the recent work that had been done—sidewalk and roadwork. He wanted to know if any payment had been made on this yet. Mr. Conzo said some of the projects were not yet complete. There being no further questions, Mayor Goodman moved on to City Clerk Peggy Bateman.

### **B. City Clerks Report for October, 2018**

City Clerk Peggy Bateman opened discussion. She began by listing off sewer receipts. The city received a check from Lincoln Correctional Center in the amount of \$15,457.20.

She said the city is still collecting trash although they are done billing the trash, in October they collected 779 households and the city received \$934.80. The city paid \$10,792.46 to Area Disposal. She said there are still over 200 households left to collect on trash. She said the due date is tomorrow, Nov. 20, they are striving for the Fiscal Year to be done so the little nightmare will be over.

Alderman Welch asked if the outstanding accounts for trash would be turned over to collections. She said they've sent out straight balances due on trash. She said there was a lot of confusion about the sewer payments, and that people were unsure of why they still owed for trash. She said once these were sent out, people have been paying. She did not want to turn anyone over to collections. She said hopefully we can just knock this out without doing anything like that.

### **C. Department Head Reports for October 2018**

Mayor Goodman said department head reports are on file or will be soon. There being no further discussion, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

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### **New Business/Communications:**

#### **A. Approval of the 2019 Health Insurance Renewal with Health Alliance Medical Plan**

Alderman Welch made a motion to approve, seconded by Alderman Hoinacki. Alderman Fleshman asked if this was put out for bid. Alderwoman Bauer asked if Mrs. Nancy Shaub wanted to weigh in on why the item was not put out for bid. She said they were not requested to do so.

Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

**B. Approval of an annual contribution of \$1,000 per year for three years to the Land of Lincoln CEO Program for high school students (tabled Nov. 5, 2018)**

Alderman Hoinacki made a motion to remove it from the table, seconded by Alderwoman Bauer. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Alderman Hoinacki then made a motion to approve the contribution of \$1,000 for three years, seconded by Alderman Keller. Alderman Parrott asked if this is something the council wanted to do for the next three years, or ask the program organizer to come forward every year to request \$1,000. He wanted to know what was typical of the city council to do over a three year period.

Alderman Keller said every year, it is up to the budget, however, it is not guaranteed for three years. Alderman Parrott brought up the taxing base available to support the school system.

He brought up that the community is probably wondering why funds are going to run this program when there is a school system that has a taxing base that runs programs at the high school and L-Tech. He wanted to establish that it would not be a given from year to year if it was not in the budget. Alderman Welch said its right there on the mark—the \$1,000 for the contribution. He said based on the success the program has seen, the city has seen more success coming out of that program with the \$1,000 sponsorship than the city has seen in other programs they have contributed to with tens of thousands of dollars. He said he thought it was at least worth supporting this year.

Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

**C. Approval of the installation of underground wiring under Broadway Street in an amount not to exceed \$1,605**

Alderwoman Browne made a motion to approve, seconded by Alderman Welch. Alderman Welch asked Mayor Goodman to share information on the underground wiring for clarity. Mayor Goodman said the wiring would serve all events downtown. Alderwoman Browne wanted confirmation that Fitzpatrick Electric was doing the work. He said, "Yes."

Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

**Abstained: (1)** Alderwoman Michelle Bauer

Mayor Goodman moved to other items on the agenda.

**D. Approval of the purchase of Star Com Radios for Lincoln Fire and Police Departments in the amount of \$22,875**

Alderwoman Browne made a motion to approve, seconded by Alderwoman Bauer. Chief Miller opened discussion about the need for improvements to the communication systems in the city. He said this will cover programming costs, and next month the costs go up 18 percent. He said he appreciated the support. They would not see radios for a couple of months.

Alderman Keller asked about current radios and how these could replace their current collection and possible sell their existing radios to other communities. Chief Miller talked about selling radios to recoup some costs, they have approximately 25 radios. He said they could try to help out some of the other communities. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Ron Fleshman, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

**Nays:** None

**Absent:** None

Mayor Goodman moved to other items on the agenda.

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**Announcements:**

Mayor Goodman asked if anyone had any announcements.

- Open Arms Christian Fellowship had their Thanksgiving Dinner on Sunday, Nov. 18—they had over 900 attendees
- Sorrento's, Bard Optical, and Anytime Fitness held ribbon cuttings and reopening's over the weekend and on Monday
- Mayor Goodman promoted Small Business Saturday, and carriage rides downtown
- The Santa Tree in city hall has four donation tags remaining, as well as the ME Realty office
- Knight's of Columbus is holding a shop one stop event on Small Business Saturday, there will be over 30 different booths with crafters and in-home business owners

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**Adjournment:**

There being no further business to come before the City Council of Lincoln, Alderman Welch motioned to adjourn, seconded by Alderman Dalpoas. Mayor Goodman adjourned the meeting at 7:47 p.m.



**Upcoming Meetings:**

Committee of the Whole | Tuesday, Nov. 27, at 7 p.m.

Regular Meeting | Monday, Dec. 3, at 7 p.m.

**Respectfully Submitted By:**

Alex Williams, Recording Secretary

## RESOLUTION

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2018, WITNESSETH:

WHEREAS, the current radio system used by the Lincoln Police Department and the Lincoln Fire Department are outdated, and there is a true and real need of having an updated and more modernized radio system; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS desires to enter into Equipment Lease-Purchase Agreement with Motorola Solutions, Inc., a copy of which has been attached as Exhibit A; and,

WHEREAS, the purpose of this agreement is for the installation and use of the Star Com Radios for the Lincoln Police Department and the Lincoln Fire Department; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS believes it is in the best interests of the City and its Citizens of the City that the Lincoln Police Department and Lincoln Fire Department have the Star Com Radios installed; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. The Equipment Lease-Purchase Agreement with Motorola Solutions, included as Exhibit A to this Resolution, is approved, and shall be executed and submitted to the lessor before December 10, 2018.
3. The City Council hereby designates Mark Miller, Chief of the Lincoln Fire Department, to execute and deliver the lease on the City of Lincoln's behalf with such changes thereto as such person deems appropriate, and any related documents, including any escrow agreement, necessary to the consummation of the transactions contemplated by the Lease.

3. That this Resolution is effective immediately upon passage of the same.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Bauer	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderwoman Brown	_____
Alderwoman Horn	_____	Alderman Dalpoas	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Seth Goodman, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois



11/19/18

City of Lincoln  
700 Broadway Street  
Lincoln IL 62656

**RE: Municipal Lease # 24487**

Enclosed for your review, please find the **Municipal Lease** documentation in connection with the [radio equipment] to be leased from Motorola. The interest rate and payment streams outlined in Equipment Lease-Purchase Agreement #24487 are valid for contracts that are executed and returned to Motorola on or before **December 10, 2018**. After **12/10/18**, the Lessor reserves the option to re-quote and re-price the transaction based on current market interest rates.

Please have the documents executed where indicated and forward the documents to the following address:

Motorola Solutions Credit Company LLC  
Attn: Bill Stancik / 44th Floor  
500 W. Monroe  
Chicago IL 60661

Should you have any questions, please contact me at 847-538-4531.

Thank You,

A handwritten signature in black ink, appearing to read 'Bill Stancik', written in a cursive style.

**MOTOROLA SOLUTIONS CREDIT COMPANY LLC**  
Bill Stancik

# LESSEE FACT SHEET

Please help Motorola provide excellent billing service by providing the following information:

1. Complete Billing Address City of Lincoln  
\_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Phone: \_\_\_\_\_

2. Lessee County Location: \_\_\_\_\_

3. Federal Tax I.D. Number \_\_\_\_\_

4. Purchase Order Number to be referenced on invoice (if necessary) or other "descriptions" that may assist in determining the applicable cost center or department: \_\_\_\_\_

5. Equipment description that you would like to appear on your invoicing: \_\_\_\_\_

**Appropriate Contact for Documentation / System Acceptance Follow-up:**

6. Appropriate Contact & Mailing Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

7. Payment remit to address: **Motorola Solutions Credit Company LLC**  
**P.O. Box 71132**  
**Chicago IL 60694-1132**

Thank you

## EQUIPMENT LEASE-PURCHASE AGREEMENT

Lease Number: 24487

**LESSEE:**

City of Lincoln  
700 Broadway Street  
Lincoln IL 62656

**LESSOR:**

Motorola Solutions, Inc.  
500 W. Monroe  
Chicago IL 60661

Lessor agrees to lease to Lessee and Lessee agrees to lease from Lessor, the equipment and/or software described in Schedule A attached hereto ("Equipment") in accordance with the following terms and conditions of this Equipment Lease-Purchase Agreement ("Lease").

**1. TERM.** This Lease will become effective upon the execution hereof by Lessor. The Term of this Lease will commence on date specified in Schedule A attached hereto and unless terminated according to terms hereof or the purchase option, provided in Section 18, is exercised this Lease will continue until the Expiration Date set forth in Schedule B attached hereto ("Lease Term").

**2. RENT.** Lessee agrees to pay to Lessor or its assignee the Lease Payments (herein so called), including the interest portion, in the amounts specified in Schedule B. The Lease Payments will be payable without notice or demand at the office of the Lessor (or such other place as Lessor or its assignee may from time to time designate in writing), and will commence on the first Lease Payment Date as set forth in Schedule B and thereafter on each of the Lease Payment Dates set forth in Schedule B. Any payments received later than ten (10) days from the due date will bear interest at the highest lawful rate from the due date. Except as specifically provided in Section 5 hereof, the Lease Payments will be absolute and unconditional in all events and will not be subject to any set-off, defense, counterclaim, or recoupment for any reason whatsoever. Lessee reasonably believes that funds can be obtained sufficient to make all Lease Payments during the Lease Term and hereby covenants that a request for appropriation for funds from which the Lease Payments may be made will be requested each fiscal period, including making provisions for such payment to the extent necessary in each budget submitted for the purpose of obtaining funding. It is Lessee's intent to make Lease Payment for the full Lease Term if funds are legally available therefor and in that regard Lessee represents that the Equipment will be used for one or more authorized governmental or proprietary functions essential to its proper, efficient and economic operation.

**3. DELIVERY AND ACCEPTANCE.** Lessor will cause the Equipment to be delivered to Lessee at the location specified in Schedule A ("Equipment Location"). Lessee will accept the Equipment as soon as it has been delivered and is operational. Lessee will evidence its acceptance of the Equipment either (a) by executing and delivering to Lessor a Delivery and Acceptance Certificate in the form provided by Lessor; or (b) by executing and delivering the form of acceptance provided for in the Contract (defined below).

Even if Lessee has not executed and delivered to Lessor a Delivery and Acceptance Certificate or other form of acceptance acceptable to Lessor, if Lessor believes the Equipment has been delivered and is operational, Lessor may require Lessee to notify Lessor in writing (within five (5) days of Lessee's receipt of Lessor's request) whether or not Lessee deems the Equipment (i) to have been delivered and (ii) to be operational, and hence be accepted by Lessee. If Lessee fails to so respond in such five (5) day period, Lessee will be deemed to have accepted the Equipment and be deemed to have acknowledged that the Equipment was delivered and is operational as if Lessee had in fact executed and delivered to Lessor a Delivery and Acceptance Certificate or other form acceptable to Lessor.

**4. REPRESENTATIONS AND WARRANTIES.** Lessor acknowledges that the Equipment leased hereunder is being manufactured and installed by Lessor pursuant to contract (the "Contract") covering the Equipment. Lessee acknowledges that on or prior to the date of acceptance of the Equipment, Lessor intends to sell and assign Lessor's right, title and interest in and to this Agreement and the Equipment to an assignee ("Assignee").

LESSEE FURTHER ACKNOWLEDGES THAT EXCEPT AS EXPRESSLY SET FORTH IN THE CONTRACT, LESSOR MAKES NO EXPRESS OR IMPLIED WARRANTIES OF ANY NATURE OR KIND WHATSOEVER, AND AS BETWEEN LESSEE AND THE ASSIGNEE, THE PROPERTY SHALL BE ACCEPTED BY LESSEE "AS IS" AND "WITH ALL FAULTS". LESSEE AGREES TO SETTLE ALL CLAIMS DIRECTLY WITH LESSOR AND WILL NOT ASSERT OR SEEK TO ENFORCE ANY SUCH CLAIMS AGAINST THE ASSIGNEE. NEITHER LESSOR NOR THE ASSIGNEE SHALL BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY CHARACTER AS A RESULT OF THE LEASE OF THE EQUIPMENT, INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS, PROPERTY DAMAGE OR LOST PRODUCTION WHETHER SUFFERED BY LESSEE OR ANY THIRD PARTY.

Lessor is not responsible for, and shall not be liable to Lessee for damages relating to loss of value of the Equipment for any cause or situation (including, without limitation, governmental actions or regulations or actions of other third parties).

**5. NON-APPROPRIATION OF FUNDS.** Notwithstanding anything contained in this Lease to the contrary, Lessee has the right to not appropriate funds to make Lease Payments required hereunder in any fiscal period and in the event no funds are appropriated or in the event funds appropriated by Lessee's governing body or otherwise available by any lawful means whatsoever in any fiscal period of Lessee for Lease Payments or other amounts due under this Lease are insufficient therefor, this Lease shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to Lessee of any kind whatsoever, except as to the portions of Lease Payments or other amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available. The Lessee will immediately notify the Lessor or its Assignee of such occurrence. In the event of such termination, Lessee agrees to peaceably surrender possession of the Equipment to Lessor or its Assignee on the date of such termination, packed for shipment in accordance with manufacturer specifications and freight prepaid and insured to any location in the continental United States designated by Lessor. Lessor will have all legal and equitable rights and remedies to take possession of the Equipment. Non-appropriation of funds shall not constitute a default hereunder for purposes of Section 16.

**6. LESSEE CERTIFICATION.** Lessee represents, covenants and warrants that: (i) Lessee is a state or a duly constituted political subdivision or agency of the state of the Equipment Location; (ii) the interest portion of the Lease Payments shall be excludable from Lessor's gross income pursuant to Section 103 of the Internal Revenue Code of 1986, as it may be amended from time to time (the "Code"); (iii) the execution, delivery and performance by the Lessee of this Lease have been duly authorized by all necessary action on the part of the Lessee; (iv) this Lease constitutes a legal, valid and binding obligation of the Lessee enforceable in accordance with its terms; (v) Lessee will comply with the information reporting requirements of Section 149(e) of the Internal Revenue Code of 1986 (the "Code"), and such compliance shall include but not be limited to the execution of information statements requested by Lessor; (vi) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, the Lease to be an arbitrage bond within the meaning of Section 148(a) of the Code; (vii) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, this Lease to be a private activity bond within the meaning of Section 141(a) of the Code; (viii) Lessee will not do or cause to be done any act which will cause, or by omission of any act allow, the interest portion of the Lease Payment to be or become includible in gross income for Federal income taxation purposes under the Code; and (ix) Lessee will be the only entity to own, use and operate the Equipment during the Lease Term.

Lessee represents, covenants and warrants that: (i) it will do or cause to be done all things necessary to preserve and keep the Lease in full force and effect, (ii) it has complied with all laws relative to public bidding where necessary, and (iii) it has sufficient appropriations or other funds available to pay all amounts due hereunder for the current fiscal period.

If Lessee breaches the covenant contained in this Section, the interest component of Lease Payments may become includible in gross income of the owner or owners thereof for federal income tax purposes. In such event, notwithstanding anything to the contrary contained in Section 11 of this Agreement, Lessee agrees to pay promptly after any such determination of taxability and on each Lease Payment date thereafter to Lessor an additional amount determined by Lessor to compensate such owner or owners for the loss of such excludibility (including, without limitation, compensation relating to interest expense, penalties or additions to tax), which determination shall be conclusive (absent manifest error). Notwithstanding anything herein to the contrary, any additional amount payable by Lessee pursuant to this Section 6 shall be payable solely from Legally Available Funds.

It is Lessor's and Lessee's intention that this Agreement not constitute a "true" lease for federal income tax purposes and, therefore, it is Lessor's and Lessee's intention that Lessee be considered the owner of the Equipment for federal income tax purposes.

**7. TITLE TO EQUIPMENT; SECURITY INTEREST.** Upon shipment of the Equipment to Lessee hereunder, title to the Equipment will vest in Lessee subject to any applicable license; provided, however, that (i) in the event of termination of this Lease by Lessee pursuant to Section 5 hereof; (ii) upon the occurrence of an Event of Default hereunder, and as long as such Event of Default is continuing; or (iii) in the event that the purchase option has not been exercised prior to the Expiration Date, title will immediately vest in Lessor or its Assignee, and Lessee shall immediately discontinue use of the Equipment, remove the Equipment from Lessee's computers and other electronic devices and deliver the Equipment to Lessor or its Assignee. In order to secure all of its obligations hereunder, Lessee hereby (i) grants to Lessor a first and prior security interest in any and all right, title and interest of Lessee in the Equipment and in all additions, attachments, accessions, and substitutions thereto, and on any proceeds therefrom; (ii) agrees that this Lease may be filed as a financing statement evidencing such security interest; and (iii) agrees to execute and deliver all financing statements, certificates of title and other instruments necessary or appropriate to evidence such security interest.

**8. USE; REPAIRS.** Lessee will use the Equipment in a careful manner for the use contemplated by the manufacturer of the Equipment and shall comply with all laws, ordinances, insurance policies, the Contract, any licensing or other agreement, and regulations relating to, and will pay all costs, claims, damages, fees and charges arising out of the possession, use or maintenance of the Equipment. Lessee, at its expense will keep the Equipment in good repair and furnish and/or install all parts, mechanisms, updates, upgrades and devices required therefor.

**9. ALTERATIONS.** Lessee will not make any alterations, additions or improvements to the Equipment without Lessor's prior written consent unless such alterations, additions or improvements may be readily removed without damage to the Equipment.

**10. LOCATION; INSPECTION.** The Equipment will not be removed from, [or if the Equipment consists of rolling stock, its permanent base will not be changed from] the Equipment Location without Lessor's prior written consent which will not be unreasonably withheld. Lessor will be entitled to enter upon the Equipment Location or elsewhere during reasonable business hours to inspect the Equipment or observe its use and operation.

**11. LIENS AND TAXES.** Lessee shall keep the Equipment free and clear of all levies, liens and encumbrances except those created under this Lease. Lessee shall pay, when due, all charges and taxes (local, state and federal) which may now or hereafter be imposed upon the ownership, licensing, leasing, rental, sale, purchase, possession or use of the Equipment, excluding however, all taxes on or measured by Lessor's income. If Lessee fails to pay said charges and taxes when due, Lessor shall have the right, but shall not be obligated, to pay said charges and taxes. If Lessor pays any charges or taxes, Lessee shall reimburse Lessor therefor within ten days of written demand.

**12. RISK OF LOSS: DAMAGE; DESTRUCTION.** Lessee assumes all risk of loss or damage to the Equipment from any cause whatsoever, and no such loss of or damage to the Equipment nor defect therein nor unfitness or obsolescence thereof shall relieve Lessee of the obligation to make Lease Payments or to perform any other obligation under this Lease. In the event of damage to any item of Equipment, Lessee will immediately place the same in good repair with the proceeds of any insurance recovery applied to the cost of such repair. If Lessor determines that any item of Equipment is lost, stolen, destroyed or damaged beyond repair (an "Event of Loss"), Lessee at the option of Lessor will: either (a) replace the same with like equipment in good repair; or (b) on the next Lease Payment date, pay Lessor the sum of: (i) all amounts then owed by Lessee to Lessor under this Lease, including the Lease payment due on such date; and (ii) an amount equal to all remaining Lease Payments to be paid during the Lease Term as set forth in Schedule B.

In the event that Lessee is obligated to make such payment with respect to less than all of the Equipment, Lessor will provide Lessee with the pro rata amount of the Lease Payment and the Balance Payment (as set forth in Schedule B) to be made by Lessee with respect to that part of the Equipment which has suffered the Event of Loss.

**13. INSURANCE.** Lessee will, at its expense, maintain at all times during the Lease Term, fire and extended coverage, public liability and property damage insurance with respect to the Equipment in such amounts,



covering such risks, and with such insurers as shall be satisfactory to Lessor, or, with Lessor's prior written consent, Lessee may self-insure against any or all such risks. All insurance covering loss of or damage to the Equipment shall be carried in an amount no less than the amount of the then applicable Balance Payment with respect to such Equipment. The initial amount of insurance required is set forth in Schedule B. Each insurance policy will name Lessee as an insured and Lessor or its Assigns as an additional insured, and will contain a clause requiring the insurer to give Lessor at least thirty (30) days prior written notice of any alteration in the terms of such policy or the cancellation thereof. The proceeds of any such policies will be payable to Lessee and Lessor or its Assigns as their interests may appear. Upon acceptance of the Equipment and upon each insurance renewal date, Lessee will deliver to Lessor a certificate evidencing such insurance. In the event that Lessee has been permitted to self-insure, Lessee will furnish Lessor with a letter or certificate to such effect. In the event of any loss, damage, injury or accident involving the Equipment, Lessee will promptly provide Lessor with written notice thereof and make available to Lessor all information and documentation relating thereto.

**14. INDEMNIFICATION.** Lessee shall, to the extent permitted by law, indemnify Lessor against, and hold Lessor harmless from, any and all claims, actions, proceedings, expenses, damages or liabilities, including attorneys' fees and court costs, arising in connection with the Equipment, including, but not limited to, its selection, purchase, delivery, licensing, possession, use, operation, rejection, or return and the recovery of claims under insurance policies thereon.

**15. ASSIGNMENT.** Without Lessor's prior written consent, Lessee will not either (i) assign, transfer, pledge, hypothecate, grant any security interest in or otherwise dispose of this Lease or the Equipment or any interest in this Lease or the Equipment or; (ii) sublet or lend the Equipment or permit it to be used by anyone other than Lessee or Lessee's employees. Lessor may assign its rights, title and interest in and to this Lease, the Equipment and any documents executed with respect to this Lease and/or grant or assign a security interest in this Lease and the Equipment, in whole or in part. Any such assignees shall have all of the rights of Lessor under this Lease. Subject to the foregoing, this Lease inures to the benefit of and is binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Lessee covenants and agrees not to assert against the Assignee any claims or defenses by way of abatement, setoff, counterclaim, recoupment or the like which Lessee may have against Lessor. No assignment or reassignment of any Lessor's right, title or interest in this Lease or the Equipment shall be effective unless and until Lessee shall have received a notice of assignment, disclosing the name and address of each such assignee; provided, however, that if such assignment is made to a bank or trust company as paying or escrow agent for holders of certificates of participation in the Lease, it shall thereafter be sufficient that a copy of the agency agreement shall have been deposited with Lessee until Lessee shall have been advised that such agency agreement is no longer in effect. During the Lease Term Lessee shall keep a complete and accurate record of all such assignments in form necessary to comply with Section 149(a) of the Code, and the regulations, proposed or existing, from time to time promulgated thereunder. No further action will be required by Lessor or by Lessee to evidence the assignment, but Lessee will acknowledge such assignments in writing if so requested.

After notice of such assignment, Lessee shall name the Assignee as additional insured and loss payee in any insurance policies obtained or in force. Any Assignee of Lessor may reassign this Lease and its interest in the Equipment and the Lease Payments to any other person who, thereupon, shall be deemed to be Lessor's Assignee hereunder.

**16. EVENT OF DEFAULT.** The term "Event of Default", as used herein, means the occurrence of any one or more of the following events: (i) Lessee fails to make any Lease Payment (or any other payment) as it becomes due in accordance with the terms of the Lease when funds have been appropriated sufficient for such purpose, and any such failure continues for ten (10) days after the due date thereof; (ii) Lessee fails to perform or observe any other covenant, condition, or agreement to be performed or observed by it hereunder and such failure is not cured within twenty (20) days after written notice thereof by Lessor; (iii) the discovery by Lessor that any statement, representation, or warranty made by Lessee in this Lease or in writing delivered by Lessee pursuant hereto or in connection herewith is false, misleading or erroneous in any material respect; (iv) proceedings under any bankruptcy, insolvency, reorganization or similar legislation shall be instituted against or by Lessee, or a receiver or similar officer shall be appointed for Lessee or any of its property, and such proceedings or appointments shall not be vacated, or fully stayed, within twenty (20) days after the institution or occurrence thereof; or (v) an attachment, levy or execution is threatened or levied upon or against the Equipment.

**17. REMEDIES.** Upon the occurrence of an Event of Default, and as long as such Event of Default is continuing, Lessor may, at its option, exercise any one or more of the following remedies: (i) by written notice to Lessee, declare all amounts then due under the Lease, and all remaining Lease Payments due during the fiscal period in effect when the default occurs to be immediately due and payable, whereupon the same shall become immediately due and payable; (ii) by written notice to Lessee, request Lessee to (and Lessee agrees that it will), at Lessee's expense, promptly discontinue use of the Equipment, remove the Equipment from all of Lessee's computers and electronic devices, return the Equipment to Lessor in the manner set forth in Section 5 hereof, or Lessor, at its option, may enter upon the premises where the Equipment is located and take immediate possession of and remove the same; (iii) sell or lease the Equipment or sublease it for the account of Lessee, holding Lessee liable for all Lease Payments and other amounts due prior to the effective date of such selling, leasing or subleasing and for the difference between the purchase price, rental and other amounts paid by the purchaser, Lessee or sublessee pursuant to such sale, lease or sublease and the amounts payable by Lessee hereunder; (iv) promptly return the Equipment to Lessor in the manner set forth in Section 5 hereof; and (v) exercise any other right, remedy or privilege which may be available to it under applicable laws of the state of the Equipment Location or any other applicable law or proceed by appropriate court action to enforce the terms of the Lease or to recover damages for the breach of this Lease or to rescind this Lease as to any or all of the Equipment. In addition, Lessee will remain liable for all covenants and indemnities under this Lease and for all legal fees and other costs and expenses, including court costs, incurred by Lessor with respect to the enforcement of any of the remedies listed above or any other remedy available to Lessor.

**18. PURCHASE OPTION.** Upon thirty (30) days prior written notice from Lessee to Lessor, and provided that no Event of Default has occurred and is continuing, or no event, which with notice or lapse of time, or both could become an Event of Default, then exists, Lessee will have the right to purchase the Equipment on the Lease Payment dates set forth in Schedule B by paying to Lessor, on such date, the Lease Payment then due together with the Balance Payment amount set forth opposite such date. Upon satisfaction by Lessee of such purchase conditions, Lessor will transfer any and all of its right, title and interest in the Equipment to Lessee as is, without warranty, express or implied, except that the Equipment is free and clear of any liens created by Lessor.

**19. NOTICES.** All notices to be given under this Lease shall be made in writing and mailed by certified mail, return receipt requested, to the other party at its address set forth herein or at such address as the party may provide in writing from time to time. Any such notice shall be deemed to have been received five days subsequent to such mailing.

**20. SECTION HEADINGS.** All section headings contained herein are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Lease.

**21. GOVERNING LAW.** This Lease shall be construed in accordance with, and governed by the laws of, the state of the Equipment Location.

**22. DELIVERY OF RELATED DOCUMENTS.** Lessee will execute or provide, as requested by Lessor, such other documents and information as are reasonably necessary with respect to the transaction contemplated by this Lease.

**23. ENTIRE AGREEMENT; WAIVER.** This Lease, together with Schedule A Equipment Lease-Purchase Agreement, Schedule B, Evidence of Insurance, Statement of Essential Use/Source of Funds, Certificate of Incumbency, Certified Lessee Resolution (if any), Information Return for Tax-Exempt Governmental Obligations and the Delivery and Acceptance Certificate and other attachments hereto, and other documents or instruments executed by Lessee and Lessor in connection herewith, constitutes the entire agreement between the parties with respect to the Lease of the Equipment, and this Lease shall not be modified, amended, altered, or changed except with the written consent of Lessee and Lessor. Any provision of the Lease found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of the Lease.

The waiver by Lessor of any breach by Lessee of any term, covenant or condition hereof shall not operate as a waiver of any subsequent breach thereof.

**24. EXECUTION IN COUNTERPARTS.** This Lease may be executed in several counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the \_\_\_\_\_ day of December, 2018.

**LESSEE:**  
City of Lincoln

**LESSOR:**  
**MOTOROLA SOLUTIONS, INC.**

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Title: Treasurer

**CERTIFICATE OF INCUMBENCY**

I, \_\_\_\_\_ do hereby certify that I am the duly elected or  
(Printed Name of Secretary/Clerk )

appointed and acting Secretary or Clerk of the City of Lincoln, an entity duly organized and existing under the laws of the State of Illinois that I have custody of the records of such entity, and that, as of the date hereof, the individual(s) executing this agreement is/are the duly elected or appointed officer(s) of such entity holding the office(s) below his/her/their respective name(s). I further certify that (i) the signature(s) set forth above his/her/their respective name(s) and title(s) is/are his/her/their true and authentic signature(s) and (ii) such officer(s) have the authority on behalf of such entity to enter into that certain Equipment Lease Purchase Agreement number 24487, between City of Lincoln and Motorola Solutions, Inc. If the initial insurance requirement on Schedule B exceeds \$1,000,000, attached as part of the Equipment Lease Purchase Agreement is a Certified Lessee Resolution adopted by the governing body of the entity.

IN WITNESS WHEREOF, I have executed this certificate and affixed the seal of City of Lincoln, hereto this \_\_\_\_\_ day of December 2018.

By: \_\_\_\_\_  
(Signature of Secretary/Clerk)

SEAL

**OPINION OF COUNSEL**

With respect to that certain Equipment Lease-Purchase Agreement 24487 by and between Motorola Solutions, Inc. and the Lessee, I am of the opinion that: (i) the Lessee is, within the meaning of Section 103 of the Internal Revenue Code of 1986, a state or a fully constituted political subdivision or agency of the State of the Equipment Location described in Schedule A hereto; (ii) the execution, delivery and performance by the Lessee of the Lease have been duly authorized by all necessary action on the part of the Lessee, (III) the Lease constitutes a legal, valid and binding obligation of the Lessee enforceable in accordance with its terms; and (iv) Lessee has sufficient monies available to make all payments required to be paid under the Lease during the current fiscal year of the Lease, and such monies have been properly budgeted and appropriated for this purpose in accordance with State law. This opinion may be relied upon by the Lessor and any assignee of the Lessor's rights under the Lease.

\_\_\_\_\_  
Attorney for City of Lincoln

**SCHEDULE A  
EQUIPMENT LEASE-PURCHASE AGREEMENT**

**Schedule A                    24487  
Lease Number:**

This Equipment Schedule is hereby attached to and made a part of that certain Equipment Lease-Purchase Agreement Number **24487** ("Lease"), between Lessor and Lessee.

Lessor hereby leases to Lessee under and pursuant to the Lease, and Lessee hereby accepts and leases from Lessor under and pursuant to the Lease, subject to and upon the terms and conditions set forth in the Lease and upon the terms set forth below, the following items of Equipment

<b>QUANTITY</b>	<b>DESCRIPTION (Manufacturer, Model, and Serial Nos.)</b>
	Refer to attached Equipment List.
<b>Equipment Location:</b>	

**Initial Term: 84 Months**

**Commencement Date:        December 1, 2018**

**First Payment Due Date:    December 1, 2019**

**7 annual payments** as outlined in the attached Schedule B, plus Sales/Use Tax of \$0.00, payable on the Lease Payment Dates set forth in Schedule B.



# MOTOROLA SOLUTIONS

**Bill-To**

Customer Name: City of Lincoln Fire Department  
 Customer Address: 700 Broadway St, Lincoln, IL 62656

Attention: Chief Mark Miller

Customer Number:  
 Contract Number:  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Quote Date: 11/19/2018  
 Effective to: 12/21/2018

Quote #: 1003

**Ship To:**

Barbeck Communications Group  
 645 S. Franklin Street Road  
 Decatur IL, 62521

**Sales Contact:**

Name: Eric Smith  
 Email: esmith@barbeck.com  
 Phone: (217)853-5610

Quantity	Description	Nomenclature	List price	Accounted Unit	Extended Price
17	APX6000 700/800 MODEL 1.5 PORTABLE	H98UCF9PW6 N	\$ 2,938.00	\$ 1,762.80	\$ 29,967.60
17	ENH: APX8000XE RUGGED RADIO	QA02008AC	\$ 800.00	\$ 480.00	\$ 8,160.00
17	ADD: ADVANCED SYSTEM HARDWARE KEY	QA01648	\$ 5.00	\$ 3.00	\$ 51.00
17	ADD: P25 9600 BAUD TRUNKING	Q361	\$ 300.00	\$ 180.00	\$ 3,060.00
17	ADD: SMARTZONE OPERATION	H38	\$ 1,500.00	\$ 900.00	\$ 15,300.00
17	ADD: 3 YEAR SERVICE FROM THE START	Q58	\$ 110.00	\$ 110.00	\$ 1,870.00
17	ADD: ASTRO DIGITAL CAI	Q806	\$ 515.00	\$ 309.00	\$ 5,253.00
2	CHARGER, SINGLE UNIT, IMPRES	NNTN8860	\$ 150.00	\$ 90.00	\$ 180.00
7	CHR IMPR VEH ADAPT INT	NNTN8527A	\$ 1,400.00	\$ 840.00	\$ 5,880.00
7	TRUNION KIT	NNTN8904B	\$ 55.00	\$ 33.00	\$ 231.00
17	XE500 RSM (BLACK)	PMMN4106ABLK	\$ 550.00	\$ 330.00	\$ 5,610.00
	<b>TOTAL</b>			\$ -	\$ 75,562.60

Quantity	Description	Nomenclature	List price	Accounted Unit	Extended Price
10	APX 8000 ALL BAND PORT	H91TGD9PW5AN	\$ 5,777.00	\$ 3,466.20	\$ 34,662.00
10	ENH: APX8000XE RUGGED RADIO	QA02008AC	\$ 800.00	\$ 480.00	\$ 4,800.00
10	ADD: ASTRO DIGITAL CAI	Q806	\$ 515.00	\$ 309.00	\$ 3,090.00
10	ADD: SMARTZONE OPERATION	H38	\$ 1,500.00	\$ 900.00	\$ 9,000.00
10	ADD: P25 9600 BAUD TRUNKING	Q361	\$ 300.00	\$ 180.00	\$ 1,800.00
10	ADD: 3 YEAR SFS LITE	Q58	\$ 110.00	\$ 110.00	\$ 1,100.00
10	ADD: ADVANCED SYSTEM KEY	QA01648	\$ 5.00	\$ 3.00	\$ 30.00
10	DEL: UHF BAND	QA05509	\$ (800.00)	\$ (800.00)	\$ (8,000.00)
10	XE500 RSM (BLACK)	PMMN4106ABLK	\$ 550.00	\$ 343.75	\$ 3,437.50
3	6 BAY DISPLAY MUC	NNTN8844A	\$ 1,250.00	\$ 812.50	\$ 2,437.50
	<b>TOTAL</b>			\$ -	\$ 52,357.00

**TOTAL**

**\$ 127,919.60**



Quote #: 1002

**Bill-To**

Customer Name: City of Lincoln Police Department  
 Customer Address: 911 Pekin Street, Lincoln IL 62566

**Attention: Chief Paul Adams**

Customer Number:  
 Contract Number:  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Quote Date: 11/19/2018  
 Effective to: 12/21/2018

**Ship To:**

Barbeck Communications Group  
 645 S. Franklin Street Road  
 Decatur IL, 62521

**Sales Contact:**

Name: Eric Smith  
 Email: esmith@barbeck.com  
 Phone: (217)853-5610

Quantity	Description	Nomenclature	List price	Discounted Unit	Extended Price
30	APX6000 700/800 MODEL 1.5 PORTABLE	H98UCF9PW6BN	\$ 2,938.00	\$ 1,762.80	\$ 52,884.00
30	ADD: ADVANCED SYSTEM KEY - HARDWARE KE	QA01648	\$ 5.00	\$ 3.00	\$ 90.00
30	ADD: P25 9600 BAUD TRUNKING	Q361	\$ 300.00	\$ 180.00	\$ 5,400.00
30	ADD: SMARTZONE OPERATION	H38	\$ 1,500.00	\$ 900.00	\$ 27,000.00
30	ADD: 3 YEAR SERVICE FROM THE START	Q58	\$ 110.00	\$ 110.00	\$ 3,300.00
30	ADD: ASTRO DIGITAL CAI	Q806	\$ 515.00	\$ 309.00	\$ 9,270.00
30	CHARGER, SINGLE UNIT, IMPRES	NNTN8860	\$ 150.00	\$ 90.00	\$ 2,700.00
22	CHR IMPR VEH ADAPT INT	NNTN8527A	\$ 1,400.00	\$ 840.00	\$ 18,480.00
22	TRUNION KIT	NNTN8904B	\$ 55.00	\$ 33.00	\$ 726.00
30	XE500 RSM	PMMN4106 BLK	\$ 550.00	\$ 330.00	\$ 9,900.00
	<b>TOTAL</b>			\$ -	\$ <b>129,750.00</b>

## City of Lincoln (Schedule B)

Compound Period: Monthly

Nominal Annual Rate: 5.200%

### CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Lease	12/1/2018	\$ 257,669.60	1		
2 Lease Payment	12/1/2019	\$ 45,057.52	7	Annual	12/1/2025

### AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	12/1/2018				\$257,669.60
1	12/1/2019	\$ 45,057.52	\$ 13,722.82	\$ 31,334.70	\$226,334.90
2	12/1/2020	\$ 45,057.52	\$ 12,054.01	\$ 33,003.51	\$193,331.39
3	12/1/2021	\$ 45,057.52	\$ 10,296.33	\$ 34,761.19	\$158,570.20
4	12/1/2022	\$ 45,057.52	\$ 8,445.04	\$ 36,612.48	\$121,957.72
5	12/1/2023	\$ 45,057.52	\$ 6,495.15	\$ 38,562.37	\$ 83,395.35
6	12/1/2024	\$ 45,057.52	\$ 4,441.42	\$ 40,616.10	\$ 42,779.25
7	12/1/2025	\$ 45,057.52	\$ 2,278.27	\$ 42,779.25	\$ -
<b>Grand Totals</b>		<b>\$ 315,402.64</b>	<b>\$ 57,733.04</b>	<b>\$257,669.60</b>	

INITIAL INSURANCE REQUIREMENT: \$257,669.60

Except as specifically provided in Section five of the Lease hereof, Lessee agrees to pay to Lessor or its assignee the Lease Payments, including the interest portion, in the amounts and dates specified in the above payment schedule.

**EVIDENCE OF INSURANCE**

Fire, extended coverage, public liability and property damage insurance for all of the Equipment listed on Schedule A number **24487** to that Equipment Lease Purchase Agreement number **24487** will be maintained by the City of Lincoln as stated in the Equipment Lease Purchase Agreement.

This insurance is provided by:

\_\_\_\_\_  
Name of insurance provider

\_\_\_\_\_  
Address of insurance provider

\_\_\_\_\_  
City, State and Zip Code

\_\_\_\_\_  
Phone number of local insurance provider

\_\_\_\_\_  
E-mail address

In accordance with the Equipment Lease Purchase Agreement Number **24487** , City of Lincoln , hereby certifies that following coverage are or will be in full force and effect:

Type	Amount	Effective Date	Expiration Date	Policy Number
Fire and Extended Coverage	_____	_____	_____	_____
Property Damage	_____	_____	_____	_____
Public Liability	_____	_____	_____	_____

**Certificate shall include the following:**

Description: All Equipment listed on Schedule A number 24487 to that Equipment Lease Purchase Agreement number 24487. Please include equipment cost equal to the Initial Insurance Requirement on Schedule B to Equipment Lease Purchase Agreement number 24487 and list any deductibles.

**Certificate Holder:**

MOTOROLA SOLUTIONS, INC. and or its assignee as additional insured and loss payee  
1303 E. Algonquin Road  
Schaumburg, IL 60196

**If self insured, contact Motorola representative for template of self insurance letter.**



## **STATEMENT OF ESSENTIAL USE/SOURCE OF FUNDS**

To further understand the essential governmental use intended for the equipment together with an understanding of the sources from which payments will be made, please address the following questions by completing this form or by sending a separate letter:

1.     **What is the specific use of the equipment?**
  
2.     **Why is the equipment essential to the operation of **City of Lincoln**?**
  
3.     **Does the equipment replace existing equipment?**  

**If so, why is the replacement being made?**
  
4.     **Is there a specific cost justification for the new equipment?**  

**If yes, please attach outline of justification.**
  
5.     **What is the expected source of funds for the payments due under the Lease for the current fiscal year and future fiscal years?**

## CERTIFIED LESSEE RESOLUTION

At a duly called meeting of the Governing Body of the Lessee (as defined in the Lease #24487) held on or before November \_\_\_\_\_, 2018, the following resolution was introduced and adopted.

BE IT RESOLVED by the Governing Board of Lessee as follows:

1. **Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment or other personal property described in the Lease between City of Lincoln (Lessee) and Motorola Solutions, Inc. (Lessor).
2. **Approval and Authorization.** The Governing body of Lessee has determined that the Lease, substantially in the form presented to this meeting, is in the best interests of the Lessee for the acquisition of such Equipment or other personal property, and the Governing Board hereby approves the entering into of the Lease by the Lessee and hereby designates and authorizes the following person(s) referenced in the Lease to execute and deliver the Lease on Lessee's behalf with such changes thereto as such person deems appropriate, and any related documents, including any escrow agreement, necessary to the consummation of the transactions contemplated by the Lease.
3. **Adoption of Resolution.** The signatures in the Lease from the designated individuals for the Governing Body of the Lessee evidence the adoption by the Governing Body of this Resolution.

**Information Return for Tax-Exempt Governmental Obligations**

► Under Internal Revenue Code section 149(e)  
 ► See separate instructions.  
 Caution: If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

<b>Part I Reporting Authority</b>		If Amended Return, check here <input type="checkbox"/>
1 Issuer's name <b>City of Lincoln</b>		2 Issuer's employer identification number (EIN)
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) <b>700 Broadway Street</b>	Room/suite	5 Report number (For IRS Use Only) <b>3</b>
6 City, town, or post office, state, and ZIP code <b>Lincoln IL 62656</b>		7 Date of Issue <b>12/1/2018</b>
8 Name of Issue <b>Equipment Lease-Purchase Agreement 24487</b>		9 CUSIP number
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a

**Part II Type of Issue (enter the issue price). See the instructions and attach schedule.**

11 Education	11	
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	257,669.60
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	
18 Other. Describe ►	18	
19 If obligations are TANs or RANs, check only box 19a <input type="checkbox"/>		
If obligations are BANs, check only box 19b <input type="checkbox"/>		
20 If obligations are in the form of a lease or installment sale, check box <input checked="" type="checkbox"/>		

**Part III Description of Obligations. Complete for the entire issue for which this form is being filed.**

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	12/1/25	\$ 257,669.60	\$ 257,669.60	7 years	5.20 %

**Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)**

22 Proceeds used for accrued interest	22	
23 Issue price of entire issue (enter amount from line 21, column (b))	23	257,669.60
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to currently refund prior issues	27	
28 Proceeds used to advance refund prior issues	28	
29 Total (add lines 24 through 28)	29	
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	257,669.60

**Part V Description of Refunded Bonds. Complete this part only for refunding bonds.**

31 Enter the remaining weighted average maturity of the bonds to be currently refunded	►	_____ years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded	►	_____ years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY)	►	_____
34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	►	_____

**Part VI Miscellaneous**

<b>35</b> Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . .	<b>35</b>		
<b>36a</b> Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions) . . . . .	<b>36a</b>		
<b>b</b> Enter the final maturity date of the GIC ▶ _____			
<b>c</b> Enter the name of the GIC provider ▶ _____			
<b>37</b> Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . .	<b>37</b>		
<b>38a</b> If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:			
<b>b</b> Enter the date of the master pool obligation ▶ _____			
<b>c</b> Enter the EIN of the issuer of the master pool obligation ▶ _____			
<b>d</b> Enter the name of the issuer of the master pool obligation ▶ _____			
<b>39</b> If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box <input type="checkbox"/>			<input type="checkbox"/>
<b>40</b> If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box <input type="checkbox"/>			<input type="checkbox"/>
<b>41a</b> If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:			
<b>b</b> Name of hedge provider ▶ _____			
<b>c</b> Type of hedge ▶ _____			
<b>d</b> Term of hedge ▶ _____			
<b>42</b> If the issuer has superintegrated the hedge, check box <input type="checkbox"/>			<input type="checkbox"/>
<b>43</b> If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box <input type="checkbox"/>			<input type="checkbox"/>
<b>44</b> If the issuer has established written procedures to monitor the requirements of section 148, check box <input type="checkbox"/>			<input type="checkbox"/>
<b>45a</b> If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement . . . . . ▶ _____			
<b>b</b> Enter the date the official intent was adopted ▶ _____			

<b>Signature and Consent</b>	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	<b>Signature of issuer's authorized representative</b> ▶ _____	<b>Date</b> ▶ _____	<b>Type or print name and title</b> ▶ _____	
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed
	Firm's name ▶ _____	Firm's EIN ▶ _____		PTIN
	Firm's address ▶ _____	Phone no. ▶ _____		

# EQUIPMENT LEASE PURCHASE AGREEMENT DELIVERY AND ACCEPTANCE CERTIFICATE

The undersigned Lessee hereby acknowledges receipt of the Equipment described below ("Equipment") and Lessee hereby accepts the Equipment after full inspection thereof as satisfactory for all purposes of lease Schedule A to the Equipment Lease Purchase Agreement executed by Lessee and Lessor.

Equipment Lease Purchase Agreement No.: 24487

Lease Schedule A No. : 24487

## EQUIPMENT INFORMATION

QUANTITY	MODEL NUMBER	EQUIPMENT DESCRIPTION
		Equipment referenced in lease Schedule A# 24487. See Schedule A for a detailed Equipment List.

LESSEE:

City of Lincoln

By: \_\_\_\_\_

Date: \_\_\_\_\_



# EVIDENCE OF COMMERCIAL PROPERTY INSURANCE

DATE (MM/DD/YYYY)

11/29/2018

THIS EVIDENCE OF COMMERCIAL PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

<b>PRODUCER NAME, CONTACT PERSON AND ADDRESS</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008		<b>PHONE (A/C, No., Ext):</b> 630-694-5467	<b>COMPANY NAME AND ADDRESS</b> Argonaut Great Central Insurance Company 3625 N. Sheridan Road Peoria IL 61633		<b>NAIC NO:</b> 19860
<b>FAX (A/C, No.):</b>		<b>E-MAIL ADDRESS:</b> Nikki_Edwards@ajg.com		IF MULTIPLE COMPANIES, COMPLETE SEPARATE FORM FOR EACH	
<b>CODE:</b>		<b>SUB CODE:</b>		<b>POLICY TYPE</b>	
<b>AGENCY CUSTOMER ID #:</b>		<b>LOAN NUMBER</b>		<b>POLICY NUMBER</b> 462626306	
<b>NAMED INSURED AND ADDRESS</b> City of Lincoln, IL 700 Broadway Lincoln, IL 62656		<b>EFFECTIVE DATE</b> 12/15/2017		<b>EXPIRATION DATE</b> 12/15/2018	
<b>ADDITIONAL NAMED INSURED(S)</b>		<b>THIS REPLACES PRIOR EVIDENCE DATED:</b>		<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED	

**PROPERTY INFORMATION (ACORD 101 may be attached if more space is required)  BUILDING OR  BUSINESS PERSONAL PROPERTY**

**LOCATION / DESCRIPTION**


THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<b>COVERAGE INFORMATION</b>		<b>PERILS INSURED</b>		<b>BASIC</b>	<b>BROAD</b> <input checked="" type="checkbox"/>	<b>SPECIAL</b>
<b>COMMERCIAL PROPERTY COVERAGE AMOUNT OF INSURANCE:</b> \$ 15,274,983				<b>DED:</b> 2,500		
<input type="checkbox"/> BUSINESS INCOME	<input type="checkbox"/> RENTAL VALUE	<b>YES</b>	<b>NO</b>	<b>N/A</b>	IF YES, LIMIT: Actual Loss Sustained; # of months:	
<b>BLANKET COVERAGE</b>				<b>X</b>	IF YES, indicate value(s) reported on property identified above: \$	
<b>TERRORISM COVERAGE</b>				<b>X</b>	Attach Disclosure Notice / DEC	
IS THERE A TERRORISM-SPECIFIC EXCLUSION?				<b>X</b>		
IS DOMESTIC TERRORISM EXCLUDED?				<b>X</b>		
<b>LIMITED FUNGUS COVERAGE</b>				<b>X</b>	IF YES, LIMIT: DED:	
<b>FUNGUS EXCLUSION (if "YES", specify organization's form used)</b>				<b>X</b>		
<b>REPLACEMENT COST</b>			<b>X</b>			
<b>AGREED VALUE</b>				<b>X</b>		
<b>COINSURANCE</b>				<b>X</b>	IF YES, %	
<b>EQUIPMENT BREAKDOWN (if Applicable)</b>				<b>X</b>	IF YES, LIMIT: DED:	
<b>ORDINANCE OR LAW - Coverage for loss to undamaged portion of bldg</b>				<b>X</b>	IF YES, LIMIT: DED:	
- Demolition Costs				<b>X</b>	IF YES, LIMIT: DED:	
- Incr. Cost of Construction				<b>X</b>	IF YES, LIMIT: DED:	
<b>EARTH MOVEMENT (if Applicable)</b>		<b>X</b>			IF YES, LIMIT: 5,000,000 DED: 50,000	
<b>FLOOD (if Applicable)</b>		<b>X</b>			IF YES, LIMIT: 5,000,000 DED: 50,000	
<b>WIND / HAIL INCL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO Subject to Different Provisions:				<b>X</b>	IF YES, LIMIT: DED:	
<b>NAMED STORM INCL</b> <input type="checkbox"/> YES <input type="checkbox"/> NO Subject to Different Provisions:				<b>X</b>	IF YES, LIMIT: DED:	
<b>PERMISSION TO WAIVE SUBROGATION IN FAVOR OF MORTGAGE HOLDER PRIOR TO LOSS</b>				<b>X</b>		

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**ADDITIONAL INTEREST**

<input type="checkbox"/> CONTRACT OF SALE	<input type="checkbox"/> LENDER'S LOSS PAYABLE	<input type="checkbox"/> LOSS PAYEE	<b>LENDER SERVICING AGENT NAME AND ADDRESS</b>
<input type="checkbox"/> MORTGAGEE			
<b>NAME AND ADDRESS</b>  Motorola Solutions, Inc. 1303 E. Algonquin Road Schaumburg IL 60196			<b>AUTHORIZED REPRESENTATIVE</b>  

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**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b> Arthur J. Gallagher Risk Management Services, Inc.		<b>NAMED INSURED</b> City of Lincoln, IL 700 Broadway Lincoln, IL 62656	
<b>POLICY NUMBER</b>		<b>EFFECTIVE DATE:</b>	
<b>CARRIER</b>	<b>NAIC CODE</b>		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER: 28 FORM TITLE: EVIDENCE OF COMMERCIAL PROPERTY INSURANCE**

**REMARKS**

Contents:  
 Limit: \$8,979,549

Motorola Solutions, Inc. and or its assignee as additional insured and loss payee regarding the lease of \$257,670 worth of equipment.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING AN AMENDMENT TO THE POLICY PROHIBITING  
SEXUAL HARASSMENT FOR THE CITY OF LINCOLN, ILLINOIS**

WHEREAS, last year the Illinois General Assembly enacted Public Act 100-0554, an Act concerning government, which became effective immediately, dated November 16, 2017; and

WHEREAS, pursuant to the Act, the CITY OF LINCOLN adopted an ordinance of resolution establishing a policy to prohibit sexual harassment, ordinance 2108-873 dated January 16, 2018; and

WHEREAS, all prior existing sexual harassment policies of the CITY OF LINCOLN were be superseded by the Policy Prohibiting Sexual Harassment adopted by this Ordinance; and

WHEREAS, the Illinois General Assembly has recently enacted Public Act 100-1066, an Act concerning government, which amends the Policy Prohibiting Sexual Harassment, namely, to extend the time for filing suit based on discrimination from 180 days to 300 days, dated August 24, 2018 and became effective immediately.

NOW, THEREFORE, be it ordained by the corporate authorities of the CITY OF LINCOLN the following:

1. The Amended Policy Prohibiting Sexual Harassment, included as Exhibit A to this Ordinance, and which is also available under the "Anti-Harassment Policy: in the CITY OF LINCOLN employee handbook is hereby adopted.

2. That should any clause, sentence, or paragraph of the above-noted Ordinance be declared invalid by any Court of competent jurisdiction, such invalidity shall not affect any other portion of said Ordinance.

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.



The vote on the adoption of his Ordinance was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Bauer	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderwoman Brown	_____
Alderwoman Horn	_____	Alderman Dalpoas	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2018.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Seth Goodman, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## EXHIBIT A

### Anti-Harassment Policy

It is the policy of the City of Lincoln to maintain a working environment which encourages mutual respect, promotes respectful and congenial relationships between employees, and is free from all forms of harassment of any employee or applicant for employment by anyone, including supervisors, co-workers, vendors, patrons, consultants, or customers.

The City of Lincoln has a “zero-tolerance” harassment policy. Harassment by any manner or form is expressly prohibited and will not be tolerated. Accordingly, management is committed to vigorously enforcing this policy against harassment, including but not limited to, sexual harassment at all levels. All reported or suspected occurrences of harassment will be promptly and thoroughly investigated. Where harassment is determined to have occurred, the City of Lincoln will immediately take appropriate disciplinary action, including written warnings and possible suspension, transfer and/or termination. The City of Lincoln will not permit or condone any acts of retaliation against anyone who files harassment complaints or cooperates in the investigation of it.

### Definitions

- The term “harassment” includes, but is not limited to, unwelcome slurs, jokes, verbal, graphic, physical conduct relating to an individual’s race, color, religion, sex, sexual preference or sexual orientation, age, marital status, ancestry, national origin, physical or mental disability, or military service status.
- Sexual harassment consists of unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of sexual nature.
- Submission to such conduct is an explicit or implicit terms or condition of employment.
- Employment decisions are based on an employee’s submission to or rejection of such conduct, or such conduct interferes with an individual’s work performance or creates an intimidating, hostile or offensive working environment.
- The term “harassment” may also include conduct of employees, supervisors, vendors and/or customers who engage in verbally or physically harassing behavior which has the potential for humiliating or embarrassing an employee of the City.

In accordance with the prohibitions and definitions and of the Illinois Human Rights Act as amended in 1993 and the Civil Rights Act of 1964 as amended in 1991, the following explanations and examples constitute sexual harassment under this policy:

**Hostile Environment** – Conduct that has the purpose or effect of unreasonably interfering with a person’s job performance or which creates an intimidating or offensive work environment.

Quid Pro Quo Sexual Harassment – 1) Making submission to sexual demands an implicit or explicit term or condition of employment or compensation; 2) Making decisions affecting someone's employment or compensation on the basis of whether the person submits to or rejects sexual demands.

Reasonable Person/Reasonable Woman Standard – The legal standard for judging whether a specific instance of sexually oriented behavior constitutes sexual harassment. In other words, cases are judged based on the question, "Would any reasonable person or reasonable woman object to or be offended by this behavior?"

Some examples of offensive conduct may include:

Verbal – Demeaning language focused on gender; sexual innuendos; suggestive comments about a person's body; humor and jokes about sex, anatomy, or gender specific traits; spreading rumors about a coworker's sex life; asking or telling about sexual fantasies, preferences or history; sexual propositions; or statements of a sexual nature about another employee, even outside of his presence.

Quid Pro Quo – Threats or promises by a supervisor (e.g., loss of job, promise of job, promotion, or other employment benefit), or suggesting or insinuating that employment or future promotions will be given in exchange of sexual favors.

Nonverbal – Leering; staring at a person's body; obscene gestures; sexual gestures focused on body parts; giving personal, unwanted gifts; following a person; sending suggestive letters, notes, illustrations, emails or photographs; or insulting sounds (e.g. whistling, catcalls, smacking the lips, or "kissing" noises). This could escalate to a higher level including violence (e.g., stalking).

Hostile Work Environment – Sexually-charged work environment, where the atmosphere makes it difficult for an employee to work or feel comfortable. This includes a wide range of behaviors and actions from displaying sexually suggestive pictures, posters, pin-ups, cartoons, slogans of sexual nature and illustrations; written communications or e-mail; telling suggestive stories and jokes; or using sexual gestures.

Physical – Unwanted or unwelcome touching, hugging kissing, pinching or brushing against the body; touches oneself in a sexual manner in front of another person; physical coercion to engage in a sexual act; or actual assault. Assume that the only acceptable behavior is a handshake.

Note that some of the prohibited conduct included above may not technically be considered illegal harassment by a court or government agency, but it still warrants disciplinary action since it can have a negative effect on our workplace. For example, we can discipline an employee who

uses obscene language or tells off-color jokes, even though that conduct generally would not be considered illegal harassment unless the employee engaged in it on an ongoing basis.

**Complaint Procedure** – The City of Lincoln provides its employees with a convenient and reliable method for reporting incidents of harassment, including sexual harassment. Any employee who feels that he has been or is being harassed, or discriminated against, is encouraged to immediately inform the alleged harasser that the behavior is unwelcome. In most instances, the person is unaware that his conduct is offensive and when so advised can easily and willingly correct the conduct so that it does not reoccur. If the informal discussion with the alleged harasser is unsuccessful in remedying the problem or if such an approach is not possible, the employee should immediately report the complained-of conduct to his immediate supervisor, City Administrator, or any member of management. The report should include all facts available to the employee regarding the harassment.

**Confidentiality** – All reports of harassment will be treated seriously. The City will make its best effort to respect the private and sensitive nature of such reports. However, absolute confidentiality is not promised nor can it be assured. The City of Lincoln will conduct an investigation of any complaint that will require limited disclosure of pertinent information to certain parties, including the alleged harasser.

**Investigative Procedure** – Once a complaint is received, the City Administrator will begin a prompt and thorough investigation. The investigation may include interviews with all involved employees, including the alleged harasser, and any employees who are aware of facts or incidents alleged to have occurred.

Once the investigation is completed, a determination will be made regarding the validity of harassment allegations. If it is determined that harassment has occurred, prompt and remedial action will be taken. Complainants who file maliciously false complaints of sexual harassment shall be subject to disciplinary action.

**Duties of Employees and Supervisors** – All employees of the City of Lincoln, both management and non-management, are responsible for assuring that a workplace free of harassment is maintained. Any employee may file a harassment complaint regarding incidents experienced personally or incidents observed in the workplace.

The City of Lincoln strives to maintain a lawful and pleasant work environment where all employees are able to effectively perform their work without interference of any type and requests the assistance of all employees in this effort. City supervisors are expected to adhere to the anti-harassment policy. If a complaint is raised, supervisors are to act promptly to notify the City Administrator of the complaint so that an investigation can be conducted. In instances where the City Administrator is the subject of a violation, the matter should be reported to the Mayor. If a supervisor fails to follow this policy he will be disciplined. Such discipline may include termination.

## Responsibility – Employees

Each individual has the responsibility to refrain from committing harassment in the workplace.

Should an employee be unclear as to whether the conduct the employee finds offensive is discriminatory or harassing, the employee should contact their immediate supervisor or the City Administrator.

It is suggested but not required that, if it is within the employee's comfort level to do so, verbally let the offending person(s) know that the conduct is found offensive, and ask that it stop immediately and not occur again.

Again, only if it is within the employee's comfort level to do so, and if the offensive behavior does not stop, the employee can write a letter to the accused detailing all the facts, describing feelings about the behavior, and stating what the employee would like to have happen next. It is recommended that the employee keep a copy of any such letter. It is not necessary or required for employees to submit a written request that the improper conduct cease.

The employee should file an official good faith complaint with the City Administrator (who has been designated to receive complaints and conduct investigations) or to the Mayor (who has been designated as an alternative investigator in situations concerning the City Administrator) without fear of retaliation. It is not necessary to make a verbal or written request to the harasser that such harassment cease prior to making the good faith complaint with the City Administrator will begin investigating all complaints within twenty-four (24) hours of receipt.

Should the employee feel that the issue is not resolved to his satisfaction, the employee has the legal recourse to file a charge of sexual harassment with the Illinois Department of Human Rights and/or the Equal Employment Opportunity Commission. Should the employee choose to file a charge with the Illinois Department of Human Rights or the Equal Employment Opportunity Commission, it must be done so within three hundred (300) days after the sexual harassment allegedly was committed. The address of the Illinois Department of Human Rights is as follows: 222 S. College, Floor 1, Springfield, IL 62704. The address of the Equal Employment Opportunity Commission is 500 W. Madison St., Suite 2000, Chicago, IL 60661.

### Management:

Refrain from all forms of discrimination or harassment at all times. If observing harassing behavior, ask the offending person(s) to stop immediately, explaining what the conduct is, how it offends, that it is illegal, and that it will not be tolerated. Depending upon the seriousness of the conduct, or if the conduct continues or recurs, file an official complaint in writing with the City Administrator or the Mayor (the designated alternative investigator) without fear of retaliation. The City Administrator will handle the complaint made in good faith by conducting a complete

internal investigation and by writing up the complaint and the results of the investigation as expeditiously as possible and in a timely fashion. The internal investigators will make every reasonable effort to determine the facts and resolve the situation.

#### Sanctions for Employees:

The City of Lincoln may apply any sanction or combination of sanctions to deal with unreasonable conduct, discrimination, and/or harassment; there is no requirement that there be progressive discipline. The City Administrator has the responsibility to recommend an appropriate sanction to the Mayor. Those sanctions include but are not limited to:

1. Counseling or referring the offender(s).
2. Transferring the offender(s).
3. Probation, with a warning of suspension or discharge for continuing or recurring offenses.
4. Suspension without pay, during the investigation period. If it is determined that no violation of the policy has been established, the employee will be reimbursed for loss of pay.
5. Discharge.
6. Monitoring the offender(s) for prescribed period of time.
7. Documentation of discipline and basis placed on the employee's personnel record, in the event a policy violation is found.

#### Sanctions for Non-Employees:

In the case of discrimination or harassment committed by a member of an external organization or the recurrence of sexually offensive behavior by previously reported person(s) of an external organization, the City reserves the right to contact the appropriate delegate within the organization so that the organization might effectively manage the complaint internally. Should that organization elect to ignore the complaint, the City will consider suspending business relations with that organization until the harassment stops. All investigative materials will be maintained in the City Administrator's office.

**RESOLUTION NO. 2018 - \_\_\_\_\_**

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2018, WITNESSETH:

WHEREAS, during an executive session of the City Council, the terms and conditions of a "Letter of Understanding", between the City of Lincoln and the City Administrator, were fully and explicitly discussed and understood; and

WHEREAS, the parties herein are desirous of approving and adopting the terms and conditions of said "Letter of Understanding":

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. The terms and conditions of said "Letter of Understanding" are approved and adopted and incorporated herein.
2. Said "Letter of Understanding" shall be attached to this Resolution and incorporated herein as an integral part of said Resolution.
3. That the Mayor and City Clerk are hereby authorized and directed to approve and execute said Resolution; and
4. That a fully executed copy of this Resolution and said "Letter of Understanding" shall be appropriately filed with the City Clerk's Office.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Bauer	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderwoman Brown	_____
Alderwoman Horn	_____	Alderman Dalpoas	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Seth Goodman, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois



State of Illinois        )  
                                  )  
County of Logan        )        SS.

**LETTER OF UNDERSTANDING**  
between the  
**CITY OF LINCOLN**  
Logan County, A Municipal Corporation  
and the  
**Elizabeth Kavelman, City Administrator**

**WHEREAS** the parties acknowledge that Elizabeth Kavelman was hired by the City of Lincoln in the position of City Administrator; and,


**WHEREAS** said the City acknowledges that Elizabeth Kavelman has recently been diagnosed with a serious medical condition; and,

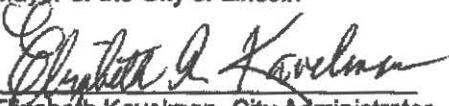
**WHEREAS** the City acknowledges that Elizabeth Kavelman does not yet meet the requirements of the Family Medical Leave Act but desires to waive said eligibility requirements to afford her eligibility under the Family Medical Leave Act:


**NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE CITY OF LINCOLN AND ELIZABETH KAVELMAN, CITY ADMINISTRATOR, THAT THEY AGREE AND APPROVE THE FOLLOWING:**

1. That the City will waive certain eligibility requirements for FMLA benefits and approves Mrs. Kavelman FMLA request for up to twelve weeks of unpaid medical leave, which expires February 11, 2019; and,
2. That the City of Lincoln can no longer guarantee Mrs. Kavelman's position as City Administrator past the expiration date of February 11, 2019, should she be unable to return to work; and,
3. That the City will continue to pay for Mrs. Kavelman's insurance at a rate of 90%, with Mrs. Kavelman being responsible for the remaining 10%; and,
4. That the City will continue to pay out the 'perks' and 'stipends' within the Mrs. Kavelman's contract that are not tied to her salary which totals \$550.00 per month, minus the 10% for Mrs. Kavelman's insurance; and,
5. That Mrs. Kavelman will not act in any capacity as City Administrator, and until she is cleared to come back to work she will surrender her city iphone and ipad; and
6. That Mrs. Kavelman will periodically provide medical documentation informing the City of her medical status.
7. That the terms and conditions of this "Letter of Understanding" shall not take effect until approved by the members of the City Council

Dated and approved this 27<sup>th</sup> day of November, 2018, by the parties' duly authorized and approved representatives:

  
\_\_\_\_\_  
Seth Goodman  
Mayor of the City of Lincoln

  
\_\_\_\_\_  
Elizabeth Kavelman, City Administrator  
11/19/2018

  
\_\_\_\_\_  
John A. Hoblit  
Attorney For Employer

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** November 27, 2018

**RE:** **Purchase for 2019 Pickup Truck**

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**Background**

The Street Department has received four bids for a 2019 pickup truck. \$35,000.00, was budgeted in the FY 2018/2019 for this purchase. This vehicle will replace Unit #1 which is a 2000 Chevrolet Silverado 1500 four wheel drive pickup with 119,652 miles, it uses some oil and the body has a lot of rust and has had some electrical issues. This vehicle is used by the street superintendent. It is also used by staff to travel to out of town training events throughout the year.

**Analysis/Discussion**

Four bids have been received for this vehicle.

1. Lincoln Chrysler Dodge Jeep Ram of Lincoln IL. Model year 2019, \$28,208.50
2. Landmark Ford East of Springfield IL. Model Year 2018, \$36,547.00
3. Morrow Brothers Ford of Greenfield IL. Model Year 2018, \$34,780.00, add an additional \$1760.00 for a Model year 2019.
4. Graue Chevrolet of Lincoln IL. Model Year 2019, \$43,459.00

**Fiscal Impact**

\$28,208.50, from account 70-3600-7860, Street Department Vehicles

**COW Recommendation**

Approve the bid from Lincoln Chrysler Dodge Jeep Ram for a 2019 pickup truck at \$28,208.50, and place on the agenda for the Regular City Council Meeting December 3, 2018

**Council Recommendation:**

Approve the bid from Lincoln Chrysler Dodge Jeep Ram for \$28,208.00

## Proposed Laboratory Building Construction Options

### **Option 1:**

- Renovation of the existing lab building.
- Reconfigured and new spaces: Break Room, Laboratory, Men's Locker, Women's Locker and Garage.
- Lower level to remain.
- Includes repointing of exterior stone and masonry, new ramp, new roof, new interior finishes, new mechanical, electrical and plumbing.
- Opinion of Probable Construction Costs: \$520,000

### **Option 2:**

- Selective demolition of existing interior and exterior masonry walls, roof, mechanical, electrical and plumbing, down to existing concrete foundation walls and concrete floor slab.
- Reconstruction of new spaces: Break Room, Laboratory, Men's Locker, Women's Locker and Garage.
- Lower level to remain.
- Includes new ramp, new roof structure, new exterior walls, interior finishes, new windows and doors, new mechanical, electrical and plumbing.
- Opinion of Probable Construction Costs: \$770,000

### **Option 3:**

- Construction of a new building of approximate size and amenities as the existing.
- Opinion of Probable Construction Cost: \$1,000,000
  - \$800,000 for the building
  - \$75,000 for a parking lot
  - \$100,000 for Site Work / Utilities
  - \$25,000 contingency
- Additional Property Costs not included

## MEMORANDUM

**TO:** Mayor and Council of the City of Lincoln  
**FROM:** Peggy Bateman, City Clerk

### MEETING

**DATE:** December 3, 2018  
**RE:** Discussion on 2019 Liability Insurance Renewal (Arthur J. Gallagher & Company)

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**Background:** The City utilizes the services of Arthur J. Gallagher & Company for liability insurance coverage. During the annual renewal period, city Staff updated the listing of municipal assets for property, buildings and equipment. The Mayor and I met with the broker to discuss current coverage levels, costs of the City's insurance needs.

The following insurance companies have been recommended by the broker for specific lines of coverage:

Argonaut Great Central Insurance Company (General Liability Package)  
Ohio Casualty Insurance Company (Crime)  
BCS Insurance Company (Cyber Liability)  
Illinois Public Risk Fund (Worker's Compensation)

It should be understood that the above listed insurance companies currently serve the City and the renewal maintains the coverage limits from prior years for FY2019. The overall rates will increase approximately 6% from \$425,031 in FY 2018 to \$448,784 in FY 2019. The term of the agreement will be from December 15, 2018 thru December 15, 2019.

The broker has informed the City of a grant award in the amount of \$26,066 from the Illinois Public Risk Fund for safety related purchases.

**City Council Recommendation:** Approve the 2019 Liability Insurance Renewal with Arthur J. Gallagher & Company.

## City of Lincoln, IL

700 Broadway  
Lincoln, IL 62656

# Proposal of Insurance

Presented: November 19, 2018

Effective: December 15, 2018 to December 15, 2019

PUBLIC SECTOR PRACTICE



## Arthur J. Gallagher & Co.

Rich Stokluska ARM  
Area Senior Executive Vice President  
Arthur J. Gallagher Risk Management Services, Inc.  
Public Sector  
2850 Golf Road  
Rolling Meadows, IL 60008  
Rich\_Stokluska@ajg.com  
www.ajg.com

# City of Lincoln, IL

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## Marketplace Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

INSURANCE COMPANY	LINE OF COVERAGE	RESPONSE	PREMIUM
Argonaut Great Central Insurance Company	Package	Recommended Quote	\$191,637
Certain Underwriters at Lloyd's London	Package	Declined – not competitive	---
Ohio Casualty Insurance Company	Crime	Recommended Quote	\$1,508
BCS Insurance Company	Cyber Liability	Recommended Quote	\$4,946
IPRF	Workers Compensation	Recommended Quote	\$253,977

## Premium Summary

Line of Coverage	2017-2018 Renewal Trident, BCS, IPRF	2018-2019 Renewal Trident, BCS, IPRF	% Change
Property Equipment Breakdown	\$43,005	\$51,685	20%
Inland Marine	\$1,812	\$2,414	33%
General Liability	\$19,891	\$21,565	8%
Law Enforcement Liability	\$21,663	\$23,904	10%
Public Officials and Employment Practices Liability	\$10,611	\$13,254	25%
Automobile Liability and Auto Physical Damage	\$43,794	\$48,890	12%
Excess Liability	\$24,015	\$27,091	13%
Crime	\$1,508	\$1,058	-30%
Cyber Liability	\$4,632	\$4,946	7%
Workers Compensation	\$254,100	\$253,977	0%
<b>Totals</b>	<b>425,031</b>	<b>448,784</b>	<b>6%</b>

Exposure	2017-2018	2018-2019	% Change
Property Value	37,551,798	42,500,467	13%
Equipment Value	2,336,879	3,017,034	29%
Vehicle Count	77	80	4%
Vehicle Value	3,932,076	\$4,421,379	12%
Revenue	14,517,785	18,433,681	27%

Quote from Argonaut Great Central Insurance Company (Argo Group) is valid until 12/15/2018  
 Quote from Ohio Casualty Insurance Company (Liberty Mutual Holding Company, Inc.) is valid until 12/15/2018  
 Quote from BCS Insurance Company (BCS Insurance Company) is valid until 12/15/2018

Gallagher is responsible for the placement of the following lines of coverage:  
 Package  
 Crime  
 Cyber Liability

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.





**ILLINOIS PUBLIC RISK FUND  
GRANT PROGRAM**

**CITY OF LINCOLN**

the Illinois Public Risk Fund has reserved

**\$26,066**

**Congratulations!**

***Your organization has qualified for a Preferred Loss Ratio Grant of  
\$7,234 which is included in the above amount.***

Please visit [www.iprf.com](http://www.iprf.com) for additional information and the Grant  
Application. **Grant deadline is December 1, 2019.**

(subject to the program terms and conditions.)