

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
APRIL 6, 2020
CITY HALL COUNCIL CHAMBERS
7:05 pm IMMEDIATELY FOLLOWING THE PUBLIC HEARING

Due to the Coronavirus Covid-19 Precautions the City of Lincoln is conducting a Regular City Council Meeting and is limited to those essential members and providing remote access. Channel 5 will not be carrying the meeting, you may view the meeting from the city website <https://lincolnil.gov/livestream>

If you would like to have Public Participation you would need to dial 217-735-1612 extension 1. We ask that you keep your phone muted until you are recognized to speak by the Mayor.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
Gabe Bowden with Illinois American Water – presentation regarding Land Purchase request. Presentation will be conducted remotely.
5. **Consent Agenda by Omnibus Vote**
All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.
 - A. Payment of Bills.
 - B. Approval of minutes February 3, 2020 Special Public Meeting, February 3, 2020 Regular City Council Meeting, February 25, 2020 Committee of the Whole Meeting, March 2, 2020 Regular City Council Meeting, March 10, 2020 Committee of the Whole Meeting, March 16, 2020 Regular City Council Meeting.
6. **Ordinance and Resolution**
 - A. Resolution Temporarily Suspending Lincoln City Code Rules and Regulations 1-6-4 (D) and 1-6-8
 - B. Resolution authorizing Chief of Police Paul Adams to sign on behalf of the City various intergovernmental Agreements, Memorandums of Understanding, and interagency agreements with the Illinois State Police.
 - C. Resolution Authorizing Execution of a Service Agreement with the lowest responsible bidder for the Supply of Electricity for Residential Customers and Small Commercial Retail Customers who do not opt out of such a program.
7. **Bids**
8. **Reports**
9. **New Business/Communications**
 - A. Approval of Side Letter Agreement between the City of Lincoln and the Illinois Fraternal Order Of Police regarding 2020 Health Insurance Plan Changes.
 - B. Principal renewal for dental and life insurance coverage effective May 1, 2020. Premium remains the same with no increase to premiums for FY 2020/2021.
 - C. Approval of Welcome to Lincoln Signs at the entrances to the city for Option #2 and foundation installation from Manley Monument Works with a cost not to exceed the amount of \$15,340.00.
 - D. City of Lincoln Audit Proposal from Estes, Bridgewater & Ogden for fiscal years ending April 30, 2020 and 2021 in the amount of \$23,500.00 per year.
 - E. Approval of Crawford, Murphy & Tilley invoice #0208314 in the amount of \$10,686.25 for Professional Services from February 1, 2020 to February 28, 2020 regarding Lincoln Union Street Pump Station Construction.

F. Approval of Invoice No. 73 from Hanson Professional Services in the amount of \$2,390.96 for 5th Street Road Project.

G. Illinois Downstate Small Business Stabilization Program

10. **Discussion**
Budget FY 2020/2021
11. **Announcements**
12. **Executive Session - Potential Litigation 2 (C) (11)**
13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincoln.il.gov no later than 48 hours prior to the meeting time.

SPECIAL PUBLIC SESSION

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, February 3, 2020

A special meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 5:32 p.m., with proper notice given. The hearing was held regarding city employees' health insurance options – effective March 1, 2020. Roll call was taken by City Clerk Peggy Bateman.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1
Alderman, Ward 2 - Vacant
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Jeff Hoinacki, Ward 4

Present:

City Administrator Elizabeth Kavelman
Treasurer Chuck Conzo
City Clerk Peggy Bateman
Police Chief Paul Adams
Fire Chief Bob Dunovsky

Absent:

City Attorney John Hoblit
Street Superintendent Walt Landers
Building & Safety Officer Wes Woodhall
Veolia Water Project Manager Andrew Bowns

Presiding:

Mayor Seth Goodman

Discussion and vote regarding revised Health Insurance effective March 1, 2020:

Frank Hoskins IOUE 399 Business Agent stated for the Street & Alley there were added extra plans but a lot of money difference. You need to remember these employees are tax payers also. He hoped that you would take advice from their voice on the plan they had picked then you went and changed it.

Alderman Bateman stated he was in the understanding that the reason for these insurance meetings was that they wanted better coverage for family plan. City Administrator sent out what was decided on and we voted the plan. Then we find out after the vote that this is not what they wanted.

Frank Hoskins stated that he had no idea what was going on. They went up to City Hall and said they wanted the current plan.

City Administrator Kavelman stated that they did come up to City Hall and stated they wanted to keep Health Alliance.

Alderman Parrott asked the City Administrator how many grievances has been filed against this.

City Administrator Kavelman responded that the FOP have been the only official grievance. She said that this was the first year of this committee and we assumed that the union representative that was setting at the table was there to represent Article 22. This is why we got into issue over the 60 day. Just want to bring out that the City Clerk sent that email out I did not.

Billy Gandolfi with the Street Department yes there was a lot of confusion. Several plans here POS with very little change but paper work that we would need to take care of on our own. There is savings to the city but not an even split.

Jason Van Winkle with Fire Fighters #3092, stated we agree on the Alternate Plan with \$1500.00 deductible and 100% coverage. This plan will work well and is cheaper and savings to the city.

City Clerk Bateman asked Sara with RW Garrett if they could explain how the POS works when you need a referral to a specialist.

Sara Schwantz with RW Garrett stated that with a POS it is like a HMO you need primary care physician and they direct all of your care. If you are going to a specialist you get a referral. Central Illinois the POS network is like the PPO network. If you are doctoring in Chicago or St. Louis area you would need to go through the renewal process going if you change plans. Extra work may need to be done to switch.

Alderman Bateman stated that the plan would cost the tax payers roughly \$87,602.00. Streets and Fire said they wanted the POS Alternate 2 Plan but I have not heard of anything else. Until they come forward and discuss this is what we have to go with.

Chief Paul Adams stated that the police has their meeting scheduled for tomorrow, so they were going to discuss it then.

Chief Bob Dunovsky the union contract states they receive a \$1,500.00 deductible option. When the policy was presented there was a \$2,800.00 HSA option which violated the contract. They just had to present it to the labor relations and at that point they have 30 days which is February 14th.

Jason Van Winkle stated you have all the members Fire, Police and Streets working you just give us something we don't want which is an 80/20 instead of the 100% that we have requested.

Alderman Bateman stated the city does not have a supply of money. We set up here to try to come up with how to fix the sewers or trucks breaking down. You have zero disregard of the cost to the tax payers. We would have to come up with \$87,602.00 somewhere. Last time I asked you that you said it was not your problem, but it is our problem.

Jason Van Winkle stated that the city has saved money on the Fire Department since 2001 when they reduced our man power. Just take that money you have saved and put it toward our insurance.

Brett Tripplett with the Fire Department stated he understands insurance is expensive. The \$87,000.00 plan shows we are willing to compromise. If you take 87.000 and divide it by 77 employees that is 1,130 and divide that by 12 months that is \$94.00 per month per employee. You can't come up with that amount.

Alderman Bateman understood where he was coming from, but at this point we have not even heard from the Police Department so we are still at square 1.

Bret Tripplett with that we are willing to compromise. Both side the Fire Department and the city are invested. The \$1,500.00 plan works for us and we accepted that plan. I understand the insurance committee was just put together and hopefully it will grow with improvements.

Alderman Parrett stated that every year insurance is going to go up. It is \$94.00 this year but how much the following years. At one point the city won't be able to absorb the cost.

Brett Tripplett stated that none of us controls the insurance cost and it eventually will go up. We are willing to work with you, and hope you listen to what we have to say.

City Clerk Bateman stated that she wished that the when the committee meetings where going on wish the Fire Department would have mentioned the \$1,500.00 plan. RW Garrett would not have gone out for the \$2,800 plan if we knew that ahead of time.

Brett Tripplett stated that the contract has both sets of signatures on it, both city and theirs. I think we all know the ball was dropped and we can improve it.

Alderman Welch stated that the advisory committee are combination of 3 unions and non-unions. Which the non-unions have to live with what has been agreed upon. If the Police does not agree with what you want we are right back here. This committee has just been a failure. We never had this in the pass, we can fix the problem now but what is going to happen next year.

Fire Chief Dunovsky stated that the increase is just not on the city but to the fire department contract they pay 10% out of their checks to cover cost.

Shawn Pettit Police Department President of Local #208. They are meeting tomorrow as a whole, looks like we are making progress. I ask that you don't vote tonight on the plan but to resend your vote for the insurance effective March 1st that you have already voted on.

Billy Gandolfi stated if the city would be willing to up the HSA contribution it would offset the deductible. Currently 80% of the deductible is paid by what the contribution amount is. Just an option to consider to find out how it will work.

Alderman Welch stated that would mean your contract would have to reopen.

Billy Gandolfi confirmed that yes there would have to be an amendment to the contract if the HSA contribution amount was changed.

Alderman Hoinacki stated since there is no final answer yet from the Police and the dead line for the Fire Department is the 14th I feel we should have a special voting session on the 11th prior to the COW.

Alderman Welch asked the Treasure if he could analyze the budget of what line the \$87,000.00 would come from if needed.

Mayor Goodman asked if there were no other comments he will end the meeting.

No more comments were made.

Adjournment:

Alderman Hoinacki motioned to adjourn, seconded by Alderman Bateman. Mayor Goodman called the special meeting to a close at 6:25 p.m.

Respectfully Submitted By:

Peggy S. Bateman, City Clerk

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, February 3, 2020

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Ward 2, Vacant
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Jeff Hoinacki, Ward 4

Staff Present:

City Administrator Elizabeth Kavelman
City Attorney John Hoblit
City Clerk Peggy Bateman
Treasurer Chuck Conzo
Fire Chief Bob Dunovsky
Police Chief Paul Adams
Streets Superintendent Walt Landers
Veolia Water, Andrew Bowns

Absent:

Building and Safety Officer Wes Woodhall
Recording Secretary Alex Williams

Presiding:

Mayor Seth Goodman

Public Comment:

There being no public participation, Mayor Goodman moved down to other agenda items.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes November 26, 2019 Committee of the Whole Meeting, December 10, 2019 Committee of the Whole Meeting, December 16, 2019 Public Hearing, January 28, 2020 Committee of the Whole Meeting.

C. Approval of the Tentative 2020 Racing Schedule at the Lincoln Speedway.

D. Request to permit the use of City Property at 315 Eighth Street on Friday, August 28, 2020 and Saturday, August 29, 2020 for the Lincoln Balloons over 66 weekend events.

Alderman Welch made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Goodman moved to other items on the agenda.

Ordinance and Resolution:

A. Ordinance 2020-916 accepting the dedication of the Stahlhut Drive extension into the corp. limits of the City of Lincoln

Alderman Keller made a motion to approve, seconded by Alderman Welch. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Goodman moved to other items on the agenda.

B. Ordinance 2020-917 amending Section 9-5-15 of the City Code prohibiting parking on the Stahlhut Drive extension.

Alderman Horn made a motion to approve, seconded by Alderman Bateman. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Goodman moved to other items on the agenda.

C. Ordinance 2020-918 amending Section 7-8-11 of the City Health and Sanitation Codes-Sewer Use Charges.

Alderman Welch made a motion to approve, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

D. Resolution 2020-404 supporting the group workshop volunteer project for Lincoln in 2021.

Alderman Parrott made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

E. Resolution 2020-405 commemorating Friday, February 7, 2020 as Lincoln College Charter Day.

Alderman Hoinacki made a motion to approve, seconded by Alderman Welch. Mayor Goodman called for further discussion, there being none. City Clerk Bateman called roll.

Yeas: (6) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (1) Alderman Keller

Absent: (0)

Bids: Approval of RFP from Keystone Power Holding, LLC for the construction of Solar Panels at the Wastewater Treatment Plant.

Alderman Bateman made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion, there being none. City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

New Business/Communications:

A. Advise and Consent to the Mayoral Appointment of Colby Leith as Alderman for Ward 2 to fill the vacancy created by the resignation of Kathryn Schmidt.

Alderman Welch made a motion to approve, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none. City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

City Attorney John Hoblit performed the swearing in of Colby Leith as Alderman Ward 2 for the City of Lincoln

B. Approval of Third Amendment to the Waste Collection Agreement between Area Disposal and the City of Lincoln.

Alderman Bateman made a motion to approve, seconded by Alderman Welch, Mayor Goodman called for further discussion, and there being none. City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (1) Alderman Leith

Absent: (0)

C. Approval of invoice #0207448 from Crawford, Murphy and Tilly for Union Street Pump Station Construction cost in an amount not to exceed \$1,018.28.

Alderman Bateman made a motion to approve, seconded by Alderman Parrott, Mayor Goodman called for further discussion, and there being none. City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (1) Alderman Leith

Absent: (0)

D. Approval of Invoice #0207681 from Crawford, Murphy and Tilly for Wastewater Treatment Plant Boundary Determination cost in an amount not to exceed \$2,752.34.

Alderman Welch made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion, and there being none. City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (1) Alderman Leith

Absent: (0)

Announcements:

City Administrator Kavelman announced the Comcast channel changes effective march 19, 2020.

Walt Landers stated that the City received the \$50,000 from Ardagh and has replaced the lighting on all the boulevards in town to the LED. The crew will start on the downtown area next week. He encourages everyone to drive around and look at them.

Ron Keller stated that the Census 2020 has started and in March you will receive things in the mail. There are still jobs available as a data collector. Logan County is at 76% capacity need to feel up that force, the jobs pay \$17.50 per hour, you can go to census job website.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Welch.

Mayor Goodman adjourned the meeting at 7:12 p.m.

Respectfully Submitted By:

Peggy S. Bateman, City Clerk

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, February 25, 2020

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Pro Tempore Tracy Welch at 7:01 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Steve Parrott, Ward 1
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Jeff Hoinacki, Ward 4

Present:

Elizabeth Kavelman, City Administrator
John Hoblit, City Attorney
Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Paul Adams, Police Chief
Bob Dunovsky, Fire Chief
Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water

Absent:

Seth Goodman, Mayor
Walt Landers, Streets Superintendent
Colby Leith, Alderman Ward 2
Alex Williams, Recording Secretary

Public Comment:

Mayor Pro Tempore Welch called for anyone under public participation.

There being no further public participation, Mayor Pro Tempore Welch moved down to other agenda items.

Stahlhut Drive Payment Schedule:

Treasurer Chuck Conzo stated that Dolan Dalpoas and Joe Hurwitz from the hospital was here if anyone had any questions regarding the project. The loan amortization schedule was included in your agenda packet. When the project had been voted on they thought the interest would come in about 2%, but I am glad to say it is at 1% which this will save the city a lot of money. I am asking the council to approve this item. The item would be placed on the regular agenda.

Dolan Dalpoas from ALMH just wanted to say thanks for the trust. It has enhance the public safety having 3 ways in and out of the hospital. Joe Hurwitz the developer has come under budget.

Request to permit the 31st Annual Royal Grand March at the Logan County Courthouse and grounds on Saturday, May 2, 2020, beginning at approximately 3:30 p.m. A minimum of ten barricades is needed to block streets from Broadway (Flossie & Delzena's Restaurant) to McLean (US Postal Office). A letter of approval has been sent to the Logan County Board/Sheriff Mark Landers, as well. Proof of insurance is on file and will be provided at the City's request. Submitted by Jeff Maxell, Royal Grand March Director, on behalf of the WLCN 96.3 FM and LCHS Junior Class:

This items was placed on the consent agenda.

Mayor's Appointment of Three New Members to the Lincoln City Civil Service commission: James Meece, Jason Maxheimer, and Bobbie Jo Smith:

Alderman Bateman stated that regarding previously discussion we were going to omit having the Civil Service based on conversation with Mr. Landers that he needs someone that has the skill set that he is needing and just not someone that finished first on the test. This would require the City to have it on the referendum.

City Attorney Hoblit stated that the city would have to have a Civil Service in place before putting it on a referendum to demolish it.

This item was placed on the regular agenda.

FOP Union/City current Lincoln Labor Contract Agreement, Amendment to Article 22.1, Health Insurance to be effective March 1, 2020 for the remainder of CY 2020:

City Administrator Kavelman stated that the FOP met with the City Clerk, Chief Adams that they had already voted on the ratification before the City Attorney sent out his Letter of Understanding. They would like us to approve their side letter.

This item was placed on the regular agenda.

IAFF#3092 Fire Fighters Union/City current Lincoln Labor Contract Agreement, Amendment to Article 22.1, Health Insurance to be effective March 1, 2020 for the remainder of CY 2020:

City Administrator Kavelman stated as of today she had not heard back from the Fire Fighters if they approve of our Letter of Understanding.

This item was placed on the regular agenda.

Street Operators #399 Union/City current Lincoln Labor Contract Agreement, Amendment to Article 22.1, Health Insurance to be effective March 1, 2020 for the remainder of CY 2020:

City Administrator Kavelman stated that Frank Hoskins the Business Agent for Local #399 has the authority to sign and he will be sending this back to us.

This item was placed on the regular agenda.

CMT Invoice #207922 for \$10,928.15 for Professional Services for Union Street Construction for the period 01/01/2020 – 01/31/2020:

Christy Crites with CMT stated that there is all good news. The contractor has surveyors out and Julie locates been done. They originally was going to start at the south end but has decided to start at the

other end. The schools had activities going on and there are some utilities that needs to be relocated. She believes within the next couple week we will be seeing some materials dropped off.

This item was placed on the regular agenda.

Discussion to Authorize Police Chief Adams to hire to fill Travis Cole Grenlund's position due to his resignation:

Chief Paul Adams stated that Cole Grenlund has accepted a position with the Illinois State Police as of March 1st. He would like to open it up to the lateral list so we can fill that position. We are currently down 3, his last day will be March 6th.

This item was placed on the regular agenda.

City Administrator's Proposed Resolution Amendment to Add Language to New Subsection 8, "Being kept apprised of all City Operations":

This item was placed on the regular agenda.

Greater Peoria Economic Development Council (GPEDC) \$2,000.00 invoice for services to the City of Lincoln:

Alderman Parrett asked if we can have someone come to a council meeting and give us an update so everyone knows what they do for the city.

This item was placed on the agenda.

Discussion about reinstating the annual 10% discount for sewer bills:

Item removed from the agenda.

Discussion regarding Proposed Amendment to City of Lincoln's Garbage/Trash Ordinance:

Alderman Bateman had met with Area regarding our trash mandate. The problem is that we allow owners to transfer the bill to the tenants. With some research other communities has had this same type of problem. They had changed the ordinance that the home owners could not transfer it to the tenant. This may put a stop to a lot of fly dumping that takes place. This will take some time to implement this. Looking at August 1st which will give the home owners and tenant to get this transferred over. This will be residential only.

City Attorney Hoblit stated if you are looking for language that he can recommend some of our own city codes that could implement that type of language.

Chief Paul Adams stated yes fly dumping is against the law it is a class B misdemeanor on the first offense and class B on second, class 4 felony.

Mayor Pro Tempore Welch stated instead of discussing this in a voting session, can we just bring it back on the next COW in 2 weeks.

Alderman Downs asked if they were done with trash discussion he would like to bring up about revisiting regarding the Park District and the Parks. Can we put this on for a vote?

Alderman Parrett stated that Tracy and he had talked with Abby and we think she needs to come back to the council show us their plans so the council may understand what they are wanting to do.

City Administrator Kavelman brought up regarding a survey on the Park District.

Alderman Parrett did state that he had asked Abby with the Park District about the survey. She stated that an outside company does those surveys that the Lincoln Park District did not come up with those questions.

Update of Progress on the City's Portion of the Fifth Street Road Project and Eminent Domain Progress:

City Administrator Kavelman said there has been little progress. Mr. Welch and Downs has worked with her for economic development. We are updating the plats and legal descriptions. We have 1 that maybe final the second week of March, 1 that is having a cancel letter being sent out for we do not need the property and 1 commitment letter.

Alderman Bateman stated he would like to know how much money the city has spent on 5th Street Road. Nobody knows, we have gone through a lot of Mayor's, Clerks and City Administrators over all these years. There are questions of invoices if they have been paid, properties and deeds.

Mayor Pro Tempore Welch stated we made the option to move forward on this project for the cost if we kill it. People were not happy about Stahlhut Drive. He asked Alderman Bateman if he was wanting to know how much money the city has spent or reimbursed?

Alderman Bateman stated he wanted to know what had been spent, outstanding bills, parcels that people will never give up. Have we filed everything we need to file to get reimbursed?

City Administrator Kavelman stated the city has made a commitment to do this project. Julie said the money is still there.

Alderman Parrett asked if the city could have the group come back to tell us where we are at.

City Administrator Kavelman asked to put the supplemental of \$59,000.00 on the agenda. It is for properties that was never included in the original acquisitions.

Treasurer Conzo stated that the property acquisitions this far it has been a couple of years since we have seen any reimbursements. It would be helpful to have some reimbursements to pay the \$59,000.00 since this was not budgeted for.

Mayor Pro Tempore Welch stated that was a good thought, if this is additional money and it was not budgeted for maybe it is time to step back and pause and get a good look at the project. Maybe Julie and Stan can put something together. It can go ahead and be put on the agenda.

Alderman Parrett on a different matter, he had a call from an address in Ward 1 on 10th Street that has the same house number as the house in the alley. She wants to know if the alley can have a name so they both don't have same address.

Treasurer Conzo said that would have to be addressed to the Post Master. Changing name of street is a terrible idea, which would cause all kinds of confusion.

Chief Paul Adams stated yes there is a lot of house with half on their addresses. It does cause a lot of confusions. There are some changes we can look at regarding the GIS is you want to do that.

Alderman Parrett said he will give Wes the address in question and he can take a look at it.

Chief Paul Adams stated that the grant application that he had previously spoke about he said it was a 75/25 split. He wanted to correct that for it will max out at \$125,000.00, we would need to come up with \$50,000.00 for a 3 year period.

Alderman Bateman asked when we were going to start on the Budget.

Treasure Conzo stated he had been working on the Revenues.

Mayor Pro Tempore Welch stated he had discussion with the Mayor and had decided to have Beth, Chuck and 2 Alderman to work on the budget. If we could put naming the 2 Alderman on the next COW agenda.

Alderman Bateman stated he also would like to have on the next COW the City Attorney contract for it is coming up due.

Mayor Pro Tempore Mayor Welch stated that the Mayor would like any Alderman that would like to work on the contract regarding the City Attorney to reach out to him.

Announcements:

There will be a Veterans Dedication Ceremony for Global War on Terror Plaque Dedication at the Courthouse March 4th at 7:00 PM with reception following at Flossie & Delzena's. This is to honor our County Veterans who served from August 2, 1990 to Present.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Hoinacki. The meeting adjourned at 8:14 p.m.

Respectfully Submitted By:
Peggy S. Bateman, City Clerk

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, March 2, 2020

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1 (arrived at 7:07 PM)
Alderman Colby Leith, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Jeff Hoinacki, Ward 4

Staff Present:

City Administrator Elizabeth Kavelman
City Clerk Peggy Bateman
Treasurer Chuck Conzo
Police Chief Paul Adams
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers
Veolia Water, Andrew Bowns

Absent:

City Attorney John Hoblit
Fire Chief Bob Dunovsky
Alex Williams, Recording Secretary

Presiding:

Mayor Seth Goodman

Public Comment:

There was no one present to speak for public participation, however the following people spoke to answer questions and give information regarding the 5th Street Road Project.

Stan Hanson, CMT
Julie Shipp, Hanson Professional Services
Chris Isbell, Illinois Department of Transportation District 6
Amber Knox, CMT

Stan Hanson came forward to explain the \$59,841 "invoice" from CMT. Mr. Hanson explained that the item listed on the agenda was in fact a proposal. It's a supplemental addendum to the current contract with the City of Lincoln that began in 2015. Due to changes in engineering and right of way plats, there

will have to be some updates to the parcel appraisals. They are not asking for any money at this time. This proposal is for anticipated costs regarding the changes mentioned and if the council approves this proposal, there will be invoices in the future.

Mr. Bateman then shared that he would be voting no on this proposal. He would like the City to step back from the 5th St road project and recoup some of the City's money before going forward.

Mr. Welch then verified that this particular contract and supplement (if approved) had a completion date of 12/31/2020. He also verified that the council would be voting to raise the upper limit on the contract and that even if we recouped the City's money, the project could not move forward without the upper limit amount on the contract being raised. Mr. Hanson agreed.

There were no other questions for Mr. Hanson.

Julie Shipp (project engineer for 5th Street Road project) came forward to answer any questions from the council regarding funding. Mr. Welch asked Ms. Shipp to summarize an email that was sent to Mrs. Kavelman on 2/27/2020. Referring to the email, Ms. Shipp shared that the City would be responsible for \$890,000.00 which is 16% of the total project cost. The rest would be funded by State and County funds. She went on to say that there are four options that the city could choose from regarding the 5th Street Road project.

1. Keep project as is
2. Remove bike path to reduce construction costs
3. Have two lanes of roadway instead of three
4. Abandon the project completely

The council decided, in a previous meeting, to remove the bike path to reduce construction costs and move forward with the project. Removing the bike path caused for need of design changes and land acquisitions changes which is why CMT is seeking contract supplements.

The email also covered the invoice that Union Pacific sent the City. It is for money due now for a recent onsite visit. She also mentioned that in 2016 the City wrote a letter to U.P. stating that they agreed to pay U.P. up to \$7,000.00 in review costs.

There were no other questions for Ms. Shipp.

Chris Isbel with Illinois Department of Transportation came forward to answer any questions regarding funding.

Mr. Welch asked Mr. Isbel to go over the funding and if we are in jeopardy of losing any funding based on the four options that Ms. Shipp mentioned.

Mr. Isbel said that there are three federal pots of money, two state pots and one county pot that fund this project. Two of the three federal pots, both state pots and the county pot can lapse and no longer be available. Those pots total \$4 – \$5 million in funding. Extensions have been filed more than once on those pots. The federal highway administration will be less flexible on any further extension requests if there is no movement on the project. This project has been around since 1998. Also, should the City decide to abandon the project completely, any funds that have been reimbursed to the City so far, will likely be required to be repaid to the State and Federal Highway Administration totaling \$650,000.

Mr. Welch asked how many parcels are outstanding. Amber Knox (with CMT) said 14 parcels. Mr. Welch then asked if all of those property owners have been issued an imminent domain letter. Ms. Knox said no, that they cannot issue an imminent domain letter until they have an official offer for the current design project. The \$59,000 supplement will allow CMT to hire an appraiser to appraise the parcels that had significant changes due to the project design change and then a new offer will be presented to the property owners.

Mr. Conzo asked if there was any idea how much has been reimbursed to the City as far as properties that have been acquired by the city. Mr. Isbel said that as far as right of way costs, the City has been reimbursed \$235,080.25. There have only been 2 reimbursements to the city. Those dates are 12/1/16 and 9/7/17. Mr. Isbel said all reimbursement requests need to go through local roads and streets office in Springfield District 6.

Mr. Welch asked for total reimbursement amounts to be compiled and given to the council for the next meeting.

There were no more questions for Mr. Isbel. Mayor Goodman moved on with other items on the agenda.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes February 18, 2020 Regular City Council Meeting

C. Request from WCLN 96.3 FM and the LCHS Junior Class to permit the closing of Broadway Street from Kickapoo Street to McLean Street on Saturday, May 2, 2020 for the Royal Grand March from 3:30 PM until its conclusion.

Alderman Welch made a motion to approve, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Goodman moved to other items on the agenda.

Ordinance and Resolution:

A. Ordinance amending Section 1-20-7 of the City code and adding Section 8 to the duties and responsibilities of the City Administrator (Tabled 2/18/2020) 2020-919

Alderman Welch made a motion to remove it from the table. Alderman Hoinacki seconded. Mayor Goodman called for further discussion. City Clerk Bateman called roll to remove item from the table.

Yeas: (7) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith

Nays: (1) Alderman Steve Parrott

Abstain: (0)

Absent: (0)

Mayor Goodman asked if there was a motion to approve. Alderman Keller made the motion to amend as stated on the agenda. Alderman Horn seconded. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Steve Parrott

Nays: (0)

Abstain: (0)

Absent: (0)

New Business/Communications:

A. Approval of invoice from Crawford, Murphy and Tilly in the amount of \$59,841.00 for the acquisition of property for the Fifth Street Road Project.

Alderman Welch suggested that they amend it to say supplement instead of invoice. The council agreed. Alderman Hoinacki made the motion, seconded by Alderman Horn. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Steve Parrott

Nays: (1) Alderman Kevin Bateman

Abstain: (0)

Absent: (0)

B. Approval of invoice from the U.P.R.R. in the amount of \$3,637.68 (Tabled 2/18/2020)

Alderman Hoinacki made the motion to remove it from the table. Alderman Keller seconded. Mayor Goodman called for further discussion. Mr. Bateman asked if there was a 2nd invoice for \$807.53 that was due or if the above amount included the \$807.53. Mayor Goodman stated that the above amount was 2 invoices, one for \$3,626.39 and the second for \$11.29, totaling \$3,637.68. Mr. Bateman suggested that the other invoice for \$807.53 be put on the agenda for the next COW. Mr. Welch questioned the charges on the two invoices totaling \$3,637.68. The council agreed further clarification of charges are needed. Mr. Hoinacki rescinded his motion and the item remains tabled.

C. Approval of Schedule of Payments to ALMH for the construction of the Stahlhut Drive extension.

Mr. Welch made the motion to approve, Mrs. Horn seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval of Invoice No. 027922 in the amount of \$10,928.15 from Crawford, Murphy and Tilly for professional services for the Union Street Construction Project for the period from January 1, 2020 through January 31, 2020.

Mr. Bateman made the motion to approve, Mr. Welch seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott

Nays: (0)

Abstain: (0)

Absent: (0)

E. Advise and consent to the Mayoral appointment of James Meece, Jason Maxheimer, and Bobbie Jo Smith to the Civil Service Commission.

Mr. Hoinacki made the motion to approve, Mr. Welch seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott

Nays: (0)

Abstain (0)

Absent: (0)

F. Approval of the Side Letter of Agreement between the City of Lincoln and F.O.P., Lodge 208 pertaining to Health Insurance.

Mr. Hoinacki made the motion to approve, Mr. Bateman seconded. Mayor Goodman called for further discussion. Mr. Keller stated that he wasn't comfortable with the current language of the letter. He felt that it made the City tied to the HSA increase indefinitely if there wasn't a plan offered in the future that had a \$1500 deductible. He said this was the only difference between the three letters of agreement on the agenda tonight. There being no further discussion, City Clerk Bateman called the roll.

Yeas: (3) Alderman Tracy Welch, Alderman Jeff Hoinacki, Alderman Kevin Bateman

Nays: (4) Alderman Steve Parrott, Alderman Sam Downs, Alderman Ron Keller, Alderman Kathy Horn

Abstain (1) Alderman Colby Leith

Absent: (0)

Police Chief Adams asked that the City Administrator reach out to Mr. Nixon, get a meeting together and address the issue.

G. Approval of the Letter of Understanding between the City of Lincoln and the IAFF#3092 Local 3092, pertaining to Health Insurance.

Mr. Bateman made the motion to approve, Mr. Welch seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott
Nays: (0)
Abstain (0)
Absent: (0)

H. Approval of the Letter of Understanding between the City of Lincoln and the International Union of Operating Engineers, Local 399, pertaining to Health Insurance.

Mr. Welch made the motion to approve, Mr. Bateman seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott
Nays: (0)
Abstain (0)
Absent: (0)

J. Authorization for Police Chief to hire a Patrolman to fill a vacancy created by the resignation of Patrolman Travis Grenlund.

Mrs. Horn made the motion to approve, Mr. Keller seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott
Nays: (0)
Abstain (0)
Absent: (0)

K. Advise and consent to the Mayoral appointment of members of the Budget Committee.

Mayor Goodman appointed Mr. Jeff Hoinacki and Mrs. Kathy Horn.
Mr. Welch made the motion to approve, Mr. Keller seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (6) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott
Nays: (0)
Abstain (2) Alderman Jeff Hoinacki, Alderman Kathy Horn
Absent: (0)

J. Approval of Greater Peoria Economic Development Council Invoice for \$2,000.00 for 2020 Investment.

Mr. Bateman made the motion to approve, Mr. Hoinacki seconded. Mayor Goodman called for further discussion. Mr. Keller suggested that the council keep this investment in mind in a few weeks when

budget discussions begin and consider investing more money with them. City Clerk Bateman called the roll.

Yeas: (8) Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Colby Leith, Alderman Kevin Bateman, Alderman Steve Parrott

Nays: (0)

Abstain (0)

Absent: (0)

Announcements:

Mr. Parrott didn't have an announcement but he wanted to bring his concerns to the council regarding the grant that Chief Adams is applying for to pay for an additional officer. Mr. Parrott was concerned that when the grant money ran out (after four years) that the city would have trouble coming up with the \$100,000+ (benefits and salary) for an additional officer. Chief Adams asked the council to keep in mind that the city would be benefiting from marijuana dispensary sales and that those monies are supposed to be devoted toward paying for this type of officer. He also sees several officers retiring in four years.

Moving on to announcements...

- Mrs. Horn said that the John Welch Basketball Tournaments was a huge success. Tournament ran smoothly and money was spent all over town.
- Mr. Keller said that the All Men's Basketball Conference was held at Lincoln College and hosted jointly by Lincoln College and Lincoln Christian University. Several teams competed including teams from Massachusetts, Maryland, and Arkansas and brought in a lot of money to our community. The final championship game featured Lincoln College Lynx and College of the Ozarks. It was a thrilling game and Lincoln won at the buzzer by one point. Lincoln College will now compete in a national tournament in Sioux Falls, South Dakota.
- Mayor Goodman shared that BAC and Logan County Board would like to invite everyone to attend the War on Terror plaque presentation on Wednesday, March 4th at 7pm at the Courthouse.
- Also the City received a letter stating that Lincoln, IL has been named Tree City USA 2019 by the Arbor Day Foundation in honor of its commitment to effective urban forest management.
- Mrs. Kavelman shared that the city has endorsed the dome project at the courthouse and that referendum is coming up soon.
- Mr. Landers shared an update on the energy efficiency project with Ardaugh funds... all lighting has been replaced with LED lights on Malerich Drive and Herndon Drive. And work is beginning on Union Street in conjunction with the new pump station. There will be intermittent lane closures between 20th St and Tremont St. There will be temporary no parking signs in the 600 and 700 block of Union during construction. Please avoid the area if you can.
- Chief Adams shared that Sunday, March 8th at 2:30, LFD and LRFD will be playing the 7th grade Lady Wolverines at WLB gym. Right after that game the Lincoln Police and Logan County

Sherriff Departments will be playing the 8th graders. This is a fundraiser that promotes the Honor Flight.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Welch. Mayor Goodman adjourned the meeting at 8:29 p.m.

Respectfully Submitted By:

Charity Hutchison

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, March 10, 2020

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Colby Leith, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4

Present:

Seth Goodman, Mayor
Elizabeth Kavelman, City Administrator
John Hoblit, City Attorney
Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Paul Adams, Police Chief
Bob Dunovsky, Fire Chief
Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager

Absent:

Alderman Jeff Hoinacki, Ward 4
Walt Landers, Streets Superintendent

Public Comment:

Mayor Goodman called upon citizens registered to speak. There being no public participation, Mayor Goodman moved down to other agenda items.

Abby O'Brien – Lincoln Park District regarding city owned parks:

Abby was present to go over the city deeding over the city parks to The Park District. She first wanted to make sure the council was aware that none of this is guaranteed. There will only be improvement if the Park District receives the grant. The parks that the Park District are seeking deeds for are Ray White Park, Melrose Park, Postville Park, and Allison Park.

Ray White Park could potentially see a full court basketball court, new benches and beautification. Melrose Park could potentially see a Splash pad, although that would be a 5-10 year capital project. Postville Park could potentially see ADA accessible equipment installed to promote inclusion. Allison Park could potentially see new playground pieces, outdoor pickle ball courts, and pathways. All parks

would receive beatification, trash cans, drinking fountains and park rules/signage. Other future improvements could be sand volleyball courts, amphitheater, dog areas/dog parks, and ninja warrior courses.

Mr. Conzo asked if anything was planned to restore Memorial Park. This park is currently under the Park District's care. Mrs. O'Brien said yes, there is a plan being created for Memorial Park. There are pollination plans to restore butterfly and bee habitats.

Mrs. O'Brien stated that feedback from the community, and their desires for the parks, will ultimately determine what is implemented into the parks. She also shared that the Park District Board is in agreement with the City that if no improvements have been made to the parks in 5 years (or whatever timeframe is set) that the parks would revert back to the City. The Park District would like to have it in writing from the City as to what the City's expectations of improvements mean to them. The Park District also has no plan to raise taxes or to sell the properties. In fact, it is extremely hard for the Park District to sell property with how it is written in their code. The properties would have to go to referendum, which the park district does not want.

Mr. Keller asked how the improvements would fall under the grants and how would the Park District determine what improvements are a priority. Mrs. Obrien said that once the master plan is finished, that along with the communities feedback, would determine how they prioritize. The grant is a matching grant. So depending on how much their grant is, the park district will match it and then make decisions on how they proceed with the improvements and how many can be completed.

Mrs. O'Brien said there is a survey going out for community feedback. The Park District is here for the community and values the feedback. The Park District is already aware of the community's desire for an ADA accessible park.

Mr. Conzo asked if the Park District would be in agreement to leave any structure at Postville Park that was of historical significance. Mrs. O'Brien said they would not disrupt anything historical.

Mr. Bateman said the problem with Postville Park is that no one knows who the owner is. There is no record of ownership. Mr. Hoblit said he has ordered title work for Postville Park and still waiting on those results. He will keep the council apprised.

Mrs. O'Brien wants this process to be open and transparent between the City and the Park District. She would like to see this go to a vote but understands that Mr. Hoblit has quite a bit of work to do regarding the deeds. The Park District would like to see those deeds when they are available to make sure there aren't any restrictions on them that could hinder their transfer.

There were no other questions for Mrs. O'Brien.

Justin Cheger – The Stone River Group, discussion on renewal of Electric Aggregation:

Mr. Cheger came before the council to discuss the new renewal contract for the municipal aggregation. The current contract comes due in July 2020. It must be renewed 60 days prior to that date. They must send letters out per state statute and will sign the new 2 year contract on March 26th 2020. Mr. Cheger received a rate quote of .4370 at the end of February. He said this is a phenomenal rate, lower than Ameren, and the lowest it has been in 10 years. This rate will be county wide and will have an average savings of \$120-\$150/year per household.

Mr. Welch asked Mr. Cheger to go over the rate lock in and the opt out. Mr. Cheger said that the rate is a fixed rate and everyone will be locked in. It is an opt out program. Residents will receive a letter from the supplier that is chosen. That letter will have the rate and contract term and the option to fill out the included form to opt out and they will then return to Ameren's default rate. There is no fee to opt out, but they will have to wait 12 months to return to the program.

Mr. Welch made a recommendation for the City Attorney to draft a resolution to give the Mayor the authority to sign the contract when Stone River receives the bid and bring before the next COW.

There were no other questions for Mr. Cheger.

Request to Permit: The American Legion Auxillary to distribute poppies on Saturday, May 23, 2020 from 8am – noon at the corner of Broadway and South McLean Streets.

There was no discussion, item was placed on the consent agenda.

Alderman Ron Keller – Update of 2020 Census

Census forms will be mailed out on Thursday, March 12th, 2020. There is information on the City's website on how the census is conducted and what to do. This is the first census that you can use a mobile device to complete the questionnaire. There is a computer set up in the Lincoln Public Library for anyone to use that does not have access to a computer. There also is a computer at the Farm Bureau for county citizens. The City Clerk's office sent out letters in sewer bills informing citizens of the census. CAPCIL is trying to reach the unrepresented groups who usually don't participate in the census. Colleges and senior homes also have someone reaching out to them.

Resolution – Conducting 2020 Census

The proclamation is to make April 1st Census Day. The resolution will be placed on the regular agenda.

Union Pacific Railroad Invoice #90093629 in the amount of \$3,637.68 (Tabled 3/2/2020)

There was no discussion, item was placed on the consent agenda.

Union Pacific Railroad Invoice #90092735 in the amount of \$807.53

There was no discussion, item will be placed with the payment of bills.

Crawford, Murphy & Tilly Invoice #0207912 in the amount of \$285.00 for Lincoln Waste Water Treatment Plant Property Boundary Determination

There was no discussion, item will be placed with the payment of bills.

New Video Detection System at N. Union Street and Heitman Drive

Mr. Landers spoke and said that there have been problems with these two intersections for quite some time. IDOT suggested that the city replace the detection loop systems with the new video detection systems. Mr. Landers received two quotes; Egizzi Electric for \$69,300.00 and Bodine Electric for \$82,500.00. This is part of our traffic signal agreement so IDOT will be refunding the City for 50% of the cost for each intersection. Mayor Goodman asked for clarification that the City would pay the full amount of \$69,300.00, then be reimbursed from the State. Mr. Landers agreed. Mr. Bateman asked that the Egizzi Electric bid be placed on the regular agenda.

Trash removal amendment – Property owner responsibility of trash bill

This would be a change in our ordinance that would state that the property owner is solely responsible for trash bills at that property. This would eliminate bills being changed frequently or bills being ran up, then left unpaid when tenants move out. The bills will always be in the landlords/property owners name making it easier to handle any issues with trash service. If this amendment moves forward, Mr. Bateman would like to see this take effect August 1, 2020. That will give enough time for Landlords and tenants to be contacted and informed of the changes.

Mr. Parrott stated that there has been an ongoing issue with trash cans being left in the street after trash has been picked up. He asked who would ultimately be responsible for ordinance violations if that continues, the homeowner or the tenant. Mr. Bateman said that would be up to the homeowner as to how he/she wants to handle that with their tenants and that once this passes, the Building and Safety department should send all ordinance violations to the homeowner.

Mr. Keller asked what would happen in the cases where tenants have signed leases that don't incorporate trash in with their rent payment. Mr. Bateman hoped that the August 1st date would give landlords/tenants enough time to work that out. Mr. Hoblit said there really isn't a time where it would be easier to implement this. Leases are being signed all the time. He feels the homeowners will need to change the language in their lease when leases come due and/or possibly work something out with their tenants.

Mr. Bateman also wishes that language in the amendment say 'property owner is solely responsible for trash service and service cannot be transferred to the tenant.' Mr. Welch also asks that the language state that the Building and Safety Office can work with Area Disposal to pick up trash from delinquent trash bills, then deal with homeowners later. This would eliminate the instances where trash stays piled up for weeks until homeowners can be contacted or cases go to court.

Mr. Hoblit will draft a sample ordinance and have it ready for the council for the next meeting.

1031 Land Exchange

Mr. Bowns spoke and would like to swap the two parcels; (11-001-002-00 for 12-036-070-00). The 40 acre property that the City currently owns has no easements built into it. There is no direct access to it. The 37.1 acre parcel we are considering swapping with is currently leased by Kent Cross. It is farm leased from us and Mr. Cross is farming it. Swapping these parcels would alleviate the access issue and perpetuity. Mr. Bowns then asked that Mr. Hoblit spoke to cover the legal manners on this topic. Mr. Hoblit said there are various notice requirements in a 1031 Exchange. Typically the two properties involved in a 1031 are of equal value, so there is work to be done to assure, that with the size difference, these two are. Along with that comes notice provisions. A special meeting must take place with the City Council. A notice does have to go out in the paper in regards to a 1031. It cannot be less than 15 days and no greater than 30 days. Mr. Hoblit said to keep in mind the timing of the 1031 exchange process because of the public notices and council meeting schedules. Mr. Welch suggested

the council move forward with the 1031. Mr. Cross is more favorable of the 40 acre parcel due to it tying into another property of his. This exchange will also give the City the option to add a gravel road access off of Kickapoo Street and puts the solar array in a more optimal place. The solar array will only take up 20 acres of the 37.1. Mr. Cross is still interested in farming the remaining 17 acres. That information will need to be included in his lease renewal.

The resolution or ordinance will be added to the regular agenda.

Announcements:

- Mr. Keller, Mayor Goodman and Mr. Leith met with Mr. Hoblit last week in his office to discuss his new contract. Some of the changes in the proposed contract include the following...
 1. An annual salary of 84,000(up from \$75,000) to be paid out at \$7,000/month.
 2. He not be required to attend all department head meetings
 3. A 4 year contract to take effect May 1, 2020
 4. An hourly rate increase from \$150 to \$200 for any extra fees that aren't covered under his salary
 5. Required to attend at one liquor commission meeting/month.Mr. Keller also shared that Mr. Hoblit has done many tasks outside of what is required of him for the city and has not charged the city for those tasks and has only missed one meeting due to being ill. Mr. Bateman is also pleased with Mr. Hoblit's job performance and would like the wording for attending liquor commission meetings to "attend as needed." He doesn't feel that Mr. Hoblit needs to attend meetings, although appreciated, if he isn't needed.
The item will be added to the regular agenda.
- Mr. Downs says he continues to get complaints about coyotes around 2nd St and feels that the issue needs addressed. Mr. Bateman says that there isn't really much that we can be done. Trappers are expensive and we would never get caught up on the problem. He suggests the citizens be cautious when outside, keep their small dogs close and to keep any human/pet food or trash picked up. Coyotes are more afraid of us than we are of them. Mr. Parrott asked if the council would feel different, if a citizen were to be bitten and feels that something needs to be done at some point. Mr. Woodhall shared that per his research, coyotes main source of food is rodents or nothing bigger than a cat. There hasn't been a coyote attack in the state in more than 30 years. Mr. Welch suggested that Mr. Downs put together an estimate and bring it before the council at the next COW.
- Mr. Downs also wanted to remind everyone of the leash ordinances in Lincoln. He's had some complaints of dogs running loose.
- Mrs. Kavelman asked the council if they wanted her to pursue applying for a grant that is within the Governor's Rebuild Illinois program to improve the City's Broadband.
- Comcast is removing the Kid's and Family Genre Pack on the Cartoon Network that will take effect May 5, 2020
- Mr. Keller wanted to share an announcement from the Logan County Health Department regarding the Coronavirus. Logan County is considered low risk. There are only 11 cases in the State of Illinois with 81% considered mild. The Health Department is taking this seriously, there is no reason to panic, and are in constant communication with the CDC. There is an ample supply of tests available at the Hospital.

- Mrs. Horn said the Hoops for Heros fundraiser was well attended and successful. There were 1,000 volunteers. Both Police Chiefs and Fire Chief played however both teams lost to WLB girls and boys teams.
 - Mr. Landers shared that all lighting upgrades have been finished in the downtown area and that the Street Department's portion of the Ardagh Light Grant is complete.
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Parrott. Roll call was taken. Mayor Goodman adjourned the meeting at 8:40 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, March 16, 2020

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Colby Leith, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4

Staff Present:

City Administrator Elizabeth Kavelman
City Attorney John Hoblit
City Clerk Peggy Bateman
Treasurer Chuck Conzo
Fire Chief Bob Dunovsky
Police Chief Paul Adams
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers
Veolia Water, Andrew Bowns

Absent:

Alderman Jeff Hoinacki, Ward 4

Presiding:

Mayor Seth Goodman

Public Comment:

Mayor Goodman called upon citizens registered to speak.
There being none, Mayor Goodman moved down to other agenda items.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Request from the American Legion Auxiliary to distribute poppies at the corner of Broadway and McLean Street on Saturday, May 23, 2020 from 8:00 AM until 12:00 PM for the purpose of fundraising for Veterans programs.

Alderman Welch made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Mayor Goodman moved to other items on the agenda.

Ordinance and Resolution:

A. Resolution 2020-408 proclaiming April 1, 2020 as National Census Day and recognizing the importance of a full and accurate census in the City of Lincoln

Alderman Keller made a motion to approve, seconded by Alderman Horn. Mayor Goodman called for further discussion. Mr. Keller shared that the Census Bureau is still fully committed to the count. With the Coronavirus, they have pushed back the final count date to July 31, 2020, possibly even longer.

There being no further discussion, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Mayor Goodman moved to other items on the agenda.

B. Ordinance 2020-920 Authorizing Publication of a proposed 1031 Exchange

Alderman Welch made a motion to approve, seconded by Alderman Parrott. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Mayor Goodman moved to other items on the agenda.

Bids:

A. Approval of bid from Egizii Electric, Inc. for the video detection systems at the N. Union Street and Heitmann Drive Intersections with Woodlawn Road in an amount not to exceed \$69,300.00.

Alderman Welch made the motion to approve, seconded by Alderman Keller. Mayor Goodman called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Reports:

A. City Treasurer's Report for February, 2020

Treasurer Chuck Conzo began with saying the Composite accounts have stayed the same and fund balances have remained consistent. Money distributed to us from the State totals \$583,347.76. Investments took a hit in February and unfortunately will likely take a bigger hit in March. Police pension fund is down to just over \$10 million from \$10.6 million. Fire pension was down to \$5.8 million from over \$6 million. Mr. Conzo expects that due to the economy and Coronavirus, he does plan to see funds diminish in the next few months. Currently, municipal sales tax is well ahead from where it was last year at this time totaling \$1,112,000.00, however it, along with MFT and income tax, will likely go down. He asks the council to please keep this information in mind during annual budget discussions next month and for any purchases that aren't immediately necessary. Also not to incur any additional debt than we already have. The disruption in revenue funds could last 6-7 months.

Non-home rule sales tax is up.

Motor Fuel Tax receipts has had an increase in revenue. It is right at \$45,000.00

Governor Pritzker has increased the reserve on municipal sales tax. Currently the State has been taking 5% of our municipal sales tax proceeds, that percentage will go up to 10% in July of 2020.

Mr. Parrott asked if the State did shut down video gaming. Mr. Conzo replied that yes they did, so there will be a hit with that revenue as well.

B. City Clerks Report for February, 2020

City Clerk Peggy Bateman reported that the city received, for the month of February, \$380,082.02 from sewer collections and received \$31,066 from the Logan Correctional Center.

C. Department Head Reports for February, 2020

Reports are either on file or will be shortly.

Mayor Goodman moved to other items on the agenda.

New Business/Communications:

A. Approval of payment of invoice #90093629 from U.P.R.R. in the amount of \$3,637.68. (Tabled 3/2/2020)

Alderman Welch made the motion to remove the item from the table, seconded by Alderman Parrott. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Alderman Welch made the motion to approve the payment of invoice, seconded by Alderman Parrott. With no further discussion, City Clerk Bateman called the roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Colby Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Mayor Goodman moved to other items on the agenda.

B. Approval of contract for Legal Services between John Hoblit, Esq. and the City of Lincoln, effective from May 1, 2020 through April 30, 2024.

Alderman Welch made a motion to approve, seconded by Alderman Parrott. Mayor Goodman called for further discussion. Regarding feedback he had received during the last week, Mr. Welch wanted to share a few things. When the previous City Attorney resigned on 10/2/2018, he was making \$86,520/year, attending 24 meetings/year, attending special meetings as needed, an annual retainer of 3%, and \$200/hour for additional services. When Mr. Hoblit applied and the City Council accepted his contract on 11/5/2018...his 18 month contract stated a salary of \$75,000/year (an \$11,520 annual savings to the city), attending 48 meetings/year, attend 1 liquor commission meeting/year, 4-5 staff meetings/month, special meetings as needed, and \$150/hour for additional services. Regarding his annual retainer his contract states...shall increase as determined by the council, not to exceed department head increases. Mr. Hoblit has not asked for an increase since the start of his employment. Mr. Keller shared that the average salary for a city attorney across the United States is \$85,000 so Mr.Hoblit's request is right on par.

There being no further discussion, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Mayor Goodman moved to other items on the agenda.

C. Fifth Street Road Project's Union Pacific Railroad's Material and Force Account Estimate.

Alderman Downs made a motion to discuss, seconded by Alderman Horn. Mr. Bateman wanted to point out that the amount for this estimate was not listed, it is for \$219,145.00. He really feels the council needs to step back from this project and get a grasp on what has been spent and what needs to be reimbursed to us before going further. Mrs. Kavelman said that she included all the spending figures the council requested in a memo.

Mr. Parrott felt that the City should at least wait until there is confirmation that the properties have been acquired before spending any more money.

Mr. Welch said that with the economy being questionable due to the coronavirus, Treasurer Conzo advising the Council to not spend anything extra at this time, and also having an unknown amount due to us in reimbursements...he would strongly caution us to pause on this project until those pieces are in a better fiscal state.

Mr. Welch then asked if the City would get a bill today for the 5th Street Road Project, where would the money come to pay it. Mr. Conzo said that there isn't anywhere for it to come from. Mr. Welch said, that was his point. The City is exhausting the general fund and MFT funds and with the unstable economy, that is not a good idea.

Mr. Welch made the motion to remove it from the agenda, Mr. Bateman seconded. There being no further discussion, City Clerk Bateman called the roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Leith

Nays: (0)

Abstain: (0)

Absent: (1) Alderman Jeff Hoinacki

Announcements:

Mayor Goodman asked if anyone had any announcements.

- The City received a letter from the Carnegie Hero Fund Commission that Art Whitham Jr is receiving the Carnegie Hero Award for saving the life of George Horn from drowning on December 4, 2018.
- Mr. Bowns wanted to remind the city residents that yes, there is a toilet paper shortage, but human waste and toilet paper is all that is allowed to be flushed down the toilet. If paper towels and napkins are flushed it could be costly to homeowners and the City.
- Due to nationwide social distancing, City Hall is now closed. Sewer payments can be made at drop boxes or call the City Clerk's office to make arrangements. Mr. Welch suggested that the City suspend late fees regarding sewer bills. Mr. Hoblit shared that most utilities are also letting their customers know that services will not be shut off due to the Covid-19 outbreak. The council agreed to waive the \$5 late fee for next two weeks.
- Chief Adams shared that bars and restaurants have been ordered to close by Gov. Pritzker due to the Coronavirus. The Logan County Health Department will be checking on these establishments. If they are not in compliance, it could result in their food handler's license or liquor license being suspended and possible fines. The Police Department will report any businesses in violation to the Health Department.
The Police Department is still taking reports. They prefer that the reports be called in, but you can come to the station and give your report through the glass.
The officers will still be patrolling out in the public.
Inmate visiting has been suspended but video visitation is still available online.
Lower level crime court dates and Jury trials have been pushed back until after April 10, 2020
Marriages are still happening but with restricted number of people in attendance.
Order of Protections can still be filed at the courthouse. The courthouse is working with limited staff but it will be open.

- The Logan County Health Department's walk-in services are on hold, beginning March 17th, 2020, until further notice. That means vaccinations, WIC, STD screening, TB and Lead testing, Blood pressure checks and drug screens are all on hold to promote social distancing. All other services will continue including Coronavirus surveillance, emergency planning and environmental health services.
 - Log on to Logan County Clerks' website through the Logan County Portal to view election results once polls have closed.
 - Due to Governor Pritzker's Executive order for social distancing until March 30th, the council has decided to postpone the March 24th Committee of the Whole meeting to March 31, 2020.
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Welch. Mayor Goodman adjourned the meeting at 8:02 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

RESOLUTION

A RESOLUTION TEMPORARILY SUSPENDING LINCOLN CITY CODE RULES AND REGULATIONS 1-6-4(D) AND 1-6-8

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2020, WITNESSETH:

WHEREAS, the existence and spread of the COVID-19 virus has resulted in the declaration of a world-wide pandemic; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and can manifest with symptoms similar to influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and

WHEREAS, the CDC currently recommends mitigation measures including practicing social distancing and staying at home when at all possible unless one works in area deemed 'essential'; and

WHEREAS, on March 9, 2020 Illinois Governor J.B. Pritzker issued a Disaster Proclamation in regards to COVID-19; and

WHEREAS, on March 16, 2020 Governor J.B. Pritzker issued Executive Order 2020-07 closing down all businesses within the State unless they are deemed to be 'essential', temporarily suspended open meetings act regulations regarding in person attendance for council members in meetings (subject to their local code), and encouraged municipalities to consider postponing public business where possible; and

WHEREAS, the CITY COUNCIL takes the health, safety, and welfare of its citizens seriously and desires to do its part to promote social distancing and mitigate exposure in order to stem the tide of this deadly virus; and

WHEREAS, Governor J.B. Pritzker has issued an extension order of the Disaster Proclamation on March 31, 2020 extending the proclamation until the end of April; and

WHEREAS, the CITY COUNCIL of the CITY OF LINCOLN acknowledges it has various requirements for in-person attendance at meetings and for remote attendance under 1-6-4(D), and furthermore the Council desires to temporarily suspend those requirements allowing Council members to participate remotely without first being required to be in person; and

WHEREAS, the CITY COUNCIL of the CITY OF LINCOLN acknowledges under 1-6-8 provides meetings known as the Committee of the Whole (COW), has already cancelled one such meeting, and the City desires to temporarily suspend these meetings while the disaster declaration is in place;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. That the provisions regarding 1-6-4(D) of the Lincoln City Code are temporarily suspended thereby letting Council members participate in meetings remotely without first acquiring Council approval at the beginning of each meeting.
3. That Committee of the Whole meetings as provided in 1-6-8 of the Lincoln City Code are temporarily cancelled for the time being.
4. That this Resolution is effective immediately upon passage of the same and is in effect until the Governor's Disaster Proclamation regarding COVID-19 is concluded.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Leith	_____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ____ day of _____, 2020

CITY OF LINCOLN,

BY: _____

Seth Goodman, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

RESOLUTION

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2020, WITNESSETH:

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS has previously approved the entry into an Equitable Sharing Agreement with cooperating state and local law enforcement agencies on February 18, 2020; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS would like to authorize the Chief of Police to sign on behalf of the City various intergovernmental Agreements, Memorandums of Understanding, and interagency agreements with the Illinois State Police in to effectuate this agreement; and,

WHEREAS, PAUL ADAMS is now the Chief of Police for the CITY OF LINCOLN, ILLINOIS; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS believes it is in the best interests of the City and its Citizens of the City that the Chief of Police, PAUL ADAMS, should have signing authority for the CITY OF LINCOLN, ILLINOIS for the purpose of executing the above listed agreements;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. That the Chief of Police, PAUL ADAMS, shall have full signatory authority for the CITY OF LINCOLN, ILLINOIS as it relates to executing Illinois State Police Agreements, Memorandums of Understanding, and interagency agreements from and after the passage of this Resolution.
3. That this Resolution is effective immediately upon passage of the same.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Batemen	_____
Alderman Downs	_____	Alderman Leith	_____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ___ day of _____, 2020

CITY OF LINCOLN,

BY: _____
 Seth Goodman, Mayor
 City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
 City Clerk, City of Lincoln,
 Logan County, Illinois

RESOLUTION

A RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR THE SUPPLY OF ELECTRICITY FOR RESIDENTIAL CUSTOMERS AND SMALL COMMERCIAL RETAIL CUSTOMERS WHO DO NOT OPT OUT OF SUCH A PROGRAM

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2020, WITNESSETH:

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-92, permits a municipality, if authorized by referendum, to adopt an ordinance by which it might operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS in a referendum held in March 2012, submitted the public question of whether it should operate the program as an opt-out program; and

WHEREAS, the referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS finds that the best interests of the City are served by entering into an agreement with the lowest responsible bidder, pursuant to 20 ILCS 3855/1-92, to aggregate the residential electric loads located within the City and to arrange for competitive electric supply to these retail electrical accounts; and

WHEREAS, because electricity is a commodity for which supply bids typically are made each morning and expire the same day at the close of business, the City must act promptly to accept any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. The Mayor of the City of Lincoln, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Lincoln, Illinois, be and the same is hereby authorized to attest to said execution of a service agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retail customers who do not opt out of such a program, said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the agreement is less than the default rate currently in effect, resulting in savings for the City's residential and small commercial retail customers.

2. This Resolution shall be effective immediately and shall remain in effect until the electricity aggregation program electric supplier selection process has been completed.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Leith	_____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ____ day of _____, 2020

CITY OF LINCOLN,

BY: _____
Seth Goodman, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
City Clerk, City of Lincoln,
Logan County, Illinois

Side Letter of Agreement

By and Between
City of Lincoln, Illinois
And
Illinois Fraternal Order of Police Labor Council

Re: 2020 Health Insurance Plan Changes

This Side Letter of Agreement is entered into by the City of Lincoln, Illinois (hereafter referred to as the "City") and the Illinois Fraternal Order of Police Labor Council (hereafter referred to as the "Union"), representing Lincoln Police Officers, Corporals, and Sergeants.

On or about December 19, 2019, the City provided the Union with a 60-day notice of insurance plan changes pursuant to Article 22-Insurance, Section 22.1 of the parties' collective bargaining agreement. The changes were to be effective on March 1, 2020. After receipt of the notice the parties meet on several occasions and reached an agreement relative to the City's notice.

The parties agree as follows:

1. The Union agrees to the plan changes including an increase in deductibles as provided in the PPO 2500 plan and the HMO 500 A plan: to be effective March 1, 2020 through December 31, 2020.
2. The Union agrees to the plan changes including an increase in deductibles as provided in the QHDHP 2800 plan and the addition of the QHDHP 5000 plan as an additional option for its bargaining unit members: to be effective March 1, 2020 through December 31, 2020.
3. The City agrees that effective March 1, 2020, it will increase its monthly Health Savings Account (HSA) contributions by one hundred (\$100.00) dollars to a total monthly contribution of two hundred fifteen (\$215.00) dollars. The additional one hundred (\$100.00) dollar monthly contribution shall end on December 31, 2020. Should the City elect to maintain the QHDHP deductible levels at the same or similar levels listed in paragraph 2 above for the 2021 insurance plan year, without providing the additional one-hundred (\$100.00) dollar HSA contributions, the parties agree this would constitute conditions requiring the City to provide notice and to meet with the Union as provided in Section 22.1 of the parties collective bargaining agreement.

For the City of Lincoln:

For the Illinois FOP Labor Council:

/s/ David Nixon 03/25/2020

Mayor

Date

Field Representative

Date

President, FOP Lodge 208 Date

MEMORANDUM

TO: Mayor and Council of the City of Lincoln
FROM: Peggy Bateman, City Clerk

MEETING

DATE: April 6, 2020
RE: Principal Dental & Life Insurance Provided to City Workers

Background: The City of Lincoln provides paid Dental & Life Insurance for all full time city employees. The annual policy is to go into effect on May 1, 2020 – April 31, 2021. The City received the new renewal rates for Dental coverage and was to be increase by 5.3% which would be \$2,300.00 annually and Life was to be increase by 13% which would be \$300.00 annually.

Outcome: R.W. Garrett contacted the City of Lincoln with the following notice. Due to the coronavirus (COVID-19) pandemic has created unprecedented times. Principal is removing renewal conversations and there will be **no** increases for our policy anniversary date of May 1, 2020.

Recommendation: Included in this agenda packet is the current monthly premium for the Dental & Life along with the renewal monthly premium. Since there will be **no** increase it is recommended that the City Council approves the policy renewal with Principal Life Insurance for the FY 20/21 at the current monthly rates with **no** increase in premiums.

MAR 23 2020

Account Number: 1092432

Anniversary Date: May 1, 2020

RECEIVED

RENEWAL RATES
 Effective May 1, 2020

GROUP TERM LIFE - Rates are expressed as Per \$1,000

Renewal rates are guaranteed through April 30, 2021.

POLICE OFFICERS OR STREET, ALL OTHER MEMBERS

Volume Lives	Current Rate	Current Monthly Premium	Renewal Rate	Renewal Monthly Premium
\$990,000 65	\$0.185	\$183.16	\$0.209	\$206.92

Renewal Premium Percent of Change

13.0% Increase

ACCIDENTAL DEATH & DISMEMBERMENT AND PERSONAL LOSS - Rates are expressed as Per \$1,000

Your rates are not changing.

Renewal rates are guaranteed through April 30, 2021.

Active Members Only

Volume Lives	Current Rate	Current Monthly Premium	Renewal Rate	Renewal Monthly Premium
\$990,000 65	\$0.025	\$24.75	\$0.025	\$24.75

Renewal Premium Percent of Change

No change

DENTAL

Renewal rates are guaranteed through April 30, 2021.

ALL MEMBERS

	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	14	\$46.35	\$48.81	\$648.90	\$683.34
Family	48	\$62.54	\$65.86	\$3,001.92	\$3,161.28
TOTAL				\$3,650.82	\$3,844.62

Renewal Premium Percent of Change

5.3% Increase

Renewal Premium Percent of Change. The renewal premium percent of change is based on information presented in this letter.



Principal Life Insurance Company
 Des Moines, Iowa 50392
 ©2017-2019 Principal Financial Services, Inc.



CITY CLERK
LINCOLN ILLINOIS
MAR 30 2020
RECEIVED



Rate stability in unprecedented times

The coronavirus (COVID-19) pandemic has created unprecedented times. And like many of you, we're closely monitoring the spread and impact. Our thoughts go out to those who have been directly affected by the virus in their communities, health care workers who are on the frontlines, and businesses who have had to temporarily close.

We want to help. One way we can do that is to remove renewal conversations that are going on right now. For employers with less than 500 employees and policy anniversary dates of May 1, 2020 through Aug. 15, 2020, there won't be any rate increases.*

As a reminder, you can find answers to COVID-19 questions on our **website**, such as what is or isn't covered under our policies, continuing coverage for layoffs/furloughs, and billing/premium information.

Over our 140-year history, we've had significant experience in navigating periods of volatility and uncertainty. And this time is no different. Our focus, as always, will be on helping customers protect their financial security. We'll do this by keeping our employees safe and healthy, our business running, and staying focused on our mission.

We appreciate your flexibility and understanding during these truly unprecedented times. We know this is challenging, both personally and professionally. As you have questions, contact your representative. We're here and ready to help, in any way we can.

* Washington small group dental and all cases with scheduled vision coverage could be subject to an increase.

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Principal Life Insurance Company, 711 High Street, Des Moines, Iowa 50392
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MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln
FROM: Walt Landers, Street Superintendent
MEETING DATE: April 6, 2020
RE: Welcome to Lincoln Signs

Background

It has been a goal to put new Welcome to Lincoln signs at the entrances to the city. They will be placed on Woodlawn Rd. near the northwest corner of the Logan Co Fair Grounds, State Route 10 entering the City from the East. State Route 121 near Chester East Lincoln School and Lincoln Pkwy Entering the City from the south near the Landscape waste Facility.

The previous signs were made of wood and require a lot of maintenance and up keep. The new signs will be made of gray granite and will be very similar in size and design as the previous signs. Once the signs are in place the area around the signs will be landscaped. Another goal is to reconstruct the community organization signs that are near these locations.

Analysis/Discussion

Two bid proposals were received from local monument businesses for the new signs.

Manley Monument Works:

Option 1. Two supports, \$12,520.00.

Option 2. One support, \$13,840.00.

Foundation instillation \$375.00 per sign.

Dena Memorials Inc.

All Inclusive, \$22,450.00

Fiscal Impact

\$20,000.00 for this project were budgeted in F/Y 2019 – 2020.

02-0604-6440 Signage - Highway

Council Recommendation:

Approve the bid proposal option #2 and foundation instillation from Manley Monument Works with a not to exceed amount of \$15,340.00



LINCOLN STREET DEPARTMENT

**Lincoln Municipal Services Building
313 Limit St. Lincoln, IL 62656
streetsdept@lincolnil.gov
(217) 732-4655**

March 4, 2020

The City of Lincoln is seeking Bid Proposals for 4 new entry Welcome Signs. New signs will be the same shape as current signs, See photo provided. These signs should be made of solid gray granite. Quote should also include the following. One larger support or two smaller supports of the same material and installation on a provided foundation. As an alternate please include a quote for a foundation provided by vendor.

Sign Specifications:

8' Wide X 5' High at the Center Line and 3' High at the sides X 6" Thick

Base Specifications:

One or two piece Base sufficient to support the sign. A minimum of 18" high X a minimum of 1' foot thick.

The city seal with just the image of Abraham Lincoln will be placed in the upper center of the sign sized to fit appropriately. The text on the sign will remain the same as the previous signs.

A proof or drawing will be required with proposal.

Proposals are due by Monday March 20, 2020, they may be sent electronically to: wlanders@lincolnil.gov or may be delivered to the Lincoln Municipal Services building at 313 Limit St.

**If you should have any questions please contact:
Walt Landers, Ph. 217-732-4655**



Manley

MONUMENT WORKS

CITY OF LINCOLN STREET DEPT
LINCOLN MUNICIPAL SERVICES BUILDING
313 LIMIT ST. LINCOLN, IL 62656
streetdept@lincoln.il.gov
(217) 732-4655

March 10, 2020

Thank you for the opportunity to provide the City of Lincoln with new, updated welcome signs. We have a proposal, that we feel, will meet or exceed expectations. The costs are as follows:

FOUR "WELCOME TO LINCOLN" SIGNS, 8' LONG, 6" THICK, 5' TALL, MOUNTED ON TWO SUPPORTS...\$12,520.00 TOTAL FOR ALL FOUR.

FOUR "WELCOME TO LINCOLN" SIGNS, 8' LONG, 6" THICK, 5' TALL, MOUNTED ON A SINGLE SUPPORT...\$13,840.00. TOTAL FOR ALL FOUR.

-GRANITE COLOR IS GEORGIA GRAY

-ALL ENGRAVING AND INSTALLATION ON PROVIDED FOUNDATIONS INCLUDED.

MANLEY MONUMENTS CAN PROVIDE FOUNDATION WORK FOR A COST OF \$375.00 FOR EACH SIGN.

We look forward to working with the City of Lincoln on this project.

Sincerely,

Bernard E. Cox
Manager

217-735-4939 713 Hickox Drive Lincoln, Illinois 62656 Fax: 217-735-5039
bcox@manleymonuments.com

**MANLEY
MONUMENTS**

713 HICKOX DRIVE
LINCOLN, IL 62656
(217) 735-4935

I APPROVE THE DESIGN
SPELLING AND DATES

SIGNED: _____

DATE: _____

VERSION 1



**MANLEY
MONUMENTS**

713 HICKOX DRIVE
LINCOLN, IL 62656
(217) 736-4935

I APPROVE THE DESIGN
SPELLING AND DATES

SIGNED: _____

DATE: _____

VERSION 2



Welcome To

LINCOLN

**NAMED FOR & CHRISTENED
BY ABRAHAM LINCOLN**

Dena Memorials, Inc.

510 South Washington Street

Lincoln, IL 62656

Phone: 217-735-1191

Fax: 217-651-8250

Email: denamemorials@gmail.com

March 20, 2020

BID PROPOSAL

Dena Memorials, Inc. proposes the following bid replacing entrance signs into the town of Lincoln

Dena Memorials, Inc. will install four (4) granite signs with pedestals engraved with information per drawing. Dena Memorials, Inc will provide the foundation for all four signs. The signs will be approximately 8 foot in length x 3 foot in height / 5 foot in height in center x 6 inches thick, the pedestal holding the sign will be 4 foot in length x 18 inches tall and 1 foot thick with cut out to receive the sign
– Grey Granite.

Total Cost - \$22,450.00

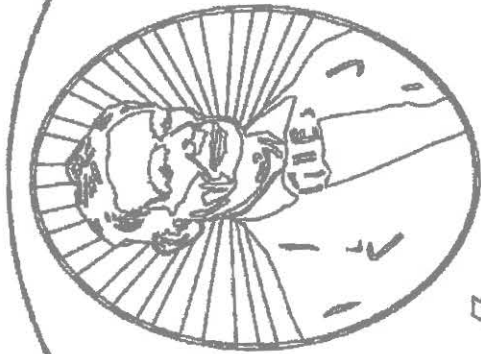
NOTE: Tax exempt certificate must be presented at time of signed order, ½ down payment will be required to get work started with the remaining balance due after completion. If you have any questions please feel free to contact me.

Bid Proposal is good until April 30, 2020.

Respectfully submitted,

Dena J. Manley

Dena J. Manley
Dena Memorials, Inc.



Welcome To
L I N C O L N

Named for and christened by
Abraham Lincoln

--

CITY OF LINCOLN, ILLINOIS
Proposal to Provide
Audit Services

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Estes, Bridgewater & Ogden

CERTIFIED PUBLIC ACCOUNTANTS

901 South Second Street
Springfield, Illinois 62704
217/528-8473
Fax 217/528-8506



LORI K. MILOSEVICH, C.P.A., C.F.E.
TERRI L. PHELPS, C.P.A.
JAMES C. LEGG, C.P.A.
RICHARD W. OGDEN, C.P.A.

March 18, 2020

To the City Officials
City of Lincoln, Illinois

Thank you for the opportunity to submit a proposal to provide audit services to the City of Lincoln, Illinois. This proposal provides information about Estes, Bridgewater & Ogden, our qualifications, and references, including the specific information requested in your request for proposal.

We appreciate being considered and we assure you that if this proposal is accepted we will give the assignment our close and continued attention. We are available to discuss this proposal more fully with you and answer any questions at your convenience.

Very truly yours,

ESTES, BRIDGEWATER & OGDEN

A handwritten signature in cursive script that reads "Lori Milosevich". The signature is written in dark ink and is positioned above a horizontal line.

By Lori K. Milosevich, Partner, CPA, CFE

DESCRIPTION OF ESTES, BRIDGEWATER AND OGDEN AND RELEVANT EXPERIENCE

Estes, Bridgewater & Ogden is a local certified public accounting firm that traces its origin back to 1918. The firm has one office located in Springfield, Illinois. We have three partners and five professional staff. We serve clients ranging from very large national to medium and smaller size organizations, which include governmental, not-for-profit organizations, for-profit entities, and credit unions. We provide the following services:

- Accounting and Auditing – Our firm is involved in providing accounting and auditing services for governmental, not-for-profit organizations, for-profit entities, and credit unions. We have extensive experience in governmental and not-for-profit accounting and auditing. We require our partners and staff to obtain continuing education hours that meet or exceed the requirements as outlined in Government Auditing Standards (The Yellow Book).
- Tax Planning and Preparation – We provide tax services to our clients, which include tax return preparation and tax research for individuals, partnerships, corporations, estates, trusts and not-for-profit organizations. We also represent clients before various regulatory agencies such as the Internal Revenue Service and the Illinois Department of Revenue.
- Computer Consulting – We offer a wide range of services to our clients with regard to installation of computerized accounting systems, computerized general ledger and journals, computer-prepared financial statements, and the preparation of federal and state income and information tax returns.

Estes, Bridgewater & Ogden is licensed by the State of Illinois for public practice. The firm is enrolled in the quality review program as required by professional standards of the American Institute of Certified Public Accountants. We have continually received unqualified opinions that assured us that our system of quality controls meet the standards established by our profession. We have included a copy of our latest peer review report.

In regards to the City of Lincoln, our firm meets the independence requirements issued by the standards of the American Institute of Certified Public Accountants.

AUDIT APPROACH AND FEES

Our fee proposal anticipates the audit would be conducted in accordance with generally accepted auditing standards as issued by the AICPA and Government Auditing Standards of the U.S. Comptroller General. Based on our survey of the Federal funding levels, the Single Audit Act under the Uniform Guidance does not appear to be applicable at this time and this proposal does not include extended procedures that would be required.

The fees proposed below are for the fiscal years ended April 30, 2020 and 2021 and will not exceed the following:

Preparation of the Annual Audit Report of the City of Lincoln (30 copies) and the Illinois Annual Financial Report	<u>\$23,500.00</u>
---	--------------------



CITY CLERK
LINCOLN, ILLINOIS

MAR 20 2020

INVOICE

RECEIVED

Beth Kavelman
City of Lincoln, IL
700 Broadway St
P O Box 509
Lincoln, IL 62656

COPY

Invoice 0208314
Project 19000114.00
Invoice Date 03/16/2020
Client ID LI0050
Dept CMT.WR.08.SPI
Page 1

Lincoln Union St P.S. Construction

Professional Services from February 1, 2020 to February 28, 2020

Professional Personnel

	Hours	Rate	Amount
Project Engineer II	8.00	220.00	1,760.00
Project Engineer I	36.50	190.00	6,935.00
Senior Engineer I	8.00	150.00	1,200.00
Senior Architect I	2.00	150.00	300.00
Senior Technician I	1.00	135.00	135.00
Technician I	1.75	95.00	166.25
Intern	2.00	95.00	190.00
Totals	59.25		10,686.25
Total Labor			10,686.25

Total Billings	Current	Prior	To-Date
Total Billings	10,686.25	11,946.43	22,632.68
Limit			195,000.00
Remaining			172,367.32
Total this Invoice			\$10,686.25

Project Summary

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
0.00	11,946.43	10,686.25	22,632.68	0.00	11,946.43	10,686.25

CRAWFORD, MURPHY & TILLY * ENGINEERS AND CONSULTANTS * 2750 WEST WASHINGTON ST * SPRINGFIELD, IL 62702-3465

(217) 787-8050 * F.E.I.N 37-0844662 * FAX (217) 787-4183

Billing Backup

Monday, March 16, 2020

Crawford, Murphy & Tilly, Inc.

Invoice 0208314 Dated 3/16/2020

1:42:26 PM

Professional Personnel

		Hours	Rate	Amount
Project Engineer II				
Crites, Christina	2/6/2020	2.00	220.00	440.00
Crites, Christina	2/7/2020	2.00	220.00	440.00
Crites, Christina	2/10/2020	1.00	220.00	220.00
Crites, Christina	2/24/2020	1.00	220.00	220.00
Crites, Christina	2/25/2020	2.00	220.00	440.00
Project Engineer I				
Brady, Shannon	2/3/2020	3.00	190.00	570.00
Brady, Shannon	2/4/2020	3.00	190.00	570.00
Brady, Shannon	2/5/2020	1.00	190.00	190.00
Brady, Shannon	2/6/2020	1.00	190.00	190.00
Brady, Shannon	2/10/2020	1.00	190.00	190.00
Brady, Shannon	2/11/2020	1.00	190.00	190.00
Brady, Shannon	2/12/2020	2.00	190.00	380.00
Brady, Shannon	2/13/2020	1.00	190.00	190.00
Brady, Shannon	2/19/2020	1.00	190.00	190.00
Brady, Shannon	2/26/2020	2.00	190.00	380.00
Remmert, Shane	2/3/2020	2.00	190.00	380.00
Remmert, Shane	2/4/2020	2.50	190.00	475.00
Remmert, Shane	2/10/2020	2.00	190.00	380.00
Remmert, Shane	2/11/2020	2.00	190.00	380.00
Remmert, Shane	2/12/2020	.50	190.00	95.00
Remmert, Shane	2/13/2020	2.50	190.00	475.00
Remmert, Shane	2/14/2020	.50	190.00	95.00
Remmert, Shane	2/19/2020	1.00	190.00	190.00
Remmert, Shane	2/20/2020	3.00	190.00	570.00
Remmert, Shane	2/24/2020	1.00	190.00	190.00
Remmert, Shane	2/25/2020	1.00	190.00	190.00
Remmert, Shane	2/26/2020	.50	190.00	95.00
Remmert, Shane	2/27/2020	1.50	190.00	285.00
Remmert, Shane	2/28/2020	.50	190.00	95.00
Senior Engineer I				
Schmitz, Henry	2/3/2020	4.00	150.00	600.00
Schmitz, Henry	2/4/2020	1.00	150.00	150.00
Schmitz, Henry	2/10/2020	.50	150.00	75.00
Schmitz, Henry	2/11/2020	2.50	150.00	375.00
Senior Architect I				
Block, Alexander	2/26/2020	2.00	150.00	300.00

Project	19000114.00	Lincoln Union St P.S. Construction		Invoice	0208314
Senior Technician I					
Carey, Craig		2/13/2020	1.00	135.00	135.00
Technician I					
Langheim, Jennifer		2/10/2020	1.25	95.00	118.75
Langheim, Jennifer		2/11/2020	.50	95.00	47.50
Intern					
Plocher, Alexandria		2/28/2020	2.00	95.00	190.00
Totals			59.25		10,686.25
Total Labor					10,686.25
				Total this Project	\$10,686.25
				Total this Report	\$10,686.25



CITY CLERK
LINCOLN, ILLINOIS

COPY

**COST PLUS FIXED FEE
INVOICE**

MAR 31 2020

Invoice No. 73

RECEIVED

Date: March 31, 2020

To: City of Lincoln
Attn: Peggy Bateman, City Clerk

From: Hanson Professional Services Inc.
Firm Address: 1525 South Sixth Street
Springfield, IL 62703

700 Broadway Street
Lincoln, IL 62656

PTB / Item # _____
Route _____
Section _____
Phase _____
Agreement _____
Authorized _____
Orig: 5/15/06;
Supp #4 1/17/17;
Supp #5 9/16/19

Project _____
County _____
Job No. _____

Consultant's Job Number
05S2092

Advertised DBE Goal _____
Current DBE Utilization 9.18% Overhead Rate 158.32%

1) Invoice Period	From: <u>01/01/20</u>	To: <u>03/21/20</u>		
	This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable		Prev. Inv. Date <u>01/14/20</u>		<u>\$623,501.19</u>
3) Phase I/II Labor		<u>\$472,499.75</u>	<u>\$474,787.46</u>	
Payroll	<u>\$885.61</u>			
Overhead	<u>\$1,402.10</u>			
4) Phase III Labor		<u>0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Payroll	<u>\$0.00</u>			
Overhead	<u>\$0.00</u>			
5) Fixed Fee = 100.0000%	<u>\$0.00</u>	<u>\$42,340.07</u>	<u>\$42,340.07</u>	<u>\$42,340.07</u>
6) Direct Costs Prime	<u>\$0.00</u>	<u>\$34,383.53</u>	<u>\$34,383.53</u>	
7) Services by others DBE (Y/N)				
Prairie Engineers Yes	<u>\$103.25</u>	<u>\$55,610.43</u>	<u>\$55,713.68</u>	<u>\$70,578.00</u>
			<u>\$0.00</u>	
			<u>\$0.00</u>	
8) Total invoiced for project including this invoice			<u>\$607,224.74</u>	<u>97.39%</u>
9) Previously Invoiced		<u>\$604,833.78</u>		
10) Payment Due this invoice	<u>\$2,390.96</u>			

I have reviewed the invoice and found it in compliance with "Invoicing Procedure Guide for Project Managers" published on the Preliminary Engineering SharePoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved by IDOT PM: _____ Date: _____
Checked _____ Date: _____

Consultant: Hanson Professional Services Inc.
By / Date: Amy L Essig 3/31/2020
(Name) Amy L Essig
(Title) Corporate Accountant

For Subconsultant's Invoice: Approved By: _____
Prime Consultant _____

Earned Value Table -- Calculation of Estimated Progress

Hanson Professional Services Inc.				CURRENT DATE =		26-Mar-20
Fifth Street Road - Lincoln Parkway to Interstate 55				Task	Percent	Earned
Line	Task Description	Manager	Budget	Complete	Value	
#	Totals →		456,710	96.7%	602,800	
1	UPDATE PROJECT DEVELOPMENT REPORT	JDS	260	x 100.0%	260	
2	review railroad crossing requirements		4,557	x 100.0%	4,557	
3	Phase I Environmental Site Assessment		7,172	x 100.0%	7,172	
4	ESR re-submittal		9,158	x 100.0%	9,158	
5	Biological Resources Review Re-evaluation		7,964	x 100.0%	7,964	
6	PDR - Environmental Section Write-up update		9,047	x 100.0%	9,047	
7	Comment Resolution		9,680	x 100.0%	9,680	
8	update design criteria due to new BLR policies		6,736	x 100.0%	6,736	
9						
10						
11	FIELD SURVEY, TOPO MAPPING & ROW DOCUMENTATION	GCR	5,852	x 100.0%	5,852	
12	utility research, meet, tie in		1,032	x 100.0%	1,032	
13	horizontal control		2,000	x 100.0%	2,000	
14	vertical control		1,500	x 100.0%	1,500	
15	topo survey I-55 to Bus 55		4,000	x 100.0%	4,000	
16	topo survey for drainage along Stonebridge subdivision		1,406	x 100.0%	1,406	
17	cross sections 5th St. - 8400'		5,333	x 100.0%	5,333	
18	set and cross tie final alignment		1,000	x 100.0%	1,000	
19	boundary research		712	x 100.0%	712	
20	field search land corners and row		2,064	x 100.0%	2,064	
21	tie in land corners		1,050	x 100.0%	1,050	
22	boundary analysis		1,684	x 100.0%	1,684	
23	plat preparation (assume 32)		21,755	x 100.0%	21,755	
24	set row break points (assume 55)		1,845	x 100.0%	1,845	
25						
26						
27	PRELIMINARY PLANS	JDS	156	x 100.0%	156	
28	prepare cover sheet, index of sheets, and general note		5,377	x 100.0%	5,377	
29	prepare geometrics and survey ties sheets		7,446	x 100.0%	7,446	
30	prepare base mapping		3,529	x 100.0%	3,529	
31	prepare plan and profile sheets from base map (6 shts)		4,377	x 100.0%	4,377	
32	develop typical sections (2 shts)		1,530	x 100.0%	1,530	
33	erosion control plan		6,533	x 100.0%	6,533	
34	pavement design - mainline		635	x 100.0%	635	
35	develop proposed profile		3,914	x 100.0%	3,914	
36	intersection detail Forest Hills Rd. (1 sheet)		882	x 100.0%	882	
37	intersection detail Connolley Rd. (1 sheet)		882	x 100.0%	882	
38	intersection detail Westminster Dr. (1 sheet)		882	x 100.0%	882	
39	intersection detail Memorial Park Rd. (1 sheet)		882	x 100.0%	882	
40	intersection detail Holly Dr. (1 sheet)		882	x 100.0%	882	
41	intersection detail 5th St. (1 sheet)		882	x 100.0%	882	
42	striping plan		5,685	x 100.0%	5,685	
43	signing plan		5,579	x 100.0%	5,579	

Earned Value Table -- Calculation of Estimated Progress

Hanson Professional Services Inc.		Fifth Street Road - Lincoln Parkway to Interstate 55		CURRENT DATE =	26-Mar-20
Line #	Task Description	Manager	Task Budget	Percent Complete	Earned Value
	Totals →		456,710	96.7%	602,800
44	develop templates		671 x	100.0%	671
45	develop proposed station cross sections (18 shts)		7,906 x	100.0%	7,906
46	develop cross sections at culverts and driveways (10 sl)		7,012 x	100.0%	7,012
47	plot and review all cross sections		9,682 x	100.0%	9,682
48	incorporate field check comments to cross sections		7,791 x	100.0%	7,791
49	determine existing drainage basins and calculate disch.		9,086 x	100.0%	9,086
50	review drainage study for Stonebridge subdivision		1,244 x	100.0%	1,244
51	determine sizes and location of culverts		3,036 x	100.0%	3,036
52	culvert design and details		13,592 x	100.0%	13,592
53	prepare proposed drainage plan		11,962 x	100.0%	11,962
54	storm sewer plans along Stonebridge subdivision		2,808 x	100.0%	2,808
55	pavement and curbs		1,530 x	100.0%	1,530
56	utility coordination		8,215 x	100.0%	8,215
57	removal plans		1,977 x	100.0%	1,977
58	maintenance of traffic		3,953 x	100.0%	3,953
59	set up miscellaneous detail sheets		7,227 x	100.0%	7,227
60	tabulate pay items		6,718 x	100.0%	6,718
61	set up schedule of quantities		7,215 x	100.0%	7,215
62	set up summary of quantities		7,215 x	100.0%	7,215
63	prepare NPDES permit		10,820 x	100.0%	10,820
64	special provisions		7,889 x	100.0%	7,889
65	internal review		8,915 x	100.0%	8,915
66	print and submit for review		6,748 x	100.0%	6,748
67	field check		8,252 x	100.0%	8,252
68					
69					
70	FINAL PLANS	JDS	x	100.0%	-
71	cover sheet, index of sheets, and general notes		40 x	100.0%	40
72	geometrics and survey ties sheets		4,585 x	100.0%	4,585
73	plan and profile sheets		4,779 x	100.0%	4,779
74	typical sections		3,586 x	100.0%	3,586
75	finalize proposed profile		40 x	100.0%	40
76	finalize erosion control		40 x	100.0%	40
77	finalize intersection detail sheets		50 x	100.0%	50
78	finalize striping		40 x	100.0%	40
79	finalize signing		40 x	100.0%	40
80	finalize templates		40 x	100.0%	40
81	plot and review all cross sections		5,357 x	100.0%	5,357
82	finalize storm sewer plans		4,703 x	100.0%	4,703
83	adjust pavement and curbs		50 x	100.0%	50
84	finalize right-of-way		3,831 x	100.0%	3,831
85	removal plan		50 x	100.0%	50
86	maintenance of traffic		40 x	100.0%	40

Earned Value Table – Calculation of Estimated Progress

Hanson Professional Services Inc.		CURRENT DATE =		26-Mar-20
Fifth Street Road - Lincoln Parkway to Interstate 55		Task	Percent	Earned
Line	Task Description	Budget	Complete	Value
#	Totals →	456,710	96.7%	602,800
87	detail sheets	5,086 x	100.0%	5,086
88	finalize pay items	4,736 x	100.0%	4,736
89	schedule of quantities	4,712 x	100.0%	4,712
90	summary of quantities	4,712 x	100.0%	4,712
91	special provisions	5,913 x	100.0%	5,913
92	internal review	5,586 x	100.0%	5,586
93	quantities	50 x	100.0%	50
94	estimate of cost	50 x	100.0%	50
95	estimate of time	50 x	100.0%	50
96	plot and submit-prefinal	2,086 x	100.0%	2,086
97	review meeting	50 x	100.0%	50
98	field check	4,586 x	100.0%	4,586
99	respond to pre-final review comments	50 x	100.0%	50
100	assemble bid documents	50 x	100.0%	50
101	final submittal	6,305 x	80.0%	5,044
102	Attend Pre-Bid Meeting	50 x	100.0%	50
103	Attend Pre-Construction Meeting	50 x	100.0%	50
104	Environmental Updates	4,849 x	100.0%	4,849
105	CONTRACT DOCUMENT UPDATES	24,940 x	90.0%	22,446
106				
107	ADMINISTRATIVE MANAGEMENT	JDS	52 x	-
108	project management	9,592 x	100.0%	9,592
109	coordination with client	23,253 x	95.0%	22,091
110	financial and schedule controls	8,036 x	100.0%	8,036
111	progress reports	6,832 x	100.0%	6,832
112	documentation	5,836 x	100.0%	5,836
115	LAND ACQUISITION COORDINATION	4,075 x	95.0%	3,871
116	RAILROAD AND UTILITY COORDINATION	2,058 x	75.0%	1,544
117				
118	STATUS MEETINGS	JDS	- x	100.0%
119	meetings to discuss design criteria (assume 2)	631 x	100.0%	631
120	meetings with client (assume 4)	1,500 x	90.0%	1,350
121	Internal project coordination meetings	1,132 x	100.0%	1,132
122	meeting minutes	1,500 x	100.0%	1,500
123	IDOT coordination meetings	1,000 x	100.0%	1,000
124	public informational meeting	1,000 x	100.0%	1,000
125		x		-
126		- x		-
127	ADD DETENTION POND TO FRENCH PROPERTY	- x		-
128	Property Research	385 x	100.0%	385
129	Coordination of Survey Effort	904 x	100.0%	904
130	Topographic Survey (50' grid for 5 acres of field and dit	2,042 x	100.0%	2,042
131	Boundary Survey	1,778 x	100.0%	1,778
132	Survey Reduction / Plat Review / Calculations / Legal	3,244 x	100.0%	3,244
133	Plat Preparation	1,164 x	100.0%	1,164
134	Survey QC/QA	520 x	100.0%	520
135	Environmental Survey Request Addendum	385 x	100.0%	385
136	Project Development Report Addendum	603 x	100.0%	603
137	Detention Calculations	1,705 x	100.0%	1,705
138	Import survey data & draft new topo	447 x	100.0%	447
139	Incorporate new data into TIN	447 x	100.0%	447
140	Geometrics and Layout	1,106 x	100.0%	1,106
141	Plan & Profile	882 x	100.0%	882
142	Cross Sections	1,329 x	100.0%	1,329
143	Erosion Control	776 x	100.0%	776
144	Details	659 x	100.0%	659
145	Quantity Calculations	1,000 x	100.0%	1,000

Earned Value Table -- Calculation of Estimated Progress

Hanson Professional Services Inc.		Fifth Street Road - Lincoln Parkway to Interstate 55		CURRENT DATE =	26-Mar-20
Line #	Task Description	Manager	Task Budget	Percent Complete	Earned Value
	Totals →		456,710	96.7%	602,800
146	Review with property owner and City		520	x 100.0%	520
147			-	x	-
148	SPECIAL STRUCTURES (1)		-	x	-
149	Calculations		1,394	x 100.0%	1,394
150	Create plan sheet		3,107	x 100.0%	3,107
151	Quantity Calculations		349	x 100.0%	349
152	Special Provisions		254	x 100.0%	254
153			-	x	-
154	ADDITIONAL PUBLIC INFORMATION AND DOCUME		-	x	-
155	Prepare and send out letters to adjacent property owne		424	x 100.0%	424
156	Respond to comments / telephone memorandums (16)		1,695	x 100.0%	1,695
157	Prepare and send out letters to businesses south of Fif		424	x 100.0%	424
158			-	x	-
159	ADD DITCH NEAR WEST WESTMINSTER; REGRADI		-	x	-
160	Property Research		385	x 100.0%	385
161	Coordination of Survey Effort		904	x 100.0%	904
162	Topographic Survey (50' grid to golf course)		756	x 100.0%	756
163	Boundary Survey		1,778	x 100.0%	1,778
164	Survey Reduction / Plat Review / Calculations / Legal		3,244	x 100.0%	3,244
165	Plat Preparation		1,164	x 100.0%	1,164
166	Survey QC/QA		520	x 100.0%	520
167	Ditch & outlet sizing calculations		530	x 100.0%	530
168	Import survey data & draft new topo		447	x 100.0%	447
169	Incorporate new data into TIN		447	x 100.0%	447
170	Geometrics and Layout		882	x 100.0%	882
171	Plan & Profile		882	x 100.0%	882
172	Cross Sections		1,329	x 100.0%	1,329
173	Erosion Control		776	x 100.0%	776
174	Quantity Calculations		1,000	x 100.0%	1,000
175	Review with property owner and City		364	x 100.0%	364
176			-	x	-
177	ADDITIONAL PLATS		-	x	-
178	plat preparation (additional 10)		23,373	x 100.0%	23,373
179	set row break points (additional 10)		1,601	x 100.0%	1,601
180			-	x	-
181	PRAIRIE ENGINEERS OF ILLINOIS		70,578	x 78.9%	55,714
			-	x	-
	TOTALS		623,503		602,800

Total Project Progress: \$602,800 / 623,503 = 96.7%
Hanson Percent Complete: \$547,086 / 552,925 = 98.9%



**Cost Plus Fixed Fee
Personnel Summary
for Period**

Firm Name Hanson Professional Services Inc.

DBE No _____

From: 01/01/20

To: 03/21/20

PTB / Item # _____
Route _____
Section _____
County _____
Job No. _____

Invoice No. 73

Employee	Classification	Regular Hours	Overtime Premium Hours	Hours	Rate	Direct Salaries Total	Premium Rate	Overtime Premium Cost
Shipp, Julie D	Project Engineer	20.10		20.10	\$44.06	\$885.61		
Total Labor excluding Phase III Services		20.10		20.10		\$885.61	Total	
Phase III Services								
Total Labor for Phase III Services								
TOTAL LABOR						\$885.61		



Firm Name Hanson Professional Services Inc.

From: 01/01/20 To: 03/21/20

PTB/Item # _____
Route _____
Section _____
County _____
Job No. _____

Invoice No. 73

Item	Max Allowable Rate	Rate	Quantity	Total	Remarks
Overtime Premium (See Personnel Summary)				\$0.00	
Mileage	\$0.575	\$0.575			
Total for period				\$0.00	



Acc 76
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- 5000

Prairie Engineers, P.C.
404 N Main St
Columbia, IL 62236
217-605-0403

Hanson Professional Services Inc.
Julie Shipp
1525 S. Sixth Street
Springfield, IL 62703

Invoice number 2306
Date 01/17/2020
Project 29L1401 Fifth Street Road ROW Plats

For Services Through December 31, 2019.

Fifth Street Road ROW Plats

	Units	Rate	Billed Amount
Title Search Services			103.25
Fifth Street Road ROW Plats subtotal			103.25
			Invoice total 103.25

For Parcel No. 4 Paul L Smith PIN: 12-035-005-00

