

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
NOVEMBER 5, 2018
CITY HALL COUNCIL CHAMBERS
7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
 - B. Approval of minutes October 15, 2018 Regular City Council Meeting, October, 23, 2018 Committee Of The Whole Meeting
6. **Ordinance and Resolution**
 7. **Bids**
 8. **Reports**
 9. **New Business/Communications**
 - A. Approval of contract between the City of Lincoln and the International Union Of Operating Engineers (IOUE), Local 399, for F.Y. 2018-2019
 - B. Approval of the purchase of Microsoft Office 365 with a cloud based Exchange Server at a cost of five-dollars (5.00) per month per email address
 - C. Approval of proposed Tiered Residential Sewer Rate Structure
 - D. Approval of an annual contribution of \$1,000.00 per year for three years to the Land of Lincoln CEO Program for High School Students
 - E. Advice and consent to Mayoral appointments to various City Boards and Commissions
 - F. Approval of a sponsorship of the APA State Tournament in the amount of \$2,000.00 to be paid from the Hotel/Motel Tax Fund
 - G. Approval of agreement for Legal Services for the City of Lincoln for the Period beginning November 5, 2018 and continuing through April 30, 2020
 - H. Advice and consent to Mayoral appointment of Kirsten Rawlins – Police Records Clerk
 10. **Announcements**
 11. **Possible Executive Session**
 12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, October 15, 2018

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch
Alderman Michelle Bauer
Alderman Ron Keller
Alderman Heidi Browne
Alderman Jeff Hoinacki
Alderman Dayne Dalpoas

Staff Present:

City Administrator Elizabeth Kavelman
City Clerk Peggy Bateman
City Attorney Blinn Bates
Treasurer Chuck Conzo
Fire Chief Mark Miller
Police Chief Paul Adams
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers

Absent:

Alderman Ron Fleshman
Alderman Steve Parrott
Waste Water and Treatment Manager Shawn Wright

Presiding:

Mayor Seth Goodman

Public Comment:

Mayor Goodman called upon citizens registered to speak, there being none, he moved to the Consent Agenda.

Mr. Greg Patel of Lincoln Banquet Center came forward to talk about an American Poolplayers Association (APA) and a planned tournament. Alderman Dalpoas recused himself from discussion due to the nature of his wife's relationship to the subject. Mr. Patel said he took risks to bring the event to the city. He shared a packet of information with the council. Alderman Keller wanted to know what he was looking for from the city. He said he is looking to get some help from the Hotel/Motel Tax, to cover his overhead for the event. Treasurer Conzo said 15% is the city's share and 85% is forwarded to the Logan County Tourism Bureau.

Mr. Patel was not asking for how much was available, he is asking for the city to do whatever they can to help with the two bills that he has. He is looking at \$3,900 in expenditures for the event. He said if he is the only one who is going to take on the costs, this tournament will not happen every year. He said it is valuable to the city.

Alderman Bauer asked Treasurer Conzo what was unallocated at this time. Mr. Conzo said a budget of \$9,450 was unallocated. He said we're just halfway through the year, but this amount takes into events such as DockDogs, and the Abraham Lincoln National Railsplitter Festival. Alderman Keller asked if there is any help

the APA can give. Mr. Patel said they are looking for an organization to pay for the event. This would be a national event, but a state tournament.

Alderman Welch said the Logan County Tourism Bureau offered to pay for the hotel rooms, but they were turned down. He asked are you running the event, or is CAPCIL? He said when tourism was approached, the offer said all profits and proceeds would go to CAPCIL. Mr. Patel said I don't know what you proposed to them. He said he is not going to tell any other organization in Lincoln that they cannot be involved.

Alderwoman Browne asked if Mr. Patel was going to the Logan County Tourism Bureau meeting later in the week. She asked him to talk with them first, as they have an offer on the table—and then come back to the city. Alderwoman Bauer asked if there was a way for the city to sponsor the event—from an advertising standpoint. She asked if that is not a need.

He said these teams are coming, but the city could sponsor a team. He said right now, he is paying for everything. She said she is trying to be mindful of the fact that there are several other halls and banquet centers in the city. She said they have to be clear, transparent, and up front with their intentions of sponsoring such events. She was trying to figure out a way—as Mr. Patel is a private business owner.

He asked for clarification—she said she was talking about the cost. She said her intention was to say there might be a \$2,000 potential. She wanted to know how to support the event, clearly in the public eye—from an economic development standpoint. She said that's what is tricky—and she was unsure of how it could be done.

Mr. Patel said we're sitting in this situation because we don't have a body we can go to and ask for them to take it over. He said no one else is raising their hand, saying let's make this happen, let's bring this to our city. He said we don't have the balloon fest anymore—but after that, this could be the biggest event we would have.

Alderman Welch said the hotels were part of the offer made by the Logan County Tourism Bureau (LCTB) board. He said there are benefits to be had from all the businesses. He said we (LCTB) have a somewhat unique offer to help, but it just doesn't fit the mold of what they typically do. He also said there is money left over from 3rd Friday's Downtown Lincoln. Mr. Patel said he'd return to the next meeting, the item will be placed on the agenda.

Mrs. Wanda Lee Rohlfs came forward to talk about Crawford, Murphy, and Tilly's (CMT) presentation from last week. She wanted to talk about water billing for the months of October, November, and December 2018. She looked at her water bill, and she said they go from the middle of the month, to the next middle of the month etc.

City Clerk Peggy Bateman said she had the same question. Mrs. Rohlfs did not know what it would look like. Mrs. Bateman said it will have to be figured out. She said the lightbulb came on tonight when she opened her own water bill.

Mrs. Rohlfs said there are so many different numbers—she wanted to confirm it would be strictly based on gallons—customers will have to worry about the gallons. The council had not yet voted on it. Mrs. Bateman said you'll get a good idea of where you will be at based on the graphic CMT provided.

Alderwoman Bauer said there are still questions to come before the council votes.

Gabriel Boden with Illinois American Water (IAW) came forward next, he said IAW issued a press release today. The company is in the middle of doing a test well northeast of Lincoln. They will start drilling tomorrow, Oct. 16, and will conduct pump tests in the next week or so. He said the release went out, he did not have a lot of details. He said he could take questions back to IAW so the questions could be answered at that time.

There being no further business, the council moved down the consent agenda.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of Oct. 1, Regular City Council, and Oct. 9, Committee Of The Whole Meeting minutes

C. Request from Dr. Don and Janice Sielaff to conduct a block party on 10th Street from the intersection of Chestnut Street to the intersection of Union Street on Wednesday, Oct. 31, 2018 from 4:30 until 8 p.m.

D. Request from the Logan County Tourism Bureau to close various streets for the annual Christmas Parade on Thursday, Dec. 6, 2018 from 6:30 p.m. until its conclusion

Alderman Welch made the motion to approve the item—seconded by Alderwoman Browne. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (6) Alderman Tracy Welch, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

Nays: None

Absent: (2) Alderman Steve Parrott, Alderman Ron Fleshman

Ordinance and Resolution

A. Resolution from Improvement under the Illinois Highway Code for Fifth Street Road land acquisition and professional services

Alderwoman Bauer made the motion to approve the item—seconded by Alderman Dalpoas. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (6) Alderman Tracy Welch, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

Nays: None

Absent: (2) Alderman Steve Parrott, Alderman Ron Fleshman

B. Ordinance creating the position of Police Records Clerk of the City of Lincoln

Alderman Dalpoas made the motion to approve the item—seconded by Alderman Welch. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (6) Alderman Tracy Welch, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

Nays: None

Absent: (2) Alderman Steve Parrott, Alderman Ron Fleshman

Bids:

Approval of Fast Track Demolition of property at 107 W. Monroe Street by Byrne's Backhoe & Excavating in an amount not to exceed \$6,250

Alderwoman Browne made the motion to approve the item—seconded by Alderwoman Bauer. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (6) Alderman Tracy Welch, Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

Nays: None

Absent: (2) Alderman Steve Parrott, Alderman Ron Fleshman

Reports:

A. City Treasurer Report for September, 2018

City Treasurer Chuck Conzo opened discussion about fund balances, which have risen over the previous month—sharing the city could receive more than previously anticipated. He attached some schedules at the end of the report he had passed out to the council. He said the city is still seeing some increases in some of the sources of revenue including the Municipal Sales Tax, State Use Tax, receipts. He said the city is well ahead of where we were last year at this time, which he said is good to see, he also touched on the Non-Home Rule Sales Tax where Lincoln is ahead by about \$20,000. He said he would not get overly optimistic about it.

The State Income Tax on the other hand is over where we were last year, but about \$27,000. The last two points he made pertained to the Utility Tax. He said the city is continuing to see an upward trend, as we're seeing colder winters and warmer summers. He said the tax rate has not changed.

He then touched on the Video Gaming Tax. Gains were seen over the last month and over the month of August over the past year, by around \$23,000. He said it's kind of leveled off there—but that it's been in that range for about four months, and we would see what happens in the future.

B. City Clerks Report for September, 2018

City Clerk Peggy Bateman took the floor and shared in the month of September—the city collected. They collected \$262,291.88 of sewer receipts. No payments were received from either state prison. Trash collection, was in the amount of 3,900 units—in the amount of \$4,680 (city's cut), while \$53,396.79 was forwarded to Area Disposal.

She said there is a lot of outstanding debt still out there, despite the city no longer billing for trash. She said this is not over. She is working with Area Disposal, as the do not pick up list is 60 days out. She said we have some places that may be vacant, there are little things that still have to be checked out. She said the city has to work with Area Disposal on this. Alderman Keller asked about the prison's late payments, he wanted to know how far behind they are. She said they are usually around six months out.

A. Department Head Reports for September, 2018

Mayor Goodman said these reports are all on file.

New Business/Communications:

Advise and consent to the Mayoral appointment of Alderman Tracy Welch as Mayor Pro Tempore

Alderwoman Browne made the motion to approve the item—seconded by Alderman Dalpoas. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (6) Alderwoman Michelle Bauer, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Jeff Hoinacki, Alderman Dayne Dalpoas

Nays: None

Absent: (2) Alderman Steve Parrott, Alderman Ron Fleshman

Abstain: (1) Alderman Tracy Welch

City Attorney Blinn Bates swore Alderman Tracy Welch in as Mayor Pro Tempore. He swore to faithfully discharge the duties of the office to the best of his ability. Mayor Goodman moved to other items on the agenda.

Announcements:

Mayor Goodman asked if anyone had any announcements.

- Alderwoman Bauer mentioned a couple who would like to offer carriage rides around the square. The couple will be looking for sponsorships from local businesses, the intent would be to provide this for

free. She suggested reaching out to the Logan County Tourism Bureau about sponsorships as they will be leading this going forward.

- Alderman Welch asked Alderwoman Bauer to provide insights on whatever issues are happening with The Tropics sign. She said the city is contracted with Ace Sign Co. There could be moisture inside the neon. She said the city is calling the company every time there is a report of an issue. The company is coming next week to fix it.
- Alderman Welch said 3rd Friday's is over for the season, he said there were a lot of new vendors who showed up. The committee only spent \$4,354. He said with Mr. Patel's request, there could be \$5,600 left over from the event.
- Alderman Keller passed along information about flu vaccines, the goal is to make 70% of the general public vaccinated. There are high and low doses available.
- Treasurer Conzo wanted to add that this is looking like a very bad flu season. He said there have already been some deaths from it. He said he is pleased the health department is out in front of it.
- Streets Superintendent Walt Landers weighed in on Union Street soil boring work. It could be shut down from 8 a.m. to 3 p.m.

Adjournment:

There being no further business to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Hoinacki. Mayor Goodman adjourned the meeting at 7:47 p.m.

Upcoming Meetings:

Committee of the Whole | Tuesday, Oct. 23, at 7 p.m.

Regular Meeting | Monday, Nov. 5, at 7 p.m.

Committee of the Whole | Tuesday, Nov. 13, at 7 p.m.

Respectfully Submitted By:

Alex Williams, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, Oct. 23, 2018

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman took roll.

Present:

Alderman Tracy Welch
Alderman Ron Fleshman
Alderman Ron Keller
Alderwoman Heidi Browne
Alderman Dayne Dalpoas

Staff Present:

City Administrator Elizabeth Kavelman
City Clerk Peggy Bateman
Treasurer Chuck Conzo
Fire Chief Mark Miller
Police Chief Paul Adams
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers

Absent:

Alderman Steve Parrott
Alderwoman Michelle Bauer
Alderman Jeff Hoinacki
City Attorney Blinn Bates

Presiding:

Mayor Seth Goodman

Public Comment:

Mayor Goodman called upon citizens registered to speak. There being no public participation, he moved on to other agenda items.

Approval of City Street Operators' Contract for Fiscal Year 2018-2019:

Alderman Welch asked that the item be placed on the regular agenda.

Discussion of proposed sewer rates:

Alderman Fleshman opened discussion about the sewer pocket for the months of Oct., Nov., and Dec. The billing cycle will be used for those particular months. Mrs. Wanda Lee Rohlfs weighed in with her question. The cycle would go in for Sept., and Oct. The cycle in Dec. may only have a few days on it, depending on how Illinois American Water processes the meters. There will be an average. Alderman Fleshman talked about skipping the first tier and starting everyone at tier 2, for lack of confusion.

Alderman Dalpoas talked about a tier 3 entry. Alderman Welch talked about tier 1 and tier 2 happening in 2020. He also mentioned that the city removed the 10 percent discount. Alderman Fleshman agreed and mentioned possibly re-implementing this a few years down the road.

Alderman Fleshman said CMT has said there are some 1,700 vacant homes. Alderman Fleshman said there are 1,700 homes that they could not make an average for. He said there is really more like 150 actual vacant homes.

Alderman Fleshman looked to City Clerk Peggy Bateman for feedback. She said every household is different, but some may be occupied by two people, while other units may be occupied by five. This was in reference to rental units and shared meters. She said we don't know which addresses are shared meters. Alderman Fleshman said shared meters would fall in the same category as the 1,700 homes that could not create an average. He said we'd probably put shared metered services in whatever level the council wants to place them—for whatever household could not generate an average. Alderwoman Browne asked about who pays for the water.

Alderman Welch said to put them in the category in which a large majority the community falls into. He said for the situation with new homeowners where there is not an average—this would be the best way to do it. Alderman Fleshman agreed—to do this in cases where the city cannot establish an average.

Treasurer Chuck Conzo asked how the water company bills the residents. He asked if they just bill the landlord?

A representative from Illinois American Water came forward and said it is a case by case basis. Alderman Dalpoas said, and we're not sure of how many we have out there. Clerk Bateman said, "No."

Alderman Fleshman said CMT used the material they had available with the water reads from Illinois American Water. He explained. Alderman Welch said so what the clerk provided—there's more like 150 residences. So yes, 150 homes that could not establish an average. Alderman Welch said the council needs to come up with a plan for the locations that could not establish an average.

He said so what's on the table tonight is agreeing upon a tiered structure? He said it sounds like tonight we can decide to place the tier on the agenda for next week. He said he's request that the council put it on the agenda—the tiered structure as proposed by CMT.

Alderman Fleshman said moving forward, they could work on the problems within the tiers. Alderman Welch said they could work on drafting the ordinance with the city attorney.

Alderman Fleshman then brought up allowing people to keep their current rate structure when they relocate or move. City Clerk Peggy Bateman posed the question if it was fair to relocate to a home that had more people living in it—and then be forced to pay the higher rate that the previous owners were paying. Alderman Welch said he's support working on this, so long as her current staff could manage the workload.

Alderman Fleshman then talked about upgrades and availability fees to vacant homes. Alderman Welch wanted to know what the fee would be, to the landlord or the property owner. He wanted to know what the intention or purpose of the fee might be. Alderman Fleshman said to help pay for the mandate. City Clerk Bateman said she was amazed by how many vacant homes there are in the city. She said people aren't getting billed for sewer because they are disconnected on the water.

Alderman Welch said the argument could be that if it's a vacant home, no one is using the sewage system. Alderman Fleshman said he is just bringing this up for discussion. He said he is trying to think of all the possibilities of what could go right or wrong. Alderman Welch said he is just trying to play devil's advocate. He said he'd like to invest the time now, to get it right the first time. He said he would not want to go through what the city went with through trash again. He said it wasn't pleasant for anyone at city hall or the customers.

Gabe Bowden with Illinois American Water stood from the back of the room to speak. Mayor Goodman called on him. He said IAW has entered into an agreement with the city to provide usage data. They provide final bills and new bills.

Alderman Dalpoas asked about managing to track these people down—those who have vacant homes, in order to get payments. Clerk Bateman said she imagined it would be difficult to track down. She said she sees a lot of bills being returned. Alderman Dalpoas said he foresaw more work being placed on the clerk's office. She proposed issues with tracking these individuals down. She said she foresees a lot of these people as being hard to track down.

Mayor Goodman said the tier structure will be placed on the regular agenda. Alderman Welch agreed.

Discussion regarding email system required due to the volume and storage of city emails, requested by Police Chief Paul Adams in his role as IT Administrator:

Police Chief Paul Adams talked about moving the free system into something with more storage. He said nothing is hidden or being scrubbed here, this would be better for transparency. Treasurer Conzo weighed in on the costs and what funds could be used. He examined 2017 bond proceeds. There is \$36,000 left in a \$500,000 bond. This would be appropriate to use for radios next year for the fire and police departments

Alderwoman Browne said she encountered some problems with the email system this week. She said we need to do something. Alderman Keller brought up option three—the Microsoft hosted platform—it'd be \$5 per user with there being 75 users. It would run around \$4,500 and would include maintenance contracts. There may be a few additional accounts as well.

Alderman Welch asked the chief if he has given thoughts to the transition. He wanted to know if emails would be lost. Alderman Keller wanted to know if backups allowed for storage and retrieval, even with the new system. Option three will be placed on the regular agenda.

Campus View Drive street approval and recommendations:

Alderman Welch said he spoke with Mayor Seth Goodman last week about the ownership of Campus View Drive. The city has been in contact with the title company. They received copies of the plats. There was a process to adopt the plats from previous councils. He said in his mind, there is no doubt that the city owns the street. He said it was signed off on by the mayor at the time, on June 10, 1976. He said the next action for the council would be to formally adopt the document and the council would likely need a variance depending on what is in the ordinance.

Alderman Keller asked what is the difference between plat four and plat five? Alderman Welch provided clarity and met Alderman Keller at his desk to show him a map of sorts. Alderman Keller wanted to know if it did indeed belong to Lincoln Christian University (LCU). Alderman Welch said it did at one time. Alderman Welch was going to forward the emails and documentation the mayor and city administrator for distribution the council.

Alderman Keller said he thought the council had done due diligence to remedy the situation. Alderman Dalpoas agreed.

Alderman Fleshman asked if the city already owns the road, does the council need to do a title search. He asked if it would be up to the council to record this then. Alderman Welch said yes and the mayor would need to sign off on it. Alderman Fleshman asked if the council really needed a variance. Alderman Welch said that was up for debate. He said it is a very outdated road. He said it is whatever the council feels is appropriate given the situation.

Alderman Dalpoas asked if there would be any additional cost to taxpayers. Alderman Welch said the only cost would be maintenance of the road. He said maintenance is already being done on a large portion of the road, but at present, work is stopped around plat five. He said there will be cost for maintenance of the road. He said snow removal and mosquito abatement is already taken care of, so nothing additional would be needed.

Alderman Keller said there is still the question of whether or not a variance is needed. He said it is an existing road and this needs to be revisited. Alderwoman Browne wanted clarification on what needed to be revisited.

City Administrator Kavelman said the variance is that the road is less than the width of the road for other roads. Alderman Keller did not want to set precedent and that the process is followed through. Alderman Welch called upon Building and Safety Officer Wes Woodhall to weigh in on the need for this item to go before the zoning board.

Mr. Woodhall said it would have to go through the board to stay on par with everything else. He said there is a cost of a few hundred dollars, but his personal opinion is if the city owns the road, then it is their responsibility. He said there are other roads in the city that do not meet the standards.

City Administrator Kavelman proposed making this a two part question for the council.

Mr. Kevin Bateman said the ordinance was passed after 1976, when it was signed by the mayor and the surveyor—but it was just never stamped on like the other plats. He said he does not believe the council needs a variance. The item will be added to the agenda.

Revision to on-going discussion and for an ordinance to be drafted, as requested by the City of Lincoln Liquor Commission to combine the Class B-Tavern license (video gaming) with the Class C-Restaurant license at an annual Calendar Year proof of at least 50% sales receipts in food and other items, less video gaming sales, within the immediate calendar Year. These receipts would be due by March 31st of each year from qualifying license holders:

City Administrator Kavelman said this is an ongoing saga. She said she had still not heard back from City Attorney Blinn Bates and has wanted to hear back if he was correct in his answer about the ordinance. She said she could go back to the gaming commission.

She said there are people who are still interested, these are good people who are not out to make nuisance in the community. She said either we leave it on here and ask for an ordinance to be established or we forget about it.

Alderwoman Browne said she did not want to see this die, because she did not want to turn away any businesses. She said there are varying opinions on this. She said we just really need to determine how we are going to go about this.

City Administrator Kavelman said she did provide a handout with information. Alderwoman Browne said she appreciated that. Alderman Dalpoas said his questions surround the goal the city would be trying to achieve by combining the licenses. City Administrator Kavelman said there are five available for restaurants. There are two and a potential third, awaiting licenses.

Alderman Welch said all 12 of the B licenses were spoken for, Thornton's being the last one. So that left 5 available for Class C. He said there were two other individuals waiting, plus this new request—leaving two licenses available.

Alderman Dalpoas said the city could be putting themselves in a potential bind down the road, if they combined the licenses versus expanded the licenses.

Alderwoman Browne asked if there was a reason the current levels were set where they were.

Alderman Welch asked if the city needed a cap. He said another thing to consider is—putting everyone on the same playing field. He said by combining them, does that create a new licenses type, “Class X” that could then have the video gaming percentages attached to it. He said there are pros and cons to this as well.

Alderman Fleshman said the pour license was proposed in 2015, but it was voted down at that time. She affirmed it was voted down, but said she was not the commissioner back then. Alderman Fleshman wanted to confirm that this is what Alderman Welch meant by the term, “Class X.”

Alderman Welch said right now was have a Class B, Class C and a paragraph M. He said a new classification would expire B and C, paragraph M would have to be updated and modified, attached as a new addition.

Alderman Keller asked what the request was from the liquor commission. He said the commission could deal with the caps. He said he would put a lot of the decision making in the hands of the commission. City Administrator Kavelman said the State of Illinois is the one that places the caps on five gaming terminals.

Alderman Welch said there is a lot of what-ifs. He agreed with Alderman Keller on having the liquor commission come together and create a proposal. He wanted some substance behind it—on the commission's request. He said it would make the council's job a little easier.

City Administrator Kavelman said if the council had committees it would make it easier.

Alderman Welch wanted to make a recommendation to the liquor commission—he said it's nobody's fault, but he wanted the commission to consider if they are adequately staffed. He said the individuals on the commission should be compensated for, for their time. He said this needs to be considered as well. Mayor Goodman asked why there are only three people on this, she said it needed to be an uneven number.

Alderman Welch said based on her current position, he wanted her opinion on whether or not it was adequately staffed. Mayor Goodman said the commission would get together and report back.

Appointments and approval of various City Commissioners:

Mayor Goodman now has appointments—and listed off some of the names of people who wanted to continue their service and who would be a new appointment. He will provide a list to the council prior to Monday's meeting. The item will be placed on the agenda.

Discussion for Approval of the Land of Lincoln CEO Program for High School Students Annual Donation of \$1,000 for Three Years:

Kristi Powell came forward and thanked the council. She is the chairperson of the Land of Lincoln CEO Program. She said she was asked the council to continue their donation. Mayor Goodman said the kids are outstanding. He said it is a great program for the community and for the students. Alderman Keller said he has been impressed with the students. Treasurer Conzo said this is in the budget for this year.

Announcements:

Mayor Goodman asked if anyone had any announcements.

- Trick-or-treat with Mayor Goodman will be held on Sat., Oct. 27, in Latham Park, 9 a.m. registration, 10 a.m. costume parade and trick-or-treat with local businesses begins. Parents are encouraged to dress up as well.
- On Oct. 31, 2018, Trick or Treat Hours for children in the City of Lincoln are 5-8 p.m.
- Mr. Greg "Haji" Patel came forward to put his request on the agenda, asking for help from the city for the pool tournament. Alderman Welch said the Logan County Tourism Board met last Thursday, he said the same offer was extended as when CAPCIL approached tourism. The distribution would be divided among all the hotels and the board would provide welcome bags. Alderman Fleshman wanted to know how much money. It would not exceed \$2,000. Alderman Welch said it needed to be clear, that this would be an opportunity to kick start the event, but not set a precedent for future asks. Alderman Welch said there is money available from 3rd Friday's Downtown Lincoln. Mr. Patel said there is not a body—economic development—at all. He said no one is taking the steps to put the money up front. He said he still thinks the city needs to do more of this. Alderman Welch weighed in on finding other sponsors to offset the costs. City Administrator Kavelman said the city does not have a lot of money at this point. She said he is fortunate in getting money from the Logan County Tourism Board. Alderwoman Browne made the point that Mr. Patel will benefit from having the APA there at his place of business. He will make money from this event. She said there are people in the community who do not want the city to completely pay for it. Alderwoman Browne called for \$2,000 be placed on the voting agenda to support the APA. This would be a sponsorship of the event and this would be a one-time support. The item would be paid to the Lincoln Banquet Center.
- Gordman's grand opening will be Nov. 1, at 8:45 a.m. the first 100 people in line for the opening will receive something. Lincoln Community High School will receive something from Gordman's.
- Alderman Keller asked Mr. Walt Landers to run down the leaf collection information. It will be ongoing over the next four weeks.
- Alderman Keller said Logan County EMA is reminding residents to sign up for alerts on their phones. Text **Logan911EMA** to the number **8-8-8-7-7**. Police Chief Adams said you can also text **6-2-6-5-6** to that same number.

Executive Session:

There being no further announcements to come before the council, Alderman Welch made a motion to move into Executive Session pursuant to **Section 2(c)(1)** of the Illinois Open Meetings Act, seconded by Alderwoman Browne. City Clerk Peggy Bateman called roll.

Yeas: (5) Alderman Tracy Welch, Alderman Ron Fleshman, Alderman Ron Keller, Alderwoman Heidi Browne, Alderman Dayne Dalpoas

Nays: (0)

Absent: (0) Alderman Steve Parrott, Alderwoman Michelle Bauer, Alderman Jeff Hoinacki

The council adjourned from the Committee of the Whole meeting at 8:28 p.m. in order to enter Executive Session.

Return from Executive Session:

The council returned from Executive Session at 10:17 p.m. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch
Alderman Ron Fleshman
Alderman Ron Keller
Alderwoman Heidi Browne
Alderman Dayne Dalpoas

Absent:

Alderman Steve Parrott
Alderwoman Michelle Bauer
Alderman Jeff Hoinacki

Approval of an Agreement for Legal Services for the City of Lincoln:

There being no further discussion to come before the City Council of Lincoln, Alderman Welch motioned to approve a contract for new legal services for the City of Lincoln, effective Nov. 5, 2018 through April 30, 2020, seconded by Alderman Dalpoas.

Alderwoman Browne mentioned the duration the council had discussed. It would be for a year and however many months. Mayor Goodman said it outlined what the amount would be per month. The council would need to respond to the contract with edits by 5 p.m. Thursday.

Adjournment:

Alderman Keller motioned to adjourn, seconded by Alderwoman Browne at 10:19 p.m.

Upcoming Meetings:

Regular City Council | Tuesday, Nov. 5, 7 p.m.
Committee of the Whole | Tuesday, Nov. 13, 7 p.m.

Respectfully Submitted By:

Alex Williams, Recording Secretary

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

To: City Administrator Beth Kavelman
From: Chief of Police, Paul Adams
Meeting Date: October 9, 2018

Re: Email Server/Service

Background

Currently the City of Lincoln utilizes email service as it is packaged with the hosting for the City website. However our email has ground to over 45GB of data being stored on a remote server that is not backing it up due to the size. So periodic downloads are required to store the email locally.

With an IMAP/SMTP service only that is being provided there are multiple ways that users can access their email including forwarding and responding from an account not managed by the City. Due to the Local Records Commission and the requirements of the Act it is imperative that users utilize only the email accounts provided by the City.

Analysis/Discussion

We have several options for either a locally hosted Email Server or utilizing online Cloud Based systems which not only provide for the email, but can provide all the necessary applications to streamline communications and business applications:

- 1) Utilize an internal hosted Exchange Server
 - Cost: \$4734 (Will go up Oct1)
 - Pros: Internally secure, will provide easy FOIA searches, space can grow as we need, speed can grow as we need.
 - Cons: IT dependent, backups, service, accounts, not full Office compatibility as it is just Email, dependent on Internet connectivity (Comcast), Upgrade costs
- 2) Utilize Google G Suite for Business
 - Cost: \$10/user/month
 - Pros: Cloud based, unlimited file storage, lower IT administration, backed up by Google, security and retention requirements
 - Cons: doesn't integrate well with existing Office Applications on our computers
- 3) Utilize Microsoft Office 365 with cloud based Exchange Server
 - Cost: \$5/user/month
 - Pros: Cloud based, lower IT administration, backed up by Microsoft, Full Office integration including web versions (Excel, Word, Powerpoint, Outlook), 1TB file storage per user, full outlook/calendar syncing across organization, Sharepoint, tablet and phone versions of Office (iPads for Aldermen), always on latest version

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

- Cons: Yearly cost, space and speed limited by subscription

There will be costs associated with setting up computers/devices/training whichever option we go with, however there will be a lot more setup for an internal hosted Exchange server.

Logan County currently utilizes an internal hosted Exchange Server. Many agencies are going towards a cloud based solution as you will have the latest software and free upgrades and lower IT administration.

Fiscal Impact

Current email service is included with our annual hosting fee. That fee will continue to exist if we choose to go with another provider. This is not currently budgeted in this fiscal year and we are looking at about 75 accounts (more if we add remaining fire and street employees if necessary).

COW Recommendation

I would recommend utilizing the Microsoft Office 365 accounts at \$5 per user per month which would be \$4500 for the current accounts we have. This would give us much more than just an email service and would not require as much IT overhead.

Proposed Tiered Residential Rate Structure

- City of Lincoln currently has 4665 residential accounts.

Tier 1 - Effective Jan 1 2019

Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$25
1,001	4,000	\$35
4,001	8,000	\$45
8,001	N/A	\$55

Tier 2 - Effective Jan 1 2020

Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$30
1,001	4,000	\$40
4,001	8,000	\$50
8,001	N/A	\$60

3rd tier will be implemented if necessary

Tier 3 - Effective Jan 1 2021

Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$35
1,001	4,000	\$45
4,001	8,000	\$55
8,001	N/A	\$65

LAND OF LINCOLN ®

CREATING ENTREPRENEURIAL OPPORTUNITIES

CEO Investor,

As we begin the fourth class of The Land of Lincoln CEO program, we want to thank you for your dedication to developing the next generation of business leaders in Logan County. We truly appreciate your financial investment to the students and to the program.

In the past three years,

- **Thirty-three** students have completed the program.
- Hearing from over **50 local professionals** on a variety of topics.
- Visiting more than **40 businesses** in the area.
- Working with mentors from the community to launch their **33 individual businesses** at a professional tradeshow.

Last year, one of students was awarded a **\$2,500 grant** to fund her business idea at the National Trade Show. All of the students have established a **valuable network** that will connect them to our community for years to come.

Your initial commitment for \$1,000 per year for three years has been fulfilled. We are asking if you will re-commit for another three-year cycle. We are very grateful of your financial support as we work for the economic future of our community. We couldn't have the program without your help! Remember that payments are tax deductible.

Sincerely,

Kristi Powell

Chairperson, Land of Lincoln CEO

Keep updated at WWW.LandofLincolnCEO.com & Like us on Facebook at "Land of Lincoln CEO"

LAND OF LINCOLN

CREATING ENTREPRENEURIAL OPPORTUNITIES

Full Name: _____

Business: _____

Address: _____

Phone: _____

Email: _____

I wish to make a contribution to the Land of Lincoln CEO Program. I/we hereby agree to contribute the following (Please select all that apply):

- INVESTOR: \$1,000/year for 3 years.
You will be sent an annual invoice and will be asked to renew your investor status in 3 years.
- INVESTOR: \$3,000 one-time payment in full.
You will be sent an invoice and will be asked to renew your investor status in 3 years.
- FRIEND OF CEO: (Less than \$1,000/Year) Amount \$_____.
- INVESTOR and FRIEND OF CEO: \$1,000 a year for 3 years AND an additional one-time payment of \$_____. You will be sent an annual invoice for payment and asked to renew your investor status in 3 years.
- INVESTOR and FRIEND OF CEO: \$3,000 one-time payment in full AND an additional one-time payment of \$_____. You will be sent an invoice to renew your investor status in 3 years

Signature

Date

Mail to:
LLCEO
1221 State Rte 121
Lincoln, IL 62656
Or, E-mail to:
Kristi.powell@heartland.edu

Your donations are tax deductible to the extent allowed by law

SETH A. GOODMAN
MAYOR

ELIZABETH KAVELMAN
CITY ADMINISTRATOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

VACANT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

Mayoral Appointments for Various Commissions

Planning-

Dean Colby
Leo Logan
Vic Martinek
Angie Osborne
Lori Charron Bless

Zoning-

Chris Coers
Donnie Parker
Stephanie Liesman Benedict

Historic Preservation-

Hannah Fitzpatrick
Kay Dobson
James Wilmert
Cynthia Karr

CITY COUNCIL

FIRST WARD
STEVE PARROTT
TRACY WELCH

SECOND WARD
MICHELLE BAUER
RON FLESHMAN

THIRD WARD
HEIDI BROWNE
RON KELLER

FOURTH WARD
JEFF HOINACKI
DAYNE DALPOAS

CONTRACT FOR LEGAL SERVICES

This is a Contract for Legal Services between the CITY OF LINCOLN, ILLINOIS, an Illinois municipal corporation, and JOHN A. HOBLIT, ESQ., an attorney with a law firm with an office at 219 East Main, Clinton, Illinois 61727, with immediate office provisions to be secured in Lincoln, Illinois 62656 with the commencement of this Contract, and throughout the duration of this Contract.

Recitals

WHEREAS, legal services are required by the CITY OF LINCOLN; and,

WHEREAS, JOHN A. HOBLIT, ESQ., has agreed to provide such legal services.

NOW, THEREFORE, the parties agree as follows:

1. SERVICES. JOHN A. HOBLIT, ESQ., shall provide legal services to the CITY OF LINCOLN that shall include, but not be limited to:

- Providing legal advice, as directed by the Mayor and/or City Administrator, to guide City policies, decisions, and activities;
- Drafting, reviewing, and interpreting letters, ordinances, contracts, resolutions, policies, and other legal documents under consideration or enacted by the City to assure proper wording, limit the City's liability, assure they comply

with applicable laws, and protect the City's interests;

- Attending the City Council meetings and special meetings, when needed, and provide legal and procedural advice as requested. It is contemplated that JOHN A. HOBLIT, ESQ., will attend four (4) meetings per month for a total of approximately twenty-four (24) City Council workshop/COW and approximately twenty-four (24) regular voting meetings, one (1) Liquor Commission meeting, and four (4) to five (5) monthly Tuesday Staff meetings (11:00 a.m. - 12:30 p.m.) during the term of this Contract. In the event it is determined that JOHN A. HOBLIT, ESQ., should be present at more than four (4) meetings per month, the presence of legal counsel at another scheduled meeting may be excused.
- Prosecuting and participating in proceedings for ordinance violations;
- Providing advice, counsel, and representation on City personnel matters; and,
- Analyzing legal trends and developments impacting the City and recommending appropriate City responses.

This Contract shall not cover the following areas of legal services, which shall be above and beyond the normal and customary services provided by JOHN A. HOBLIT, ESQ., to the CITY OF LINCOLN and shall be provided only when a contract has been made between the Mayor and/or City Administrator and JOHN A. HOBLIT, ESQ., to provide such legal services to the CITY OF LINCOLN:

- Negotiations involving collective bargaining between the CITY OF LINCOLN and any exclusive bargaining representatives of City employees;
- Litigation before any state court, federal court, court of claims, or administrative agency pursuant to the Illinois Administrative Review Act;
- Bond issues; and,

- Extraordinary matters deemed to be outside the normal legal services historically provided to the City as determined by the Mayor and the City Council.

Any charges for legal services provided for the above-noted categories that are not include within the normal and customary services provided by JOHN A. HOBLIT, ESQ., to the City shall be billed at an hourly rate of ONE HUNDRED FIFTY DOLLARS (\$150.00), which shall be in addition to the amounts as hereinafter set forth.

2. INDEPENDENT CONTRACTOR. The parties agree that JOHN A. HOBLIT, ESQ., shall be an independent contractor for all purposes in the performance of this Contract. None of JOHN A. HOBLIT, ESQ.'S employees or agents shall be considered employees of the CITY OF LINCOLN. JOHN A. HOBLIT, ESQ., shall be responsible for compliance with all tax, worker's compensation, unemployment insurance, and other applicable laws or regulations pertaining to its employees.

3. INSURANCE. JOHN A. HOBLIT, ESQ., shall maintain during the term of this Contract insurance covering worker's compensation, comprehensive general liability, professional liability, and property insurance on its property.

4. COMPENSATION. In exchange for the services

provided under this Contract, the CITY OF LINCOLN agrees to pay JOHN A. HOBLIT, ESQ., the sum of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00). Such compensation shall be paid in monthly installments of SIX THOUSAND TWO HUNDRED FIFTY DOLLARS (\$6,250.00) due not later than the date of the first City Council meeting of each month.

Each year thereafter, for the remaining term of the Contract, the annual retainer fee to be paid by the CITY OF LINCOLN shall increase in an amount not to exceed the increases granted to City Department Heads and as determined by the City Council on or before May 1 of each year. The compensation will continue to be paid in monthly installments and said monthly installments shall be calculated by dividing the yearly compensation rate by twelve (12).

5. PRIMARY RESPONSIBILITY. The City understands and agrees that the attorney within the JOHN A. HOBLIT, ESQ., FIRM, that will be primarily responsible for the services to be performed hereunder by JOHN A. HOBLIT, ESQ., during the term of this Contract.

6. TERM/TERMINATION. The term of this Contract shall commence as of November 5, 2018, and shall expire at the close of business on April 30, 2020. If either party neglects

or fails to perform any of its obligations under this Contract and such failure continues for at least ten (10) days after notice of such failure, the other party shall have the right to terminate the Contract. This Contract may be terminated by either party, for any reason, without requiring cause, upon providing thirty (30) days' written notice to the other.

7. REPORTING. JOHN A. HOBLIT, ESQ., shall file with the Mayor and/or City Administrator a monthly activity report recapping the legal activities undertaken for the month immediately prior to reporting. Said report shall be submitted in writing and the Mayor and/or City Administrator shall make the same available to all Council Members. JOHN A. HOBLIT, ESQ. shall report on any ongoing litigation in Executive Session of the City Council, as often as necessary or requested by the City Council. CITY OF LINCOLN understands that any and all written reports submitted, in writing, to the City Council may have to be produced under the Freedom of Information Act.

8. EFFECTIVE DATE. This Contract shall become effective on the commencement date of the Term.

JOHN A. HOBLIT, ESQ.

CITY OF LINCOLN, ILLINOIS

Signature

Signature

John A. Hoblit, Esq.

Seth A. Goodman

Printed or Typed Name

Printed or Typed Name

Owner

Mayor

Title

Title

Date

Date