

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
MAY 18, 2020
CITY HALL COUNCIL CHAMBERS
7:00 PM

Due to the Coronavirus Covid-19 Precautions the City of Lincoln is conducting a Regular City Council Meeting and is limited to those essential members and providing remote access. You may view the meeting from Channel 5 or from the city website <https://lincolnil.gov/livestream>

If you would like to have Public Participation you would need to dial 217-735-1612 extension 1. We ask that you keep your phone muted until you are recognized to speak by the Mayor.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes May 4, 2020 Regular City Council Meeting.
- C. Request from LCHS to permit the closing of various streets for the Homecoming Parade on Friday, October 2, 2020 from 2:30 PM until its conclusion.
6. **Ordinance and Resolution**
Ordinance Authorizing Real Estate To Go Out For Bid
7. **Bids**
8. **Reports**
 - A. City Treasurer's Report April, 2020
 - B. City Clerks Report for April, 2020
 - C. Department Head Reports for April, 2020
9. **New Business/Communications**
 - A. Approval of CMT Invoice in the amount of \$11,694.07 for professional services from January 27, 2018 To April 3, 2020 for 5th Street Road Project.
 - B. Approval of CSO Clarifier Tank Cleaning
 - C. Approval of agreement for Professional Services with Farnsworth Group for Engineering Services for Mill & Overlay Project in the amount of \$22,000.00 and Scarification/Oil & Chip in the amount of \$20,800.00.
 - D. Approval of Preliminary Scarification Oil & Chip Targets with additional Mill & Overlay Targets.
 - E. Approval to issue directive from City of Lincoln, Illinois regarding City's stance on current Executive Order.
10. **Discussion**
 - A. Discussion of Veolia 3.06% (\$37,911.26) increase for Sewer O&M contract resulting in an annual total cost of \$1,278,741.26 for the FY 2020-2021.
 - B. Discussion of using \$40,000.00 from Sewer O&M Enterprise Fund for Mill & Overlay at 4th Street & Decatur location where previous Sewer repair was completed.
 - C. Discussion regarding the future direction of the 5th Street Road Project.
 - D. Discussion of approval of the City letter to IDOT for extension of time to complete Fifth Street Road Project and to keep IDOT's promised funds to the City intact.
 - E. The GPEDC's/City's Business Case Management Team database platform to assist all businesses within the City to survive and prosper after COVID-19 and to be used as an economic development tool as well.
 - F. Discussion regarding the sale of, or the City's continued use of City's North Kickapoo Street property.
11. **Announcements**
12. **Possible Executive Session**
13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, May 4, 2020

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Seth Goodman at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Tracy Welch, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Colby Leith, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Jeff Hoinacki, Ward 4
Alderman Kathy Horn, Ward 4

Staff Present:

City Attorney John Hoblit
City Clerk Peggy Bateman
City Treasurer Chuck Conzo
Police Chief Paul Adams

Absent:

Remotely:

City Administrator Elizabeth Kavelman
Fire Chief Bob Dunovsky
Streets Superintendent Walt Landers
Building and Safety Officer Wes Woodhall
Veolia Water, Andrew Bowns

Presiding:

Mayor Seth Goodman

Public Comment:

Christy Crites spoke regarding the Union Street Construction. Construction is going well. The contractor has the bottom poured with a flowable fill that will allow them to continue to work up. They are checking in 1 or 2 days a week and Andrew Bowns is also checking in on the job site as well. They are close to getting the gas main relocated. All materials are on site. There was a water main that did not match the initial drawings, Illinois American Water will be taking care of that. The water main changes will be taken by IAW to make sure that does not come back to the City.

Regarding the CSO facility, the pre-bid meeting was held and attended by four contractors along with subcontractors and suppliers. Bids are on May 20th. There have been two site visits with the

contractors to compile their bids and a CMT member has attended those as well. EPA said it's possible that the loan could be done in this fiscal year if all bids are done and should be good to go by July 1.

There was no one else to speak for public participation. Mayor Goodman moved on to other items on the agenda.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes April 14, 2020 Budget Workshop, April 20, 2020 Public Hearing Tentative Budget, April 20, 2020 Regular City Council Meeting

Alderman Welch made a motion to approve, seconded by Alderman Keller. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Goodman moved to other items on the agenda.

Ordinance and Resolution:

A. Ordinance 2020-921 Authorizing the City of Lincoln to borrow funds from the Water Pollution Control Loan Program.

Alderman Bateman made a motion to approve, Alderman Horn seconded. Mayor Goodman called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

B. Advise & Consent to the Mayoral re-appointment Paul Adams – Chief of Police, Robert Dunovsky – Fire Chief, Walt Landers – Street Superintendent, Wes Woodhall – Building & Safety Officer, Matt Vlahovich – Deputy Police Chief, Cori Ingram – Deputy Building & Safety, Swearing in at a later date.

Alderman Keller made the motion to approve, Alderman Welch seconded. Mayor Goodman called for discussion.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn

Nays: (0)

Abstain: (0)

Absent: (0)

C. Resolution 2020-413 establishing salaries and/or pay increases for the City of Lincoln

Alderman Bateman made the motion to approve, Alderman Hoinacki seconded. Mayor Goodman called for discussion.

Administrator Kavelman questioned the 9% pay increase.

Mr. Woodhall stated that Mrs. Ingram has been with the City for 8 years, 6 full time and 2 part time. He said the 9% increase puts her at making right at \$15/hr. The research he has done shows that the average hourly pay for her position is \$17.63 -\$23.50. During her 6 year employment, 2 part-time employees in another department moved to full-time positions making a higher rate than she was making at the time. He went on to share that Mrs. Ingram is integral to their department and that 90% of the calls that come in are not kind. He said she handles it all with class, does her job well and he feels she is very deserving of this raise.

Administrator Kavelman thanked Mr. Woodhall for the explanation. She did not realize that Mrs. Ingram was making less than \$15/hr. She agreed that she was deserving of this raise.

Mayor Goodman asked if there was any further discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn

Nays: (1) Alderman Ron Keller

Abstain: (0)

Absent: (0)

D. Resolution 2020-414 creating full-time position and establishing salary

Alderman Welch made the motion to approve. Alderman Hoinacki seconded.

Mayor Goodman called for discussion. Alderman Welch asked Mr. Woodhall to explain this item.

Mr. Woodhall stated that this position's salary will be split between the Building and Safety Office and the Street Department. He said that Mr. Landers utilizes Mrs. Hutchison more however, he and Mrs. Ingram are out of the office quite a bit and Mrs. Hutchison has quickly learned how to pull permits and answer frequently asked questions such as setbacks, fence location, and accessory structure locations.

Mr. Landers then shared that Mrs. Hutchison handles several reports for the Street Department. She does MFT tracking and bill codes. She was integral in assisting with the MFT audit this past year. She also handles all the time keeping for Street Department crew members, tracks that for MFT and for payroll. She also keeps track of the Street Department budget. He said that she can also assist any other departments that may need help. He said that this position isn't an increase to the budget. There was a full-time employee that recently went to part-time, so she will be replacing that full-time person.

Treasurer Conzo agreed with Mr. Landers that technically the City is not adding any full-time employees.

Alderman Parrott asked who would be evaluating this employee. Mr. Landers responded that he and Mr. Woodhall would handle the evaluations. Alderman Parrott then asked that Mr. Landers and Mr. Woodhall keep track of how often other departments utilize Mrs. Hutchison in their department and report that to the Council. Mr. Landers reminded the Council that those departments will be billed for her time if she does assist them.

Administrator Kavelman asked if Mrs. Hutchison will be doing the council meeting minutes on her own time or during working hours. Mr. Landers said that she completes the minutes on her own time. Mrs. Kavelman then asked how much Mrs. Hutchison was being paid to do the minutes. City Clerk Bateman clarified that per the Council's ruling last year, payment for minutes are broke down by attending the meetings and typing up the minutes. Mrs. Hutchison is not attending the meetings, she is completing the minutes from the video/audio recording. Mrs. Hutchison will receive \$50 for regular and COW meetings and \$20 for special meetings and that amount will be added to her paycheck.

Alderman Welch pointed out that it's a savings to the City by not having a recording secretary attend the meetings.

Mayor Goodman asked if there was any further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn
Nays: (0)
Abstain: (0)
Absent: (0)

E. Resolution 2020-415 listing expenses for the Motor Fuel Tax (MFT) Maintenance Program for FY 2020-2021 in the amount of \$628,000.00

Mr. Landers said this resolution dictates what we spend out of MFT that includes employee hourly wages along with supplies/materials such as salt, hot mix asphalt, and spray patching oil. It also has a rental rate on the equipment that the Street Department uses. As that equipment is used it is recorded and paid back to the City out of the MFT fund.

Alderman Welch made the motion to approve, Alderman Keller seconded. Mayor Goodman called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn
Nays: (0)
Abstain: (0)
Absent: (0)

Mayor Goodman moved on to other items on the agenda.

New Business/Communications:

A. Approval of payment of \$24,206.25 to CMT for professional services from February 29, 2020 to April 3, 2020 in regards to Lincoln Union Street Pump Station.

Alderman Bateman made the motion to approve, Alderman Horn seconded. Mayor Goodman called for discussion, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn
Nays: (0)
Abstain: (0)
Absent: (0)

B. Approval of payment of \$1,408.21 to Union Pacific Railroad for 5th St Road Invoice.

Alderman Bateman asked what services this invoice was paying for.

Administrator Kavelman said this payment is for the gentleman that had to go explain some issues to the ICC due to waiting on the council to go along with the force account.

Alderman Bateman would be voting no and reiterated that he doesn't feel the council should be spending any more money on this project until all land acquisitions have been acquired.

Alderman Hoinacki said he would be voting yes because this is a bill for services from a reputable company and they deserve to get paid.

Treasurer Conzo again said that this isn't the time to be spending money on a project that is at a standstill.

Administrator Kavelman said that progress was made this week. One individual has signed on that includes three properties and is working on the other two. There is some delay due to the virus but the City has not incurred any additional expenses. This work had to be completed due to the movement of the cross bucks and utility pole to the east where the entrance will be near the French property where the detention pond will be located.

Alderman Welch asked where the City stood on the reimbursement requests. Administrator Kavelman said she is still working on that but getting closer. She wants to make sure everything is correct. Alderman Welch asked if it was possible to submit the reimbursement requests that we already have ready and then continue to work on the rest. Administrator Kavelman said yes that was possible. She will leave the French property off, and submit the rest.

Administrator Kavelman said that there will be money coming in through the Rebuild Illinois program that cannot be used on road maintenance, it must be used on new construction. That will consist of 6 payments, over 3 years totaling close to \$1,000,000. She'd like to use that money on the 5th St Road Project.

Alderman Hoinacki made the motion to approve. Alderman Parrott seconded. Mayor Goodman called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Colby Leith, Alderman Kathy Horn
Nays: (1) Alderman Kevin Bateman
Abstain: (0)
Absent: (0)

Mayor Goodman moved on to other items on the agenda.

Discussion:

Regarding of land sale request by Illinois American Water

City Attorney Hoblit shared that it was expressed by the Council, in a previous meeting, that this be put out for bid. He said that until it has been listed on the agenda and voted on, that cannot be done. He also needs the official property description. He contacted the Title Company and received a handwritten deed date in 1900. He said that it is very hard to read. He will keep the council updated on this and once he gets the property description, he will have it added to the agenda for voting.

Mayor Goodman moved on to other items on the agenda.

Announcements:

- Mayor Goodman shared that outdoor warning signals will be tested Tuesday, May 5th. If they do not work please call 217-735-4741.
- Mayor Goodman said he has received a lot of inquiries about when the state will be opening back up from the Governor's executive order.

Alderman Bateman shared that other Illinois cities have decided to open up. He feels that businesses should be able to decide on their own if they open up and decide what parameters they want to follow and the public will need to follow each business's individual parameters. Mayor Goodman asked Chief Adams to speak about how situations would be handled if someone from the public refuses to abide by the parameters. Chief Adams said he will not enforce people to wear masks, but if you go to a business or private party and it is posted to wear a mask, you must abide or leave the premises. If you refuse to leave then it becomes a violation of law and you could be arrested for trespassing or disorderly contact if you're causing a disturbance.

Alderman Keller agrees with Alderman Bateman and encourages the Mayor to look into ways that businesses and the community can safely reopen.

City Attorney Hoblit urges the Council to have conversations with the County Board so as to not confuse the public. If the City says one thing and the County says another, it becomes a logistical issue.

Administrator Kavelman said that other counties are meeting and including their municipalities and coming up with strategic plans on how to handle reopening their counties. She said the county has the authority here.

Mayor Goodman then said that he and Alderman Welch, Alderman Keller, and Attorney Hoblit will work together on this and get back to the council.

- The national response for the Census is at 56%. Illinois is still listed as 9th for response. The city is at 60%.
- Alderman Horn brought up the aggregation. The .042/kwh is cheaper than what Cilco will offer. Alderman Bateman encourages the residents not to opt out. When aggregation contract discussions happen again, the letters need to be sent out on something other than City stationary. Alderman Bateman said the use of the city stationary was not authorized and must have been obtained from the city website.

Alderman Welch said the reason the letter went out with the City logo on them was because the council approved the rate stated in the letter. He used his own Cilco bill to figure the savings

and his bill will go down \$10 a month. Cilco is currently offering the rate of .047/kwh. He also said the Homefield rate is a fixed rate for 2 years, Cilco's rate fluctuates.

- A new grant for essential businesses has started that will award grant amounts in the range of \$5,000 - \$50,000. Contact Administrator Kavelman with any questions.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Parrott. Mayor Goodman adjourned the meeting at 7:53 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REQUEST TO PERMIT

728 2195:
2815

MAY 01 2020

MAY 01 2020

RECEIVED

DATE: 5/1/20

RECEIVED

We, the undersigned of the City of Lincoln, do hereby respectfully request the Mayor and City Council to permit

LCHS to have a Homecoming Parade
Friday October 2nd, 2020 at 2:30 pm. The
parade will proceed down Wyatt Ave,
turn right onto Richeson Street, right
onto Broadway Street and continue
around the court house square.
Thanks!

If the above request is for use of City property, including streets and/ or alleys, please check one of the two boxes below:

A Certificate of Insurance Liability for the event is attached.

A Certificate of Insurance Liability for the event will be provided to the City no later than Sept. 25, 2020.

If City property is used, a Certificate of Insurance Liability is required listing the City as an additional insured. The City reserves the right to postpone review and consideration of this Request to Permit until a Certificate of Insurance Liability is provided.

Name: Chris Hammer

Address: 1000 Parker Way
Lincoln

Phone: 732-4131 Cell: 433-2038

Email: chammer@lchsrollers.org

ORDINANCE NO.

AN ORDINANCE AUTHORIZING REAL ESTATE TO GO OUT TO BID

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2020, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN owns the following-described real estate to-wit:

A tract of land along the West part of Lot 2 and the South end of Lot 5 in the Subdivision of the Northwest Quarter of Section 1, Township 19 North, Range 3 West of the 3rd P.M., Logan County, Illinois, and is bounded as follows, to-wit:

Beginning 5 chains East and 21.96 chains East and 21.96 chains South from the Northwest corner of said Section 1 on the Northwest boundary line of the right of way of the Chicago and Alton Railway Company; thence North 21.96 chains; thence East .25 chains; thence South 13.88 chains; thence East 4.75 chains to the East line of said Lot 5; thence South 3.90 chains to the Northwest line of the said right of way of said Chicago and Alton Railway Company; thence South 52-1/2 degrees along said line to the place of beginning.

Part of Tax I.D. No. 11-001-011-00;

and;

WHEREAS, the City Council CITY OF LINCOLN has determined that the real estate described above is no longer needed for the public interest, that it is the best interest of the City to sell said real estate; and

WHEREAS, the City will also note the bid should include information that the Buyer will be responsible for numerous site improvements to City owned adjacent property including but not limited to roadway maintenance, drainage repair, a new entrance that will include new automated gate and fencing, site preparation, relocation of material, and construction of new storage area; and

WHEREAS, the property is not currently being used for any real purpose; and

WHEREAS, this will go out for bid and be published in the Lincoln Courier for three successive weeks beginning on May 21, 2020; and

WHEREAS, after that three week period bids will be opened at the next meeting, that being a COW or voting meeting, with a decision to be made on the voting meeting thereafter;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That it is in the best interests of the City of Lincoln that the above described real estate be put out for bid.
2. The City Clerk is directed to publish in the Courier for three successive weeks notifying all interested parties to submit a bid for the above described real estate.
3. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of his Ordinance was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Leith	_____
Alderman Downs	_____	Alderman Bateman	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2020.

CITY OF LINCOLN,

BY: _____

Seth Goodman, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois



CITY CLERK
LINCOLN ILLINOIS

MAY 04 2020

RECEIVED

INVOICE

Beth Kavelman
City of Lincoln, IL
700 Broadway St
P O Box 509
Lincoln, IL 62656

Invoice 0209153
Project 15000123.00
Invoice Date 04/26/2020
Client ID LI0050
Dept CMT.ST.01.SPI
Page 1

PROFESSIONAL SERVICES FROM JANUARY 27, 2018 TO APRIL 3, 2020

PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR LAND ACQUISITION SERVICES FOR THE CITY OF LINCOLN FOR 5TH STREET RECONSTRUCTION PER AGREEMENT DATED JUNE 1, 2015 AND AMENDMENT #1 DATED JANUARY 17, 2017 LOGAN COUNTY SECTION #98-00081-00-PV

	PREVIOUS	CURRENT	PROJ TO DATE
Direct Salaries	0.00	32,310.77	32,310.77
Overhead % 136.69	0.00	44,165.59	44,165.59
Total Regular Labor Expense	0.00	76,476.36	76,476.36
Premium Labor Cost	0.00	0.00	0.00
Total Direct Personnel	0.00	76,476.36	76,476.36
Fixed Fee	0.00	11,089.07	11,089.07
Subtotal - Personnel and Fixed Fee	0.00	87,565.43	87,565.43
Subconsultant	0.00	1,000.00	1,000.00
Other Reimbursables	0.00	2,706.05	2,706.05
Total Direct Expense	0.00	3,706.05	3,706.05
Invoices Prior to 2/5/2018	280,673.00	0.00	280,673.00
Total Fees Earned	280,673.00	91,271.48	371,944.48
Fees in Excess of Contract	0.00	-79,577.41	-79,577.41
Net Fees Earned	280,673.00	11,694.07	292,367.07
Amount Previously Invoiced			280,673.00
Amount Due This Invoice			11,694.07

Project Summary

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
343,594.00	280,673.00	11,694.07	292,367.07	51,226.93	280,673.00	11,694.07

Billing Backup

Sunday, April 26, 2020

Crawford, Murphy & Tilly, Inc.

Invoice 0209153 Dated 4/26/2020

5:41:03 PM

Professional Personnel

		Hours	Rate	Amount	OT Prem
Bradley, Karen	5/30/2019	1.75	30.00	52.50	
Bradley, Karen	7/16/2019	1.25	30.00	37.50	
Bradley, Karen	7/23/2019	2.00	30.00	60.00	
Bradley, Karen	7/24/2019	1.25	30.00	37.50	
Bradley, Karen	7/25/2019	.75	30.00	22.50	
Bradley, Karen	8/14/2019	5.50	30.00	165.00	
Bradley, Karen	8/15/2019	4.75	30.00	142.50	
Bradley, Karen	8/20/2019	3.25	30.00	97.50	
Bradley, Karen	8/21/2019	.75	30.00	22.50	
Bradley, Karen	8/22/2019	.75	30.00	22.50	
Bradley, Karen	8/27/2019	2.00	30.00	60.00	
Bradley, Karen	8/29/2019	.50	30.00	15.00	
Bradley, Karen	9/3/2019	1.25	30.00	37.50	
Bradley, Karen	10/3/2019	.25	30.00	7.50	
Bradley, Karen	10/4/2019	.75	30.00	22.50	
Bradley, Karen	12/3/2019	1.00	30.00	30.00	
Bradley, Karen	12/16/2019	6.75	30.00	202.50	
Bradley, Karen	12/17/2019	8.25	30.00	247.50	
Bradley, Karen	12/18/2019	8.00	30.00	240.00	
Bradley, Karen	12/19/2019	6.75	30.00	202.50	
Bradley, Karen	12/20/2019	3.00	30.00	90.00	
Bradley, Karen	1/7/2020	4.50	31.00	139.50	
Bradley, Karen	1/8/2020	7.00	31.00	217.00	
Bradley, Karen	1/9/2020	.50	31.00	15.50	
Bradley, Karen	3/4/2020	1.50	31.00	46.50	
Bradley, Karen	3/5/2020	2.00	31.00	62.00	
Holtrop, Patrick	1/31/2018	2.50	37.50	93.75	
Holtrop, Patrick	2/1/2018	1.50	37.50	56.25	
Holtrop, Patrick	2/8/2018	1.00	37.50	37.50	
Holtrop, Patrick	2/9/2018	2.50	37.50	93.75	
Holtrop, Patrick	2/12/2018	3.00	37.50	112.50	
Holtrop, Patrick	2/13/2018	2.00	37.50	75.00	
Holtrop, Patrick	2/14/2018	1.50	37.50	56.25	
Holtrop, Patrick	2/15/2018	1.00	37.50	37.50	
Holtrop, Patrick	2/16/2018	2.50	37.50	93.75	
Holtrop, Patrick	2/19/2018	5.50	37.50	206.25	
Holtrop, Patrick	2/21/2018	5.50	37.50	206.25	
Holtrop, Patrick	2/22/2018	3.50	37.50	131.25	
Holtrop, Patrick	2/26/2018	2.50	37.50	93.75	

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Holtrop, Patrick		2/27/2018	3.50	37.50	131.25
Holtrop, Patrick		3/5/2018	3.50	37.50	131.25
Holtrop, Patrick		3/6/2018	1.50	37.50	56.25
Holtrop, Patrick		3/9/2018	1.00	37.50	37.50
Holtrop, Patrick		3/13/2018	2.50	37.50	93.75
Holtrop, Patrick		3/14/2018	3.00	37.50	112.50
Holtrop, Patrick		3/15/2018	2.50	37.50	93.75
Holtrop, Patrick		3/27/2018	.50	37.50	18.75
Holtrop, Patrick		4/2/2018	1.50	37.50	56.25
Holtrop, Patrick		4/11/2018	4.50	37.50	168.75
Holtrop, Patrick		4/13/2018	4.00	37.50	150.00
Holtrop, Patrick		4/16/2018	1.00	37.50	37.50
Holtrop, Patrick		4/17/2018	2.00	37.50	75.00
Holtrop, Patrick		4/18/2018	2.00	37.50	75.00
Holtrop, Patrick		5/29/2018	4.00	37.50	150.00
Holtrop, Patrick		9/13/2018	1.00	37.50	37.50
Holtrop, Patrick		9/14/2018	3.50	37.50	131.25
Holtrop, Patrick		9/18/2018	.50	37.50	18.75
Holtrop, Patrick		9/26/2018	3.50	37.50	131.25
Holtrop, Patrick		9/28/2018	2.50	37.50	93.75
Holtrop, Patrick		10/1/2018	2.00	37.50	75.00
Holtrop, Patrick		10/2/2018	1.50	37.50	56.25
Holtrop, Patrick		10/3/2018	3.00	37.50	112.50
Holtrop, Patrick		10/5/2018	1.00	37.50	37.50
Holtrop, Patrick		10/8/2018	7.00	37.50	262.50
Holtrop, Patrick		10/9/2018	5.00	37.50	187.50
Holtrop, Patrick		10/10/2018	2.00	37.50	75.00
Holtrop, Patrick		10/11/2018	3.50	37.50	131.25
Holtrop, Patrick		10/17/2018	.50	37.50	18.75
Holtrop, Patrick		10/18/2018	.50	37.50	18.75
Holtrop, Patrick		10/26/2018	6.00	37.50	225.00
Holtrop, Patrick		10/31/2018	7.00	37.50	262.50
Holtrop, Patrick		11/9/2018	1.00	37.50	37.50
Holtrop, Patrick		12/14/2018	3.50	37.50	131.25
Holtrop, Patrick		2/6/2019	1.25	38.71	48.26
Holtrop, Patrick		2/15/2019	.50	38.71	19.36
Holtrop, Patrick		3/1/2019	.50	38.71	19.36
Holtrop, Patrick		3/7/2019	2.00	38.71	77.42
Holtrop, Patrick		3/8/2019	1.00	38.71	38.71
Holtrop, Patrick		3/11/2019	5.00	38.71	193.55
Holtrop, Patrick		3/13/2019	1.00	38.71	38.71
Holtrop, Patrick		3/14/2019	2.50	38.71	96.78
Holtrop, Patrick		3/15/2019	1.00	38.71	38.71
Holtrop, Patrick		3/20/2019	1.50	38.71	58.07
Holtrop, Patrick		4/2/2019	1.00	38.71	38.71
Holtrop, Patrick		4/22/2019	1.50	38.71	58.07

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Holtrop, Patrick		4/29/2019	4.50	38.71	174.20
Holtrop, Patrick		6/24/2019	.50	38.71	19.36
Holtrop, Patrick		7/17/2019	1.00	38.71	38.71
Holtrop, Patrick		7/19/2019	.50	38.71	19.36
Holtrop, Patrick		7/22/2019	6.50	38.71	251.62
Holtrop, Patrick		7/23/2019	2.00	38.71	77.42
Holtrop, Patrick		7/25/2019	1.00	38.71	38.71
Holtrop, Patrick		7/26/2019	3.50	38.71	135.49
Holtrop, Patrick		8/19/2019	2.00	38.71	77.42
Holtrop, Patrick		8/20/2019	.50	38.71	19.36
Holtrop, Patrick		8/27/2019	1.00	38.71	38.71
Holtrop, Patrick		8/28/2019	1.00	38.71	38.71
Holtrop, Patrick		8/29/2019	1.00	38.71	38.71
Holtrop, Patrick		9/11/2019	2.00	38.71	77.42
Holtrop, Patrick		9/12/2019	4.00	38.71	154.84
Holtrop, Patrick		9/13/2019	3.50	38.71	135.49
Holtrop, Patrick		9/16/2019	1.50	38.71	58.07
Holtrop, Patrick		9/17/2019	2.00	38.71	77.42
Holtrop, Patrick		9/18/2019	1.00	38.71	38.71
Holtrop, Patrick		9/19/2019	.50	38.71	19.36
Holtrop, Patrick		9/24/2019	1.50	38.71	58.07
Holtrop, Patrick		10/3/2019	4.00	38.71	154.84
Holtrop, Patrick		10/7/2019	.50	38.71	19.36
Holtrop, Patrick		10/11/2019	1.00	38.71	38.71
Holtrop, Patrick		10/16/2019	.50	38.71	19.36
Holtrop, Patrick		10/18/2019	.50	38.71	19.36
Holtrop, Patrick		10/21/2019	.50	38.71	19.36
Holtrop, Patrick		10/23/2019	.50	38.71	19.36
Holtrop, Patrick		10/31/2019	3.50	38.71	135.49
Holtrop, Patrick		11/1/2019	1.50	38.71	58.07
Holtrop, Patrick		11/4/2019	1.00	38.71	38.71
Holtrop, Patrick		11/7/2019	1.00	38.71	38.71
Holtrop, Patrick		11/13/2019	1.00	38.71	38.71
Holtrop, Patrick		11/14/2019	5.00	38.71	193.55
Holtrop, Patrick		11/18/2019	2.00	38.71	77.42
Holtrop, Patrick		11/19/2019	1.50	38.71	58.07
Holtrop, Patrick		11/20/2019	3.00	38.71	116.13
Holtrop, Patrick		11/26/2019	3.00	38.71	116.13
Holtrop, Patrick		12/6/2019	5.50	38.71	212.91
Holtrop, Patrick		12/9/2019	5.50	38.71	212.91
Holtrop, Patrick		12/10/2019	.50	38.71	19.36
Holtrop, Patrick		12/23/2019	1.00	38.71	38.71
Holtrop, Patrick		12/31/2019	4.00	38.71	154.84
Holtrop, Patrick		1/23/2020	1.00	39.92	39.92
Holtrop, Patrick		1/27/2020	1.00	39.92	39.92
Holtrop, Patrick		1/31/2020	.50	39.92	19.96

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Holtrop, Patrick		2/10/2020	.50	39.92	19.96
Holtrop, Patrick		2/21/2020	6.50	39.92	259.48
Holtrop, Patrick		2/24/2020	1.50	39.92	59.88
Holtrop, Patrick		2/25/2020	1.00	39.92	39.92
Holtrop, Patrick		2/28/2020	.50	39.92	19.96
Holtrop, Patrick		3/3/2020	.50	39.92	19.96
Holtrop, Patrick		3/4/2020	4.50	39.92	179.64
Holtrop, Patrick		3/5/2020	3.50	39.92	139.72
Holtrop, Patrick		3/6/2020	1.50	39.92	59.88
Holtrop, Patrick		3/9/2020	1.50	39.92	59.88
Holtrop, Patrick		3/16/2020	1.50	39.92	59.88
Holtrop, Patrick		3/17/2020	2.00	39.92	79.84
Jo Sumner, Lana		1/29/2018	1.50	37.62	56.43
Jo Sumner, Lana		1/31/2018	1.50	37.62	56.43
Jo Sumner, Lana		2/1/2018	2.00	37.62	75.24
Jo Sumner, Lana		2/8/2018	1.00	37.62	37.62
Jo Sumner, Lana		2/13/2018	1.00	37.62	37.62
Jo Sumner, Lana		2/16/2018	1.00	37.62	37.62
Jo Sumner, Lana		2/21/2018	4.00	37.62	150.48
Jo Sumner, Lana		2/26/2018	1.00	37.62	37.62
Jo Sumner, Lana		3/12/2018	1.00	37.62	37.62
Jo Sumner, Lana		3/16/2018	1.00	37.62	37.62
Jo Sumner, Lana		3/21/2018	.50	37.62	18.81
Jo Sumner, Lana		3/26/2018	1.00	37.62	37.62
Jo Sumner, Lana		3/27/2018	1.00	37.62	37.62
Jo Sumner, Lana		3/28/2018	2.00	37.62	75.24
Jo Sumner, Lana		3/29/2018	3.00	37.62	112.86
Jo Sumner, Lana		4/9/2018	.75	37.63	28.22
Jo Sumner, Lana		4/10/2018	1.00	37.62	37.62
Jo Sumner, Lana		4/11/2018	4.00	37.62	150.48
Jo Sumner, Lana		4/12/2018	3.00	37.62	112.86
Jo Sumner, Lana		4/13/2018	.50	37.62	18.81
Jo Sumner, Lana		5/17/2018	1.00	37.62	37.62
Knox, Ambra		3/13/2018	.50	41.78	20.89
Knox, Ambra		3/14/2018	1.00	41.77	41.62
Knox, Ambra		4/23/2018	1.00	41.77	41.77
Knox, Ambra		4/25/2018	.50	41.78	20.89
Knox, Ambra		4/30/2018	.50	41.78	20.89
Knox, Ambra		5/1/2018	.50	41.78	20.89
Knox, Ambra		5/11/2018	.50	41.78	20.89
Knox, Ambra		5/15/2018	1.00	41.77	41.77
Knox, Ambra		5/16/2018	5.00	41.77	208.85
Knox, Ambra		5/17/2018	2.00	41.77	83.54
Knox, Ambra		5/21/2018	.50	41.78	20.89
Knox, Ambra		5/23/2018	1.00	41.77	41.77
Knox, Ambra		6/8/2018	1.00	41.77	41.77

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Knox, Ambra		7/19/2018	1.00	41.77	41.77
Knox, Ambra		7/23/2018	.50	41.77	20.89
Knox, Ambra		7/25/2018	.50	41.77	20.89
Knox, Ambra		7/27/2018	.50	41.77	20.89
Knox, Ambra		8/1/2018	.50	41.77	20.89
Knox, Ambra		8/2/2018	.50	41.77	20.89
Knox, Ambra		8/15/2018	1.00	41.77	41.77
Knox, Ambra		8/16/2018	3.00	41.77	125.31
Knox, Ambra		8/17/2018	.50	41.77	20.89
Knox, Ambra		8/22/2018	2.50	41.77	104.43
Knox, Ambra		8/23/2018	.50	41.77	20.89
Knox, Ambra		8/28/2018	.50	41.77	20.89
Knox, Ambra		8/29/2018	3.50	41.77	146.20
Knox, Ambra		8/30/2018	2.00	41.77	83.54
Knox, Ambra		9/5/2018	2.50	41.77	104.43
Knox, Ambra		9/6/2018	2.00	41.77	83.54
Knox, Ambra		9/7/2018	1.00	41.77	41.77
Knox, Ambra		9/10/2018	1.00	41.77	41.77
Knox, Ambra		9/11/2018	1.50	41.77	62.66
Knox, Ambra		9/13/2018	2.00	41.77	83.54
Knox, Ambra		9/14/2018	1.00	41.77	41.77
Knox, Ambra		9/17/2018	1.00	41.77	41.77
Knox, Ambra		9/18/2018	1.00	41.77	41.77
Knox, Ambra		9/19/2018	.50	41.77	20.89
Knox, Ambra		9/20/2018	.50	41.77	20.89
Knox, Ambra		9/26/2018	1.00	41.77	41.77
Knox, Ambra		9/27/2018	.50	41.77	20.89
Knox, Ambra		10/1/2018	.50	41.77	20.89
Knox, Ambra		10/2/2018	.50	41.77	20.89
Knox, Ambra		10/3/2018	1.50	41.77	62.66
Knox, Ambra		10/4/2018	1.00	41.77	41.77
Knox, Ambra		10/8/2018	.50	41.77	20.89
Knox, Ambra		10/9/2018	.50	41.77	20.89
Knox, Ambra		10/11/2018	.50	41.77	20.89
Knox, Ambra		10/12/2018	.50	41.77	20.89
Knox, Ambra		10/15/2018	1.00	41.77	41.77
Knox, Ambra		10/16/2018	.50	41.77	20.89
Knox, Ambra		10/19/2018	1.00	41.77	41.77
Knox, Ambra		10/24/2018	5.00	41.77	208.85
Knox, Ambra		10/25/2018	.50	41.77	20.89
Knox, Ambra		10/30/2018	4.00	41.77	167.08
Knox, Ambra		10/31/2018	1.00	41.77	41.77
Knox, Ambra		11/8/2018	.50	41.77	20.89
Knox, Ambra		11/19/2018	.50	41.77	20.89
Knox, Ambra		11/20/2018	.50	41.77	20.89
Knox, Ambra		11/27/2018	1.00	41.77	41.77

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Knox, Ambra		12/4/2018	1.00	41.77	41.77
Knox, Ambra		12/6/2018	.50	41.77	20.89
Knox, Ambra		12/7/2018	.50	41.77	20.89
Knox, Ambra		12/10/2018	.50	41.77	20.89
Knox, Ambra		12/12/2018	.50	41.77	20.89
Knox, Ambra		12/17/2018	1.00	41.77	41.77
Knox, Ambra		1/10/2019	.50	43.50	21.75
Knox, Ambra		1/17/2019	1.00	43.50	43.50
Knox, Ambra		1/18/2019	1.00	43.50	43.50
Knox, Ambra		2/7/2019	.50	43.50	21.75
Knox, Ambra		2/12/2019	1.00	43.50	43.50
Knox, Ambra		2/14/2019	.50	43.50	21.75
Knox, Ambra		2/15/2019	1.50	43.50	65.25
Knox, Ambra		2/18/2019	.50	43.50	21.75
Knox, Ambra		2/19/2019	.50	43.50	21.75
Knox, Ambra		2/22/2019	1.00	43.50	43.50
Knox, Ambra		2/27/2019	1.00	43.50	43.50
Knox, Ambra		3/1/2019	.50	43.50	21.75
Knox, Ambra		3/7/2019	2.00	43.50	87.00
Knox, Ambra		3/8/2019	2.00	43.50	87.00
Knox, Ambra		3/11/2019	7.50	43.50	326.25
Knox, Ambra		3/12/2019	12.00	43.50	522.00
Knox, Ambra		3/13/2019	3.00	43.50	130.50
Knox, Ambra		3/14/2019	2.50	43.50	108.75
Knox, Ambra		3/15/2019	1.50	43.50	65.25
Knox, Ambra		3/18/2019	1.00	43.50	43.50
Knox, Ambra		3/19/2019	.50	43.50	21.75
Knox, Ambra		3/20/2019	2.50	43.50	108.75
Knox, Ambra		3/27/2019	1.00	43.50	43.50
Knox, Ambra		3/29/2019	1.50	43.50	65.25
Knox, Ambra		4/4/2019	.50	43.50	21.75
Knox, Ambra		4/5/2019	3.00	43.50	130.50
Knox, Ambra		4/15/2019	1.00	43.50	43.50
Knox, Ambra		4/18/2019	1.00	43.50	43.50
Knox, Ambra		4/30/2019	1.00	43.50	43.50
Knox, Ambra		5/2/2019	.50	43.50	21.75
Knox, Ambra		5/6/2019	.50	43.50	21.75
Knox, Ambra		5/20/2019	.50	43.50	21.75
Knox, Ambra		5/21/2019	.50	43.50	21.75
Knox, Ambra		5/29/2019	1.00	43.50	43.50
Knox, Ambra		6/3/2019	1.50	43.50	65.25
Knox, Ambra		6/5/2019	.50	43.50	21.75
Knox, Ambra		6/6/2019	1.00	43.50	43.50
Knox, Ambra		6/12/2019	1.00	43.50	43.50
Knox, Ambra		6/17/2019	2.50	43.50	108.75
Knox, Ambra		6/18/2019	2.50	43.50	108.75

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Knox, Ambra		6/28/2019	4.50	43.50	195.75
Knox, Ambra		7/8/2019	1.00	43.50	43.50
Knox, Ambra		7/10/2019	.50	43.50	21.75
Knox, Ambra		7/18/2019	1.50	43.50	65.25
Knox, Ambra		7/19/2019	8.00	43.50	348.00
Knox, Ambra		7/22/2019	6.50	43.50	282.75
Knox, Ambra		7/23/2019	7.00	43.50	304.50
Knox, Ambra		7/24/2019	6.50	43.50	282.75
Knox, Ambra		7/25/2019	7.00	43.50	304.50
Knox, Ambra		7/26/2019	6.50	43.50	282.75
Knox, Ambra		7/29/2019	5.00	43.50	217.50
Knox, Ambra		7/30/2019	4.50	43.50	195.75
Knox, Ambra		7/31/2019	4.50	43.50	195.75
Knox, Ambra		8/1/2019	7.50	43.50	326.25
Knox, Ambra		8/2/2019	3.50	43.50	152.25
Knox, Ambra		8/12/2019	1.50	43.50	65.25
Knox, Ambra		8/13/2019	2.00	43.50	87.00
Knox, Ambra		8/14/2019	1.50	43.50	65.25
Knox, Ambra		8/15/2019	5.00	43.50	217.50
Knox, Ambra		8/16/2019	4.00	43.50	174.00
Knox, Ambra		8/19/2019	.50	43.50	21.75
Knox, Ambra		8/22/2019	2.00	43.50	87.00
Knox, Ambra		8/23/2019	.50	43.50	21.75
Knox, Ambra		8/26/2019	1.50	43.50	65.25
Knox, Ambra		8/27/2019	3.00	43.50	130.50
Knox, Ambra		8/28/2019	4.00	43.50	174.00
Knox, Ambra		8/29/2019	5.00	43.50	217.50
Knox, Ambra		8/30/2019	5.00	43.50	217.50
Knox, Ambra		9/3/2019	1.00	43.50	43.50
Knox, Ambra		9/4/2019	1.75	43.50	76.13
Knox, Ambra		9/5/2019	.50	43.50	21.75
Knox, Ambra		9/6/2019	1.50	43.50	65.25
Knox, Ambra		9/10/2019	3.50	43.50	152.25
Knox, Ambra		9/11/2019	2.00	43.50	87.00
Knox, Ambra		9/16/2019	2.50	43.50	108.75
Knox, Ambra		9/17/2019	.50	43.50	21.75
Knox, Ambra		9/18/2019	.50	43.50	21.75
Knox, Ambra		9/19/2019	1.50	43.50	65.25
Knox, Ambra		9/20/2019	2.00	43.50	87.00
Knox, Ambra		9/26/2019	1.00	43.50	43.50
Knox, Ambra		9/27/2019	1.00	43.50	43.50
Knox, Ambra		9/30/2019	3.50	43.50	152.25
Knox, Ambra		10/3/2019	5.00	43.50	217.50
Knox, Ambra		10/4/2019	2.50	43.50	108.75
Knox, Ambra		10/7/2019	1.50	43.50	65.25
Knox, Ambra		10/8/2019	1.00	43.50	43.50

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Knox, Ambra		10/9/2019	1.00	43.50	43.50
Knox, Ambra		10/10/2019	2.00	43.50	87.00
Knox, Ambra		10/11/2019	6.00	43.50	261.00
Knox, Ambra		10/22/2019	.50	43.50	21.75
Knox, Ambra		10/23/2019	2.00	43.50	87.00
Knox, Ambra		10/24/2019	6.00	43.50	261.00
Knox, Ambra		10/29/2019	.50	43.50	21.75
Knox, Ambra		10/30/2019	.50	43.50	21.75
Knox, Ambra		10/31/2019	3.00	43.50	130.50
Knox, Ambra		11/1/2019	2.50	43.50	108.75
Knox, Ambra		11/4/2019	.50	43.50	21.75
Knox, Ambra		11/11/2019	1.00	43.50	43.50
Knox, Ambra		11/13/2019	.50	43.50	21.75
Knox, Ambra		11/26/2019	1.00	43.50	43.50
Knox, Ambra		11/27/2019	1.00	43.50	43.50
Knox, Ambra		12/3/2019	1.00	43.50	43.50
Knox, Ambra		12/4/2019	1.00	43.50	43.50
Knox, Ambra		12/9/2019	1.00	43.50	43.50
Knox, Ambra		12/10/2019	1.00	43.50	43.50
Knox, Ambra		12/16/2019	1.50	43.50	65.25
Knox, Ambra		12/17/2019	1.00	43.50	43.50
Knox, Ambra		12/18/2019	.50	43.50	21.75
Knox, Ambra		12/20/2019	.50	43.50	21.75
Knox, Ambra		12/23/2019	1.50	43.50	65.25
Knox, Ambra		12/24/2019	1.00	43.50	43.50
Knox, Ambra		1/24/2020	.50	44.83	22.34
Knox, Ambra		1/29/2020	1.50	44.83	67.25
Knox, Ambra		1/30/2020	.50	44.83	22.42
Knox, Ambra		1/31/2020	.50	44.83	22.42
Knox, Ambra		2/5/2020	1.50	44.83	67.25
Knox, Ambra		2/6/2020	1.00	44.83	44.83
Knox, Ambra		2/7/2020	1.50	44.83	67.25
Knox, Ambra		2/11/2020	7.00	44.83	313.81
Knox, Ambra		2/14/2020	3.00	44.83	134.49
Knox, Ambra		2/17/2020	1.50	44.83	67.25
Knox, Ambra		2/18/2020	2.00	44.83	89.66
Knox, Ambra		2/19/2020	1.50	44.83	67.25
Knox, Ambra		2/20/2020	5.00	44.83	224.15
Knox, Ambra		2/24/2020	1.50	44.83	67.25
Knox, Ambra		2/26/2020	2.00	44.83	89.66
Knox, Ambra		2/27/2020	1.50	44.83	67.25
Knox, Ambra		2/28/2020	1.00	44.83	44.83
Knox, Ambra		3/2/2020	5.50	44.83	246.57
Knox, Ambra		3/4/2020	3.00	44.83	134.49
Knox, Ambra		3/5/2020	1.00	44.83	44.83
Knox, Ambra		3/9/2020	2.50	44.83	112.08

Project	15000123.00	Lincoln Illinois Land Acquisition		Invoice	0209153
Knox, Ambra		3/10/2020	1.00	44.83	44.83
Knox, Ambra		3/11/2020	6.50	44.83	291.40
Knox, Ambra		3/16/2020	.50	44.83	22.42
Knox, Ambra		3/18/2020	.50	44.83	22.42
Knox, Ambra		3/20/2020	.50	44.83	22.42
Knox, Ambra		3/23/2020	1.00	44.83	44.83
Knox, Ambra		3/24/2020	1.50	44.83	67.25
Knox, Ambra		3/25/2020	1.00	44.83	44.83
Knox, Ambra		3/27/2020	1.00	44.83	44.83
Sumner, Lana		9/13/2018	4.50	37.62	169.29
Sumner, Lana		9/14/2018	2.00	37.62	75.24
Sumner, Lana		9/18/2018	2.00	37.62	75.24
Sumner, Lana		9/20/2018	1.00	37.62	37.62
Sumner, Lana		9/25/2018	1.00	37.62	37.62
Sumner, Lana		9/26/2018	.50	37.62	18.81
Sumner, Lana		9/27/2018	6.50	37.62	244.53
Sumner, Lana		9/28/2018	6.00	37.62	225.72
Sumner, Lana		10/1/2018	2.00	37.62	75.24
Sumner, Lana		10/2/2018	1.00	37.62	37.62
Sumner, Lana		10/3/2018	1.00	37.62	37.62
Sumner, Lana		10/4/2018	6.00	37.62	225.72
Sumner, Lana		10/9/2018	2.50	37.62	94.05
Sumner, Lana		10/30/2018	.50	37.62	18.81
Sumner, Lana		11/13/2018	4.50	37.62	169.29
Sumner, Lana		11/19/2018	2.00	37.62	75.24
Sumner, Lana		11/20/2018	2.50	37.62	94.05
Sumner, Lana		11/21/2018	6.00	37.62	225.72
Sumner, Lana		11/27/2018	1.00	37.62	37.62
Sumner, Lana		11/28/2018	4.00	37.62	150.48
Sumner, Lana		12/5/2018	1.00	37.62	37.62
Sumner, Lana		12/6/2018	.50	37.62	18.81
Sumner, Lana		12/7/2018	.50	37.62	18.81
Sumner, Lana		12/17/2018	1.50	37.62	56.43
Sumner, Lana		3/11/2019	2.50	38.71	96.77
Sumner, Lana		6/19/2019	3.00	38.71	116.13
Sumner, Lana		8/28/2019	1.50	38.71	58.07
Totals			811.75		32,310.77
Overhead				136.69%	44,165.59
Total Regular Labor Expense					76,476.36
Total Labor					76,476.36
Consultants					
Subconsultants					
AP 7316775	2/22/2019	Monica M Patterson			500.00
AP 7316776	2/22/2019	Monica M Patterson			500.00
Total Consultants					1,000.00
					1,000.00

Reimbursable Expenses

Reproduction--Prints/Copies

EX 0004484	11/21/2018	Sumner, Lana	170.50
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Travel - Employee Mileage

EX 0003316	9/28/2018	Sumner, Lana	36.24
EX 0003612	10/9/2018	Sumner, Lana	37.06
EX 0004484	11/21/2018	Sumner, Lana	35.97
EX 0003869	10/24/2018	Knox, Ambra	40.33
EX 0004314	10/30/2018	Knox, Ambra	35.43
EX 0006511	4/5/2019	Knox, Ambra	40.02
EX 0008065	7/19/2019	Knox, Ambra	38.86
EX 0008066	7/22/2019	Knox, Ambra	38.86
EX 0008066	7/26/2019	Knox, Ambra	38.86
EX 0008288	7/29/2019	Knox, Ambra	40.02
EX 0008288	7/31/2019	Knox, Ambra	38.86
EX 0008288	8/1/2019	Knox, Ambra	77.14
EX 0008288	8/2/2019	Knox, Ambra	42.92
EX 0008795	8/15/2019	Knox, Ambra	38.86
EX 0009325	9/10/2019	Knox, Ambra	38.86
EX 0009684	10/3/2019	Knox, Ambra	38.28
EX 0009925	10/23/2019	Knox, Ambra	38.86
EX 0009925	10/24/2019	Knox, Ambra	38.86
EX 0011860	2/11/2020	Knox, Ambra	37.95
EX 0012242	3/4/2020	Knox, Ambra	37.38
EX 0012346	3/11/2020	Knox, Ambra	37.95
EX 0003787	9/26/2018	Holtrop, Patrick	34.88
EX 0003981	10/26/2018	Holtrop, Patrick	35.43
EX 0007060	4/29/2019	Holtrop, Patrick	37.70
EX 0008185	7/22/2019	Holtrop, Patrick	38.86
EX 0009172	8/26/2019	Holtrop, Patrick	39.44
EX 0009528	9/13/2019	Holtrop, Patrick	38.86
EX 0009804	10/3/2019	Holtrop, Patrick	36.25
EX 0010783	11/14/2019	Holtrop, Patrick	35.96
EX 0011004	12/6/2019	Holtrop, Patrick	37.70
EX 0011226	12/9/2019	Holtrop, Patrick	37.70
HE 0000000	2/19/2018		35.43
HE 0000000	4/12/2018		35.97
HE 0000000	5/16/2018		38.70

Misc Job Expense

EX 0007592	6/28/2019	Knox, Ambra	140.00
EX 0008288	7/31/2019	Knox, Ambra	140.00
EX 0009684	10/3/2019	Knox, Ambra	270.00
EX 0005003	12/14/2018	Holtrop, Patrick	160.00
EX 0007060	4/29/2019	Holtrop, Patrick	50.00
EX 0011226	12/9/2019	Holtrop, Patrick	130.00

Project	15000123.00	Lincoln Illinois Land Acquisition	Invoice	0209153
HE 0000000	4/12/2018	/ Logan County Recorder, Parcel 036-\$125, Parcel 037-\$80, 4/12/18, Record legal do	205.00	
Total Reimbursables			2,595.95	2,595.95
Unit Billing				
Company Mileage				
2/19/2018		65.0 Miles @ 0.5451	35.43	
4/12/2018		66.0 Miles @ 0.545	35.97	
5/16/2018		71.0 Miles @ 0.5451	38.70	
Total Units			110.10	110.10
			Total this Project	\$80,182.41
			Total this Report	\$80,182.41

INVOICE

Monica M Patterson
1600 Sumac Lane
Springfield, IL 62712
217-494-3308
monpatt30@gmail.com

INVOICE NO. 18-102

TO **Ambra Knox**
Crawford, Murphy & Tilly, Inc.
2750 W. Washington St.
Springfield, IL 62702

		Invoice Date	DUE DATE
		9/20/2018	10/20/2018

Work Order	Parcel	DESCRIPTION	TOTAL
5th St. Rd.	10	Sheley Group LLP-negotiation services (final 25% payment)	\$500.00
TOTAL			\$ 500.00

Make all checks payable to Monica M Patterson
THANK YOU FOR YOUR BUSINESS!

INVOICE

Monica M Patterson
1600 Sumac Lane
Springfield, IL 62712
217-494-3308
monpatt30@gmail.com

INVOICE NO. 18-103

TO **Ambra Knox**
Crawford, Murphy & Tilly, Inc.
2750 W. Washington St.
Springfield, IL 62702

		Invoice Date	DUE DATE
		10/10/2018	11/10/2018

Work Order	Parcel	DESCRIPTION	TOTAL
5th St. Rd.	25	Greenhaven Properties, LLC-Neg. Serv. (final 25% payment)	\$500.00
TOTAL			\$ 500.00

Make all checks payable to Monica M Patterson
THANK YOU FOR YOUR BUSINESS!



**Preliminary Engineering
Progress Report**

Route FAU 7708 (5th Street Road)
 Section 98-00081-00-PV
 Project No. _____
 County Logan, IL

Date April 9, 2020
 Month Ending April 3, 2020
 Invoice No. _____

Item	% Complete		% of Project	% of Project Complete	Date Due	Remarks
	Last Report	During This Period				
Data Collection & Review	55.0%	20.0%	1.80%	1.35%		
Right Of Way Document Coordination	55.0%	20.0%	0.56%	0.42%		
Parcel Appraisals	55.0%	5.0%	57.68%	34.61%		
Parcel Review Appraisals	55.0%	5.0%	6.24%	3.74%		
Negotiations	55.0%	5.0%	29.03%	17.42%		
Progress Meetings and Coordination	55.0%	20.0%	1.38%	1.04%		
Project Administration / Management	55.0%	18.0%	3.31%	2.42%		
Total Project		5.99%	100.00%	61.00%		

(For District Use Only)

On Schedule

Behind Schedule

Comments (Use reverse side)

Signed _____
 (District Project Manager/Engineer)

Submitted By Stan Hansen, P.E., P.L.S.

Representing CRAWFORD, MURPHY & TILLY, INC.

For Subconsultant's Progress Report :

Approved By _____

Prime Consultant _____

Work this period : See Attached Narrative

Anticipated work next period : See Attached Narrative

Original to Regional Engineer
 Copy to Consultant's File



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: May 18, 2020

RE: CSO Clarifier Tank Cleaning

Background

The Combined Sewer Overflow (CSO) tank has roughly half of the grit left in it from last year's cleaning. The other half must be removed before the CSO upgrade can begin, so that the engineer and eventually the general contractor can evaluate the condition of the tank floor.

Analysis/Discussion:

This grit must be removed to evaluate the floor of the tank. We plan on performing this work as quickly as the weather will allow, giving the evaluators as much time as is possible, before the upgrade begins. This work is not able to be completed during weather events; because this tank treats the majority of the combined sewer overflow water before being discharged.

Fiscal Impact:

We have budgeted \$120,000 of cost within the \$215,000 of "50-7200-7864 Capital Expense - Build and Grds" budget for the preparation of this tank. The money will be spent on equipment rental, de-watering pumping, labor, and hauling of the grit to a landfill.

COW Recommendation:

Council Recommendation:

Approve the expensing of invoices for the preparation of the CSO tank against "50-7200-7864 Capital Expense - Build and Grds".

CITY COUNCIL

FIRST WARD
STEVE PARROTT
TRACY WELCH

SECOND WARD
COLBY LEITH
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
RON KELLER

FOURTH WARD
JEFF HOINACKI
KATHY HORN

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: May 18, 2020

RE: Agreement for Professional Services with Farnsworth Group for 2020 Resurfacing

Background

This Agreement for Professional Services in regard to City of Lincoln Resurfacing Projects for the upcoming season. Farnsworth Group has provided these services to the City for the last 5 years. Both the Mill and Overlay and Scarification/Oil and Chip projects are covered under this agreement.

Analysis/Discussion

The services provided in this agreement include.

- Construction Document Preparation
- Bidding Services and contract Administration
- Construction Engineering, material testing and material documentation

Fiscal Impact

Capital Projects Fund: 60-3600-7827

Mill Overlay Project: \$22,000.00

Scarification/Oil and Chip: \$20,800.00

Total for both projects: \$42,800.00

Council Recommendation:

Approve Agreement for Professional Services with Farnsworth Group for engineering services.



**AGREEMENT FOR PROFESSIONAL SERVICES
LUMP SUM**

This Agreement is effective this 18th day of May in the year 2020, between Farnsworth Group, Inc., hereinafter referred to as FARNSWORTH GROUP, of Peoria, IL, and City of Lincoln, IL, hereinafter referred to as CLIENT, of Lincoln.

By signing this Agreement, CLIENT retains FARNSWORTH GROUP to provide professional services in connection with "2020 Street Maintenance Projects", hereinafter referred to as PROJECT.

By this Agreement:

The scope of FARNSWORTH GROUP's services on the PROJECT is as follows:

See attached scope of services.

The estimated schedule for FARNSWORTH GROUP's services on the PROJECT is as follows:

Work to be completed by November 29, 2020

CLIENT agrees to compensate FARNSWORTH GROUP for providing the above services on the basis of a Lump Sum fee, plus expenses incurred if not included in the Lump Sum fee (such expenses will be charged in accordance with the Schedule of Charges annually adopted by FARNSWORTH GROUP).

Asphalt Mill and Overlay Project - \$200,000 Estimated Construction x 11% Design and Construction Engineering in accordance with IDOT MFT Group IV Items = \$22,000

Oil and Chip Program - \$260,000 Estimated Construction x 8% Design and Construction Engineering in accordance with IDOT MFT Group III Items = \$20,800

The total Lump Sum fee for FARNSWORTH GROUP's services plus estimated expenses on the PROJECT is **\$42,800.**

The attached current Schedule of Charges is incorporated into and made a part of this Agreement.

The attached General Conditions are incorporated into and made a part of this Agreement.

CLIENT and FARNSWORTH GROUP hereby agree to and accept the terms and conditions stated above, including those stated in the attached General Conditions.

Farnsworth Group, Inc.
FARNSWORTH GROUP

City of Lincoln, IL
CLIENT

Signature

Signature

Joe Adams
Typed Name

Typed Name

Engineering Manager
Title

Title

5/11/20
Date

Date

Witness Signature (if required)

Witness Signature (if required)

Typed Name

Typed Name

Title

Title

Date

Date

Joe Adams
Principal Contact Typed Name

Walt Landers
Principal Contact Typed Name

iadams@farnsworth.com (309) 689-9888
Contact Information (e-mail, phone, etc.)

wlanders@lincolnil.gov
Contact Information (e-mail, phone, etc.)

APPENDIX A
SCOPE OF SERVICES – May 11, 2020
City of Lincoln, IL
2020 Street Maintenance Projects – Design and Construction Engineering Services

Scope of Services listed below are for Design and Construction Engineering Services consisting of Assistance in determining street improvement targets, preparation of project bidding documents, bidding and contract administration, and construction observation as indicated below for two projects; one project will consist of asphalt mill and overlay improvements and a second project consisting of oil and chip improvements on various streets within City limits. This Scope assumes the project is locally funded and that MFT, State, or Federal Material Documentation and Full Time Observation is not required.

Overlay Project (includes 4th Street, Decatur Street, and other targets as identified by City)

1. Construction Document Preparation

- a. Perform one (1) site visit with City to review design assumptions
- b. Prepare bidding document packet in general accordance with Illinois Department of Transportation Local Roads Policies for Motor Fuel Tax funded contract projects.
Documents to include:
 - i. Proposal Form with Schedule of Prices and associated front end contract documents
 - ii. Project Special Provisions
 - iii. Supplemental Specifications, Recurring Special Provisions, and Bureau of Design and Environment Special Provisions
 - iv. State Standard Details
 - v. Summary of Quantities Sheets
 - vi. Project map including limits and types of improvements

2. Bidding Services and Contract Administration

- a. Submit the Notice to Bidders to local contractors through the statewide Local Roads Contractor's Bulletin
- b. Attend the Bid Opening, evaluate the bids and make a recommendation for award.
- c. Coordinate with the Contractor for execution of the Contract and Contract Bond upon approval of the City.

3. Construction Engineering, Material Testing and Material Documentation

- a. Provide for part-time Construction Engineering, Material Testing and Material Documentation for the subject project. It is assumed that IDOT approved aggregates, concrete mixtures and bituminous mixtures will be used.
- b. Attend Preconstruction Meeting and prepare Meeting Minutes.
- c. Provide part-time observation of the work and the contractor's operations for general compliance with the plans and specifications as construction proceeds, but the Engineer does not guarantee the performance of the contract by the Contractor.
- d. Maintain a record of the contractor's activities during construction, while we are on site, including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work
- e. Supervision of technicians, proportioning engineers, and other engineering technical personnel and the taking and submitting of material samples

- f. Prepare two (2) Pay Request and one (1) Change Order form.
- g. Prepare Punch List and confirm Punch List items were addressed prior to Final Acceptance.
- h. This Scope of Services is based on part-time on-site Construction Engineering time frame for our Bidding and Construction Field services from June 3, 2019 through November 29, 2019. Should the Contractor not meet the completion date due to weather or any other issues, additional compensation for continued Construction Engineering Services shall be made to the Engineer at that time should the City request additional Engineering services beyond the November 29, 2019 date, except as indicated herein

Oil and Chip Program – Various City Streets

1. Construction Document Preparation

- a. Perform one (1) site visit with City to review potential street target conditions and finalize final targets
- b. Prepare bidding document packet in general accordance with Illinois Department of Transportation Local Roads Policies for Motor Fuel Tax funded contract projects.
Documents to include:
 - i. Proposal Form with Schedule of Prices and associated front end contract documents
 - ii. Project Special Provisions
 - iii. Supplemental Specifications, Recurring Special Provisions, and Bureau of Design and Environment Special Provisions
 - iv. State Standard Details
 - v. Summary of Quantities Sheets
 - vi. Project map including limits and types of improvements

2. Bidding Services and Contract Administration

- a. Submit the Notice to Bidders to local contractors through the statewide Local Roads Contractor's Bulletin
- b. Attend the Bid Opening, evaluate the bids and make a recommendation for award.
- c. Coordinate with the Contractor for execution of the Deliver and Install Proposal upon approval of the City.

3. Construction Engineering, Material Testing and Material Documentation

- a. Provide for part-time Construction Engineering, Material Testing and Material Documentation for the subject project. It is assumed that IDOT approved aggregates and bituminous mixtures will be used.
- b. Attend Preconstruction Meeting and prepare Meeting Minutes.
- c. Provide part-time observation of the work and the contractor's operations for general compliance with the plans and specifications as construction proceeds, but the Engineer does not guarantee the performance of the contract by the Contractor.
- d. Maintain a record of the contractor's activities during construction, while we are on site, including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work
- e. Prepare one (1) Pay Request.
- f. Prepare Punch List and confirm Punch List items were addressed prior to Final Acceptance.
- g. This Scope of Services is based on part-time on-site Construction Engineering time frame for our Bidding and Construction Field services from June 3, 2019 through October 11, 2019. Should the Contractor not meet the completion date due to weather or any other issues, additional compensation for continued Construction Engineering Services shall be made to the Engineer at that time should the City request additional Engineering services beyond the October 11, 2019 date, except as indicated herein

Note: Not included in this Contract and Scope of Services:

- Any funding sources other than local City funds
- Aggregate Testing at the Quarry (Assumed to be completed by IDOT Materials as part of their Approved Source process)
- Concrete Plant Testing Services
- Bituminous Plant Testing Services
- Property Owner Meetings or Coordination
- Meetings with City Staff or City Council other than those referenced above
- Full time Construction Engineering Services
- Construction Layout or staking services
- Proposed ROW or Easement staking

The work listed above will be completed on a time and material basis or under a separate contract addendum, if requested at a later date by the Client.

Date: 05/11/20

Client: City of Lincoln

Project: 2020 Street Improvements

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee, is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement". The Agreement supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of the Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of the Agreement, including any Section Headings or Captions.

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services. Any additional or conflicting terms or conditions contained in any purchase order, statement of work, or other document issued by Client will not be binding upon Farnsworth Group and are expressly rejected by Farnsworth Group.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof. Farnsworth Group. Such fees in the initial year of the Agreement shall be those represented by said Schedule of Charges, and these fees will annually change at the beginning of each calendar year after the date of the Agreement.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost. If Client wishes greater assurance as to the construction cost, Client should employ an independent cost estimator.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto. Client shall reimburse Farnsworth Group for the amount of such taxes in addition to the compensation due for services. Payment of invoices shall not be subject to any discounts or set-offs by Client unless agreed to in writing by Farnsworth Group. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Amounts outstanding more than thirty (30) days will accrue interest at the rate of 1.5% per month (compounded), or if lower, the maximum rate permitted by applicable law. Should a past due amount exceed sixty (60) days, Farnsworth Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount

will be paid by Client to Farnsworth Group per Farnsworth Group's then current Schedule of Charges. Client will reimburse Farnsworth Group at the rate of cost plus 10% for reasonable meals and travel expenses incurred in connection with travel requested by Client outside the metropolitan area in which the individual employee or contractor of Farnsworth Group normally works.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and/or otherwise using information (i) when the information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when the information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law or court order to be disclosed.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit. Notice must be addressed at the address or electronic mail address shown below for, or such other address as may be designated by notice by such Party.

If to Client:

[Company Entity]

Attn: Walt LendersE-mail: wlenders@lincolnil.gov

If to Farnsworth Group:
Farnsworth Group, Inc.
Attn: Joe Adams

E-mail: jadams@f-w.com

With a copy (which will not constitute notice) to:
Farnsworth Group, Inc.
Attn: Chris Grgurich
100 Walnut Street, Suite 200
Peoria, IL 61602
E-mail: cgrgurich@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under Illinois law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and/or any subconsultant pursuant to the Agreement are instruments of its services for use solely with respect to this Project. Farnsworth Group and/or any subconsultant shall be deemed the authors and owners of their respective instruments of service and shall

retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and/or any subconsultant's right to enter property owned by Client and/or others in order for Farnsworth Group and/or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and/or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group to an alternate system or format cannot be accomplished without the introduction of anomalies and/or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) **BIM Digital Files.** With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and/or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and/or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and/or any subconsultant for any time spent or expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalies, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and/or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and/or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and/or any subconsultant to take immediate measures to protect human health and safety, and/or the environment. Farnsworth Group and/or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and/or any subconsultant to take any and all measures that in Farnsworth Group's and/or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and/or any subconsultant's personnel and the public, and/or the environment, and Client agrees to compensate Farnsworth Group and/or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and/or any subconsultant, and agrees to indemnify and hold Farnsworth Group and/or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous

substances or pollutants. Client also agrees to compensate Farnsworth Group and/or any subconsultant for any time spent and expenses incurred by Farnsworth Group and/or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and/or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and/or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and/or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and/or any subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and/or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and/or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and/or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and/or any subconsultant shall review shop drawings and/or submittals solely for their general conformance with Farnsworth Group's and/or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and/or any subconsultant shall not be responsible for any aspects of a shop drawing and/or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and/or submittals and approve them in these respects before submitting them to Farnsworth Group and/or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and/or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and/or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and/or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and/or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site

Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase 1 Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP, THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR

OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO FIFTY THOUSAND DOLLARS (\$50,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and/or any subconsultant to subpoenas issued by any party other than Farnsworth Group and/or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose of limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois without regard to conflict of law principles.

118-995



Schedule of Charges - January 1, 2020

	Per Hour
Engineering/Surveying Professional Staff	
Administrative Support.....	\$ 70.00
Engineering Associate I/Cx Specialist I.....	\$ 115.00
Engineering Associate II/Cx Specialist II.....	\$ 128.00
Engineer/Land Surveyor/Senior Cx Specialist.....	\$ 138.00
Senior Engineer/Senior Land Surveyor/Cx Project Manager.....	\$ 145.00
Project Engineer/Project Land Surveyor/Senior Cx Project Manager.....	\$ 158.00
Senior Project Engineer/Senior Project Land Surveyor/Cx Manager.....	\$ 175.00
Engineering Manager/Land Surveying Manager/Senior Cx Manager.....	\$ 198.00
Senior Engineering Manager/Senior Land Surveying Manager/Senior Cx Director.....	\$ 207.00
Principal/Vice President.....	\$ 215.00
Technical Staff	
Technician I.....	\$ 75.00
Technician II.....	\$ 100.00
Cx Technician.....	\$ 108.00
Senior Technician.....	\$ 110.00
Chief Technician.....	\$ 128.00
Designer/Computer Specialist/Lead Technician.....	\$ 138.00
Senior Designer.....	\$ 144.00
Project Designer/Project Technician.....	\$ 155.00
Senior Project Designer/Systems Integration Manager.....	\$ 170.00
Design Manager/Government Affairs Manager.....	\$ 188.00
Technical Manager.....	\$ 194.00
Senior Technical Manager.....	\$ 207.00
Architecture/Landscape Architecture/Interior Design Professional Staff	
Designer I.....	\$ 105.00
Senior Interior Designer/Designer II/Historical Preservation Technician.....	\$ 115.00
Architect/Interior Design Manager/Designer III/Project Coordinator.....	\$ 131.00
Senior Architect/Senior Project Coordinator.....	\$ 140.00
Project Architect/Project Manager/Historical Preservation Specialist I.....	\$ 151.00
Senior Project Architect/Senior Project Manager.....	\$ 188.00
Architectural Manager/Historical Preservation Specialist II.....	\$ 176.00
Senior Architectural Manager.....	\$ 186.00
Principal – Architecture.....	\$ 209.00
Units	
Overtime, If Required by Client – Non-Exempt Employees Only.....	1.25xbilling rate
Expert Testimony.....	2xbilling rate
Per diem.....	\$55.00/day
ATV & Trailer.....	\$11.00/hr
Field Vehicle.....	\$14.00/hr
Automobile mileage.....	IRS rate + 2.5 cents
Software/CAD/Revit Station.....	\$15.00/hr
Hand Held GPS.....	\$11.00/hr
GPS Unit (each).....	\$22.00/hr
Utility Locator/Robotic Total Station.....	\$26.00/hr
Stationary Scanner.....	\$300.00/day
Subconsultants & Other Reimbursable Expenses Related to Project*.....	Cost+ 10%

*Includes the actual cost of prints/copies, supplies, travel charges, testing services, conferencing services, and other costs directly incidental to the performance of the above services.

CHARGES EFFECTIVE UNTIL JANUARY 1, 2021 UNLESS OTHERWISE NOTIFIED

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: May 18, 2020

RE: Preliminary Scarification/Oil & Chip Targets

Background

As requested by the Council I have put together a list of targets for resurfacing. I have identified targets in each ward for oil & chip and scarification. I have also included 2 additional mill and overlay targets.

Analysis/Discussion

Below are a description of the processes used while performing these operations. (A/1) being just a surface treatment to seal the roadway and Scarification (A/2) will provide some base repair and leveling of the driving surface. Mill and overlay is removing the old surface and applying new. Each segment is listed by Ward on the spreadsheet provided. The far left column indicates the Pavement Condition Index score provided by the Paver System. The higher the score the better the condition, these evaluations where completed in 2017.

1. Oil and Chip (A/1) - A basic oil and chip coating, this is when a thin layer of oil is applied to the roadway followed by a thin layer of rock to create a wear surface. This seals the roadway and prevents moisture from penetrating and causing damage.
2. Scarification (A/2) – The existing roadway is pulverized and regraded then compacted. A primer is then applied and allowed to dry then followed by two layers of oil and chip, the first layer is often a larger stone and the second a finer stone to create a smother driving surface. Often with this process repairs can be made to any base failures that exist.
3. Mill & Overlay – The old surface is milled off to a specific depth and new hot Mix Asphalt (HMA) surface is applied. This proses is considered more than maintenance so additional concrete work is required to correct any Americans with Disabilities Act (ADA) issues at sidewalk ramps.

This is the initial list, once we get cost estimates back for these targets we can be add or eliminate targets to fit the resurfacing budget.

I have also added two additional targets for mill and overlay project. In addition to 4th St. and Decatur St. project I would like to add the following targets.

- Decatur St. from the rail crossing east to S. Kickapoo St. PCI - 24
- Decatur St. from S. Kickapoo to Mclean St. PCI - 41

Council Recommendation:

Approve Preliminary Scarification/Oil & Chip Targets

Approve additional Mill and Overlay Targets

City of Lincoln - Oil and Chip Targets 2020

Street	From	To	Operation	PCI	
Ward # 1					
Grand Ave	Woodlawn Rd.	18th	Scarif/A-2	34	
		18th	19th	Scarif/A-2	31
Ogelsby Ave	Woodlawn Rd.	18th	Scarif/A-2	39	
		18th	19th	Scarif/A-2	27
Clay St.	Peoria	Lincoln Ave	Scarif/A-2		
Palmer Ave	Brainards Branch bridge	20th	A-1	77	
		20th	21	A-1	58
		21st	22st	A-1	56
		22nd	23rd	A-1	41
		23rd	Feldman Dr.	A-1	57
Ward # 2					
S. Main St	2nd	3rd	Scarif/A-2	24	
3rd St.	Main	S. Washington	Scarif/A-2	39	
		Postville Dr.	Main	A-1	88
		S. Washington	S. Jefferson	A-1	70
Holly Dr	5th	terminus	A-1	68	
Heather Dr	Holly Dr.	Memorial park Rd.	A-1	68	
Ward # 3					
Clay St	Tremont	Peoria	Scarif/A-2	32	
Gillett St.	Pulaski	Broadway	Scarif/A-2	27	
Willard Ave	Hamilton	Sherman	Scarif/A-2	76	
		Sherman	Home Ave	Scarif/A-2	45
Willamette Ave	S. Mclean	S. Hamilton	Scarif/A-2	71	
		S. Hamilton	S. Sherman	Scarif/A-2	51
N. Sangamon	Delavan St	Pekin St.	A-1	78	
Willard Ave	S. Mclean	S. Hamilton	A-1	71	
Willamette Ave	S. Sherman	S. Sheridan	A-1	64	
S. Sheridan	Willamette Ave	Willard Ave	A-1	66	
Miller St.	Pulaski St.	H/S parking lot	A-1	37	
Wyatt Ave	S. Ladue	Primm Rd	A-1	57	
Ward # 4					
Ophir Ave	N. Logan	N. Sangamon	A/1	52	
		Rhodes Ave	Rutledge Dr.	A/1	49
Rhodes Ave	Ophir Ave	Terminus	A-1	36	
		Ohpir Ave	Richland Ave	A-1	53
Richland Ave	Feldman Dr	Rhodes Ave	A-1	46	
		Rhodes Ave	Rochelle Ave	A-1	35
Rochelle Ave	Nicholson Rd	Richland Ave	A-1	35	
		Richland Ave	Terminus	A-1	57





Mr. Seth Goodman
Honorable Mayor
City of Lincoln
700 Broadway Street
Lincoln, IL 62656

Subject: FY 2020 - 2021 Budget Letter

Dear Mayor and Mrs. Kavelman,

It's that time again where we close out another successful year of the long standing partnership between the City of Lincoln and Veolia. I for one am greatly appreciative of the support that I have received from each of you and I look forward to many years to come. Together we tackled a lot of issues in 2019, from the sewer main replacement in front of Carroll Catholic School, the force main repair of the Mayfair Lift Station, the rebuild of the process chlorination system at the plant, and assistance in the planning and coordination of the Union Street lift station and CSO projects; each one of these challenges has brought about great solutions that has led to improved wastewater services for the citizens of Lincoln.

With all that being said, it's also time to review the yearly Veolia Budget. Utilizing the language in the agreement, I have calculated the yearly increase by using the Water, Sewer, Trash indices and the index showed an overall increase of 3.06%. This results in an increase of \$37,911.26 and brings the new yearly budget to a total cost of \$1,278,741.26 for the fiscal year of 2020-2021. Starting on May 1st, the new monthly invoice amount will be \$106,561.77. I have created a chart below to show you the actual increase amounts and how it will be invoiced:

Fee	2019/2020	Increase (3.06%)	2020/2021
O&M	\$1,165,530	\$35,610.61	\$1,201,140.61
Limit	\$75,300	\$2,300.65	\$77,600.65
Total	\$1,240,830	\$37,911.26	\$1,278,741.26

I request that you sign below acknowledging the rate change for Veolia's new budgeted amount. We appreciate the opportunity to continue providing our services to the City of Lincoln and should you have any question, concern or comments please do not hesitate to contact me at any time.

Veolia North America
150 West Kickapoo
Lincoln, IL 62656
tel. 217-732-4030
fax 217-732-8596

www.veolianoorthamerica.com



Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Bowns".

Andrew Bowns
Project Manager
Veolia North America

Acknowledgement:

Honorable Mayor Seth Goodman

Date: _____

Honorable City Administrator Elizabeth Kavelman

Date: _____

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150 W. Kickapoo
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