

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**MARCH 2, 2020**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 pm**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes February 18, 2020 Regular City Council Meeting.
- C. Request from WLCN 96.3 FM and the LCHS Junior Class to permit the closing of Broadway Street from Kickapoo Street to McLean Street on Saturday, May 2, 2020 for the Royal Grand March from 3:30 PM until its conclusion.

6. **Ordinance and Resolution**

Ordinance amending Section 1-20-7 of the City code and adding Section 8 to the duties and responsibilities of the City Administrator (Tabled 2/18/2020)

7. **Bids**

8. **Reports**

9. **New Business/Communications**

- A. Approval of invoice from Crawford, Murphy and Tilly in the amount of \$59,841.00 for the acquisition of property for the Fifth Street Road Project.
- B. Approval of invoice from the U.P.R.R. in the amount of \$3,637.68 (Tabled 2/18/2020)
- C. Approval of Schedule of Payments to ALMH for the construction of the Stahlhut Drive extension.
- D. Approval of Invoice No. 027922 in the amount of \$10,928.15 from Crawford, Murphy and Tilly for professional services for the Union Street Construction Project for the period from January 1, 2020 through January 31, 2020.
- E. Advise and consent to the Mayoral appointment of James Meece, Jason Maxheimer, and Bobbie Jo Smith to the Civil Service Commission.
- F. Approval of the Side Letter of Agreement between the City of Lincoln and F.O.P., Lodge 208 pertaining to Health Insurance.
- G. Approval of the Letter of Understanding between the City of Lincoln and the IAFF#3092 Local 3092, pertaining to Health Insurance.
- H. Approval of the Letter of Understanding between the City of Lincoln and the International Union of Operating Engineers, Local 399, pertaining to Health Insurance.
- J. Authorization for Police Chief to hire a Patrolman to fill a vacancy created by the resignation of Patrolman Travis Grenlund.
- K. Advise and consent to the Mayoral appointment of members of the Budget Committee.
- J. Approval of Greater Peoria Economic Development Council Invoice for \$2,000.00 for 2020 Investment.

10. **Announcements**

11. **Possible Executive Session**

12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincoln.il.gov](mailto:cityclerk@lincoln.il.gov) no later than 48 hours prior to the meeting time.

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, February 18, 2020**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7:03 p.m., with proper notice given. Deputy City Clerk Julie Landers called roll.

### **Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Colby Leith, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

### **Staff Present:**

City Administrator Elizabeth Kavelman  
City Attorney John Hoblit  
Deputy City Clerk Julie Landers  
Treasurer Chuck Conzo  
Recording Secretary Alex Williams  
Fire Chief Bob Dunovsky  
Police Chief Paul Adams  
Building and Safety Officer Wes Woodhall  
Veolia Water Project Manager Andrew Bowns

### **Absent:**

Streets Superintendent Walt Landers  
City Clerk Peggy Bateman  
Alderman Kevin Bateman, Ward 3

### **Presiding:**

Mayor Seth Goodman

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### **Public Comment:**

Mayor Goodman called upon citizens registered to speak. Elijah Hewitt and Baylee Young came forward to represent Dancing through the Decades – Leaping Back to the 20<sup>th</sup> Century (Land of Lincoln CEO Business). Miss Young explained that the program helps people learn how to start a business. She shared information about an event taking place on February 29, at 5:30 p.m. at the Knights of Columbus. Information is available on Eventbrite.com. Tickets are \$45.

Mr. Hewitt explained that the program helps provide funds for their personal businesses, helps build life skills and more. Treasurer Conzo said it looked like a good time. Alderman Parrott asked about the time. There being no further public participation, Mayor Goodman moved onto other agenda items.

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**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of minutes December 16, 2019 Regular City Council Meeting, January 21, 2020 Regular City Council Meeting, February 11, 2020 Special Voting Session, February 11, 2020 Committee of the Whole Meeting**

**C. Request from the Lincoln Park District to permit the closing of various city streets for a "5K Run" in conjunction with the Pigs & Swigs Festival on Saturday, June 6, 2020 from 8:00 a.m. until its conclusion**

**D. Request from the VFW Post #1756 to permit the use of Postville Park for the 2020 Route 66 Garage Sale from Friday, June 12, 2020 through Sunday, June 14, 2020**

Alderman Welch motioned to approve, seconded by Alderman Horn.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

**Ordinance and Resolution:**

**A. Resolution adopting Amendment No. 1 to the Working Budget for F.Y. 2019-2020**

Alderman Keller motioned to approve, seconded by Alderman Welch. Deputy City Clerk Julie Landers called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

**B. Resolution proclaiming support for the Referendum for the Restoration of the Historic Logan County Courthouse at the Primary Election March 17, 2020**

Alderman Parrott motioned to approve, seconded by Alderman Downs. Deputy City Clerk Julie Landers called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

**C. Ordinance amending Section 1-20-7 of the City code pertaining to the duties and responsibilities of the City Administrator**

Alderman Hoinacki motioned to approve, seconded by Alderman Horn. Alderman Keller began to talk about his review of the ordinance – the language spoke to the supervisory role . . . and the language

about the City Administrator sharing her voice that she was concerned about the removal of language pertaining to supervision. Mr. Keller said perhaps in the therefore portion, number II, he mentioned adding that the language might mention something regarding, "Keeping apprised."

Alderman Welch said he did not have any issues with the current language or the amendment. Alderman Welch made a motion to use the amended language. City Attorney John Hoblit asked questions about the personnel section . . . and the language that would go into the city code. He said the language would need to be added. Alderman Keller asked where it would fall. Alderman Keller thought it would still fall under Number I. Exhibit A – 1-20-7A General Duties.

Alderman Welch withdrew his amended motion. Aldermen Hoinacki and Horn rescinded their motion and seconds.

Alderman Keller then made a motion to approve the updated language regarding the duties. Mr. Hoblit mentioned adding a new subsection A8-1-20-7 about the city administrator having the right to attend meetings pertaining to city business. Mr. Hoblit said it was up to the council – however, they wanted to phrase it. He said it would require one of the council members to define the language and make the amendment. Alderman Welch said as much as he did not want to push the topic – he thought it might be best to table it and allow the city attorney to put the language in there as he saw fit. He felt more comfortable with this.

Alderman Hoinacki made a motion to table item 6C, seconded by Alderman Keller.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

#### **Reports:**

##### **A. City Treasurer's Report January, 2020**

Treasurer Conzo shared the monthly treasurer's reports and knowledge of balances – he said he would cover the tax receipts and revenue streams received during the past month. He referenced the fire and police pension funds and their continued growth – of more than \$10,000,000. He said there is legislation that has been passed and signed into law regarding the consolidation of pension funds around the state with the exception of the City of Chicago.

He said the way this will work is there will be a phase in period on this. He said one of the first things that will happen is that the Department of Insurance will perform audits on all the funds being consolidated. There are hundreds of these funds in Illinois. He said that would be the first phase.

He said local pension boards will still exist. He then referenced the Sales Tax, and an increase in the sales tax and State Use Tax receipts for the month of January – and being ahead of where the city was last year. He said he would inquire with the state about the Non-Home Rule Sales Tax. He also talked about the State Use Tax and the State Income Tax. He then moved to the Utility Tax, saying it was down by about \$18,000. He said the city is down year-to-date by around \$127K. He mentioned the closures of the bottle factory and Kroger.

He then briefly discussed the Video Gaming Tax and the potential to go over \$100,000 since the fund was created in 2012. He called it a significant contribution. He then pointed out that the Telecommunications Tax used to be \$20,000 to \$22,000 per month, however, it has gone down in recent years.

Alderman Keller asked how the city was regarding pensions as we approached closer to the budget process. Mr. Conzo said the city has been following the practice for years now. He said he would like to see an increase by about \$25,000 per fund. He said even though the state is going to consolidate it . . . he said there won't be any room for underfunding.

#### **B. City Clerk's Report for January, 2020**

January sewer payments were received in the amount of \$581,437.11 and both State of Illinois prisons paid bills totaling \$123,316.15.

#### **C. Department Head Reports for January, 2020**

These reports are either on file or will be shortly.

#### **New Business/Communications:**

##### **A. Approval of \$3,500.00 pledge of support for the Mission Lincoln 2021, Home Repair Work Camp Project during F.Y. 2020-2021**

Alderman Welch made a motion, seconded by Alderman Horn. Alderman Keller wanted to share that the funds are not going into the churches account. Deputy City Clerk Julie Landers called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

##### **B. Approval of application for grant from the Department of Justice COPS Hiring Program (CHP) to Fund 75% of a Police Officer's salary and benefits for the purpose of investigating violent crimes**

Alderman Hoinacki made a motion, seconded by Alderman Keller. Alderman Parrott asked about the 75% and the city being responsible for the other 25%. The grant would be for three years – then thereafter the city would need to pick up the full costs of having another officer – according to Police Chief Paul Adams. Deputy City Clerk Julie Landers called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

### **C. Approval of franchise agreement between Comcast and the City of Lincoln**

Alderman Welch made a motion to approve, seconded by Alderman Hoinacki.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

A representative from Comcast came forward and said she thought all the issues were addressed. She mentioned the term and the concern about it, saying Comcast did compromise on a four-year term. She said she appreciated everyone's time. Treasurer Conzo mentioned informational sheets that Comcast used to hand out. He said now the company does not do this anymore. He mentioned the idea of sharing the information on a website or asked if there was a printed version. He wanted to know how the public would be able to see the channel lineups.

She said the information should be on the Comcast website.

Mayor Goodman moved to other items on the agenda.

### **D. Approval of invoice from the Union Pacific Railroad (U.P.R.R.) in the amount of \$3,637.68**

City Administrator Kavelman said the City Clerk added things up with the invoices at hand and they did not add up correctly, she said they were changing how they are contracting out the jobs. She said the \$807.53 goes to UPRR.

Alderman Hoinacki asked if they needed two different motions, as there are two different checks. Alderman Welch wanted some clarification, he looked at the document saying all the labor adds up to one amount and then there is a section called, "Overhead." He asked what this fee was for and what was the, "Fixed," fee for. Mrs. Kavelman said the city could see more clarification as these were already decided upon under former City Administrator Clay Johnson. She said these fees were from several years back. She mentioned adding them all together . . . they were from around 2013. Alderman Welch said if the council did not have any clarification of what the fees were for . . . than he would be a, "No vote, tonight."

Alderman Welch made a motion to table the item, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none, Deputy City Clerk Julie Landers called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Colby Leith, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Kevin Bateman

Mayor Goodman moved to other items on the agenda.

### **Announcements:**

Mayor Goodman asked if anyone had any announcements.

- Alderman Horn made an announcement about the success of a local basketball team.
- Alderman Welch thanked the Lincoln City Fire Department for their efforts in fighting and containing a fire on 8<sup>th</sup> Street.
- City Fire Chief Bob Dunovsky thanked various crews for their efforts.



- Comcast is offering Xfinity updates.
- Mayor Goodman said the Lincoln Community High School's drill team (The Railettes) won a recent pop pom competition, it's the first time in history.
- Mayor Seth Goodman would be out next week. Alderman Welch will be serving as Mayor pro tempore.

**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Parrott. Roll call was taken.

**Present:**

Alderman Tracy Welch  
 Alderman Steve Parrott  
 Alderman Colby Leith  
 Alderman Sam Downs  
 Alderman Ron Keller  
 Alderman Kathy Horn  
 Alderman Jeff Hoinacki

**Absent:**

Alderman Kevin Bateman

Mayor Goodman adjourned the meeting at 7:42 p.m.

**Respectfully Submitted By:**

Alex Williams, Recording Secretary

## Request To Permit

CITY CLERK  
LINCOLN, ILLINOIS

Date: February 19, 2020

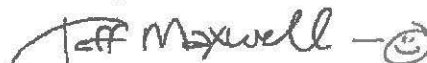
FEB 19 2020

We, the undersigned of the city of Lincoln, do hereby respectfully request the Mayor and City Council to Permit:

RECEIVED

On Behalf of WLCN 96.3FM and The Lincoln Community High School Junior Class, we request the approval to conduct the 31<sup>st</sup> annual Royal Grand March at The Logan County Courthouse and grounds. The event will be held on Saturday, May 2<sup>nd</sup>, 2020 beginning at approximately 3:30pm. We will need a minimum of 10 barricades to block streets, from Broadway(Flossie & Delzena's to McLean@Post Office). A letter of approval has also been sent to The Logan County Board/Sheriff Mark Landers, as well. Proof of Insurance, as always, is on file and can be provided at your request. Thank you in advance for your time and consideration with regard to this matter.

Best regards,



Jeff Maxwell  
Royal Grand March Director  
217.648.5510



**ORDINANCE NO.**

**ORDINANCE AMENDING 1-20-7 OF THE LINCOLN CITY CODE  
AMENDING THE DUTIES AND RESPONSIBILITIES OF THE  
CITY ADMINISTRATOR**

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2020, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS the City Council of the CITY OF LINCOLN in 2011 established and created the office of city administrator (Ord. 2011-731, 9-19-2011), and by ordinance defined the authority and duties of the city administrator position (1-20-7); and

WHEREAS, the CITY OF LINCOLN considers it necessary to modify the duties and the responsibilities of the City Administrator; and

WHEREAS, the CITY OF LINCOLN desires to amend 1-20-7(A) to add subsection 8 indicating that the City Administrator is to be kept apprised of all city operations; and

WHEREAS, the CITY OF LINCOLN desires to amend 1-20-7(B)(2) to assist in the preparation of agendas, instead of being responsible solely for them; and

WHEREAS, the CITY OF LINCOLN desires to amend 1-20-7(C)(1) to eliminate direct oversight of the various city departments and instead act in an advisory role; and

WHEREAS, the CITY OF LINCOLN desires to amend 1-20-7(D)(1) to assist in the preparation of the annual budget, instead of being responsible solely for it;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the City of Lincoln will amend 1-20-7(A) to add subsection 8 to keep the City Administrator apprised of all city operations (see attached Exhibit A).
2. That the City of Lincoln will amend 1-20-7(B)(2) to assist in the preparation of the agenda (see attached exhibit A).

3. That the City of Lincoln will amend 1-20-7(C)(1) to make the city administrator act in an advisory role for the department heads along with recommending employee policies to the council (see attached exhibit A).

4. That the City of Lincoln will amend 1-20-7(D)(1) to make the city administrator assist in the creation of the yearly budget (see attached exhibit A).

5. Effective Date. That this Ordinance is effective immediately upon passage of the same.

The vote on the adoption of his Ordinance was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Leith	_____
Alderman Hoinacki	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Welch	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF LINCOLN,

BY: \_\_\_\_\_  
Seth Goodman, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois

## **EXHIBIT A**

### **1-20-7: AUTHORITY AND DUTIES:**

The city administrator, subject to the limitations defined in resolutions and ordinances of the city and state statutes, shall be the chief administrative officer of the city, shall report directly to the mayor, shall be responsible to the mayor and the city council for the proper administration of the business affairs of the city, pursuant to the statutes of the state, the ordinances of the city, and the resolutions, motions, and directives of the corporate authorities with powers and duties as follows:

#### **(A) General Duties:**

1. Plan, integrate, and evaluate the work and function of all city departments to ensure that operations and services comply with all applicable laws and regulations, direction as set by the mayor, and the policies as adopted by the city council.
2. Assess community and citizen needs and ensure objectives and priorities are focused on meeting those needs effectively, efficiently, and with high quality services.
3. Direct and prepare analyses and recommendations on public policy issues before the council and on short and long term plans for city services.
4. Prepare news releases and materials for dissemination to the media and the public; maintain effective relationships with the media.
5. Assess the information technology assets of the city; develop, implement, and monitor an information technology program designed to ensure IT assets are appropriate and effective for the services needed by the city and the community.
6. Participate in professional and community organizations on behalf of the city; maintain good working relationships with key community constituencies.
7. Participate in regional, state, and national meetings and conferences to stay abreast of municipal trends and technology related to municipal operations.
8. Be kept apprised of all city operations.

#### **(B) Responsibilities To The City Council:**

1. Attend all meetings of the city council and be present for all discussions, unless excused by the mayor or a majority vote of the city council. Assist the mayor and the city council as required in the performance of their duties.

2. Assist in the preparation of agendas for all meetings of the city council, all city council committees, and all other appropriate committees and commissions of the city, together with such supporting materials as may be required; with nothing herein being construed as to give the city administrator authority to limit or in any way prevent matters from being considered by the city council or any of its committees and commissions.
3. Assist in the preparation of ordinances and resolutions as requested by the mayor or the city council.
4. Keep the mayor and the city council regularly informed about the activities of the city administrator's office by oral or written report at regular and special meetings of the city council.
5. In the event that action requiring city council approval is necessary at a time when the city council cannot meet, the city administrator shall receive directives from the mayor.

(C) Personnel:

1. The city administrator shall work with the corporate authorities to recommend employee policies and regulations; however, the department heads shall remain responsible for the implementation of the policies and regulations in their respective departments.
2. Recommend to the mayor the appointment, suspension, or termination of department heads, and when necessary, for the good of the city, the suspension or termination of other city employees.
3. Be responsible for all collective bargaining processes of the city and recommend to the mayor and city council collective bargaining agreements for consideration and possible final approval by the council. The city administrator shall be responsible for administering all employee organization contracts reached through the collective bargaining process, except as provided herein.
4. Propose to the mayor and city council for their consideration such personnel rules and regulations as the administrator deems necessary to manage the personnel policies of the city.

(D) Budgeting:

1. Assist with the preparation of the annual budget and city budget proceedings, in accordance with guidelines as may be provided by the finance committee and/or the city council and in coordination with department heads, and pursuant to state statutes, for review and approval by the mayor and city council.

2. Administer the budget as adopted by the city council and advise the mayor and city council regularly as to the present financial condition and future financial requirements of the city.
3. Report regularly to the city council on the current fiscal position of the city.
4. Understand and be familiar with the accounting system of the city to ensure that the system employs methods in accordance with current professional accounting practices; and recommend any changes to the mayor and city council.
5. Coordinate and direct the city's efforts to secure alternative funding for city services including grant writing and other appropriate measures. (Ord. 2011-731, 9-19-2011)

**SUPPLEMENTAL  
FOR RIGHT-OF-WAY  
APPRAISAL, REVIEW APPRAISAL AND NEGOTIATING SERVICES  
CITY OF LINCOLN - 5<sup>th</sup> STREET RECONSTRUCTION**

***Right-of-Way Appraisal, Review Appraisal and Negotiating Services  
5<sup>th</sup> Street Road (Lincoln Parkway to Interstate 55)  
Land Acquisition  
State Project Section 98-00081-00-PV  
City of Lincoln, Logan County, Illinois***

This is a SUPPLEMENT between the Local Agency, CITY OF LINCOLN, ILLINOIS (LA) and CRAWFORD, MURPHY & TILLY, INC. (CMT).

CMT entered into a signed *Preliminary Engineering Services Agreement for Federal Participation (BLR 05610)*, the prime agreement for authorization to provide Right-of-Way Appraisal, Review Appraisal and Negotiating Services to the City of Lincoln for the 5<sup>th</sup> Street Reconstruction, in a letter from the City of Lincoln, Illinois dated June 1, 2015. This work included providing the necessary parcel acquisition in accordance with IDOT's Land Acquisition Manual and policies for federally funded projects.

Both the LA and CMT now propose to supplement the AGREEMENT by having CMT provide additional Right-of-Way Appraisal, Review Appraisal and Negotiating Services in order to accommodate title report updates, right-of-way plat and plan revisions, additional parcels identified, Appraisal and Review Appraisal updates based on design and right-of-way revisions, additional property owner and public meetings and ongoing administration of the project, in addition to extending the completion date to December 31, 2020, in order to accommodate the anticipated program funding.

Both the LA and CMT has determined that this change is in the best interest of the project to have CMT perform additional land acquisition services as required in order to certify for construction of the proposed 5<sup>th</sup> Street reconstruction improvements.

CMT shall provide the additional services and the LA agrees to pay CMT as compensation for these additional services an increase of \$59,841 which results in a total upper limit of \$343,594 when added to the previous upper limit of \$283,753 stipulated in the AGREEMENT.

All other provisions of the previous AGREEMENT remain unchanged.

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**IN WITNESS WHEREOF**, the parties have caused this SUPPLEMENT to be executed in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by City of Lincoln (LA):

City of Lincoln, Illinois  
700 Broadway Street – P.O. Box 509  
Lincoln, Illinois 62656

ATTEST:

By \_\_\_\_\_

By \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

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Executed by CMT:

CRAWFORD, MURPHY & TILLY, INC.  
2750 West Washington Street  
Springfield, Illinois 62702

ATTEST:

By \_\_\_\_\_

Ambra Knox

By \_\_\_\_\_

Stan Hansen

Title: Land Acquisition Specialist

Title: Vice-President & Group Manager  
Highway & Bridge Services

Date \_\_\_\_\_

Date \_\_\_\_\_

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# Exhibit A - Land Acquisition Services

AD (FAU 7708)

N

\*Firms approved rates on file with IDOT's  
Bureau of Accounting and Auditing:

Overhead Rate (OH)	136.69 %
Complexity Factor (R)	0.00
Calendar Days	365

DL + R(DL) + OH(DL) + IHDC]  
DL + R(DL) + 1.4(DL) + IHDC]  
(2.3+ R(DL) + IHDC]

## Cost Estimate of Consultant's Services in Dollars

	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENEFITS (C)	IN-HOUSE DIRECT COSTS (D)	FIXED FEE (E)	OUTSIDE DIRECT COSTS (F)	SERVICES BY OTHERS (G)	TOTAL (B - G)	% OF GRAND TOTAL
	12	\$514	\$703	\$0	\$177	\$406	\$0	\$1,800	3.01%
ION	16	\$720	\$984	\$0	\$247	\$5,200	\$0	\$7,150	11.95%
	12	\$526	\$719	\$0	\$181	\$0	\$14,800	\$16,226	27.11%
	40	\$1,783	\$2,437	\$0	\$612	\$81	\$0	\$4,913	8.21%
	258	\$8,933	\$12,211	\$0	\$3,066	\$406	\$0	\$24,616	41.14%
ION	18	\$595	\$814	\$0	\$204	\$81	\$0	\$1,694	2.83%
ENT	28	\$1,240	\$1,695	\$0	\$425	\$81	\$0	\$3,441	5.75%
TOTALS	384	\$14,311	\$19,562	\$0	\$4,912	\$6,256	\$14,800	\$59,841	100.00%

BLR 05610 (Rev. 9/06)

**PAYROLL ESCALATION TABLE  
FIXED RAISES**

AND TILLY, INC.

DATE 01/31/20  
PTB NO. N/A

CONTRACT TERM 8 MONTHS  
START DATE 10/1/2019  
RAISE DATE 1/1/2020

OVERHEAD RATE 136.69%  
COMPLEXITY FACTOR 0  
% OF RAISE 2.00%

**ESCALATION PER YEAR**

2020	1/2/2020 - 6/1/2020			
	<u>5</u>			
	<u>8</u>			
	63.75%			

ion for this project would be: 1.25%



**Illinois Department  
of Transportation**

**Payroll Rates**

**FIRM NAME**  
**PRIME/SUPPLEMENT**

**CRAWFORD, MURPHY AND TILLY, INC.**  
**PRIME AGREEMENT**

**DATE** 01/31/20

**ESCALATION FACTOR**

**1.25%**

CLASSIFICATION	JANUARY 2019 RATES	ESCALATED RATE
PRINCIPAL	\$70.00	\$70.00
SENIOR PROJECT ENGINEER	\$62.55	\$63.33
PROJECT ENGINEER / MANAGER	\$49.19	\$49.80
SENIOR ENGINEER	\$37.26	\$37.73
SENIOR TECHNICAL MANAGER	\$43.45	\$43.99
ENGINEER	\$30.05	\$30.43
PLANNER	\$27.60	\$27.95
REGISTERED LAND SURVEYOR	\$41.58	\$42.10
SENIOR TECHNICIAN	\$35.33	\$35.77
TECHNICIAN II	\$29.86	\$30.23
TECHNICAL I	\$23.96	\$24.26
CLERICAL/WORD PROCESSOR	\$21.70	\$21.97

ET ROAD (FAU 7708)

0-PV

Consultant

CRAWFORD, MURPHY AND TILLY, INC.

DATE 01/31/20  
SHEET 1 OF 2

	PROJECT AVG HOURLY RATES	TOTAL PROJECT RATE			DATA COLLECTION & REVIEW			RIGHT OF WAY DOCUMENT COORDINATION			PARCEL APPRAISALS			PARCEL REVIEW APPRAISALS			NEGOTIATIONS		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
	70.00	0																	
	63.33	0																	
R	49.80	36	9.38%	4.67	2	16.67%	8.30	4	25.00%	12.45	4	33.33%	16.60	4	10.00%	4.98	8	3.10%	1.54
	37.73	24	6.25%	2.36	4	33.33%	12.58				4	33.33%	12.58				8	3.10%	1.17
	43.99	158	41.15%	18.10	6	50.00%	22.00	8	50.00%	22.00	4	33.33%	14.66	36	90.00%	39.69	80	31.01%	13.64
	30.43	80	20.83%	6.34													80	31.01%	9.43
	27.95	80	20.83%	5.82													80	31.01%	8.67
	42.10	4	1.04%	0.44				4	25.00%	10.52									
	35.77	0																	
	30.23	0																	
	24.26	0																	
	21.97	2	0.52%	0.11													2	0.78%	0.17
TOTALS		384	100%	\$37.84	12	100%	\$42.87	16	100%	\$44.97	12	100%	\$43.84	40	100%	\$44.57	258	100%	\$34.63

**SHEET** 2 **OF** 2

	PROJECT AVG HOURLY RATES	PROGRESS MEETINGS AND COORDINATION			PROJECT ADMINISTRATION / MANAGEMENT														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
	70.00																		
2	63.33																		
ER	49.80	4	22.22%	11.07	10	35.71%	17.79												
	37.73				8	28.57%	10.78												
R	43.99	14	50.00%	22.00	10	35.71%	15.71												
	30.43																		
	27.95																		
IR	42.10																		
	35.77																		
	30.23																		
	24.26																		
R	21.97																		
TOTALS		18	72%	\$33.06	28	100%	\$44.28	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00	0	0%	\$0.00

**CITY OF LINCOLN - 5TH STREET ROAD  
LAND ACQUISITION SERVICES  
PERSON-HOUR ESTIMATE FOR  
CONSULTANT SERVICES**

PREPARED BY: ALK      DATE: 1/30/2020

ROUTE: 5TH STREET ROAD (FAU 7708)

REVIEWED BY: SPH      DATE: 1/31/2020

SECTION: 98-00081-00-PV

COUNTY: LOGAN

JOB NO.

PTB NO. N/A

**ITEM**

**HOURS**

**LAND ACQUISITION SERVICES**

DATA COLLECTION & REVIEW

12

RIGHT OF WAY DOCUMENT COORDINATION

16

PARCEL APPRAISALS

12

PARCEL REVIEW APPRAISALS

40

NEGOTIATIONS

258

PROGRESS MEETINGS AND COORDINATION

18

PROJECT ADMINISTRATION / MANAGEMENT

28

TOTAL

384

## PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		HOURS
<b>LAND ACQUISITION SERVICES</b>		
<b>DATA COLLECTION &amp; REVIEW</b>		
A.	OBTAIN, LOG, REVIEW AND INCORPORATE DATA	
	1. CONSTRUCTION PLAN INFORMATION	4
	2. REVISED RIGHT-OF-WAY PLATS, PLANS & LEGAL DESCRIPTIONS	4
	3. PARCEL TITLE REPORTS & DEED OF RECORD	4
<b>ITEM TOTAL:</b>		<b>12</b>
<b>RIGHT OF WAY DOCUMENT COORDINATION</b>		
A.	CONFIRM APPROVAL OF ROW DOCUMENTS BEFORE UPDATING APPRAISALS	8
B.	CONFIRM DESIGN AND INTENT OF PROPOSED ROW AND/OR EASEMENTS	8
<b>ITEM TOTAL:</b>		<b>16</b>
<b>PARCEL APPRAISALS</b>		
A.	DEVELOP AN APPRAISAL UPDATE BREAKOUT PLAN	4
B.	COORDINATE DISTRIBUTING APPRAISAL ASSIGNMENTS TO SUBCONSULTANT	8
<b>ITEM TOTAL:</b>		<b>12</b>
<b>PARCEL REVIEW APPRAISALS</b>		
A.	COMPLETE UPDATE REVIEW OF REVISED APPRAISALS	32
B.	COORDINATE APPRAISAL REVISIONS PER REVIEWS	4
C.	PROVIDE FINAL APPAISALS AND REVIEWS TO NEGOTIATORS	4
<b>ITEM TOTAL:</b>		<b>40</b>



## PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		HOURS
<b>NEGOTIATIONS</b>		
A.	PARCEL PLAT #2 - H-T-1, INC	8
B.	PARCEL PLAT #3 - GINOBON, LLC, AN ILLINOIS LIABILITY COMPANY	24
C.	PARCEL PLAT #4 - PAUL L. SMITH	
D.	PARCEL PLAT #5 - ILLINOIS VENTURES FOR COMMUNITY ACTION	6
E.	PARCEL PLAT #8 - LINCOLN INDUSTRIAL PARK, INC	12
F.	PARCEL PLAT #9 - GENERAL TELEPHONE COMPANY	6
G.	PARCEL PLAT #10 - SHELEY GROUP, LLP	6
H.	PARCEL PLAT #11 - LINCOLN TRANSLOAD (FORMER ADM)	16
I.	PARCEL PLAT #12 - B & D PACKING, LLC	
J.	PARCEL PLAT #13 - LINCOLN INDUSTRIAL PARK, INC	12
K.	PARCEL PLAT #14 - STEPHEN E. KLEMM TRUST	8
L.	PARCEL PLAT #15 - ROBERT W. MEINERSHAGEN	24
M.	PARCEL PLAT #16 - FIRST BAPTIST CHURCH OF LINCOLN	
N.	PARCEL PLAT #17 - ROBERT'S SYSCO FOOD SERVICES INC.	8
O.	PARCEL PLAT #18 - THE WOODS FOUNDATION	8
P.	PARCEL PLAT #19 - GLEN AUKAMP	8
Q.	PARCEL PLAT #20 - DOUGLAS A. MUCH AND KAELLYN M. ARCH	12
R.	PARCEL PLAT #21 - STATE BANK OF LINCOLN LAND TRUST #713	
S.	PARCEL PLAT #22 - SAMUEL J. MCSHANE	
T.	PARCEL PLAT #23 - AMOS SCHOY JR. & JESSICA SCHOY	8
U.	PARCEL PLAT #24 - MICHAEL HIGGINS	
V.	PARCEL PLAT #25 - GREENHAVEN PROPERTIES	
W.	PARCEL PLAT #26 - PAUL L. DUMSER	8
X.	PARCEL PLAT #27 - COREY HOLMES	
Y.	PARCEL PLAT #28 - RONA L. COLEMAN	
Z.	PARCEL PLAT #29 - DONNA L. CROSS	
AA.	PARCEL PLAT #30 - CHRISTINE & JOSHUA SHORT	
BB.	PARCEL PLAT #31 - BENJAMIN D. & ROSE MARY CONRADY	
CC.	PARCEL PLAT #32 - DUANE J. WALTERS & CATHERINE E. WALTERS	6
DD.	PARCEL PLAT #33 - RAJENDRA PATEL	
EE.	PARCEL PLAT #34 - DAVID L. BENDER & CARLA L. BENDER	
FF.	PARCEL PLAT #35 - GAYLENE KINGSLEY	
GG.	PARCEL PLAT #36 - DOROTHY DREW	
HH.	PARCEL PLAT #37 - BRIAN JON RICHARDSON	
II.	PARCEL PLAT #38 - GARY R SCHMIDT & WILMA KATHRYN SCHMIDT	
JJ.	PARCEL PLAT #39 - GREGORY L. & NANCY J. BREE	
KK.	PARCEL PLAT #40 - JOHN D. JR. & MOLLY M. RISSE	
LL.	PARCEL PLAT #41 - SCULLY, PETER DENNYS ET AL TRUSTEE	8
MM.	PARCEL PLAT #42 - JAMES O. SPELLMAN	6
NN.	PARCEL PLAT #43 - INTERNATIONAL PAPER COMPANY	24
OO.	PARCEL PLAT #44 - RY JILL (HELITECH)	40
<b>ITEM TOTAL:</b>		<b>258</b>

## PERSON HOUR ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		HOURS
<b>PROGRESS MEETINGS AND COORDINATION</b>		
A.	PROGRESS MEETINGS WITH CITY	16
	(2 MEETINGS X 2 HRS / MEETING X 2 PERSONS)	
	PREPARE AGENDA AND MEETING SUMMARY	2
ITEM TOTAL:		18
<b>PROJECT ADMINISTRATION / MANAGEMENT</b>		
A.	COMMUNICATIONS WITH CITY / COUNTY / IDOT (TELEPHONE AND EMAIL)	12
B.	ADDITIONAL MONTHLY PROGRESS REPORTS	8
C.	PERSONNEL PLANNING AND SCHEDULING CONTROL	8
ITEM TOTAL:		28

**CITY OF LINCOLN - 5TH STREET ROAD  
LAND ACQUISITION SERVICES  
DIRECT COST AND SERVICES BY OTHERS  
ESTIMATE**

PREPARED BY: ALK      DATE: 1/30/2020

ROUTE:      5TH STREET RAOD (FAU 7708)

REVIEWED BY: SPH      DATE: 1/31/2020

SECTION:      98-00081-00-PV

COUNTY:      LOGAN

JOB NO.

PTB NO.      N/A

**ITEM**

**LAND ACQUISITION SERVICES**

DATA COLLECTION & REVIEW

RIGHT OF WAY DOCUMENT COORDINATION

PARCEL APPRAISALS

PARCEL REVIEW APPRAISALS

NEGOTIATIONS

PROGRESS MEETINGS AND COORDINATION

PROJECT ADMINISTRATION / MANAGEMENT

**TOTAL**

**SERVICES  
DIRECT COSTS BY OTHERS**

\$406	\$0
\$5,200	\$0
\$0	\$14,800
\$81	\$0
\$406	\$0
\$81	\$0
\$81	\$0
<b>\$6,256</b>	<b>\$14,800</b>

## DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		DIRECT COSTS	SERVICES BY OTHERS
<b>LAND ACQUISITION SERVICES</b>			
<b>DATA COLLECTION &amp; REVIEW</b>			
A.	ADDITIONAL TRAVEL - 10 TRIPS x 70 MILES x \$0.58 / MILE	\$406.00	
	<b>ITEM TOTAL:</b>	<b>\$406.00</b>	<b>\$0.00</b>
<b>RIGHT OF WAY DOCUMENT COORDINATION</b>			
A.	RECORDING FEES AT COUNTY COURTHOUSE - 40 x \$100 / EACH	\$4,000.00	
B.	TITLE REPORTS FOR CLOSINGS - 12 TITLE REPORTS x \$100 / EACH	\$1,200.00	
	<b>ITEM TOTAL:</b>	<b>\$5,200.00</b>	<b>\$0.00</b>

## DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		DIRECT COSTS	SERVICES BY OTHERS
<b>PARCEL APPRAISALS</b>			<b>Estimate</b>
2	PARCEL PLAT #2 - H-T-1, INC		
3	PARCEL PLAT #3 - GINOBOB, LLC, AN ILLINOIS LIABILITY COMPANY		
4	PARCEL PLAT #4 - PAUL L. SMITH		
5	PARCEL PLAT #5 - ILLINOIS VENTURES FOR COMMUNITY ACTION		
8	PARCEL PLAT #8 - LINCOLN INDUSTRIAL PARK, INC		
9	PARCEL PLAT #9 - GENERAL TELEPHONE COMPANY		
10	PARCEL PLAT #10 - SHELEY GROUP, LLP		
11	PARCEL PLAT #11 - CONSOLIDATED NUTRITION L.C.		
12	PARCEL PLAT #12 - B & D PACKING, LLC		
13	PARCEL PLAT #13 - LINCOLN INDUSTRIAL PARK, INC		
14	PARCEL PLAT #14 - STEPHEN E. KLEMM TRUST		
15	PARCEL PLAT #15 - ROBERT W. MEINERSHAGEN (Now Split - Two Parcels A & B)		\$5,000.00
16	PARCEL PLAT #16 - FIRST BAPTIST CHURCH OF LINCOLN		
17	PARCEL PLAT #17 - ROBERT'S SYSCO FOOD SERVICES INC.		
18	PARCEL PLAT #18 - THE WOODS FOUNDATION		
19	PARCEL PLAT #19 - GLEN AUKAMP		
20	PARCEL PLAT #20 - DOUGLAS A. MUCH AND KAELLYN M. ARCH		
21	PARCEL PLAT #21 - STATE BANK OF LINCOLN LAND TRUST #713		
22	PARCEL PLAT #22 - SAMUEL J. MCSHANE		
23	PARCEL PLAT #23 - AMOS SCHOY JR. & JESSICA SCHOY		
24	PARCEL PLAT #24 - MICHAEL HIGGINS		
25	PARCEL PLAT #25 - GREENHAVEN PROPERTIES		
26	PARCEL PLAT #26 - PAUL L. DUMSER		
27	PARCEL PLAT #27 - COREY HOLMES		
28	PARCEL PLAT #28 - RONA L. COLEMAN		
29	PARCEL PLAT #29 - DONNA L. CROSS		
30	PARCEL PLAT #30 - CHRISTINE & JOSHUA SHORT		
31	PARCEL PLAT #31 - BENJAMIN D. & ROSE MARY CONRADY		
32	PARCEL PLAT #32 - DUANE J. WALTERS & CATHERINE E. WALTERS		
33	PARCEL PLAT #33 - RAJENDRA PATEL		
34	PARCEL PLAT #34 - DAVID L. BENDER & CARLA L. BENDER		
35	PARCEL PLAT #35 - GAYLENE KINGSLEY		
36	PARCEL PLAT #36 - DOROTHY DREW		
37	PARCEL PLAT #37 - BRIAN JON RICHARDSON		
38	PARCEL PLAT #38 - GARY R SCHMIDT & WILMA KATHRYN SCHMIDT		
39	PARCEL PLAT #39 - GREGORY L. & NANCY J. BREE		
40	PARCEL PLAT #40 - JOHN D. JR. & MOLLY M. RISSE		
41	PARCEL PLAT #41 - SCULLY, PETER DENNYS ET AL TRUSTEE		
42	PARCEL PLAT #42 - JAMES O. SPELLMAN		
43	PARCEL PLAT #43 - INTERNATIONAL PAPER COMPANY		\$7,800.00
44	PARCEL PLAT #44 - RY JILL (HELITECH)		\$2,000.00
<b>ITEM TOTAL:</b>		<b>\$0.00</b>	<b>\$14,800.00</b>

## DIRECT COSTS ESTIMATE FOR CONSULTING SERVICES

ITEM/ DESCRIPTION		DIRECT COSTS	SERVICES BY OTHERS
<b>PARCEL REVIEW APPRAISALS</b>			
A.	TRAVEL - 2 TRIPS x 70 MILES x \$0.58 / MILE	\$81.20	
	<b>ITEM TOTAL:</b>	<b>\$81.20</b>	<b>\$0.00</b>
<b>NEGOTIATIONS</b>			
A.	TRAVEL - 10 TRIPS x 70 MILES x \$0.58 / MILE	\$406.00	
	<b>ITEM TOTAL:</b>	<b>\$406.00</b>	<b>\$0.00</b>
<b>PROGRESS MEETINGS AND COORDINATION</b>			
A.	TRAVEL CITY PROGRESS MEETINGS 2 TRIPS X 70 MILES X \$0.58 / MILE	\$81.20	
	<b>ITEM TOTAL:</b>	<b>\$81.20</b>	<b>\$0.00</b>
<b>PROJECT ADMINISTRATION / MANAGEMENT</b>			
A.	TRAVEL - 2 TRIPS x 70 MILES x \$0.58 / MILE	\$81.20	
	<b>ITEM TOTAL:</b>	<b>\$81.20</b>	<b>\$0.00</b>



CITY CLERK  
LINCOLN, ILLINOIS

UNION PACIFIC RAILROAD COMPANY

FEB 05 2020

RECEIVED

CITY OF LINCOLN  
700 BROADWAY ST  
LINCOLN, IL 62656

DATE ISSUED	1/21/2020
DUE DATE	2/20/2020
BILL NUMBER	90093629
CONTRACT NUMBER	WO51591
CUSTOMER NUMBER	97237
CUST REFERENCE	
BILL PREPARER	443361
CLS: 13-ALL OTHER	

PAYMENTS TO: UNION PACIFIC RAILROAD COMPANY  
12567 COLLECTIONS CENTER DRIVE  
CHICAGO, IL 60693

CORRESPONDENCE TO: EMAIL - MARSCUSTOMERS@UP.COM  
UNION PACIFIC RAILROAD TAX ID NUMBER - 94-6001323

DESCRIPTION

PROJ # 05S2092; ATTN: CLAY JOHNSON; 291189M 5TH ST MP 63.55 HAVANA SPUR SUB LINCOLN IL  
PRELIMINARY ENGINEERING SURFACE

REFERENCE NO:

AMOUNT: \$3,637.68

PLEASE DETACH AT THIS LINE AND RETURN THIS PORTION WITH CHECK PAYABLE TO:

UNION PACIFIC RAILROAD COMPANY  
12567 COLLECTIONS CENTER DRIVE  
CHICAGO, IL 60693

DATE ISSUED	1/21/2020
DUE DATE	2/20/2020
BILL NUMBER	90093629
BILL AMOUNT	\$3,637.68
CONTRACT NUMBER	WO51591
CUSTOMER NUMBER	97237
CLS: 13-ALL OTHER	

COMPLETE THIS PORTION FOR CHANGE OF NAME/ADDRESS:

NAME		
STREET		
CITY	STATE	ZIP





UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90093629
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RECAP OF CHARGES

SUMMARY OF DESCRIPTION:

JOINT FACILITY OR WORK ORDER 51591

		<u>JOB TOTAL AMOUNT</u>	<u>JOB APPORTIONMENT</u>	<u>JOB AMOUNT DUE</u>
JOB NO. 001	JOB 001 PRELIMINARY ENGINEERING	\$3,637.68	100.00%	\$3,637.68
			BILL COST	\$3,637.68
			APPORTIONMENT	100.00%
		AMOUNT DUE (TO COVER PAGE)		\$3,637.68



UNION PACIFIC RAILROAD COMPANY

BILL NUMBER	90093629
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WO 51591    JOB NO 001    PERIOD 12-2019

VOUCHER PAYMENT (ALL)

<u>DATE</u>	<u>VOUCHER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12/19	5007231269	OLSSON INC	GOODS RECEIPT	\$3,626.39
		PAYMENT SUB TOTAL		

VOUCHER PAYMENT (ALL) TOTAL \$3,626.39

VOUCHER PERSONAL EXPENSE BILLABLE

<u>DATE</u>	<u>VOUCHER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12/19	0874352	ELLISON RICHARD	PERSONAL EXPENSE	\$11.29
		PAYMENT SUB TOTAL		

VOUCHER PERSONAL EXPENSE BILLABLE TOTAL \$11.29

**Vendor:**

OLSSON INC  
PO BOX 84608  
LINCOLN, NE 68501-4608  
1000024823

**Voucher Nbr:** 5007231269  
**Invoice Date:** 12/7/2019  
**Invoice Amt:** \$3,626.39  
**Service Period:** 2019-11-30-2019-11-30

**Fiscal YrMo:** 201912  
**Network:** 51591  
**Activity:** 001  
**Dist Amt:** \$3,626.39

**Subdivision:** HAVANA SPUR **Mileposts:** .000-.000 **Gang Nbr:**

**Comment:** 5th St Lincoln IL 291189M CAN 51591 Project Diagnostic

**Releaser Name:** KECKEISEN **Verifier Name:** KECKEISEN

**PO Nbr:** 4300055168

**Service Desc:** Civil Design - Engineering - Master Agreement providing on call engineering services for the Union Pacific Railroad at various locations - 291189M 5TH ST MP 63 55 HAVANA SPUR SUB LINCOLN IL SURFACE

**Location Desc:** SOUTHERN Region - MID-AMERICA SU - HAVANA SPUR -

Ln	Item Nbr	Item Desc	Employee Name	Start Date/Time	End Date/Time	Qty Unit	Unit Price	Extn Amount	Markup/ Discount
Location # 3.7 Civil Design - Engineering									
0010	03001052	Labor Engineer NSPE/ASCE Level VII - ST				20.50 HR	\$57.690	\$1,182.65	\$2,180.57
		WO 51591 Job 001 506307 \$3363.2200							
Location # 3.21 Civil Design - Engineering									
0020		Labor - Professional III				1.75 HR	\$52.880	\$92.54	\$170.63
		WO 51591 Job 001 506307 \$263.1700							

**PERSONAL EXPENSE DETAIL**

CONTRACT WO51591

FOR THE PERIOD 2019012-2019012

WO 51591-291189M 5TH STREET MP 63.55 HAVANA SPUR

WO #	JOB	YRMO	TRIP #	EMPLOYEE	RECEIPT #	RECEIPT DATE	EXP TYPE	DESCRIPTION	WO AMOUNT	WO %	WO CHARGE
51591	001	2019012	874352	ELLISON RICHARD	004	11/21/2019	Meals-Lunch	ARBYS SPRINGFIELD, SPRINGFIELD	\$11.29	100.00%	\$11.29
				Employee ID: 236168							
								Trip 874352 Total:			\$11.29
								WO 51591 TOTAL:			\$11.29

1) Personal expense support is submitted for an entire trip. Therefore, they may contain receipts that are not associated with the project and should be disregarded.

2) Personal expense support also may contain receipts that are not fully charged to the project, but are partially divided into multiple projects. Each receipt is distributed to their respective projects based on the % column. The amount of expense charged is identified in the Work Order Charge column.

3) According to UP Company policy, employees are not required to submit receipts for charges \$25 and under; therefore, a copy may not be available.

**Invoice**

Project Manager: Sean Collier  
Billing Contact: Lynn Bornemeier

**olsson**

December 07, 2019  
Invoice No: 345384

**Invoice Total \$3,626.41****Phone (402)474-6320**

**Please Remit Payment To:**  
**Olsson**  
**PO Box 84608**  
**Lincoln, NE 68501-4608**

Chris Keckelsen  
Union Pacific Railroad  
1400 Douglas St  
Omaha, NE 68179

Olsson Project # 019-3107 UPRR 5th St Lincoln IL 291189M CAN 51591  
PO#4300055168 PIN#002015 Expiration Date: 12-31-2020

Professional services rendered through November 30, 2019.

Phase 010 Project Diagnostic

**Professional Personnel**

		Hours	Rate	Amount
5630738 Civil NSPE Level VII				
Collier, Sean	11/7/2019	1.00	57.69	57.69
schedule travel for 11/20-11/21 to host diagnostic on-site				
Collier, Sean	11/18/2019	1.00	57.69	57.69
read provided easement agreement, search UP systems for copy of agreement or other materials, contact UP Real Estate to inquiry on status and how UP would like to proceed regarding driveway easement				
Collier, Sean	11/20/2019	6.00	57.69	346.14
pre-flight travel to airport, security (1.5hr)				
flight to St Louis and drive to Springfield IL (4.5hr)				
Collier, Sean	11/20/2019	1.00	57.69	57.69
review diagnostic packet and print for meeting, contact all parties in preparation for site visit, print materials prior to travel				
Collier, Sean	11/21/2019	6.50	57.69	374.99
drive from Springfield to Lincoln, IL (.5hr)				
drive Lincoln, IL to St Louis for return travel (2.5hr)				
airport security, flight and drive back to Denver (3.5hr)				

Project	019-3107	UPRR 5th St Lincoln IL 291189M CAN 51591	Invoice	345384
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Collier, Sean	11/21/2019	3.00	57.69	173.07
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prelim site visit with Rich Ellison per UP requirements of diagnostic (drive approaches, take photos graphs, measurements, review easement agreement, fill out paperwork) (1.5hr)

Diagnostic with all parties (MTM, City, UP), wrap up site visit after all parties left (1.5hr)

Collier, Sean	11/25/2019	2.00	57.69	115.38
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review diagnostic communications/minutes, prepare diagnostic markup diagram for internal UP review to begin estimating submittal

5650242 Professional III

Engelkamp, Adam	11/18/2019	.75	52.88	39.66
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Diagnostic Checklist Build

Engelkamp, Adam	11/19/2019	1.00	52.88	52.88
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Finalize Diagnostic Checklist

Totals		22.25		1,275.19
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Total Labor				1,275.19
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#### Overhead/Fixed Fee

Overhead	170.84 % of 1,275.19	2,178.53
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Fixed Fee	5.00 % of 3,453.72	172.69
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Total Overhead/Fixed Fee		2,351.22	2,351.22
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Total this Phase	\$3,626.41
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#### Billing Limits

Current	Prior	To-Date
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Total Billings	3,626.41	807.53	4,433.94
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Limit			5,000.00
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Remaining			566.06
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AMOUNT DUE THIS INVOICE	\$3,626.41
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#### Outstanding Invoices

Number	Date	Balance
343955	11/18/2019	807.53
Total		807.53

Authorized By: Sean Collier SUBMITTED

# LOAN AMORTIZATION SCHEDULE FOR: City of Lincoln - Stahlhut Drive Extension Project

## ENTER VALUES

Loan amount	\$1,181,174.00
Annual interest rate	1.00%
Loan period in years	8
Number of payments per year	2
First payment due date	01/15/2020

## Optional extra payments

## LOAN SUMMARY

Scheduled payment	\$75,086.20
Scheduled number of payments	16
Actual number of payments	16
Total early payments	\$0.00
Total interest	\$49,835.17

LENDER NAME American Lincoln Mortgage Mortgages

PERIOD	DATE	PRINCIPAL	INTEREST	TOTAL	PAID	REMAINDER	REMAINDER
1	01/15/2020	\$1,181,174.00	\$1,091,283.67	\$6,892.33	\$0.00	\$6,892.33	\$6,892.33
2	02/15/2021	\$1,021,043.89	\$6,459.42	\$76,503.31	\$0.00	\$76,503.31	\$11,282.23
3	03/15/2021	\$860,452.91	\$6,103.22	\$76,556.13	\$0.00	\$76,556.13	\$10,387.51
4	04/15/2022	\$698,210.33	\$4,782.26	\$72,992.59	\$0.00	\$72,992.59	\$21,116.77
5	05/15/2022	\$536,508.98	\$4,387.34	\$67,896.32	\$0.00	\$67,896.32	\$36,517.32
6	06/15/2023	\$375,006.57	\$4,041.05	\$60,947.62	\$0.00	\$60,947.62	\$52,000.37
7	07/15/2023	\$213,541.78	\$3,822.71	\$57,364.49	\$0.00	\$57,364.49	\$67,541.14
8	08/15/2024	\$52,168.27	\$2,980.84	\$55,149.11	\$0.00	\$55,149.11	\$83,000.85
9	09/15/2024	\$12,121.66	\$2,231.67	\$14,353.33	\$0.00	\$14,353.33	\$98,524.68
10	10/15/2025	\$1,303.53	\$1,684.35	\$2,987.88	\$0.00	\$2,987.88	\$112,121.66
11	11/15/2025	\$1,217.80	\$1,468.19	\$2,685.99	\$0.00	\$2,685.99	\$126,807.50
12	12/15/2026	\$1,131.05	\$1,241.16	\$2,372.21	\$0.00	\$2,372.21	\$141,538.49
13	01/15/2027	\$1,044.98	\$1,015.32	\$2,060.30	\$0.00	\$2,060.30	\$156,284.48
14	02/15/2027	\$959.37	\$775.60	\$1,735.00	\$0.00	\$1,735.00	\$171,030.87
15	03/15/2028	\$874.00	\$537.60	\$1,411.60	\$0.00	\$1,411.60	\$185,782.47
16	04/15/2028	\$789.00	\$300.00	\$1,089.00	\$0.00	\$1,089.00	\$200,533.47

Stallion Drive Development  
Cost of Project

Paid to Date						
MEC	29385	3/18/2019	\$	5,762.85	\$	5,762.85
MEC	29472	4/30/2019	\$	5,358.00	\$	11,120.85
MEC	29561	5/28/2019	\$	4,397.75	\$	15,518.60
MEC	29646	6/30/2019	\$	14,364.05	\$	29,882.65
MEC	29713	7/29/2019	\$	13,648.00	\$	43,530.65
MEC	29782	8/29/2019	\$	21,579.25	\$	65,109.90
MEC	29866	10/2/2019	\$	48,403.25	\$	113,513.15
MEC	29967	11/5/2019	\$	8,483.00	\$	121,996.15
MEC	30026	11/30/2019	\$	5,812.75	\$	127,808.90
MEC	30099	12/31/2019	\$	5,638.00	\$	133,446.90 no check
MEC	30109	12/31/2019	\$	762.50	\$	134,209.40 no check
MEC	30160	1/31/2020	\$	1,146.00	\$	135,355.40 no check
Harold Goodman Trucking	8190	7/25/2019	\$	440.00	\$	135,795.40
PSI	672944	11/30/2019	\$	1,790.25	\$	137,585.65
PSI	679138	12/31/2019	\$	360.00	\$	137,945.65
Tru-Stripe, Inc	12753	12/14/2019	\$	4,897.00	\$	142,842.65
Truman Flatt & Sons	1	10/2/2019	\$	80,398.39	\$	203,241.04
Truman Flatt & Sons	2	10/31/2019	\$	262,934.91	\$	466,175.95
Truman Flatt & Sons	3	11/30/2019	\$	400,698.38	\$	866,874.33
Truman Flatt & Sons	4	12/31/2019	\$	56,409.09	\$	923,283.42
Truman Flatt & Sons	5	1/31/2020	\$	1,589.99	\$	924,873.41 no check
AmerenIL			\$	16,428.00	\$	941,301.41
AmerenIL (transformer)		1/29/2020	\$	2,500.00	\$	943,801.41 no check
Brown, Hay & Stephens	10115-405	07/19-01/20	\$	12,865.00	\$	956,666.41
Payments Pending						
Truman Flatt & Sons			\$	82,247.55	\$	1,038,913.96
Bodine Electric			\$	72,260.44	\$	1,111,174.40
Hurwitz Enterprises			\$	40,000.00	\$	1,151,174.40
Contingencies			\$	10,000.00	\$	1,161,174.40





# INVOICE

Beth Kavelman  
City of Lincoln, IL  
700 Broadway St  
P O Box 509  
Lincoln, IL 62656

CITY CLERK  
LINCOLN, ILLINOIS  
FEB 21 2020  
RECEIVED

Invoice 0207922  
Project 18000114.00  
Invoice Date 02/17/2020  
Client ID LI0050  
Dept CMT.WR.08.SPI  
Page 1

Lincoln Union St P.S. Construction

Professional Services from January 1, 2020 to January 31, 2020

Professional Personnel

	Hours	Rate	Amount
Project Engineer II	5.00	220.00	1,100.00
Project Engineer I	41.00	190.00	7,790.00
Senior Engineer I	1.00	150.00	150.00
Technician I	19.50	95.00	1,852.50
Totals	66.50		10,892.50
Total Labor			10,892.50

Reimbursable Expenses

Travel - Employee Mileage	35.65
Total Reimbursables	35.65

Total Billings	Current	Prior	To-Date
Total Billings	10,928.15	1,018.28	11,946.43
Limit			195,000.00
Remaining			183,053.57
Total this Invoice			\$10,928.15

\*\*\*\*\* Project Summary \*\*\*\*\*

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
0.00	1,018.28	10,928.15	11,946.43	0.00	0.00	11,946.43

CRAWFORD, MURPHY & TILLY \* ENGINEERS AND CONSULTANTS \* 2750 WEST WASHINGTON ST \* SPRINGFIELD, IL 62702-3465

(217) 787-8050 \* F.E.I.N 37-0844662 \* FAX (217) 787-4183

Project	19000114.00	Lincoln Union St P.S. Construction	Invoice	0207922
<b>Billing Backup</b>			Monday, February 17, 2020	
Crawford, Murphy & Tilly, Inc.		Invoice 0207922 Dated 2/17/2020		10:34:10 AM

#### Professional Personnel

		Hours	Rate	Amount
<b>Project Engineer II</b>				
Crites, Christina	1/20/2020	1.00	220.00	220.00
Crites, Christina	1/22/2020	1.00	220.00	220.00
Crites, Christina	1/30/2020	3.00	220.00	660.00
<b>Project Engineer I</b>				
Brady, Shannon	1/9/2020	2.00	190.00	380.00
Brady, Shannon	1/16/2020	3.00	190.00	570.00
Brady, Shannon	1/17/2020	4.00	190.00	760.00
Brady, Shannon	1/20/2020	2.00	190.00	380.00
Brady, Shannon	1/21/2020	2.00	190.00	380.00
Brady, Shannon	1/22/2020	1.00	190.00	190.00
Brady, Shannon	1/23/2020	2.00	190.00	380.00
Brady, Shannon	1/29/2020	5.00	190.00	950.00
Brady, Shannon	1/30/2020	8.00	190.00	1,520.00
Brady, Shannon	1/31/2020	2.00	190.00	380.00
Remmert, Shane	1/16/2020	1.00	190.00	190.00
Remmert, Shane	1/20/2020	.50	190.00	95.00
Remmert, Shane	1/21/2020	.50	190.00	95.00
Remmert, Shane	1/29/2020	1.00	190.00	190.00
Remmert, Shane	1/30/2020	6.00	190.00	1,140.00
Remmert, Shane	1/31/2020	1.00	190.00	190.00
<b>Senior Engineer I</b>				
Schmitz, Henry	1/30/2020	1.00	150.00	150.00
<b>Technician I</b>				
Langheim, Jennifer	1/13/2020	2.75	95.00	261.25
Langheim, Jennifer	1/14/2020	1.25	95.00	118.75
Langheim, Jennifer	1/15/2020	1.00	95.00	95.00
Langheim, Jennifer	1/16/2020	1.00	95.00	95.00
Langheim, Jennifer	1/17/2020	1.00	95.00	95.00
Smith, Mathew	1/13/2020	1.50	95.00	142.50
Smith, Mathew	1/14/2020	1.00	95.00	95.00
Smith, Mathew	1/15/2020	2.00	95.00	190.00
Smith, Mathew	1/16/2020	4.00	95.00	380.00
Smith, Mathew	1/17/2020	4.00	95.00	380.00
<b>Totals</b>		<b>66.50</b>		<b>10,892.50</b>
<b>Total Labor</b>				<b>10,892.50</b>

Project	19000114.00	Lincoln Union St P.S. Construction	Invoice	0207922
<b>Reimbursable Expenses</b>				
<b>Travel - Employee Mileage</b>				
EX 0011580	1/30/2020	Crites, Christina / Attend Pre-construction meeting for Union Street Pump Station / 62.00 miles @ 0.575	35.65	
<b>Total Reimbursables</b>			<b>35.65</b>	<b>35.65</b>
			<b>Total this Project</b>	<b>\$10,928.15</b>
			<b>Total this Report</b>	<b>\$10,928.15</b>

## Side Letter of Agreement

By and Between  
City of Lincoln, Illinois  
And  
Illinois Fraternal Order of Police Labor Council

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Re: 2020 Health Insurance Plan Changes

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This Side Letter of Agreement is entered into by the City of Lincoln, Illinois (hereafter referred to as the "City") and the Illinois Fraternal Order of Police Labor Council (hereafter referred to as the "Union"), representing Lincoln Police Officers, Corporals, and Sergeants.

On or about December 19, 2019, the City provided the Union with a 60-day notice of insurance plan changes pursuant to Article 22-Insurance, Section 22.1 of the parties' collective bargaining agreement. The changes were to be effective on March 1, 2020. After receipt of the notice the parties meet on several occasions and reached an agreement relative to the City's notice.

The parties agree as follows:

1. The Union agrees to the plan changes including an increase in deductibles as provided in the PPO 2500 plan and the HMO 500 A plan: to be effective March 1, 2020 through December 31, 2020.
2. The Union agrees to the plan changes including an increase in deductibles as provided in the QHDHP 2800 plan and the addition of the QHDHP 5000 plan as an additional option for its bargaining unit members: to be effective March 1, 2020 through December 31, 2020.
3. The City agrees that effective March 1, 2020, it will increase its monthly Health Savings Account (HSA) contributions by one hundred (\$100.00) dollars to a total monthly contribution of two hundred fifteen (\$215.00) dollars. The additional one hundred (\$100.00) dollar monthly contribution shall end on December 31, 2020, so long as the successor QHDHP plan returns to a \$1,500.00 deductible or unless agreed otherwise.

For the City of Lincoln:

For the Illinois FOP Labor Council:

---

Mayor

Date

---

Field Representative

Date

---

President, FOP Lodge 208      Date

State of Illinois       )  
                                  )  
County of Logan       )       SS.

**LETTER OF UNDERSTANDING**  
between the  
**CITY OF LINCOLN**  
Logan County, A Municipal Corporation  
and the  
**International Association of Fire Fighters, Local 3092**

**WHEREAS** the parties acknowledge that the first year of the insurance advisory commission had some growing pains to undergo and endeavor to streamline the process in the future; and,

**WHEREAS** said the City acknowledges that if the Council were to switch to the HAS POS Alternate 2 plan (\$1,500.00 deductible) it would result in an increase to the City of approximately \$87,000.00; and,

**WHEREAS** the agreed upon \$2,800.00 deductible/increase HSA option will only result in an increase to the City of approximately \$55,000.00, thus saving the City approximately \$32,000.00:

**NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE CITY OF LINCOLN AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 3092, THAT THEY AGREE AND APPROVE THE FOLLOWING:**

1. The insurance plans that were already approved by the Council will go into effect on March 1, 2020; and,
2. The contracts will not be opened and will be amended with signatories from both parties; and,
3. Employees who choose the HSA insurance will receive \$215.00 contribution from the City per month for the remaining ten months of the year (excluding retirees); and,
4. Amendments will expire on 12/31/20220 and benefits will revert to those stated in the original contracts; and,
5. The Insurance Advisory Committee will convene within 30 days to begin work on 2021 insurance options.

Letter of Understanding  
[page two]

Dated and approved this \_\_\_\_\_ day of February, 2020, by the parties' duly authorized and approved representatives:

\_\_\_\_\_  
Seth Goodman  
Mayor of the City of Lincoln

\_\_\_\_\_  
John A. Hoblit  
Attorney For Employer

\_\_\_\_\_  
Field Representative, IAFF #3092

\_\_\_\_\_  
President, IAFF #3082

State of Illinois        )  
                                  )  
County of Logan        )        SS.

**LETTER OF UNDERSTANDING**  
between the  
**CITY OF LINCOLN**  
Logan County, A Municipal Corporation  
and the  
**International Union of Operating Engineers, Local #399**

**WHEREAS** the parties acknowledge that the first year of the insurance advisory commission had some growing pains to undergo and endeavor to streamline the process in the future; and,

**WHEREAS** said the City acknowledges that if the Council were to switch to the HAS POS Alternate 2 plan (\$1,500.00 deductible) it would result in an increase to the City of approximately \$87,000.00; and,

**WHEREAS** the agreed upon \$2,800.00 deductible/increase HSA option will only result in an increase to the City of approximately \$55,000.00, thus saving the City approximately \$32,000.00:

**NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE CITY OF LINCOLN AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL #399, THAT THEY AGREE AND APPROVE THE FOLLOWING:**

1. The insurance plans that were already approved by the Council will go into effect on March 1, 2020; and,
2. The contracts will not be opened and will be amended with signatories from both parties; and,
3. Employees who choose the HSA insurance will receive \$215.00 contribution from the City per month for the remaining ten months of the year (excluding retirees); and,
4. Amendments will expire on 12/31/20220 and benefits will revert to those stated in the original contracts; and,
5. The Insurance Advisory Committee will convene within 30 days to begin work on 2021 insurance options.

Letter of Understanding  
[page two]

Dated and approved this \_\_\_\_\_ day of February, 2020, by the parties' duly authorized and approved representatives:

\_\_\_\_\_  
Seth Goodman  
Mayor of the City of Lincoln

\_\_\_\_\_  
John A. Hoblit  
Attorney For Employer

\_\_\_\_\_  
Field Representative, IUOE #398

\_\_\_\_\_  
President, IUOE #399



# LATERAL TESTING

**LINCOLN POLICE DEPARTMENT  
LINCOLN, ILLINOIS**



## **ORIENTATION**

March 7<sup>th</sup>

2:00PM

## **APPLICATIONS DUE**

March 16<sup>th</sup>

## **ORAL INTERVIEWS**

March 21<sup>st</sup>

To be Determined



## **Police Station**

710 5<sup>th</sup> St.

Lincoln, IL

The City of Lincoln is testing for Lateral Police Officer. Lincoln, with a population around 14,000, is a wonderful bedroom community that is the hub of four large cities within 30 minutes. Our new police station is home to 27 officers that support SRO, K9, tactical squad, general and narcotics investigators and some of the best staff to work with. With our fully outfitted officers and our take home fleet program it is great place to live, work and raise your children.

## **BENEFITS**

Starting Salary \$60,541

Health, Vision, Dental Ins.

Vacation, PTO, Sick Time

Retirement Plan

Downstate Pension Fund

College Reimbursement (BA/BS)

12 Hour Schedule

## **REQUIREMENTS**

ILETSB Certified

3 yrs continuous service

Must be 21 Years Old

High School Graduate

Valid Driver License

No Felony Convictions

15 mile Residency

Visit [www.lincoln.il.gov/recruitment](http://www.lincoln.il.gov/recruitment)



**GREATER PEORIA**  
COLLEGE OF BUSINESS & COMMUNITY DEVELOPMENT

# Invoice

Date	Invoice #
2/5/2020	GPEDC 2020

401 NE Jefferson Ave.  
Peoria IL 61603  
Tel. (309) 495-5910

**Bill To**

City of Lincoln  
Mayor Goodman  
700 Broadway St., PO Box 509  
Lincoln IL 62656

Due Date

3/31/2020

Description		Amount
2020 Investment		2,000.00
Total		\$2,000.00