

**CITY OF LINCOLN**  
**REGULAR COMMITTEE OF THE WHOLE MEETING**  
**TUESDAY, OCTOBER 23, 2018**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 PM**

**Call to Order**

- 1. Pledge of Allegiance to the Flag**
- 2. Public Participation:**
  - Gabriel Bowden, Lincoln, IL American Water Corp. Manager**
  - Greg Patel's Request for Monies for American Pool Association (APA) Hotels/Motels Sponsorship during the Weekend of 11.08.18-11.11.18.**
- 3. Approval of City Street Operators' Contract for FY2018-2019.**
- 4. Discussion of proposed sewer rates.**
- 5. Discussion regarding Email system required due to the volume and storage of city emails, requested by Police Chief Adams in his role as IT Administrator for the City.**
- 6. Borst Family Possible Donation.**
- 7. Campus View Drive street approval and recommendations.**
- 8. Revision to On-going Discussion and for an Ordinance be drafted, as Requested by the City of Lincoln Liquor Commission to combine the Class B-Tavern license (video gaming) with the Class C-Restaurant license at an annual Calendar Year proof of at least 50% sales receipts in food and other items, less video gaming sales, within the immediate Calendar Year. These receipts are due by March 31<sup>st</sup> of each year from qualifying license holders.**
- 9. Appointments and approval of various City Commissioners.**
- 10. Discussion for Approval of the Land of Lincoln CEO Program for High School Students Annual Donation of \$1,000.00 for Three Years.**
- 11. Announcements:**
  - Trick or Treat with Mayor Goodman on Saturday, 10.27.18, in Latham Park, 9:00 a.m. Registration, 10:00 a.m. Costume Parade and Trick or Treat with Local Businesses Begins. Parents are encouraged to dress up as well.**
  - On 10.31.2018, Trick or Treat Hours For City Children are 5:00 – 8:00 p.m.**
- 12. Executive Session, to discuss personnel, pursuant to Section 2(c)(1) of the IL Open Meetings Act.**
- 13. Adjournment.**
- 14. Upcoming Meetings:**
  - City Council Meeting: Monday, November 5, 2018**
  - Committee of the Whole (COW) Meeting: Tuesday, November 13, 2018**

# Proposed Tiered Residential Rate Structure

- City of Lincoln currently has 4665 residential accounts.

Tier 1 - Effective Jan 1 2019		
Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$25
1,001	4,000	\$35
4,001	8,000	\$45
8,001	N/A	\$55

Tier 2 - Effective Jan 1 2020		
Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$30
1,001	4,000	\$40
4,001	8,000	\$50
8,001	N/A	\$60

3<sup>rd</sup> tier will be implemented if necessary

Tier 3 - Effective Jan 1 2021		
Minimum Usage	Maximum Usage	Monthly Payment
0	1,000	\$35
1,001	4,000	\$45
4,001	8,000	\$55
8,001	N/A	\$65

## MEMORANDUM

**TO:** Mayor Seth Goodman, City Administrator and Members of the City Council

**FROM:** Sewer Department: Peggy Bateman/City Clerk

**MEETING**

**DATE:** October 23, 2018

**RE:** Sewer Rates

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After CMT's presentation regarding new sewer rates that need to be implemented we have a few items that needs to be addressed on how they need to be handled before we finalize the rates.

- 1- Council took away the 10% discount if paid year in advance. Not recommended to bring back
- 2- As CMT states we have 1700 vacant homes which water is off so in turn no sewer is being paid. Will the City continue allowing snow birds and vacant property not to pay sewer if they choose to have water shut off?
- 3- Properties that shares water meters, how would that average be split among each unit?
- 4- New renters/homeowners what to charge until they hit the 1 year average? On rental property, will owner receive a new average every year no matter how many different renters they have in a 1 year time frame? If a person sells a house and purchase a new house do they carry their same average to new home?

# LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

**To: City Administrator Beth Kavelman**  
**From: Chief of Police, Paul Adams**  
**Meeting Date: October 9, 2018**

**Re: Email Server/Service**

## **Background**

Currently the City of Lincoln utilizes email service as it is packaged with the hosting for the City website. However our email has ground to over 45GB of data being stored on a remote server that is not backing it up due to the size. So periodic downloads are required to store the email locally.

With an IMAP/SMTP service only that is being provided there are multiple ways that users can access their email including forwarding and responding from an account not managed by the City. Due to the Local Records Commission and the requirements of the Act it is imperative that users utilize only the email accounts provided by the City.

## **Analysis/Discussion**

We have several options for either a locally hosted Email Server or utilizing online Cloud Based systems which not only provide for the email, but can provide all the necessary applications to streamline communications and business applications:

### **1) Utilize an internal hosted Exchange Server**

- Cost: \$4734 (Will go up Oct1)
- Pros: Internally secure, will provide easy FOIA searches, space can grow as we need, speed can grow as we need.
- Cons: IT dependent, backups, service, accounts, not full Office compatibility as it is just Email, dependent on Internet connectivity (Comcast), Upgrade costs

### **2) Utilize Google G Suite for Business**

- Cost: \$10/user/month
- Pros: Cloud based, unlimited file storage, lower IT administration, backed up by Google, security and retention requirements
- Cons: doesn't integrate well with existing Office Applications on our computers

### **3) Utilize Microsoft Office 365 with cloud based Exchange Server**

- Cost: \$5/user/month
- Pros: Cloud based, lower IT administration, backed up by Microsoft, Full Office integration including web versions (Excel, Word, Powerpoint, Outlook), 1TB file storage per user, full outlook/calendar syncing across organization, Sharepoint, tablet and phone versions of Office (iPads for Aldermen), always on latest version

# LINCOLN POLICE DEPARTMENT

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CHIEF OF POLICE PAUL ADAMS



DEPUTY CHIEF MATTHEW VLAHOVICH

- Cons: Yearly cost, space and speed limited by subscription

There will be costs associated with setting up computers/devices/training whichever option we go with, however there will be a lot more setup for an internal hosted Exchange server.

Logan County currently utilizes an internal hosted Exchange Server. Many agencies are going towards a cloud based solution as you will have the latest software and free upgrades and lower IT administration.

### **Fiscal Impact**

Current email service is included with our annual hosting fee. That fee will continue to exist if we choose to go with another provider. This is not currently budgeted in this fiscal year and we are looking at about 75 accounts (more if we add remaining fire and street employees if necessary).

### **COW Recommendation**

I would recommend utilizing the Microsoft Office 365 accounts at \$5 per user per month which would be \$4500 for the current accounts we have. This would give us much more than just an email service and would not require as much IT overhead.

# LAND OF LINCOLN ®

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## CREATING ENTREPRENEURIAL OPPORTUNITIES

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CEO Investor,

As we begin the fourth class of The Land of Lincoln CEO program, we want to thank you for your dedication to developing the next generation of business leaders in Logan County. We truly appreciate your financial investment to the students and to the program.

In the past three years,

- **Thirty-three** students have completed the program.
- Hearing from over **50 local professionals** on a variety of topics.
- Visiting more than **40 businesses** in the area.
- Working with mentors from the community to launch their **33 individual businesses** at a professional tradeshow.

Last year, one of students was awarded a **\$2,500 grant** to fund her business idea at the National Trade Show. All of the students have established a **valuable network** that will connect them to our community for years to come.

Your initial commitment for \$1,000 per year for three years has been fulfilled. We are asking if you will re-commit for another three-year cycle. We are very grateful of your financial support as we work for the economic future of our community. We couldn't have the program without your help! Remember that payments are tax deductible.

Sincerely,

*Kristi Powell*

*Chairperson, Land of Lincoln CEO*

\*Keep updated at [WWW.LandofLincolnCEO.com](http://WWW.LandofLincolnCEO.com) & Like us on Facebook at "Land of Lincoln CEO"\*

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## CREATING ENTREPRENEURIAL OPPORTUNITIES

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Full Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

I wish to make a contribution to the Land of Lincoln CEO Program. I/we hereby agree to contribute the following (Please select all that apply):

- INVESTOR: \$1,000/year for 3 years.  
You will be sent an annual invoice and will be asked to renew your investor status in 3 years.
- INVESTOR: \$3,000 one-time payment in full.  
You will be sent an invoice and will be asked to renew your investor status in 3 years.
- FRIEND OF CEO: (Less than \$1,000/Year) Amount \$\_\_\_\_\_.
- INVESTOR and FRIEND OF CEO: \$1,000 a year for 3 years AND an additional one-time payment of \$\_\_\_\_\_. You will be sent an annual invoice for payment and asked to renew your investor status in 3 years.
- INVESTOR and FRIEND OF CEO: \$3,000 one-time payment in full AND an additional one-time payment of \$\_\_\_\_\_. You will be sent an invoice to renew your investor status in 3 years.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Mail to:**  
LLCEO  
1221 State Rte 121  
Lincoln, IL 62656  
**Or, E-mail to:**  
Kristi.powell@heartland.edu

*Your donations are tax deductible to the extent allowed by law*