

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**AUGUST 3, 2020**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 PM**

Due to the State of Illinois Phase 4 of the Coronavirus Covid-19 Precautions the City of Lincoln Council will need to continue setting 6' apart in conducting a Regular City Council Meeting. If you would like to participate in public participation you may come to City Hall 2<sup>nd</sup> Floor and remain in the hall way until you are called upon. Once you speak you will be asked to leave the meeting.

You may still call in for Public Participation by dialing 217-735-1612 extension 1. We ask that you keep your phone muted until you are recognized to speak by the Mayor.

You may view the meeting from Channel 5 or from the city website <https://lincolnil.gov/livestream>

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes July 14, 2020 Committee of the Whole Meeting
- C. Advise & Consent to the Mayoral appointment of Stacy Bacon to the Fire & Police Commission to fill the vacancy created by the resignation of Joe Haning.
- D. Advise & Consent to the Mayoral re-appointment of Marilyn Montgomery to the Fire & Police Commission.
- E. Advise & Consent to the Mayoral re-appointment of Christopher Herzog to the Fire & Police Commission.
6. **Ordinance and Resolution**
  - A. Ordinance creating the City of Lincoln Economic Development Grant Program and the Economic Development Commission.
  - B. Resolution creating the City of Lincoln Diversity and Inclusion Commission.
  - C. Ordinance amending Title VI, Chapter 2 of the city code to allow poultry.
7. **Bids**
8. **Reports**
9. **New Business/Communications**
  - A. Approval of Invoice No. 0210108 from Crawford, Murphy & Tilly for professional service from May 30, 2020 through June 30, 2020 for Land Acquisition Services for the Fifth Street Road Project in an amount not to exceed \$3,751.49.
  - B. Approval of Invoice No. 0210175 from Crawford, Murphy & Tilly for professional services for the Lincoln Waste Water Treatment Plant Property Boundary Determination in an amount not to exceed \$2,172.96.
  - C. Approval of hiring two (2) additional Firefighters for training at the September Fire Academy.
  - D. Approval of proposal to purchase property at 201 Ninth Street (Tabled 7/6/2020)
  - E. Approval of the hiring of one (1) replacement laborer for the Street & Alley Department.
10. **Discussion**
11. **Announcements**
12. **Possible Executive Session**
13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

**COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, July 14, 2020**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Acting Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Colby Leith, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

**Present:**

Elizabeth Kavelman, City Administrator  
John Hoblit, City Attorney  
Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
Paul Adams, Police Chief

**Remotely:**

Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent  
Wes Woodhall, Building and Safety Officer  
Andrew Bowns, Veolia Water, Project Manager

**Absent:**

**Presiding:**

Acting Mayor Tracy Welch

---

**Public Comment:**

Wanda Lee Rohlfs had several questions regarding item #16 on tonight's agenda...the Economic Development Grant Program. The following details for the grant program were verified by the council.

- The grant is for any building owner, whether the building is vacant or occupied.
- The funds will come out of the General Fund
- The overall program will be in the amount of \$60,000 with a max of \$7,500 per grant.
- This will be a multiple year program that will have annual discussions to approve the program each year.
- A deadline for completed work will be given to each applicant

- Prior to starting construction, the property owner will apply for a grant. Copies of receipts and an inspection will be required once work is complete. Once all of that is done, the grant will be awarded.
- Property owner must apply 6 months before the end of the fiscal year.

There was no one else present to speak for public participation, Acting Mayor Welch moved on to other items on the agenda.

**Request to Permit: Road closure on Saturday, July 18, 2020 from 7:00 AM- 6:00 PM at 112 S. McLean Street, in front of Art Institute to the intersection of Pulaski Street for a memorial /art showing for Toby Prange a/k/a Moses Pinkerton.**

This item will be put on the consent agenda.

**Request for Financial Assistance with the Mill Preservation.**

Morgan Gleason from the Tourism Bureau was present to explain that the Tourism Bureau was to receive a grant from the State for \$10,000 to pay for the new Mill brochures, but due to COVID, that amount was lowered to \$1,900.

Copies of construction bids for improvements to the Mill were passed out to the council. There were multiple bids received but only the bids the tourism board approved were brought to the council. The Tourism Bureau is looking for assistance from the City to offset improvement costs. The bids total around \$31,000 and that will include vinyl around the entire building, removal of a concrete pad that is causing water damage and new flooring. \$15,000 is the requested amount.

These funds will be out of the Hotel/Motel Tax line. There is currently \$60,000 in that line.

This item will be placed on the regular agenda in the amount of \$15,000.

**Crawford, Murphy & Tilley invoice for Professional Services from May 2, 2020 - May 29, 2020 for the CSO Improvement Construction Phase Services in the amount of\$ 3,277.50**

This item will be placed on the regular agenda.

**Crawford, Murphy & Tilley invoice for Professional Services from May 2, 2020- May 29, 2020 for the Union Street Pump Station Construction in the amount of \$17,048.88.**

This item will be placed on the regular agenda.

**Crawford, Murphy & Tilley invoice for Professional Services from May 2, 2020 - May 29, 2020 for the Waste Water Treatment Plant Property Boundary Determination in the amount of\$6,192.73.**

This item will be placed on the regular agenda.

**Crawford, Murphy & Tilley invoice for Professional Services from May 2, 2020 - May 29, 2020 for 5th Street reconstruction per agreement in the amount of\$5,017.38**

This item will be placed on the regular agenda.

**Curb & Sidewalk Replacement Project Bid Award to Knapp Concrete Contractors in the amount of \$101,284.50.**

This item will be placed on the regular agenda.

**Scarification/Oil & Chip Resurfacing Project Bid Award to Beniach Construction in the amount of \$236, 756.50.**

This item will be placed on the regular agenda.

**Mill & Overlay Resurfacing Project Bid Award to P.H. Broughton & Son in the amount of \$250,252.84.**

This item will be placed on the regular agenda.

**COPS Hiring Program award Grant of \$125,000.00 in federal funds over a three year period.**

The Lincoln Police Department was one of 22 agencies awarded this grant. This will be for a Violence Crime Officer. Over the next 3 years the overall salary and benefits for this additional officer will be \$232,843.32. The grant covers \$125,000 which leaves the City responsible for \$107,843. This year's salary and benefits amount has already been included in the budget. If the City accepts this grant, it is required that the officer be kept on the force for the full 3 years. Chief Adams stated that there will be several officers retiring over the next few years.

Chief Adams has 45 days to accept the grant. He plans to pull an officer off the street to become the Violence Crime Officer and hire a new officer to put on the street.

This item will be placed on the regular agenda.

**Proposal for City of Lincoln Diversity and Inclusion Commission**

This Commission will be represented by community members from all demographics. The purpose is to ensure that it's known that the City of Lincoln appreciates, recognizes, and welcomes all types of people to our community. This will be drawn up as a resolution and no money will be dispensed.

This item will be placed on the agenda for the July 28<sup>th</sup> Committee of the Whole.

**Ordinance Authorizing Sale of Real Estate**

This item will be placed on the regular agenda.

**Ordinance Establishing the City of Lincoln Economic Development Grant Program and Economic Development Commission.**

The purpose of this program is to get any dilapidated buildings, anywhere in the City of Lincoln, restored and attractive for new businesses or for property owners who need help with repairs. The City has had to endure costs for certain maintenance or safety concerns with some of the buildings.

Several points of this program were touched on and listed above in public participation.

Any initial application will be for a \$7500 grant or less. Any additional money awarded will need approved by the council and will only be awarded as the money is available.

City Attorney Hoblit will draft the ordinance and the item will be brought back to the Committee of the Whole on July 28<sup>th</sup>.

### **Appropriation Ordinance for F.Y. 2020/2021**

Gaming Tax deficit was increased to \$69,000

Rebuild Illinois money was added.

\$40,000 for Street Repairs for 4<sup>th</sup> St was added.

\$60,000 for the Economic Development Grant Program was added (pending approval from the Council)

Grant Repayment for the Library Parking Lot Grant was added.

\$50,000 added for sidewalk targets if needed. This addition will depend on Non Home Rule sales tax revenue.

This item will be placed on the regular agenda.

### **Cruise In**

There are car groups that post to a facebook page, randomly choosing a town to set up for a car show. Classic or unique vehicles may show up in Lincoln on August 27<sup>th</sup>, the weekend of Balloons over 66 event. Street closures aren't usually needed. Alderman Bateman said there could be around 500 cars. An event to give people something to do that is safe and social distancing can be easily maintained.

Acting Mayor Welch moved on to other items on the agenda.

### **Announcements:**

- Spirited Republic is requesting to close Pulaski St, from Kickapoo St to the Arcade, on August 28<sup>th</sup>. The band Harmony Grits will be playing from 7-10. This item will be placed on the consent agenda.
- Chief Dunovsky received an estimate from Lincolnland Communications for three siren battery enclosures for the outdoor sirens. This cost is already in the budget and is for \$5,137. He is asking for \$10,787 from the GEO Bond fund to replace the decommissioned siren that is on North Kickapoo by Mayfair. Ameren will need to replace the pole the siren is mounted on. Both of these items will be placed on the regular agenda.
- Alderman Downs wants the citizens to know that the council and police department are aware of the recent fliers that were found around Lincoln promoting hate and racism. He reminds the citizens that the City will not allow this kind of behavior and urges anyone with information to call the police. Alderman Bateman suggests that anyone with a security camera near an area where a flier was found, to check their footage.
- Census Response Update: Nationally – 62%, State – 66%, County - 68%, and Lincoln – 66%. Census enumerators will be going out into the communities to make contact with anyone that hasn't responded.
- Balloons over 66 will be on August 28 and 29. The balloon glow will be at the old hospital grounds on 8<sup>th</sup> street along with other locations in town.

---

**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Keller. All were in favor. Acting Mayor Welch adjourned the meeting at 8:37 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## ORDINANCE

### AN ORDINANCE CREATING THE CITY OF LINCOLN ECONOMIC DEVELOPMENT GRANT PROGRAM AND THE ECONOMIC DEVELOPMENT GRANT COMMISSION

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2020, WITNESSETH:

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS understands that numerous properties within the City of Lincoln, especially within the downtown area, are in a state of structural disrepair; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS further understands the amount of cost to repair the structure in order to make it usable for business purposes might be a cost a prospective commercial property owner would find difficult to bear; and,

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS desires to assist commercial property owners with a grant program to alleviate some of the financial stress of improving these buildings; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS believes it is in the best interest of the Citizens of Lincoln that the commercial properties be improved in order to increase their property value and by extension their tax value; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS hereby establishes the City of Lincoln Economic Development Grant Program that will allocate \$7,500.00 for each property owner in a given year, the program will have a cap of \$60,000.00 within a given year, and the program will be limited to structural issues only; and

WHEREAS, the application must be received within the first six months of the fiscal year, the work must be completed before the end of the fiscal year on which the project is approved, the application is made before work on the project has been done, and furthermore any funding to be rendered shall be done once the contemplated project is completed and proof of receipt is received; and

WHEREAS, to aid the CITY COUNCIL in selecting the appropriate candidates for the program the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS hereby establishes the Economic Development Grant Commission which will be limited to nine (9) members who will establish a permit process, meet to analyze prospective projects, provide recommendations to the Council regarding projects, and to monitor existing projects and provide the Council with updates;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.

2. The City of Lincoln Economic Development Grant Program is hereby established to provide grants to existing commercial property owners within the City of Lincoln. Guidelines for the grant(s) are listed below:

- a. The property must exist within the City of Lincoln
- b. Any project will be limited to structural issues only.
- c. In order to be eligible the property owner submit the proper application through the Economic Development Grant Commission.
- d. Once approved the property owner will receive the funding once the project is complete, they have submitted the receipts, and said receipts are approved by the Commission.
- e. Funding shall be limited to \$7,500.00 per each property owner each fiscal year.
- f. The grant program will have a funding cap of \$60,000.00 within a given fiscal year.
- g. A property owner cannot apply for an additional grant in the next calendar year if their current project remains outstanding.

3. The Economic Development Grant Commission is hereby established to assist the Council in the approval of projects. The guidelines are listed below:

- a. The Commission will consists of no more than nine members.
- b. The Commission will meet as needed.
- c. The Commission will establish an application process for the businesses looking to benefit from the grant program.
- d. The Commission will provide recommendations to the City Council for prospective grant applicants.
- e. The Commission will collect receipts of the project and monitor progress of said projects.



4. The funding necessary for any and all grants shall come from the Economic Development Fund.

5. That this Ordinance is effective immediately upon passage of the same.

The vote on the adoption of his Ordinance was as follows:

Alderman Parrott \_\_\_\_\_ Alderman Keller \_\_\_\_\_

Alderwoman Horn \_\_\_\_\_ Alderman Welch \_\_\_\_\_

Alderman Hoinacki \_\_\_\_\_ Alderwman Downs \_\_\_\_\_

Alderman Bateman \_\_\_\_\_ Alderman Leith \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2020

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Acting Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## RESOLUTION

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2020, WITNESSETH:

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS acknowledges there is a population of minority constituents within the City encompassing a variety of race, age, gender, ability, and sexual identity; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS desires to give a voice to the people of Lincoln those who might not of previously had the wherewithal to make their voice heard; and,

WHEREAS, by CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS desires to create a Diversity and Inclusion Commission which will provide information, education, and communication that facilitates a better understanding of diversity and celebrates our differences; and

WHEREAS, the CITY COUNCIL desires this Commission to provide recommendations to the Council on diversity based issues and promote diversity based programs, and recommend ways to ensure the City of Lincoln is a more inclusive community; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS believes it is in the best interests of the City and its Citizens of the City that a diversity based program be created for the betterment of all the citizenry;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.

2. That a Diversity and Inclusion Commission be created for the purposes of providing recommendations to the City Council of diversity based issues, highlight diversity awareness based programs, and endeavor to promote diversity based issues within the community. The commission is provide recommendations to the Council only, any final decisions would be with the City Council.

3. The commission will consist of twelve members of a variety of backgrounds within the City of Lincoln. Commissioners shall be appointed by the Mayor and approved by the Council. Each member shall serve a three year renewable term.

4. The commission will meet regularly (monthly) and additionally as needed. The Commission shall elect one of their own to serve as a secretary and another as Chairperson. The commission shall take minutes, post agendas, and submits reports to the Mayor.

5. No funding shall be allocated to this Commission and members shall serve in a voluntary capacity.

6. That this Resolution is effective immediately upon passage of the same.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Downs	_____
Alderman Bateman	_____	Alderman Leith	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2020

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Acting Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

**ORDINANCE NO.**

**AN ORDINANCE AMENDING THE CITY OF LINCOLN'S  
ANIMAL CONTROL PROVISIONS TO ALLOW POULTRY**

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2020, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN acknowledges that there has been some desire of the citizenry to allow the keeping and usage of poultry within the City of Lincoln; and

WHEREAS, the CITY OF LINCOLN further acknowledges that there is benefits to keeping of hens, in that it provides a consistent food source for the eggs that they produce; and

WHEREAS, the CITY OF LINCOLN believes it is in the best interest of the health and safety of the citizens of Lincoln that poultry be allowed within the City with reasonable limitations to curb any nuisance arising on the neighboring properties to those that have poultry; and

WHEREAS, the CITY OF LINCOLN acknowledges that reasonable limitations would include fines for poultry who are loose from their respective properties and a permit process to keep track of the amount of poultry and the number of properties that house them; and

WHEREAS, the CITY OF LINCOLN further acknowledges that there are individuals who already have chickens within the City and the City would like to extend some reasonable time in order for those citizens to adhere to the new City standards;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. The City of Lincoln will amend Title VI Chapter 2 Part 32 of the Lincoln City Code to remove the prohibition on egg laying hens (See below Exhibit).
2. The City of Lincoln create a new Title VI Chapter 2 Part 33 creating rules and regulations for the Citizens of Lincoln to maintain hens on their property. (See below Exhibit)
3. The City of Lincoln will move what was previously Title VI Chapter 2 Part 33 titled 'Severalbility' and make that Tittle VI Chapter 2 Part 34. (See below Exhibit)
4. Those who currently have chickens within the City of Lincoln have thirty days to contact Building and Safety and thereby adhere to the new City standards for keeping poultry.
5. Effective Date. That this Ordinance is effective immediately upon passage of the same.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderman Bateman	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderwoman Horn	_____
Alderman Leith	_____	Alderman Dalpoas	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Acting Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## **EXHIBIT A**

### **6-2-32: KEEPING OF CERTAIN ANIMALS PROHIBITED:**

Except as otherwise expressly provided for in this chapter or title 11 of this code, no person shall keep, harbor or allow to be kept within the city limits any live chicken (except egg laying hens as defined 6-2-33), turkey, goose, duck or any other poultry or byproduct bird, pigeons, goat, sheep, swine, cattle, horse, or any type of hoof stock, any type of farm animal including any pygmy or miniature variety thereof; any lion, tiger, leopard, ocelot, jaguar, cheetah, margay, mountain lion, lynx, bobcat, jaguarundi, bear, hyena, wolf, wolf hybrid, poisonous reptile, monkeys, or nondomesticated animal found in its natural state to be wild and potentially dangerous to human life. It is no defense to a violation of this section that the owner or keeper of the animal has attempted to domesticate the animal and there shall be no grandfathering in of any prohibited animal. (Ord. 2014-819, 9-2-2014)

### **6-2-33: POULTRY**

- (A) Keeping of Chickens: An exception to the inclusion of chickens in Municipal Code Section 6-2-32 shall be as follows. The keeping of chickens within the city limits shall be considered an allowable use in all residential zoning districts. A permitting process through the City Clerk and Building and Safety Office will allow the keeping of chickens possible as long as the following regulations are met.
1. A limit of 6 chickens are allowed on lots less than or equal to one acre. An additional one chicken will be permitted to be added for every one half-acre in excess of one acre. In any case no more than 10 chickens will be allowed on any single lot. A minimum number of 2 chickens shall be present per allowable use.
  2. The keeping of roosters or crowing hens is not permissible.
  3. Animals, eggs or any byproducts shall not be made for sale on the premises.
  4. Coops and free range areas shall not be permitted within the confines of the front or side yards of the property as defined in 11-2-1.
  5. Coops and free range areas shall be set back 10' from all property lines.
  6. Coops and free range areas shall be set back no less than 12' from the primary lot dwelling unit and no less than 30' from any neighboring dwelling units. If lot constraints will not allow the 30' distance from neighboring dwelling units to be met a consent release may be provided from said neighbor. This release applies only to the resident at the time of permitting and will be subject to re-approval and possible permit revocation upon change in tenant or owner.
  7. All coops and free range areas shall be maintained in a sanitary, non-offensive manner and without the accumulation of waste, urine, feces or any other item that maybe considered to have a disagreeable odor or appearance.



Offensive conditions will be subject to ordinance violation and potential fines per Title 7 of the municipal code.

8. Chickens shall have adequate shelter, food and water at all times. The chickens must be secured from escape at all times and wings should be maintained via clipping to prevent escape.
9. Chickens shall be secured in their coops and from predators from sundown to sunup.
10. A minimum space of 4 square foot per each chicken shall be made available within the enclosed area as well as an additional 8 square foot per each chicken of "free range" or "run" area. A minimum dimension of 3 linear foot shall be maintained in any direction or usage. Coops shall not exceed 7' in height or 40' in total square footage and shall be finished to be aesthetically pleasing.
11. No part of the property dwelling unit or garage shall be used for the keeping of chickens.
12. Sheltered and free range areas should be made to be weather and predator resistant.
13. All animal feed, bedding and other supplies associated with the keeping of chickens and likely to become an attractant to or infested by rodents or pests shall be stored and secured properly.
14. Lawful subdivision covenants will supersede any allowances made by this code section.

(B) PERMITS. A resident desiring to have chickens must first obtain a permit. The permit, if granted, is nontransferable if the permit holder moves to another property within the City of Lincoln. The permit fee is set at \$25.00 per chicken per year. The owner of the permit is subject to a yearly inspection in order to renew the permit.

(C) PENALTY.

1. No person shall cause their chickens to run at large within the incorporated areas of the City
2. Failure to keep the chickens on their property in a condition that is satisfactory to the Building and Safety office upon inspection.
3. Failure to adhere to the above subsections and upon finding a violation thereof, the owner shall be penalized one hundred dollars (\$100.00) for the first violation, two hundred dollars (\$200.00) for the second violation occurring within a twelve (12) month period, four hundred dollars (\$400.00) for the third violation occurring within a twelve (12) month period, five hundred dollars (\$500.00) for the fourth violation within a twelve (12) month period, and one thousand dollars (\$1000.00) thereafter for each successive violation occurring within the same twelve (12) month period.

4. In addition to the fines previously mentioned the Building and Safety Office has the ability to not renew a permit or pull a permit from an individual who refuses to manage their respective hens in a safe and sanitary manner as outlined 6-2-33(A).

**6-2-34: SEVERABILITY:**

If any section, subsection, paragraph, sentence, clause, or phrase in this chapter or any part thereof, or application thereof to any person, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this chapter or any part thereof. It is hereby declared to be the legislative intent of the city council that this chapter would have been adopted if such unconstitutional or invalid provision, clause, sentence, paragraph, section, or part thereof had not been included. (Ord. 2014-819, 9-2-2014)

JUL 24 2020



# INVOICE RECEIVED

Beth Kavelman  
City of Lincoln, IL  
700 Broadway St  
P O Box 509  
Lincoln, IL 62656

**Invoice** 0210108  
**Project** 15000123.00  
**Invoice Date** 07/16/2020  
**Client ID** LI0050  
**Dept** CMT.ST.01.SPI  
**Page** 1

PROFESSIONAL SERVICES FROM MAY 30, 2020 TO JUNE 30, 2020

PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR LAND ACQUISITION SERVICES FOR THE CITY OF LINCOLN FOR 5TH STREET RECONSTRUCTION PER AGREEMENT DATED JUNE 1, 2015 AND AMENDMENT #1 DATED JANUARY 17, 2017 LOGAN COUNTY SECTION #98-00081-00-PV

	PREVIOUS	CURRENT	PROJ TO DATE
Direct Salaries	34,875.87	1,414.90	36,290.77
Overhead % 136.69	47,671.83	1,934.03	49,605.85
Total Regular Labor Expense	82,547.70	3,348.93	85,896.62
Premium Labor Cost	0.00	0.00	0.00
<b>Total Direct Personnel</b>	<b>82,547.70</b>	<b>3,348.93</b>	<b>85,896.62</b>
Fixed Fee	13,485.76	402.56	13,888.32
<b>Subtotal - Personnel and Fixed Fee</b>	<b>96,033.45</b>	<b>3,751.49</b>	<b>99,784.94</b>
Subconsultant	1,000.00	0.00	1,000.00
Other Reimbursables	2,796.05	0.00	2,796.05
<b>Total Direct Expense</b>	<b>3,796.05</b>	<b>0.00</b>	<b>3,796.05</b>
Invoices Prior to 2/5/2018	280,673.00	0.00	280,673.00
Total Fees Earned	380,502.50	3,751.49	384,253.99
Fees in Excess of Contract	-79,577.41	0.00	-79,577.41
<b>Net Fees Earned</b>	<b>300,925.09</b>	<b>3,751.49</b>	<b>304,676.58</b>
Amount Previously Invoiced			300,925.09
<b>Amount Due This Invoice</b>			<b>3,751.49</b>

### Project Summary

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
343,594.00	300,925.09	3,751.49	304,676.58	38,917.42	295,907.71	8,768.87

**Billing Backup**

Thursday, July 16, 2020

Crawford, Murphy &amp; Tilly, Inc.

Invoice 0210108 Dated 7/16/2020

4:44:38 PM

**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	<b>OT Prem</b>
Bradley, Karen	6/30/2020	.75	31.00	23.25	
Holtrop, Patrick	6/3/2020	1.00	39.92	39.92	
Holtrop, Patrick	6/10/2020	2.00	39.92	79.84	
Holtrop, Patrick	6/15/2020	4.00	39.92	159.68	
Holtrop, Patrick	6/19/2020	5.50	39.92	219.56	
Holtrop, Patrick	6/23/2020	3.00	39.92	119.76	
Holtrop, Patrick	6/24/2020	2.00	39.92	79.84	
Holtrop, Patrick	6/25/2020	1.50	39.92	59.88	
Holtrop, Patrick	6/26/2020	2.00	39.92	79.84	
Holtrop, Patrick	6/29/2020	4.00	39.92	159.68	
Holtrop, Patrick	6/30/2020	2.00	39.92	79.84	
Knox, Ambra	6/1/2020	1.00	44.83	44.83	
Knox, Ambra	6/2/2020	.50	44.83	22.42	
Knox, Ambra	6/3/2020	1.00	44.83	44.83	
Knox, Ambra	6/12/2020	1.00	44.83	44.83	
Knox, Ambra	6/16/2020	1.00	44.83	44.82	
Knox, Ambra	6/18/2020	1.00	44.83	44.83	
Knox, Ambra	6/23/2020	1.00	44.83	44.83	
Knox, Ambra	6/26/2020	.50	44.83	22.42	
<b>Totals</b>		<b>34.75</b>		<b>1,414.90</b>	
<b>Overhead</b>			<b>136.69%</b>	<b>1,934.03</b>	
<b>Total Regular Labor Expense</b>				<b>3,348.93</b>	
<b>Total Labor</b>					<b>3,348.93</b>
<b>Total this Project</b>					<b>\$3,348.93</b>
<b>Total this Report</b>					<b>\$3,348.93</b>



Route FAU 7708 (5th Street Road)
Section 98-00081-00-PV
Project No.
County Logan, IL

Date July 9, 2020
Month Ending June 30, 2020
Invoice No.

Table with 7 columns: Item, % Complete (Last Report, During This Period), % of Project, % of Project Complete, Date Due, Remarks. Rows include Data Collection & Review, Right Of Way Document Coordination, Parcel Appraisals, etc., ending with a Total Project row.

(For District Use Only)

Form with checkboxes for 'On Schedule', 'Behind Schedule', and 'Comments (Use reverse side)', and a 'Signed' field for the District Project Manager/Engineer.

Submitted By Stan Hansen, P.E., P.L.S.
Representing CRAWFORD, MURPHY & TILLY, INC.
For Subconsultant's Progress Report :
Approved By
Prime Consultant

Work this period : Continued Land Acquisition Appraisal & Negotiation Services.

Anticipated work next period : Continue Land Acquisition Appraisal & Negotiation Services.

Original to Regional Engineer
Copy to Consultant's File

JUL 24 2020



**INVOICE** RECEIVED

Seth Goodman  
City of Lincoln, IL  
700 Broadway St  
P O Box 509  
Lincoln, IL 62656

**Invoice** 0210175  
**Project** 19000139.00  
**Invoice Date** 07/19/2020  
**Client ID** LI0050  
**Dept** CMT.WR.08.SPI  
**Page** 1

Lincoln WWTP Property Boundary Determination

**Professional Services from May 30, 2020 to July 3, 2020**

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer I	7.00	190.00	1,330.00
Land Surveyor	4.00	150.00	600.00
Technician II	2.00	115.00	230.00
<b>Totals</b>	<b>13.00</b>		<b>2,160.00</b>
<b>Total Labor</b>			<b>2,160.00</b>

**Reimbursable Expenses**

Misc Job Expense			12.96
<b>Total Reimbursables</b>			<b>12.96</b>

<b>Total Billings</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,172.96	9,230.07	11,403.03
Limit			16,000.00
Remaining			4,596.97
<b>Total this Invoice</b>			<b>\$2,172.96</b>

**Project Summary**

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
16,000.00	9,230.07	2,172.96	11,403.03	4,596.97	3,037.34	8,365.69

---

Project	19000139.00	Boundary Survey	Invoice	0210175
---------	-------------	-----------------	---------	---------

---

## Billing Backup

Crawford, Murphy & Tilly, Inc.

Invoice 0210175 Dated 7/19/2020

Sunday, July 19, 2020

12:49:17 PM

---

### Professional Personnel

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer I					
Remmert, Shane	6/3/2020	1.00	190.00	190.00	
Remmert, Shane	6/18/2020	4.50	190.00	855.00	
Remmert, Shane	6/19/2020	1.00	190.00	190.00	
Remmert, Shane	6/22/2020	.50	190.00	95.00	
Land Surveyor					
Earles, David	6/2/2020	2.00	150.00	300.00	
Earles, David	6/3/2020	2.00	150.00	300.00	
Technician II					
Butler, Craig	6/2/2020	2.00	115.00	230.00	
	Totals	13.00		2,160.00	
	<b>Total Labor</b>				<b>2,160.00</b>

### Reimbursable Expenses

Misc Job Expense					
AP 7327646	6/27/2020	United Parcel Service*		12.96	
	<b>Total Reimbursables</b>			<b>12.96</b>	<b>12.96</b>
			<b>Total this Project</b>		<b>\$2,172.96</b>
			<b>Total this Report</b>		<b>\$2,172.96</b>



**Delivery Service Invoice**

Invoice Date **June 27, 2020**  
Invoice Number 0000617338260  
Shipper Number 617338

**Outbound  
UPS WorldShip**

Pickup Date	Pickup Record	Entry	Tracking Number	Service	ZIP Code	Zone	Weight	Billed Charge
06/22	6573120746	1	1Z6173380370233024	Ground Commercial	62656	2	3	9.25
				Customer Weight			2.3	
				Delivery Area Surcharge				2.95
				Fuel Surcharge				0.76
				<b>Total</b>				12.96

1st ref: 19000139-00 jll  
Sender :

Receiver: PEGGY BATEMAN  
CITY OF LINCOLN  
700 BROADWAY STREET  
LINCOLN IL 62656

**Total for Pickup Number: 6573120746**

1 Package(s)

12.96

06/24	6573120750	1	1Z6173380371929834	Ground Commercial	60504	3	14	13.31
				Customer Weight			13.5	
				Fuel Surcharge				0.83
				<b>Total</b>				14.14

1st ref: aur10.01  
Sender :

Receiver: DONENE  
CRAWFORD, MURPHY & TILLY, INC.  
550 NORTH COMMONS DRIVE  
AURORA IL 60504

2	1Z6173380371845844			Ground Commercial	62025	2	24	14.65
				Customer Weight			23.3	
				Fuel Surcharge				0.92
				<b>Total</b>				15.57

1st ref: EDW10.01  
Sender :

Receiver: TOM WILLE  
CRAWFORD, MURPHY & TILLY, INC.  
314 WOLF STREET  
EDWARDSVILLE IL 62025

3	1Z6173380371925052			Ground Commercial	61602	2	4	9.52
				Customer Weight			3.9	
				Fuel Surcharge				0.60
				<b>Total</b>				10.12

1st ref: PEO10.01  
Sender :

Receiver: LUKE W.  
CRAWFORD, MURPHY & TILLY, INC.  
203 HARRISON STREET  
PEORIA IL 61602

4	1Z6173380372191469			Ground Commercial	63102	2	10	11.41
				Customer Weight			9.9	
				Fuel Surcharge				0.71
				<b>Total</b>				12.12

1st ref: STL10.01  
Sender :

Receiver: VICKI  
CRAWFORD, MURPHY & TILLY, INC.  
ONE MEMORIAL DRIVE  
ST. LOUIS MO 63102

1	1Z6173380371349078			Ground Commercial	64108	3	4	10.48
				Customer Weight			3.1	
				Fuel Surcharge				0.66
				<b>Total</b>				11.14

1st ref: KC10.01  
Sender :

Receiver: ANDY BODINE  
CRAWFORD, MURPHY & TILLY, INC  
1627 MAIN STREET  
KANSAS CITY MO 64108



## MEMORANDUM

TO: Mayor Welch and Aldermen of the City Council

FROM: Fire Chief Bob Dunovsky

MEETING ON: July 28, 2020

IN RE: Approval to hire two (2) FF candidates for September Academy

This is a request to hire the next two (2) FF candidates off the new hire list as planned for in this fiscal year. Salaries, equipment, and training have been budgeted since May, but put on hold until now. Two slots at IFSI-Champaign have been reserved for the September Academy. Sending the two candidates together would be cost effective with respect to housing arrangements, meals, and transportation. Since 2003, the Fire Department has been operating at a shortened staff level. Providing two more for manpower would provide the buffer needed to reduce the hourly overtime budget line significantly. During the COVID-19 pandemic, our department has dodged two scares that would have crippled our staffing and response. Adding the manpower would provide some relief to the current crews and allow some latitude in the event of a member/shift infection.

COW Recommendation: Send proposal for vote on August 3<sup>rd</sup>, 2020.

## MEMORANDUM

**TO:** Acting Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** August 3, 2020

**RE:** **Hiring of an Entry Level Public Works Maintenance Worker**

---

**Background**

A senior employee from the Street Department has retired effective July 31, 2020, after forty years of service. I am asking for the Council's approval to hire an entry level Public Works Maintenance Worker to replace the retired employee. The new hire would bring the staffing at the Street Department back to eight full time employees and allow the department to maintain the current level of operations.

**Analysis/Discussion**

The city will see a significant savings in annual salary expenses due to the fact one of the department's highest paid employees has retired. The annual salary of an entry level employee will be much less than a senior employee.

**Fiscal Impact**

Realized savings in Salary FY 2020/2021 \$37,491.75

**Council Recommendation:**

Approve hiring new entry level Public Works Maintenance Worker.