

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**NOVEMBER 16, 2020**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 PM**

Due to the State of Illinois Phase 4 of the Coronavirus Covid-19 Precautions the City of Lincoln Council will need to continue setting 6' apart in conducting a City Council Meeting. You may call in for Public Participation by dialing 217-735-1612 extension 1. We ask that you keep your phone muted until you are recognized to speak by the Mayor. You may view the meeting from Channel 5 or from the city website <https://lincolnil.gov/livestream>

1. **Call to order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda by Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approval of minutes October 13, 2020 Committee of the Whole Meeting, October 19, 2020 Regular City Council Meeting, October 27, 2020 Committee of the Whole Meeting, November 2, 2020 Regular City Council Meeting.
- C. Request from Top Hat Creamery to permit the use of a small vintage camper as a mobile vending unit on Broadway Street on Fri., November 27, 2020, Fri., December 4, 2020, Fri., December 11, 2020 and Fri., December 18, 2020.
- D. Request from Logan County Tourism Bureau to close Kickapoo Street from Broadway Street to Pulaski Street on Friday, November 27, 2020 from 5:00 PM until 6:00 PM for The Winter Wonderland Tree Lighting Ceremony.
- E. Request from the Logan County Tourism Bureau to close various Downtown Streets on Thursday, December 3, 2020 from 5:30 PM until 9:00 PM for the Christmas Cruise.
6. **Ordinance and Resolution**
  - Resolution Temporarily Suspending Lincoln City Code Rule 1-6-8
7. **Bids**
  - Approval of bid from Lincoln, Chrysler, Plymouth, Dodge, Jeep for the purchase of 2021 Ram 2500 Crew Cab for use as a Lift Station Truck in an amount not to exceed \$38,437.00, plus Title & License Fees.
8. **Reports**
  - A. City Treasurer's Report for November, 2020
  - B. City Clerks Report for November, 2020
  - C. Department Head Reports for November, 2020

**CONTINUE AGENDA ON NEXT PAGE**

**CONTINUE REGULAR CITY COUNCIL MEETING AGENDA NOVEMBER 16, 2020  
FROM PREVIOUS PAGE**

9. **New Business/Communications**

- A. Approval of Invoice No. 0211573 from Crawford, Murphy and Tilley for professional services for the Union Street Pump Station Construction from August 29, 2020 through October 2, 2020 in an amount not to exceed \$2,445.13.
- B. Approval of Invoice No. 0211571 from Crawford, Murphy and Tilley for professional services for the CSO Improvements Construction Phase from August 29, 2020 through October 2, 2020 in an amount not to exceed \$55,946.35.
- C. Approval of Invoice No. 0211484 from Crawford, Murphy and Tilley for professional services for the Fifth Street Road Project from August 29, 2020 through October 2, 2020 in an amount not to exceed \$29,013.17.
- D. Approval of request from Corey Leonard to permit the installation of a lighted three foot by twelve foot sign on the brick wall above the window at 517 Pulaski Street.
- E. Approval of Employee and Retiree Health Insurance Plans with Blue Cross & Blue Shield of Illinois, effective January 1, 2021 through December 31, 2021.
- F. Approval of Sewer Maintenance and Repair Reconciliation for F.Y. 2018-2019 and F.Y. 2019-2020, in an amount not to exceed \$76,868.07.
- G. Approval of payment of \$1,750.00 to Logan County Pest Control, in advance, for treatment of fungus in basement.

10. **Discussion**

11. **Announcements**

12. **Possible Executive Session**

13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerks' Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

## **COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, October 13, 2020**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Acting Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

### **Present:**

John Hoblit, City Attorney  
Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
Paul Adams, Police Chief

### **Remotely:**

Elizabeth Kavelman, City Administrator  
Bob Dunovsky, Fire Chief  
Wes Woodhall, Building and Safety Officer  
Andrew Bowns, Veolia Water, Project Manager  
Walt Landers, Streets Superintendent

### **Absent:**

### **Presiding:**

Acting Mayor Tracy Welch

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### **Public Participation:**

There was no one present to speak for public participation.

### **Plocher Construction Company Payment Application #2 - Lincoln CSO Improvements in the amount of \$701,006.40.**

Photos were provided to the council showing the progress of work. 48 inches of a storm sewer needed to be relocated and a mud mat has been poured to allow for work to continue if a lot of rain comes. The pump station structure is next to begin.

This item will be placed on the regular agenda.

### **CSO Upgrade Change Order #1**

Andrew Bowns spoke to say that this change order will be for \$1,312.50 and consists of changing galvanized steel plating to stainless steel. Wastewater and Hydrogen Sulfide gas is detrimental to any material other than stainless steel. This change will reduce maintenance costs in the future.

This item will be placed on the regular agenda.

**Stark Excavating Inc. - Pay Application #4 and Final - Union Street Pump Station in the amount of \$70,000.00.**

This is the final pay out to Stark.  
This item will be placed on the regular agenda.

**Discussion of 5th Street Road Project.**

Ambra Knox and Julie Shipp, with CMT, were present to discuss this item. There is an overage in the budgeted amount with IDOT for right of way. CMT is checking with IDOT to see if those funds can be moved to another category.

The total project amount is \$7.5 million. IDOT to date has reimbursed \$883,000 to the City, however \$153,000 has been approved for reimbursement but is still waiting for the check to be cut.

Total out of pocket cost for the City is \$2.9 million. \$1.8 million is for construction costs and \$900,000 is for land acquisitions.

\$436,000 is eligible for right of way reimbursements

\$5.4 million is slated for construction once the City enters that phase and is eligible for reimbursements

IDOT will not program the project until all land acquisitions are final. Currently the State is 2-3 years out on programming. The construction phase is expected to last 1-1.5 years.

**City of Lincoln Holiday's to be observed in calendar year 2021.**

This item will be placed on the consent agenda.

**Calendar year 2021 City of Lincoln meeting schedule for Regular City Council Meeting's and Committee of the Whole Meeting's.**

This item will be placed on the consent agenda.

**Trick or Treat Hours on Saturday, October 31, 2020 from 5:00 PM - 8:00 PM in the City of Lincoln.**

This item will be placed on the consent agenda.

**Approval of appointed members of the Diversity and Inclusion Commission - Blake Shelton, Jan Gleason, Jeanette Harris, Sherese Johnson, Zach Landers, Joe Schaler, Laurie Hill, Stacey Freeze, Michelle Bauer, Elijah Hewitt, Marty Neitzel, Ron Keller.**

This item will be placed on the regular agenda.

### **Employee- Management Insurance Advisory Committee Rules and Guidelines**

The council requests that language be added to state that a summary of each completed meetings be sent to the council. It also be stated who the committee is apprised of. Ex: 2 members from each union.

This item will be placed on the regular agenda.

### **Discussion of Payment Plan for Sewer Customers that are delinquent.**

Any delinquent sewer accounts as of March 31, 2020, will receive a 90 day letter informing the customer that they have 90 days to pay the past due amount as of the March 31<sup>st</sup> date, late fees included. Once that amount has been paid, the customer may enter into a payment plan for past due amounts from April 1<sup>st</sup> to October 1<sup>st</sup>, late fees to be waived.

Certified letters will be sent to the homeowner to ensure they have received past due letter(s).

Two separate letters, 90 day letter and past due letter, will be added to the regular agenda.

### **Discussion of continuation of a no cost utility audit.**

Tom Fagen, with Azavar Government Solutions, called in for this item.

There was an agreement with the City years ago, but was not renewed. Reason unknown.

This program is of no cost to municipalities. The audit consists of Azavar making sure the Illinois Department of Revenue has everything coded correctly. That utilities, such as Ameren, is remitting per household. Azavar consumes any risk. Any revenue collected in the first 36 month agreement, 55% will go to the City and 45% will go to Azavar. After the 36 months, 100% will go to the City. Over 20 years of these audits, Azavar has collected \$100 million is revenue for municipalities.

All audits begin at the same time but do not end at the same time. Lastly 12-18 months with ongoing monitoring.

There is non-disclosure agreement included and any documentation provided to Azavar is any FOIAble information. There will be no confidential documents removed from the City.

This item will be placed on the regular agenda.

### **Panhandling Discussion**

Legally there are still questions whether there are any limitations that can be put on panhandling. The Supreme Court has ruled that you cannot discriminate the panhandler's version of free speech just because you don't like their message. It opens the City up for lawsuits.

### **Announcements:**

- Election Day - November 3, 2020: It was asked by a city employee if this day would/could be added to the holiday list that was previously approved. This bill was created this year. The

county has approved this day as a holiday. There is no school in session on this day. The majority of the council is not in favor.

**Executive Session | 2 (c) (11) Pending Litigation, 2 (c) (1) Personnel, 2 (c) (5) Purchase of Real Estate:**

There being no further announcements to come before the council, Alderman Parrott made a motion to move into Executive Session, seconded by Alderman Keller. City Clerk Bateman called the roll.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

The council recessed from the meeting at 8:35pm in order to enter into Executive Session. Acting Mayor Welch announced there would be no further city business conducted upon reconvening.

**Return from Executive Session:**

The council reconvened from Executive Session at 9:21pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Hoinacki. All were in favor. Acting Mayor Welch adjourned the meeting at 9:21 p.m.

**Respectfully Submitted By:**  
Charity Hutchison, Recording Secretary

**REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, October 19, 2020**

The Regular Meeting of the City Council of Lincoln was called to order by Acting Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderwoman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

**Staff Present:**

City Administrator Elizabeth Kavelman  
City Clerk Peggy Bateman  
City Attorney John Hoblit  
Treasurer Chuck Conzo  
Police Chief Paul Adams

**Remotely:**

Fire Chief Bob Dunovsky  
Building and Safety Officer Wes Woodhall  
Streets Superintendent Walt Landers  
Veolia Water, Andrew Bowns

**Absent:**

**Presiding:**

Acting Mayor Tracy Welch

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**Public Comment:**

Shawn Taylor spoke about a program that he started 4 years ago that provides small, solar homes to homeless people. He also sets up education options for the homeless people as well. In return for housing and education, they will sustain urban farms, and provide produce for their neighborhood.

Acting Mayor Welch instructed Mr. Taylor to touch base with City Administrator Kavelmen to discuss further and bring more information back to the Council.

**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of Trick or Treat Hours on Saturday, October 31, 2020 from 5:00 pm until 8:00 pm in the City of Lincoln.**



**C. Approval of City of Lincoln Holiday Schedule for calendar year 2021.**

**D. Approval of City of Lincoln Regular City Council Meeting and Committee of the Whole Meeting Schedule for calendar year 2021.**

Alderman Keller made the motion to approve, Alderman Fleshman seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (1)** Alderman Kevin Bateman

**Absent: (0)**

Acting Mayor Welch moved to other items on the agenda.

**Reports**

**A. City Treasurer's Report for September, 2020**

General Fund Balance has improved from a month ago.

Sewer Bond Payment is due Nov 2020

Sewer O&M down due to Sewer upgrades

Sales Tax is up since last year

Non Home Rule Sales Tax has gone down some

State Income Tax- increase due to late filing deadlines

MFT – small increase from a year ago

Video gaming Tax – up stronger than a year ago.

**B. City Clerks Report for September, 2020**

\$381,722.76 was received for Sewer payments. One payment from the prison in the amount of \$12,022.60

**C. Department Head Reports for September, 2020**

Reports are either on file or will be soon.

Acting Mayor Welch moved to other items on the agenda.

**New Business/Communications:**

**A. Approval of Payment Application No. 2 for Plocher Construction Company for CSO Improvements in an amount not to exceed \$701,004.40.**

Alderman Hoinacki made the motion to approve, Alderman Bateman seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of change order No. 1 from Plocher Construction Company for the CSO Upgrade Projects in an amount not to exceed \$1,312.50.**

Alderman Bateman made the motion to approve, Alderwoman Horn seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**C. Approval of Pay Application No. 4 (Final) from Stark Engineering for Union Street Pump Station Construction in an amount not to exceed \$70,000.00**

Alderman Parrott made the motion to approve, Alderman Bateman seconded. This is the final payout for Stark. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**D. Advise and Consent to the Mayoral appointment of Blake Shelton, Jan Gleason, Jeanette Harris, Sherese Johnson, Zach Landers, Joe Schaler, Laurie Hill, Stacey Freeze, Michele Bauer, Elijah Hewitt, Marty Neitzel, and Ron Keller as members of the Diversity and Inclusion Commission.**

Alderman Hoinacki made the motion to approve, Alderwoman Horn seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)** Alderman Ron Keller

**Absent: (0)**

**E. Approval of Rules and Guidelines for the Employee-Management Insurance Advisory Committee {EMIAC}.**

Alderman Fleshman made the motion to approve, Alderman Keller seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman  
**Nays: (0)**  
**Abstain: (1)** Alderman Kevin Bateman  
**Absent: (0)**

**F. Approval of payment policy sent by Certified U.S. Mail for Sewer Customers with accounts with delinquent balances as of March 31, 2020.**

Alderman Bateman made a motion to discuss this item, seconded by Alderman Downs.  
Alderman Bateman changed his mind and would rather past due account holders reach out to the Clerk's office.  
Alderman Hoinacki made the motion to remove item 9F from the agenda. Alderman Bateman seconded.  
Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman  
**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**G. Approval of payment policy for Sewer Customers with accounts with delinquent balances Incurred since March 31, 2020.**

Alderman Bateman made the motion to approve, Alderman Fleshman seconded. Acting Mayor Welch called for discussion.

Alderman Bateman rescinded his motion and Alderman Fleshman rescinded his second.

The following language will be added to the letter being sent out with any delinquent sewer bill, on 10/30/2020... *If you would like to set up a payment plan, the City will stop all additional late fees as long as you adhere to the payment plan which must be approved by November 16, 2020*

Alderman Bateman made the motion to approve the new language, Alderman Fleshman seconded. Acting Mayor Welch called for discussion.

Alderman Bateman asked The City Clerk to include all payment plans in her monthly report.

Acting Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman  
**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

## **H. Approval of Professional Services Agreement between Azavar Audit Solutions, Inc. and the City of Lincoln.**

Alderman Parrott made the motion to discuss, Alderman Downs seconded.

Alderman Bateman did find out that there are hidden fees. He did not care for the lack of professionalism shown from the gentleman addressing the council via phone, when he put the council on hold to take another call.

Alderman Keller did not care for the extra labor if would/could put on the Clerk's office without any guarantee return.

City Administrator Kavelman will be looking into other agencies that offer similar results with less cost being paid to the agency and with minimal labor to the City.

Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (0)**

**Nays: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Abstain: (0)**

**Absent: (0)**

### **Announcements:**

- Job Fair at Hampton Inn on 10/21 from 1pm-6pm. Looking for a Swine Production Assistant at a local farm.
- Trick or Treat with the Mayor will be on 10/31 from 10am-12pm at Latham Park.

### **Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Keller motioned to adjourn, seconded by Alderman Hoinacki. All were in favor. Acting Mayor Welch adjourned the meeting at 8:20 p.m.

### **Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, October 27, 2020**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Acting Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderman Tracy Welch, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderwoman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

### **Present:**

Elizabeth Kavelman, City Administrator  
John Hoblit, City Attorney  
Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
Paul Adams, Police Chief  
Andrew Bowns, Veolia Water, Project Manager (left after he addressed the Council)

### **Remotely:**

Bob Dunovsky, Fire Chief  
Wes Woodhall, Building and Safety Officer  
Walt Landers, Streets Superintendent  
Christy Crites, CMT

### **Absent:**

Alderman Steve Parrott, Ward 1

### **Presiding:**

Acting Mayor Tracy Welch

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### **Public Participation:**

There was no one present for Public Participation.

### **CSO Pollution Prevention Plan**

It is required to hold a public hearing for the plan. Andrew Bowns was present to answer any questions that the council had.

The last plan was done in 2008. This plan will cover the City for the current permit.

**CSO Operations and Maintenance Plan for Sewage Treatment Plant Phosphorus Study- Crawford, Murphy & Tilley to complete.**

This is a required study by the IEPA. CMT will be preparing the study and the City of Lincoln Wastewater Treatment Plant will be executing the study to meet IEPA phosphorus permitted levels. The study is expected to last 6 months. The cost is in the upper range between \$60,000 - \$70,000.

This item will be placed on the regular agenda.

**Request for Financial Assistance with Mill Preservation from the Logan County Tourism Bureau**  
The Tourism Bureau is asking for \$16,500 of the Hotel/Motel Tax Fund to assist in heating and cooling installation costs and repairs at The Mill. The heating and cooling is crucial to preserve artifacts and the overall condition of the building. The Tourism Bureau has seen a 50% decrease in annual funding from the State and 36% decrease in hotel/motel revenue since the start of COVID-19. They did receive a \$1500 donation from the Route 66 Association and \$10,000 from the City from a previous request. Route 66 will be celebrating 100 years in 2026. The Mill could very well bring thousands of tourists to Lincoln before, during and after that anniversary.

Alderman Bateman would like to see a list of repairs/improvements the Tourism Bureau would like done.

The \$16,500 requested amount will be put on the regular agenda.

**Request to Permit: Red Gate Farms, Carriage rides on the Square November 27, December 11th and December 18th 2020 from 6:00 PM - 9:00 PM.**

The previous company that hosted the carriage rides moved out of State. This new company is out of Petersburg. City Clerk Bateman will send permit information to Morgan at Tourism.

This item will be placed on the regular agenda.

**Union Pacific Railroad Invoice for 5th Street Road in the amount of \$230.59.**

This is for Aug 19, 2020 work.

The council has requested that UPRR stop all work until all land acquisitions are final. UPRR continues to come to town, complete work, and bill the City. Acting Mayor Welch will assist City Administrator Kavelman in reaching out to Shawn Collier to again ask that work stop. There is a preliminary agreement in the amount \$7,000 that has already been reached so most of the work should be completed.

This item will be brought back to the next COW.

**Announcements:**

- Alderman Downs would like to remind residents not to leave out cat food for stray cats, in hopes to stop coyotes from coming in town. He also reminded residents that dogs at large fines have recently been increased and to keep dogs on a leash.
- The Landscape Waste Facility is open with extended hours – Wednesday through Sunday from 8am – 3:50pm. A loader will be onsite on Wednesday's from 9-11 to help people load mulch or dirt. Leaf pickup will begin on 11/4. Leaves should be placed at the curbs before 7am. Trucks will make one complete pass through the entire town a week. Containers should not weigh more than 50 pounds.
- Trick or Treat with the Mayor will be on 10/31 from 10-12 at Latham Park. 21 businesses are participating. Trick or Treating hours will be from 5-8 pm on 10/31.

- COVID update – Logan County is 7.8%. If we are at 8% for more than 3 days, the Governor will move us back to Phase 3.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Hoinacki motioned to adjourn, seconded by Alderman Keller. All were in favor. Acting Mayor Welch adjourned the meeting at 8:00 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, November 2, 2020**

The Regular Meeting of the City Council of Lincoln was called to order by Acting Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

### **Staff Present:**

City Administrator Elizabeth Kavelman  
City Attorney John Hoblit  
City Clerk Peggy Bateman  
Treasurer Chuck Conzo  
Police Chief Paul Adams

### **Remotely:**

Fire Chief Bob Dunovsky  
Building and Safety Officer Wes Woodhall  
Streets Superintendent Walt Landers  
Veolia Water, Andrew Bowns

### **Absent:**

### **Presiding:**

Acting Mayor Tracy Welch

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### **Public Participation:**

Rachel Oney from the Salvation Army was present to speak regarding bell ringing, the Salvation Army vehicle and Angel Tree Program.

Bell ringing began a week early on 11/12. Bell ringers will wear masks and will continuously wipe down the kettles. There is an option to donate online on facebook or [donate@saheartland.org/lincolnkettle](mailto:donate@saheartland.org/lincolnkettle).

The Salvation Army is partnering with Walmart to do an Angel Tree Program. On Walmart's registry page, you can look up Registry for good and find families in Mason and Logan County.

Emergency Disaster Vehicle: Looking to assist with transporting food from food pantries to people in need. The Salvation Army is still looking for a place to house the vehicle.



The Salvation Army phone number is 732-7890, for more information.

**Item Added to tonight's agenda:**

City Attorney John Hoblit swore in new probationary Fire Fighter Kyle Patridge

**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of minutes September 29, 2020 Committee of the Whole Meeting, October 5, 2020 Regular City Council Meeting.**

**C. Request to permit Carriage rides on the Square from Red Gate Farms on Friday, November 27, 2020, Friday, December 11, 2020 and Friday, December 18, 2020 from 6:00 p.m. until 9:00 p.m. each day.**

Alderman Keller made the motion to approve, Alderwoman Horn seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderwoman Kathy Horn, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**New Business/Communications**

**A. Approval of "2020 Standard Agreement for Professional Services Nutrient Study {002}" between Crawford, Murphy and Tilly and the City of Lincoln in an amount not to exceed \$60,000.00.**

Alderman Bateman made the motion to approve, Alderman Fleshman seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderwoman Kathy Horn, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of request from the Logan County Tourism Bureau for \$16,500.00 for the purpose of completing repairs to the Mill.**

Alderwoman Horn made the motion to approve, Alderman Parrott seconded. Acting Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderwoman Kathy Horn, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**Announcements:**

- Comcast update: Channels BNCHD and JBShD start December 8<sup>th</sup>
- The City Council urges everyone to vote if they haven't already.
- City Wide Leaf Collection will begin this week. Collection dates are: Nov 4<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> and Dec 2<sup>nd</sup> and 9<sup>th</sup>. Leaves are to be in biodegradable bags or containers with a 50 lb weight limit and set on the curb the night before. This service is for leaves only, no brush. Leaves can also be taken to the LWF. Extended hours are currently Wed. though Sun. 8am to 3:50pm.
- Alderman Keller wished to thank Police Chief Paul Adams and Deputy Police Chief Matt Vhlakovich for their time, efforts, open mindedness and willingness to sit down with area college students and listen to their wishes/concerns.
- COVID update: Region 3 has reached the mitigation plan due to being above 8% in COVID cases for three consecutive days. We are in Tier 1. More information can be found on the Logan County Public Health website. The City Council urges residents to continue wearing masks, practice social distancing and sanitize as much as possible.

**Executive Session | 2 (C) (11) Litigation:**

There being no further announcements to come before the council, Alderman Hoinacki made a motion to move into Executive Session, seconded by Alderman Keller. City Clerk Bateman called the roll.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderwoman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

**Yeas: (8)** Alderman Tracy Welch, Alderman Sam Downs, Alderman Ron Keller, Alderman Kevin Bateman, Alderman Jeff Hoinacki, Alderwoman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

The council recessed from the meeting at 7:24pm in order to enter into Executive Session. Acting Mayor Welch announced there would be no further city business conducted upon reconvening.

**Return from Executive Session:**

The council reconvened from Executive Session at 7:42pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

**Present:**

Alderman Tracy Welch, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Ron Fleshman, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Ron Keller, Ward 3  
Alderwoman Kathy Horn, Ward 4  
Alderman Jeff Hoinacki, Ward 4

**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Keller. Acting Mayor Welch adjourned the meeting at 7:42p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **CIVIL SERVICE COMMISSION MEETING**

Lincoln Municipal Building  
313 Limit Street | Lincoln, Illinois

**Wednesday, October 28, 2020**

Meeting began at 6:02 pm

### **Present:**

James Meece, Civil Service Chairperson  
Bobbie Jo Smith, Civil Service Commission Member  
Emily Schreiber, Civil Service Commission Member  
Walt Landers, Street Superintendent

### **Absent:**

---

### **Public Participation:**

There was no one present for public participation

### **New Business:**

#### **A. Approval of Civil Service Minutes from October 15, 2020**

Bobbie Jo Smith made the motion to approve, Emily Schreiber seconded. All were in favor.

#### **B. Appointment of Assistant Street Superintendent – effective November 1, 2020**

The Commission recommends that Joe Davis be appointed to the position of Assistant Street Superintendent. Overall, Joe scored the highest and the Commission felt he was the best person for the position.

### **Announcements:**

The next meeting will be on Thursday, January 21, 2021 at 6 pm in the Lincoln Municipal Building Conference Room to discuss the Civil Service Test for the Laborer hiring list.

---

### **Adjournment:**

Chairperson Meece made the motion to adjourn, seconded by Emily Schreiber. All were in favor. Meeting was adjourned at 6:06 pm.

### **Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

# REQUEST TO PERMIT

DATE: 11-4-2020

CITY CLERK  
LINCOLN, ILLINOIS

NOV 05 2020

RECEIVED

We, the undersigned of the City of Lincoln, do hereby respectfully request the Mayor and City Council to permit

The use of a small, vintage camper to be used by

Top Hat Creamery Inc. as a mobile vending unit.

11/27/2020, 12/4/2020, 12/11/2020, 12/18/2020

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the above request is for use of City property, including streets and/ or alleys, please check one of the two boxes below:

A Certificate of Insurance Liability for the event is attached.

A Certificate of Insurance Liability for the event will be provided to the City no later than 11-11-2020.

If City property is used, a Certificate of Insurance Liability is required listing the City as an additional insured. The City reserves the right to postpone review and consideration of this Request to Permit until a Certificate of Insurance Liability is provided.

Name: Lisa Mestinsek

Address: #2 Cottonwood Lane

Lincoln IL 62656

Phone: \_\_\_\_\_ Cell: (217) 737-7423

Email: tophatcreameryinc@gmail.com

# REQUEST TO PERMIT

CITY CLERK  
LINCOLN, ILLINOIS

NOV 05 2020

RECEIVED

DATE: 11/5/2020

We, the undersigned of the City of Lincoln, do hereby respectfully request the Mayor and City Council to permit

Close Kickapoo street from Broadway street to  
Pulaski street on Friday, November 27, 2020  
from 5:00pm - 6:00pm for the Winter Wonderland  
Tree Lighting Ceremony. This will allow for more  
room to social distance.

\*One business will be open at this time where  
the road is closed and they are fine with this.

If the above request is for use of City property, including streets and/ or alleys, please check one of the two boxes below:

A Certificate of Insurance Liability for the event is attached.

A Certificate of Insurance Liability for the event will be provided to the City no later than 11/26/2020.

If City property is used, a Certificate of Insurance Liability is required listing the City as an additional Insured. The City reserves the right to postpone review and consideration of this Request to Permit until a Certificate of Insurance Liability is provided.

Name: Logan County Tourism Bureau

Address: 101 N Chicayo St Lincoln, IL 62656

Phone: 217-732-8107 Cell: \_\_\_\_\_

Email: director@destinationlogancounty.il.com

# REQUEST TO PERMIT

CITY CLERK  
LINCOLN, ILLINOIS

NOV 06 2020

RECEIVED

DATE: 11/11/2020

We, the undersigned of the City of Lincoln, do hereby respectfully request the Mayor and City Council to permit

Close streets for Christmas Cruise in Downtown

Lincoln on Thursday, December 3, 2020 from

5:30pm-9:00pm.

See attached - map information

If the above request is for use of City property, including streets and/ or alleys, please check one of the two boxes below:

A Certificate of Insurance Liability for the event is attached.

A Certificate of Insurance Liability for the event will be provided to the City no later than \_\_\_\_\_.

If City property is used, a Certificate of Insurance Liability is required listing the City as an additional insured. The City reserves the right to postpone review and consideration of this Request to Permit until a Certificate of Insurance Liability is provided.

Name: Logan County Tourism Bureau - Morgan Gleason

Address: 101 N Chicago St Lincoln, IL 62656

Phone: 217-732-8687 Cell: \_\_\_\_\_

Email: director@destinationlogancountyil.com



For Immediate Release  
11/10/2020

## Christmas Cruise, A Parade Alternative, in Downtown Lincoln

Lincoln's annual Christmas Parade, hosted by the Logan County Tourism Bureau, will look a little different this year due to COVID. *The Christmas Cruise* will be on Thursday, December 3<sup>rd</sup>, 2020 from 7:00 pm – 8:30 pm, with the theme of "Brighten Up the Streets." Judging will take place in the following categories: Tourism Choice, Best Float, and Best Representation of the Theme.

This year's event will be a **drive-thru only parade** with the entries stationary on the East side of Kickapoo St. Cruisers (spectators) will travel down Kickapoo St, turn left on Pekin St, then left onto Chicago St. The cruise will end with Santa greeting the cars outside the Depot/Visitor Center. You must stay in your vehicle for the duration of the Cruise.

The Tourism Bureau is accepting entries until Wednesday, November 25<sup>th</sup>, 2020. Due to space limitations, a maximum of 50 entries will be accepted. Each entry will have a spot of 40 ft long X 10 ft wide. One spot per entry and one entry per participating organization. For safety purposes, masks and gloves **MUST** be worn when handing out candy to cars.

Use the following link sign up and reserve your entry spot - <https://forms.gle/tk8J8MnxyxFPGmP98>

The Cruisers can begin lining up at 6:45 pm. To avoid traffic congestion down Wyatt, we are requiring the Cruisers to enter from the back-parking lot of the High School, via Pulaski/Miller Streets. Cars will be guided through the parking lot and released onto Wyatt a few at a time. They will then travel down Wyatt Ave and turn right onto Kickapoo to start the Cruise route.

The Logan County Tourism board and staff want to spread Christmas cheer while being safe. If you have any questions please contact the Tourism office (101 N Chicago St Lincoln, IL) – 217-732-8687

Morgan Gleason - [director@destinationlogancountyil.com](mailto:director@destinationlogancountyil.com)

Cindy Smith – [assistant@destinationlogancountyil.com](mailto:assistant@destinationlogancountyil.com)






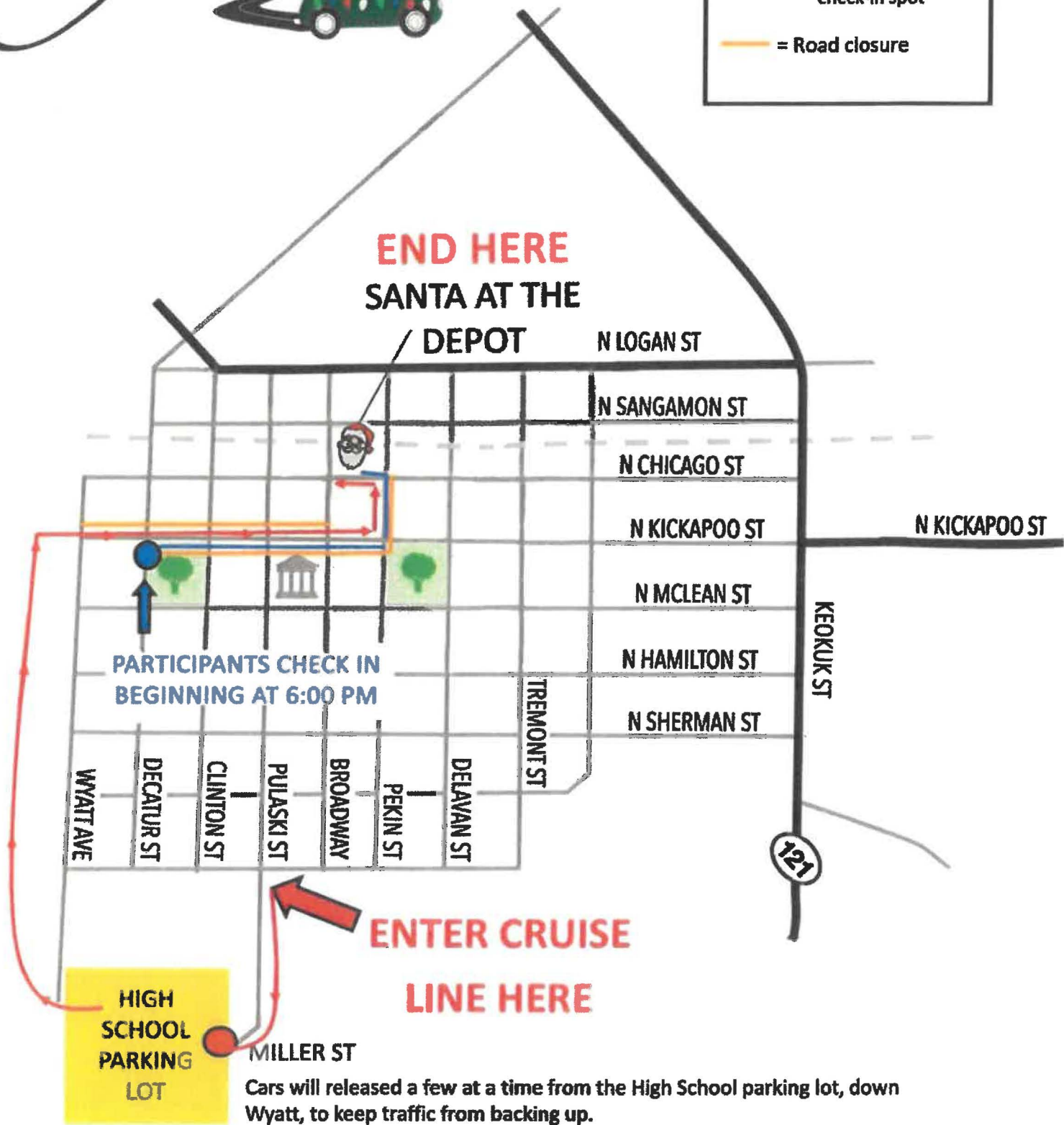


# CHRISTMAS

*cruise*



 = Cruise route  
 = Participant setup and check-in spot  
 = Road closure



Cars will be released a few at a time from the High School parking lot, down Wyatt, to keep traffic from backing up.

# Christmas Cruise in Downtown Lincoln

Thursday, December 3, 2020

7:00pm-8:30pm

## Christmas Cruise Participants

- Participants will set up their entries from Decatur St to Pekin St going down Kickapoo St. Entries will be placed on the East side of Kickapoo Street (same side as Courthouse/Scully Park).
- Participants must “check in” at the corner of Decatur St and Kickapoo St. (next to Scully Park) and then drive North down Kickapoo St. (making it a one way headed North) and set up in their assigned spot.
- Each entry will have a spot of 40 ft long X 10 ft wide. (a fire truck is 35ftX8ft)
- A MAX of 50 entries will be accepted- first come first serve! One (1) spot per entry
- Participants can start setting up at 6:00pm.
- **Participants can pass out candy – masks and gloves required.**

## Christmas Cruisers

- Cars will line up in high school parking lot. They must enter the parking lot from the Miller St entrance off of Pulaski St. Cars can line up no earlier than 6:45pm. Cars will be notified when they can exit the High School parking lot and turn onto Wyatt and turn right onto Kickapoo St.
- The route ends at the depot and cars will head South down Chicago St and exit the area by turning right on any of the streets off of Chicago St.
- Santa will be outside of the depot handing out candy canes to vehicles.
- **ALL cruisers must stay in the vehicle for the duration of the route!**

## Roads blocked off starting at 5:30pm

- Barricades on the East and West side of these intersections - Decatur/Kickapoo, Clinton/Kickapoo, Pulaski/Kickapoo, Broadway/Kickapoo
- Barricade on the East and West side of Kickapoo/Pekin
- Barricade on north side of Chicago/Pekin
- Barricade north bound traffic at Chicago/Broadway
- Barricade South and West side of Wyatt/Kickapoo
- Barricade North bound traffic on Primm Road at first High school entrance

## We will have Volunteers to direct traffic

- 1-2 volunteers in high school parking lot (depending on how long the line is) cars can enter the parking lot from the back entrance from Pekin St. There is room for 2 lines of cars in the parking lot. A volunteer will direct traffic to have the lines take turns going into the circle drive and onto Wyatt Ave.
- Cars will be released onto Wyatt Ave a few at a time to avoid traffic congestion down Wyatt Ave.
- 1 volunteer at the intersections down Kickapoo St to monitor traffic flow and etc..
- 1 volunteer near Chicago/Pekin and 1 near Chicago/Broadway



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/05/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>State Farm</b> Chris Coyne Insurance Agency Inc 1301 Woodlawn Rd Lincoln, IL 62656	<b>CONTACT NAME:</b> Chris Coyne <b>PHONE (A/C No, Ext):</b> 217-732-7755 <b>FAX (A/C No):</b> 217-732-6885 <b>E-MAIL ADDRESS:</b> chris.coyne.fj7@statefarm.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> State Farm Fire and Casualty Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		83KHX5514	08/31/2020	08/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
<input type="checkbox"/>	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
<input checked="" type="checkbox"/>	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		93E8D6879	08/31/2020	08/31/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$
<input type="checkbox"/>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	93KRC7023	08/32/2020	08/31/2021	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Winter Wonderland Tree Lighting Ceremony & Christmas Drive Thru Parade

<b>CERTIFICATE HOLDER</b>  City of Lincoln 700 Broadway St Lincoln, IL 62656	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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## RESOLUTION

### **A RESOLUTION TEMPORARILY SUSPENDING LINCOLN CITY CODE RULE 1-6-8**

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2020, WITNESSETH:

WHEREAS, the existence and spread of the COVID-19 virus has resulted in the declaration of a world-wide pandemic; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and can manifest with symptoms similar to influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and

WHEREAS, the CDC currently recommends mitigation measures including practicing social distancing and staying at home when at all possible unless one works in area deemed 'essential'; and

WHEREAS, this Council has previously suspended Committee of the Whole meetings earlier this year when businesses were shut down or operated in a limited capacity, and the Committee of the Whole meetings resumed when we entered a phase allowing businesses to more fully open; and

WHEREAS, our region has encountered higher numbers as of late which has lead to restrictions on various businesses and the Council acknowledges in our County the number of people testing positive continues to escalate; and

WHEREAS, the Council believes it is appropriate to again limit exposure and ensure the health and safety of the its members and the citizens of Lincoln to suspend the Committee of the Whole meetings; and

WHEREAS, the CITY COUNCIL of the CITY OF LINCOLN acknowledges under 1-6-8 provides meetings known as the Committee of the Whole (COW) the City desires to temporarily suspend these meetings while the current provisions are in place for our region;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. That Committee of the Whole meetings as provided in 1-6-8 of the Lincoln City Code are temporarily cancelled for the time being.
3. That this Resolution is effective immediately upon passage of the same and is in effect until our region comes out its current phase.

The vote on the adoption of his Resolution was as follows:

Alderman Parrott	_____	Alderman Keller	_____
Alderwoman Horn	_____	Alderman Welch	_____
Alderman Hoinacki	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Fleshman	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2020

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Acting Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: November 10, 2020

RE: Discussion of bids received for new lift station truck

---

### Background

The 08 Ford F-150 currently being used for lift station checks and maintenance has 125,XXX miles, and is 12 years old. The maintenance costs of this vehicle are becoming cost prohibitive for operation.

### Analysis/Discussion:

This truck is one that many of you see around town, it is used for checks and maintenance at the lift stations we maintain. Three times per week we inspect and document conditions at each lift station, addressing any concerns that have arisen since the last check. This is one way in which we are able to save the City money by addressing issues before they become catastrophic emergency repairs.

This truck has become cost prohibitive to maintain.

Sealed bids were solicited from all dealers in Lincoln, IL.

### Fiscal Impact:

We have budgeted for this within the "50-7200-7862 Capital Expense - Vehicles" budget for the replacement of the lift station truck.

### COW Recommendation:

Place the lowest bid on the voting session for November 16<sup>th</sup>, 2020.

### Council Recommendation:

Approve the trade of the current lift station truck against the purchase of a new lift station truck and to expense the remaining balance after trade.

#### CITY COUNCIL

**FIRST WARD**  
STEVE PARROTT  
TRACY WELCH

**SECOND WARD**  
RON FLESHMAN  
SAM DOWNS

**THIRD WARD**  
KEVIN BATEMAN  
RON KELLER

**FOURTH WARD**  
JEFF HOINACKI  
KATHY HORN

# LINCOLN

CHRYSLER • DODGE • JEEP • RAM



## City of Lincoln Wastewater Treatment Facility

### 2021 Ram 2500 Tradesman Crew Cab 4x4

- 6.4L V8 Heavy Duty Hemi MDS Engine
- 8-spd Auto 8HP75-LCV Transmission
- 4x4 Four wheel drive
- Steel Styled Wheels with All Season Tires
- Mud Flaps
- 6' 4"/Short Bed
- Towing Package with Class IV receiver
- Trailer Brake Control
- Spray In Bed Liner
- A/C and Heat
- Cruise Control
- Power Windows and Door Locks
- HD Vinyl 40/20/40 Split Bench Seat
- Mopar Front & Rear Rubber Floor Mats
- Snow Plow Package with 7.5' Boss Straight Blade Snow Plow
- Tommy Gate 1,300lbs capacity, dual cylinders, steel platform one piece
- 4 Corner Federal Signal Safety Flashing LED Lights Amber and White
- Vehicle Color: "School Bus Yellow" \*\*\*

Bid Price:\$39,937

Trade Value: \$1,500

**Total Difference:\$38,437** +title and license fees

\*\*\*Dealer Recommendation: School Bus Yellow is a low volume color and will not be manufactured until the plant has a min order for at least 10 across the county, thus delaying the build substantially. I would strongly recommend a white truck and having installed a 8" yellow stripe down the side to expedite order.  
(if white is chosen, bid will be reduced by \$400 as it is a no cost color)





CITY CLERK  
LINCOLN, ILLINOIS

OCT 29 2020

RECEIVED

# INVOICE

Accounts Payable  
City of Lincoln, IL  
700 Broadway St  
P O Box 509  
Lincoln, IL 62656

Invoice 0211573  
Project 19000114.00  
Invoice Date 10/20/2020  
Client ID LI0050  
Dept CMT.WR.08.SPI  
Page 1

Lincoln Union St P.S. Construction

ATTACH PROGRESS REPORT

**Professional Services from August 29, 2020 to October 2, 2020**

**Professional Personnel**

	Hours	Rate	Amount	
Project Engineer II	2.00	220.00	440.00	
Project Engineer I	6.50	190.00	1,235.00	
Senior Technician I	3.00	135.00	405.00	
Technician II	3.00	115.00	345.00	
<b>Totals</b>	<b>14.50</b>		<b>2,425.00</b>	
<b>Total Labor</b>				<b>2,425.00</b>

**Reimbursable Expenses**

Travel - Employee Mileage			20.13	
<b>Total Reimbursables</b>			<b>20.13</b>	<b>20.13</b>

**Total Billings**

	Current	Prior	To-Date
Total Billings	2,445.13	87,293.38	89,738.51
Limit			195,000.00
Remaining			105,261.49

**Total this Invoice** **\$2,445.13**

**Project Summary**

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
0.00	87,293.38	2,445.13	89,738.51	0.00	85,661.25	4,077.26

CRAWFORD, MURPHY & TILLY \* ENGINEERS AND CONSULTANTS \* 2750 WEST WASHINGTON ST \* SPRINGFIELD, IL 62702-3465

(217) 787-8050 \* F.E.I.N 37-0844662 \* FAX (217) 787-4183

# Billing Backup

Tuesday, October 20, 2020

Crawford, Murphy & Tilly, Inc.

Invoice 0211573 Dated 10/20/2020

11:23:31 AM

## Professional Personnel

			Hours	Rate	Amount	
Project Engineer II						
Crites, Christina	9/22/2020		1.00	220.00	220.00	
Crites, Christina	9/24/2020		1.00	220.00	220.00	
Project Engineer I						
Brady, Shannon	9/9/2020		4.00	190.00	760.00	
Brady, Shannon	10/1/2020		1.00	190.00	190.00	
Remmert, Shane	9/21/2020		.50	190.00	95.00	
Remmert, Shane	9/22/2020		.50	190.00	95.00	
Remmert, Shane	9/25/2020		.50	190.00	95.00	
Senior Technician I						
Carey, Craig	9/23/2020		3.00	135.00	405.00	
Technician II						
Guimard, Jackie	9/28/2020		2.00	115.00	230.00	
Guimard, Jackie	10/2/2020		1.00	115.00	115.00	
	Totals		14.50		2,425.00	
	<b>Total Labor</b>					<b>2,425.00</b>

## Reimbursable Expenses

Travel - Employee Mileage						
EX 0014468	9/23/2020	Carey, Craig / LINCLON ,IL / 35.00 miles @ 0.575			20.13	
	<b>Total Reimbursables</b>				<b>20.13</b>	<b>20.13</b>
				<b>Total this Project</b>		<b>\$2,445.13</b>
				<b>Total this Report</b>		<b>\$2,445.13</b>

City of Lincoln  
Monthly Progress Report  
September 2020

**Union Street Pump Station Construction**  
**19000114.00**

Construction on hold pending the final changeover of contractor. Work has been to get a final set of drawings to the new contractor and define what has been completed versus what still needs to be completed. Work has also been to finalize the stored material versus what has yet to be delivered for the project.



# INVOICE

Accounts Payable  
 City of Lincoln, IL  
 700 Broadway St  
 P O Box 509  
 Lincoln, IL 62656

**Invoice** 0211571  
**Project** 19000115.00  
**Invoice Date** 10/20/2020  
**Client ID** LI0050  
**Dept** CMT.WR.08.SPI  
**Page** 1

CSO Improvement Construction Phase Services

ATTACH PROGRESS REPORT

**Professional Services from August 29, 2020 to October 2, 2020**

Task 01 Construction Services

**Professional Personnel**

	Hours	Rate	Amount
Project Engineer I	160.50	190.00	30,495.00
Project Structural Engineer I	9.00	190.00	1,710.00
Senior Engineer I	50.00	150.00	7,500.00
Senior Architect I	8.50	150.00	1,275.00
Senior Structural Engineer I	41.00	150.00	6,150.00
Engineer I	9.50	130.00	1,235.00
Architect I	1.00	130.00	130.00
Structural Engineer I	4.50	130.00	585.00
Technician I	49.75	95.00	4,726.25
<b>Totals</b>	<b>333.75</b>		<b>53,806.25</b>
<b>Total Labor</b>			<b>53,806.25</b>

**Reimbursable Expenses**

Travel - Employee Mileage		430.10	
<b>Total Reimbursables</b>		<b>430.10</b>	<b>430.10</b>
<b>Total this Task</b>			<b>\$54,236.35</b>

Task 99 Out of Scope Services

**Project Summary**

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
0.00	108,900.35	55,946.35	164,846.70	0.00	59,250.42	105,596.28

CRAWFORD, MURPHY & TILLY \* ENGINEERS AND CONSULTANTS \* 2750 WEST WASHINGTON ST \* SPRINGFIELD, IL 62702-3465

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer I	9.00	190.00	1,710.00	
Totals	9.00		1,710.00	
<b>Total Labor</b>				<b>1,710.00</b>
		<b>Total this Task</b>		<b>\$1,710.00</b>

<b>Total Billings</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Total Billings	55,946.35	108,900.35	164,846.70	
Limit			495,000.00	
Remaining			330,153.30	
		<b>Total this Invoice</b>		<b>\$55,946.35</b>

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**Total this Invoice** **\$55,946.35**

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# Billing Backup

Tuesday, October 20, 2020

Crawford, Murphy & Tilly, Inc.

Invoice 0211571 Dated 10/20/2020

11:16:18 AM

Task 01 Construction Services

## Professional Personnel

		Hours	Rate	Amount
Project Engineer I				
Brady, Shannon	8/31/2020	2.00	190.00	380.00
Brady, Shannon	9/1/2020	2.00	190.00	380.00
Brady, Shannon	9/2/2020	2.00	190.00	380.00
Brady, Shannon	9/3/2020	3.00	190.00	570.00
Brady, Shannon	9/4/2020	3.00	190.00	570.00
Brady, Shannon	9/10/2020	2.00	190.00	380.00
Brady, Shannon	9/11/2020	1.00	190.00	190.00
Brady, Shannon	9/14/2020	2.00	190.00	380.00
Brady, Shannon	9/15/2020	4.00	190.00	760.00
Brady, Shannon	9/18/2020	4.00	190.00	760.00
Brady, Shannon	9/22/2020	2.50	190.00	475.00
Brady, Shannon	9/23/2020	4.00	190.00	760.00
Brady, Shannon	9/24/2020	3.00	190.00	570.00
Brady, Shannon	9/25/2020	2.00	190.00	380.00
Brady, Shannon	9/28/2020	1.00	190.00	190.00
Brady, Shannon	9/29/2020	1.00	190.00	190.00
Brady, Shannon	9/30/2020	3.00	190.00	570.00
Brady, Shannon	10/1/2020	1.00	190.00	190.00
Brady, Shannon	10/2/2020	1.00	190.00	190.00
Cramer, Henry	8/31/2020	1.00	190.00	190.00
Cramer, Henry	9/1/2020	1.00	190.00	190.00
Cramer, Henry	9/2/2020	1.00	190.00	190.00
Cramer, Henry	9/8/2020	2.00	190.00	380.00
Cramer, Henry	9/15/2020	1.00	190.00	190.00
Cramer, Henry	9/16/2020	1.00	190.00	190.00
Davis, Nathan	9/3/2020	.50	190.00	95.00
Davis, Nathan	9/18/2020	.50	190.00	95.00
Hose, Daniel	9/9/2020	5.00	190.00	950.00
Hose, Daniel	9/10/2020	4.00	190.00	760.00
Hose, Daniel	9/11/2020	1.00	190.00	190.00
Hose, Daniel	9/15/2020	2.00	190.00	380.00
Hose, Daniel	9/16/2020	4.00	190.00	760.00
Hose, Daniel	9/28/2020	1.00	190.00	190.00
Hose, Daniel	9/29/2020	1.00	190.00	190.00
Hose, Daniel	10/1/2020	1.00	190.00	190.00
Remmert, Shane	9/1/2020	.50	190.00	95.00
Remmert, Shane	9/3/2020	.50	190.00	95.00

Project	19000115.00	Lincoln CSO Improvements Construction		Invoice	0211571
Remmert, Shane		9/10/2020	.50	190.00	95.00
Remmert, Shane		9/22/2020	1.00	190.00	190.00
Remmert, Shane		9/23/2020	1.00	190.00	190.00
Remmert, Shane		9/24/2020	.50	190.00	95.00
Remmert, Shane		9/25/2020	.50	190.00	95.00
Remmert, Shane		9/28/2020	.50	190.00	95.00
Remmert, Shane		9/29/2020	.50	190.00	95.00
Stumpf, Daniel		8/31/2020	5.00	190.00	950.00
Stumpf, Daniel		9/1/2020	5.00	190.00	950.00
Stumpf, Daniel		9/2/2020	1.00	190.00	190.00
Stumpf, Daniel		9/3/2020	2.00	190.00	380.00
Stumpf, Daniel		9/9/2020	8.00	190.00	1,520.00
Stumpf, Daniel		9/10/2020	5.00	190.00	950.00
Stumpf, Daniel		9/14/2020	8.00	190.00	1,520.00
Stumpf, Daniel		9/16/2020	8.00	190.00	1,520.00
Stumpf, Daniel		9/22/2020	7.00	190.00	1,330.00
Stumpf, Daniel		9/23/2020	9.00	190.00	1,710.00
Stumpf, Daniel		9/24/2020	1.00	190.00	190.00
Stumpf, Daniel		9/28/2020	7.00	190.00	1,330.00
Stumpf, Daniel		9/30/2020	4.00	190.00	760.00
Stumpf, Daniel		10/1/2020	5.00	190.00	950.00
Weller, Louis		9/1/2020	1.00	190.00	190.00
Weller, Louis		9/2/2020	1.00	190.00	190.00
Weller, Louis		9/8/2020	2.50	190.00	475.00
Weller, Louis		9/9/2020	1.50	190.00	285.00
Weller, Louis		9/16/2020	2.00	190.00	380.00
Weller, Louis		9/17/2020	1.50	190.00	285.00
Project Structural Engineer I					
Fickbohm, Jeffrey		9/9/2020	1.00	190.00	190.00
Fickbohm, Jeffrey		9/10/2020	1.00	190.00	190.00
Large, Jeffery		9/17/2020	.50	190.00	95.00
Large, Jeffery		9/20/2020	1.00	190.00	190.00
Large, Jeffery		9/24/2020	4.00	190.00	760.00
Large, Jeffery		9/25/2020	1.00	190.00	190.00
Large, Jeffery		9/28/2020	.50	190.00	95.00
Senior Engineer I					
Schmitz, Henry		8/31/2020	2.00	150.00	300.00
Schmitz, Henry		9/1/2020	3.50	150.00	525.00
Schmitz, Henry		9/2/2020	6.00	150.00	900.00
Schmitz, Henry		9/4/2020	4.00	150.00	600.00
Schmitz, Henry		9/8/2020	.50	150.00	75.00
Schmitz, Henry		9/9/2020	.50	150.00	75.00
Schmitz, Henry		9/10/2020	1.00	150.00	150.00
Schmitz, Henry		9/14/2020	5.00	150.00	750.00
Schmitz, Henry		9/15/2020	1.00	150.00	150.00

Project	19000115.00	Lincoln CSO Improvements Construction		Invoice	0211571
Schmitz, Henry		9/16/2020	5.50	150.00	825.00
Schmitz, Henry		9/17/2020	3.50	150.00	525.00
Schmitz, Henry		9/18/2020	4.00	150.00	600.00
Schmitz, Henry		9/21/2020	4.50	150.00	675.00
Schmitz, Henry		9/22/2020	3.50	150.00	525.00
Schmitz, Henry		9/23/2020	2.50	150.00	375.00
Schmitz, Henry		9/24/2020	1.00	150.00	150.00
Schmitz, Henry		9/30/2020	.50	150.00	75.00
Schmitz, Henry		10/1/2020	1.50	150.00	225.00
Senior Architect I					
Frazier, Gregory		8/31/2020	1.00	150.00	150.00
Frazier, Gregory		9/1/2020	1.50	150.00	225.00
Frazier, Gregory		9/3/2020	4.00	150.00	600.00
Frazier, Gregory		9/4/2020	1.50	150.00	225.00
Frazier, Gregory		9/21/2020	.50	150.00	75.00
Senior Structural Engineer I					
Brent, Jonathan		8/31/2020	7.00	150.00	1,050.00
Brent, Jonathan		9/1/2020	6.00	150.00	900.00
Brent, Jonathan		9/2/2020	1.00	150.00	150.00
Brent, Jonathan		9/3/2020	.50	150.00	75.00
Brent, Jonathan		9/8/2020	1.00	150.00	150.00
Brent, Jonathan		9/9/2020	2.50	150.00	375.00
Brent, Jonathan		9/10/2020	2.50	150.00	375.00
Brent, Jonathan		9/11/2020	1.00	150.00	150.00
Brent, Jonathan		9/14/2020	.50	150.00	75.00
Brent, Jonathan		9/15/2020	.50	150.00	75.00
Brent, Jonathan		9/16/2020	1.50	150.00	225.00
Brent, Jonathan		9/17/2020	1.00	150.00	150.00
Brent, Jonathan		9/18/2020	1.00	150.00	150.00
Brent, Jonathan		9/21/2020	2.50	150.00	375.00
Brent, Jonathan		9/22/2020	1.50	150.00	225.00
Brent, Jonathan		9/23/2020	.50	150.00	75.00
Brent, Jonathan		9/24/2020	2.00	150.00	300.00
Brent, Jonathan		9/25/2020	2.00	150.00	300.00
Brent, Jonathan		9/28/2020	2.00	150.00	300.00
Brent, Jonathan		9/29/2020	1.50	150.00	225.00
Brent, Jonathan		9/30/2020	2.00	150.00	300.00
Brent, Jonathan		10/1/2020	1.00	150.00	150.00
Engineer I					
Begando, James		9/14/2020	5.00	130.00	650.00
Begando, James		9/28/2020	1.00	130.00	130.00
Vangunten, Jacob		9/16/2020	2.00	130.00	260.00
Vangunten, Jacob		9/18/2020	1.00	130.00	130.00
Vangunten, Jacob		9/23/2020	.50	130.00	65.00



Project	19000115.00	Lincoln CSO Improvements Construction	Invoice	0211571
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Architect I				
Williams, Evan	9/4/2020	1.00	130.00	130.00
Structural Engineer I				
Cochran, Derek	9/15/2020	.75	130.00	97.50
Cochran, Derek	9/19/2020	1.50	130.00	195.00
Cochran, Derek	9/21/2020	.75	130.00	97.50
Cochran, Derek	9/24/2020	1.50	130.00	195.00
Technician I				
Langheim, Jennifer	9/1/2020	.25	95.00	23.75
Langheim, Jennifer	9/2/2020	.25	95.00	23.75
Langheim, Jennifer	9/3/2020	.75	95.00	71.25
Langheim, Jennifer	9/8/2020	.25	95.00	23.75
Langheim, Jennifer	9/9/2020	.25	95.00	23.75
Langheim, Jennifer	9/10/2020	.25	95.00	23.75
Langheim, Jennifer	9/16/2020	.50	95.00	47.50
Langheim, Jennifer	9/17/2020	.75	95.00	71.25
Langheim, Jennifer	9/21/2020	.25	95.00	23.75
Langheim, Jennifer	9/22/2020	.75	95.00	71.25
Langheim, Jennifer	9/23/2020	.75	95.00	71.25
Langheim, Jennifer	9/30/2020	.50	95.00	47.50
Marinkovic, Kimberly	9/8/2020	7.50	95.00	712.50
Marinkovic, Kimberly	9/9/2020	3.00	95.00	285.00
Marinkovic, Kimberly	9/10/2020	3.00	95.00	285.00
Marinkovic, Kimberly	9/11/2020	2.75	95.00	261.25
Marinkovic, Kimberly	9/14/2020	2.75	95.00	261.25
Marinkovic, Kimberly	9/15/2020	8.00	95.00	760.00
Marinkovic, Kimberly	9/16/2020	1.75	95.00	166.25
Marinkovic, Kimberly	9/17/2020	4.00	95.00	380.00
Marinkovic, Kimberly	9/18/2020	4.50	95.00	427.50
Marinkovic, Kimberly	9/21/2020	3.00	95.00	285.00
Marinkovic, Kimberly	9/22/2020	4.00	95.00	380.00
Totals		333.75		53,806.25
<b>Total Labor</b>				<b>53,806.25</b>

**Reimbursable Expenses**

Travel - Employee Mileage				
EX 0014323	8/31/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575		39.10
EX 0014323	9/1/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575		39.10
EX 0014322	9/9/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575		39.10
EX 0014322	9/10/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575		39.10

Project	19000115.00	Lincoln CSO Improvements Construction	Invoice	0211571
EX 0014503	9/14/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014503	9/16/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014504	9/22/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014504	9/23/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014502	9/28/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014502	9/30/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
EX 0014502	10/1/2020	Stumpf, Daniel / Construction observation / 68.00 miles @ 0.575	39.10	
<b>Total Reimbursables</b>			<b>430.10</b>	<b>430.10</b>
			<b>Total this Task</b>	<b>\$54,236.35</b>

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Task 99 Out of Scope Services

**Professional Personnel**

		Hours	Rate	Amount	
Project Engineer I					
Brady, Shannon	9/21/2020	3.00	190.00	570.00	
Brady, Shannon	9/23/2020	2.00	190.00	380.00	
Brady, Shannon	9/29/2020	2.00	190.00	380.00	
Brady, Shannon	9/30/2020	2.00	190.00	380.00	
Totals		9.00		1,710.00	
<b>Total Labor</b>					<b>1,710.00</b>
				<b>Total this Task</b>	<b>\$1,710.00</b>
				<b>Total this Project</b>	<b>\$55,946.35</b>
				<b>Total this Report</b>	<b>\$55,946.35</b>

City of Lincoln  
Monthly Progress Report  
September 2020

**CSO Improvements at WWTP**  
**19000115.00**

CMT has been continuing to review shop drawings, answer RFIs and questions as they arise, review construction paperwork submitted by contractor. Onsite resident engineering for two days per week, verifying work before concrete pours. Coordination with WWTP Staff.

OCT 29 2020



RECEIVED

# INVOICE

Beth Kavelman  
City of Lincoln, IL  
700 Broadway St  
P O Box 509  
Lincoln, IL 62656

**Invoice** 0211484  
**Project** 15000123.00  
**Invoice Date** 10/16/2020  
**Client ID** LI0050  
**Dept** CMT.ST.01.SPI  
**Page** 1

PROFESSIONAL SERVICES FROM AUGUST 29, 2020 TO OCTOBER 2, 2020

PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR LAND ACQUISITION SERVICES FOR THE CITY OF LINCOLN FOR 5TH STREET RECONSTRUCTION PER AGREEMENT DATED JUNE 1, 2015 AND AMENDMENT #1 DATED JANUARY 17, 2017 LOGAN COUNTY SECTION #98-00081-00-PV

ATTACH PROGRESS REPORT

	PREVIOUS	CURRENT	PROJ TO DATE
Direct Salaries	39,593.60	6,234.85	45,828.45
Overhead % 136.69	54,120.49	8,522.42	62,642.91
Total Regular Labor Expense	93,714.09	14,757.27	108,471.36
Premium Labor Cost	0.00	0.00	0.00
<b>Total Direct Personnel</b>	<b>93,714.09</b>	<b>14,757.27</b>	<b>108,471.36</b>
Fixed Fee	14,693.44	2,415.36	17,108.80
<b>Subtotal - Personnel and Fixed Fee</b>	<b>108,407.53</b>	<b>17,172.63</b>	<b>125,580.16</b>
Subconsultant	1,000.00	11,700.00	12,700.00
Other Reimbursables	3,098.01	140.54	3,238.55
<b>Total Direct Expense</b>	<b>4,098.01</b>	<b>11,840.54</b>	<b>15,938.55</b>
Invoices Prior to 2/5/2018	280,673.00	0.00	280,673.00
Total Fees Earned	393,178.54	29,013.17	422,191.71
Fees in Excess of Contract	-79,577.41	0.00	-79,577.41
<b>Net Fees Earned</b>	<b>313,601.13</b>	<b>29,013.17</b>	<b>342,614.30</b>
Amount Previously Invoiced			313,601.13
<b>Amount Due This Invoice</b>			<b>29,013.17</b>

Project Summary

Contract Amount	Previous	Current	Project To Date	Remaining	Payments	Outstanding
343,594.00	313,601.13	29,013.17	342,614.30	979.70	307,489.90	35,124.40

**Billing Backup**

Friday, October 16, 2020

Crawford, Murphy &amp; Tilly, Inc.

Invoice 0211484 Dated 10/16/2020

2:11:57 PM

**Professional Personnel**

		Hours	Rate	Amount	OT Prem
Bradley, Karen	9/22/2020	.75	31.00	23.25	
Dubois, Cynthia	8/31/2020	1.00	42.00	42.00	
Dubois, Cynthia	9/2/2020	2.50	42.00	105.00	
Dubois, Cynthia	9/16/2020	4.00	42.00	168.00	
Dubois, Cynthia	9/17/2020	5.50	42.00	231.00	
Dubois, Cynthia	9/18/2020	2.00	42.00	84.00	
Dubois, Cynthia	9/21/2020	6.50	42.00	273.00	
Dubois, Cynthia	9/22/2020	7.00	42.00	294.00	
Dubois, Cynthia	9/23/2020	7.00	42.00	294.00	
Holtrop, Patrick	8/31/2020	8.00	39.92	319.36	
Holtrop, Patrick	9/1/2020	7.50	39.92	299.40	
Holtrop, Patrick	9/9/2020	2.50	39.92	99.80	
Holtrop, Patrick	9/10/2020	2.00	39.92	79.84	
Holtrop, Patrick	9/16/2020	3.00	39.92	119.76	
Holtrop, Patrick	9/17/2020	6.50	39.92	259.48	
Holtrop, Patrick	9/18/2020	4.00	39.92	159.68	
Holtrop, Patrick	9/21/2020	3.50	39.92	139.72	
Holtrop, Patrick	9/22/2020	6.50	39.92	259.48	
Holtrop, Patrick	9/23/2020	6.00	39.92	239.52	
Holtrop, Patrick	9/24/2020	7.00	39.92	279.44	
Holtrop, Patrick	9/25/2020	6.50	39.92	259.48	
Holtrop, Patrick	9/28/2020	7.00	39.92	279.44	
Holtrop, Patrick	9/29/2020	6.50	39.92	259.48	
Holtrop, Patrick	9/30/2020	5.50	39.92	219.56	
Holtrop, Patrick	10/1/2020	2.00	39.92	79.84	
Knox, Ambra	9/8/2020	.50	44.83	22.42	
Knox, Ambra	9/10/2020	.50	44.83	22.42	
Knox, Ambra	9/14/2020	1.00	44.83	44.81	
Knox, Ambra	9/15/2020	1.00	44.83	44.83	
Knox, Ambra	9/16/2020	.50	44.83	22.42	
Knox, Ambra	9/17/2020	.50	44.83	22.42	
Knox, Ambra	9/18/2020	1.00	44.83	44.83	
Knox, Ambra	9/21/2020	1.00	44.83	44.83	
Knox, Ambra	9/22/2020	5.00	44.83	224.15	
Knox, Ambra	9/23/2020	5.50	44.83	246.57	

Project	15000123.00	Lincoln Illinois Land Acquisition			Invoice	0211484
Knox, Ambra		9/24/2020	2.00	44.83	89.66	
Knox, Ambra		9/28/2020	1.00	44.83	44.83	
Knox, Ambra		9/29/2020	5.00	44.83	224.15	
Knox, Ambra		9/30/2020	2.00	44.83	89.66	
Knox, Ambra		10/2/2020	4.00	44.83	179.32	
<b>Totals</b>			150.75		6,234.85	
<b>Overhead</b>				136.69%	8,522.42	
<b>Total Regular Labor Expense</b>					14,757.27	
<b>Total Labor</b>						14,757.27
<b>Consultants</b>						
Subconsultants						
AP 7329264	9/11/2020	Stenger Professional Services, Inc			11,700.00	
<b>Total Consultants</b>					11,700.00	11,700.00
<b>Reimbursable Expenses</b>						
Travel - Employee Mileage						
EX 0014540	9/22/2020	Knox, Ambra / 66.20 miles @ 0.575			38.07	
EX 0014539	9/29/2020	Knox, Ambra / 65.20 miles @ 0.575			37.49	
EX 0014690	9/22/2020	Dubois, Cynthia / Field Check / 113.00 miles @ 0.575			64.98	
<b>Total Reimbursables</b>					140.54	140.54
					<b>Total this Project</b>	<b>\$26,597.81</b>
					<b>Total this Report</b>	<b>\$26,597.81</b>

# STENGER

PROFESSIONAL SERVICES, INC.

INVOICE 2020-003

1392 County Highway 30  
Shelbyville, IL 62565  
P.217.774.5881 F.217.774.5881  
FEIN #: 27-0097707

**BILL TO:**

Mr. Stan Hansen  
Crawford, Murphy & Tilley  
2750 West Washington Street  
Springfield, IL 62702

**DATE:**

August 31, 2020

**PROJECT:**

Fifth Street Road Expansion  
City of Lincoln  
Lincoln, Logan County, IL

<i>DESCRIPTION OF SERVICES</i>	<i>AMOUNT</i>
Non-Complex Appraisal for International Paper Parcel 43	\$3,500.00
Non-Complex Appraisal for RyJill Parcel 44	\$2,500.00
Non-Complex Appraisal for Meinershagen Parcel 15A	\$2,700.00
Non-Complex Appraisal for Meinershagen Parcel 15B	\$3,000.00
<b>TOTAL DUE:</b>	<b>\$11,700.00</b>



Route FAU 7708 (5th Street Road)
Section 98-00081-00-PV
Project No.
County Logan, IL

Date October 9, 2020
Month Ending October 2, 2020
Invoice No.

Table with 6 columns: Item, % Complete (Last Report, During This Period), % of Project, % of Project Complete, Date Due, Remarks. Rows include Data Collection & Review, Right Of Way Document Coordination, Parcel Appraisals, etc.

(For District Use Only)

Form with checkboxes for On Schedule, Behind Schedule, Comments (Use reverse side), and a signed line for District Project Manager/Engineer.

Submitted By Stan Hansen, P.E., P.L.S.
Representing CRAWFORD, MURPHY & TILLY, INC.
For Subconsultant's Progress Report :
Approved By
Prime Consultant

Work this period : Continued Land Acquisition Appraisal & Negotiation Services.

Anticipated work next period : Continue Land Acquisition Appraisal & Negotiation Services.



SETH A. GOODMAN  
MAYOR

ELIZABETH KAVELMAN  
CITY ADMINISTRATOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



# CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

CITY CLERK  
LINCOLN, ILLINOIS

NOV 06 2020

RECEIVED

## Historic Preservation Commission Application for Certificate of Appropriateness

- Street Address of property involved: 517 Pulaski St
- Legal Description of the property involved: 8-1223 NW 1/2, LOT 6 BLOCK 19  
ORIG TOWN NOW CITY OF LINCOLN.
- Brief description of the present improvements situated on the property: This is an office  
location that was previously occupied by Visual Ink, and is now the  
new location of Corey Leonard - Shelter Insurance.
- A Detailed description of the construction, alteration, demolition, or use proposed together with any architectural drawings or sketches if those services have been utilized by the applicant and if not, a sufficient description of the construction, alteration, demolition and use to enable anyone to determine what finale appearances and use of the real estate will be.  
Installation of a lighted 3'x12' sign mounted flush on the brick above  
the window facing Pulaski St. I current have a similar sign above  
my former office location, which is two units over at 511-A  
Pulaski St. The sign at the former location will be removed.
- Owner's name and contact information: Corey Leonard 217-732-4663
- Developer's name and contact information, if different than owner: Prairie Sign 309-452-0463

### Internal Use Only:

HPC Approval:  Yes  No Date: \_\_\_\_\_

HPC Authorization Signature: \_\_\_\_\_

### CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
TRACY WELCH

SECOND WARD  
KATHRYN SCHMIDT  
SAM DOWNS

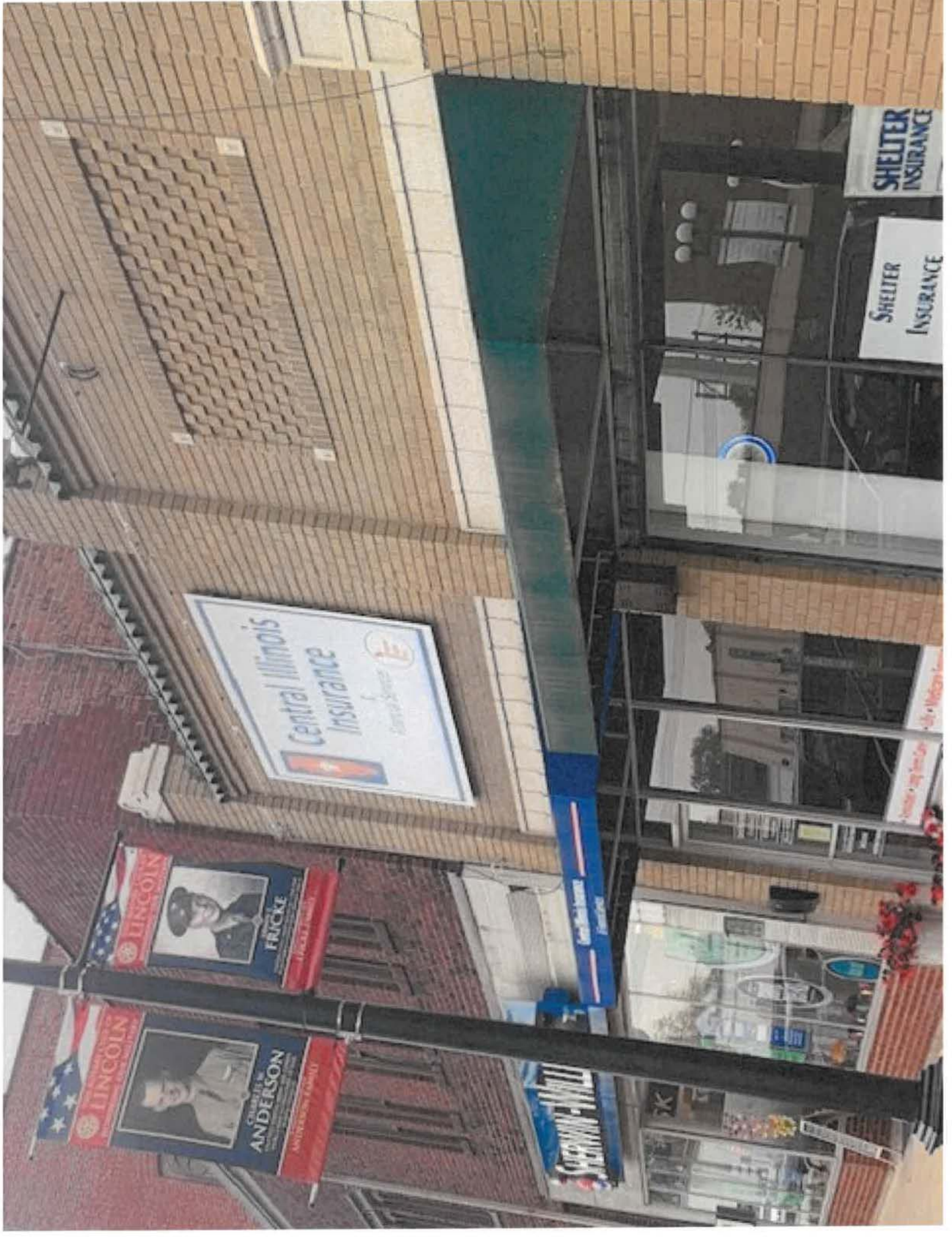
THIRD WARD  
KEVIN BATEMAN  
RON KELLER

FOURTH WARD  
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KATHY HORN



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**AUTO - HOME - LIFE**  
**BUSINESS**

**SHELTER INSURANCE**



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Revised

**City of Lincoln  
QHDHP (HSA) Blue Cross Plan Options  
1/1/2021**

	<b>Blue Cross QHDHP 2800</b>		<b>Blue Cross QHDHP 1500 Ag</b>		<b>Blue Cross QHDHP 6000</b>	
	<b>\$2800.100/100</b>		<b>\$1500.100/80</b>		<b>\$6000.100/100</b>	
<b>Individual Deductible</b>						
In network	\$2,800		\$1,500		\$6,000	
Out of network	\$5,600		\$1,500		\$12,000	
<b>Family Deductible</b>						
In network	\$5,600		\$3,000		\$12,000	
Out of network	\$11,200		\$3,000		\$24,000	
<b>Individual Out of pocket**</b>						
In network	\$2,800		\$3,000		\$6,000	
Out of network	\$5,600		\$3,000		\$12,000	
<b>Family Out of Pocket**</b>						
In network	\$5,600		\$6,000		\$12,000	
Out of network	\$11,200		\$6,000		\$24,000	
<b>Office Visit Copay</b>	Deductible and Coinsurance in and out of network		Deductible and Coinsurance in and out of network		Deductible and Coinsurance in and out of network	
<b>Emergency Room Copay</b>	Deductible and Coins in and out of network		Deductible and Coins in and out of network		Deductible and Coins in and out of network	
<b>MRI and CT</b>	Deductible and Coins in and out of network		Deductible and Coins in and out of network		Deductible and Coins in and out of network	
<b>Outpatient Surgery/ Procedures</b>	Deductible and Coins in and out of network		Deductible and Coins in and out of network		Deductible and Coins in and out of network	
<b>Inpatient Hospitalization</b>	Deductible then coins in network \$300/visit & coins out of network		Deductible then coins in network \$300/visit & coins out of network		Deductible then coins in network \$300/visit & coins out of network	
<b>Well care</b>	Covered at 100% in network/Ded and Coins out of network		Covered at 100% in network/Ded and Coins out of network		Covered at 100% in network/Ded and Coins out of network	
<b>Prescription Drug Copays</b>			<b>** Preferred/Non-preferred</b>			
generic	Covered at 100%		10%/20%		Covered at 100%	
formulary	after Deductible		10%/20%		after Deductible	
non formulary	is met in network		20%/30%		is met in network	
specialty	Covered at 50% after		30%/40%		Covered at 50% after	
non specialty	ded out of network		40%/50%		ded out of network	
<b>RATES:</b>	<b>Premium</b>	<b>Employee \$</b>	<b>Premium</b>	<b>Employee \$</b>	<b>Premium</b>	<b>Employee \$</b>
Employee	\$619.59	\$61.96	\$666.45	\$66.65	\$500.99	\$50.10
Employee + Sp	\$1,595.45	\$1,037.82	\$1,716.14	\$1,116.34	\$1,290.07	\$839.18
Employee+Child(ren)	\$1,425.65	\$868.02	\$1,533.49	\$933.69	\$1,152.77	\$701.88
Family	\$2,401.51	\$1,843.88	\$2,583.17	\$1,983.37	\$1,941.85	\$1,490.96

\*\* must meet deductible first

11/6/2020

Revised

**City of Lincoln  
PPO Blue Cross Plan Options  
1/1/2021**

	Blue Cross PPO 2500		Blue Cross PPO 500		Blue Cross PPO \$0	
	\$2500.90/70		\$500.90/70		\$0.90/70	
<b>Individual Deductible</b>						
In network	\$2,500		\$500		\$0	
Out of network	\$5,000		\$1,000		\$0	
<b>Family Deductible</b>						
In network	\$7,500		\$1,500		\$0	
Out of network	\$15,000		\$3,000		\$0	
<b>Individual Out of pocket**</b>						
In network	\$3,500		\$1,500		\$1,000	
Out of network	\$10,500		\$4,500		\$3,000	
<b>Family Out of Pocket**</b>						
In network	\$10,500		\$4,500		\$3,000	
Out of network	\$31,500		\$13,500		\$9,000	
<b>Office Visit Copay</b>	\$20 copay (\$40 specialist) in network/Ded and Coins out of network		\$20 copay (\$40 specialist) in network/Ded and Coins out of network		\$20 copay (\$40 specialist) in network/Ded and Coins out of network	
<b>Emergency Room Copay</b>	\$150 copay in and out of network		\$150 copay in and out of network		\$150 copay in and out of network	
<b>MRI and CT</b>	Deductible and Coins in and out of network		Deductible and Coins in and out of network		Deductible and Coins in and out of network	
<b>Outpatient Surgery/ Procedures</b>	Deductible and Coins in and out of network		Deductible and Coins in and out of network		Deductible and Coins in and out of network	
<b>Inpatient Hospitalization</b>	Deductible then coins in network \$300/visit & coins out of network		Deductible then coins in network \$300/visit & coins out of network		Deductible then coins in network \$300/visit & coins out of network	
<b>Well care</b>	Covered at 100% in network/Ded and Coins out of network		Covered at 100% in network/Ded and Coins out of network		Covered at 100% in network/Ded and Coins out of network	
<b>Prescription Drug Copays</b>	<i>Preferred/Non-preferred</i>		<i>Preferred/Non-preferred</i>		<i>Preferred/Non-preferred</i>	
generic	\$0/\$10		\$0		\$0/\$10	
formulary	\$10/\$20		\$15		\$10/\$20	
non formulary	\$50/\$70		\$30		\$50/\$70	
specialty	\$100/\$120		\$50		\$100/\$120	
non specialty	\$150/\$250		\$150		\$150/\$250	
<b>RATES:</b>	<b>Premium</b>	<b>Employee \$</b>	<b>Premium</b>	<b>Employee \$</b>	<b>Premium</b>	<b>Employee \$</b>
Employee	\$672.42	\$67.24	\$759.74	\$75.97	\$808.14	\$80.81
Employee + Sp	\$1,731.51	\$1,126.33	\$1,956.33	\$1,272.56	\$2,080.97	\$1,353.64
Employee+Child(ren)	\$1,547.24	\$942.06	\$1,748.14	\$1,064.37	\$1,859.51	\$1,132.18
Family	\$2,606.32	\$2,001.14	\$2,944.73	\$2,260.96	\$3,132.34	\$2,405.01

11/6/2020



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: November 10, 2020

RE: M&R Reconciliation for Fiscal Years 2018-2019 and 2019-2020

---

### Background

The previous two years of M&R expenditures at the sewer plant need to be reconciled with the actual expenses of operating the facility.

### Analysis/Discussion:

During contract negotiations with the City, Veolia agreed to accept a higher liability limit than the previous operator. Previous operator's limits were set at \$2,500; which made very little sense, due to the fact that all City department heads have a \$5,000 spending limit. The financial impact of this was not known at the time of negotiations, and it was decided that the M&R reconciliation function would serve to address overspends for the duration of the first contract between the City and Veolia.

Fiscal Year 2018-2019 saw M&R expenses of \$112,608.85. This exceeds the contracted amount of \$75,300 by \$37,308.85.

Fiscal Year 2019-2020 saw M&R expenses of \$114,859.22. This exceeds the contracted amount of \$75,300 by \$39,559.22.

The total overspend of the M&R account for fiscal year's 2018-2019 and 2019-2020 is \$76,868.07.

### Fiscal Impact:

Expense \$76,868.07 from the "50-7200-5202 Repairs/Maint-Equip" line item. This will reconcile both years overspend.

### COW Recommendation:

Place "M&R Reconciliation for Fiscal Years 2018-2019 and 2019-2020" on the November 2<sup>nd</sup> voting session.

#### CITY COUNCIL

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TRACY WELCH

SECOND WARD  
RON FLESHMAN  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
RON KELLER

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KATHY HORN

TRACY WELCH    ELIZABETH KAVELMAN    PEGGY S. BATEMAN    CHARLES N. CONZO    JOHN A.  
HOBLIT  
*ACTING MAYOR                      CITY ADMINISTRATOR                      CITY CLERK                      CITY TREASURER                      CITY ATTORNEY*

Council Recommendation:

Approve "M&R Reconciliation for Fiscal Years 2018-2019 and 2019-2020" to reconcile both fiscal years M&R expenses for operation of the wastewater plant.

CITY COUNCIL

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TRACY WELCH

SECOND WARD  
RON FLESHMAN  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
RON KELLER

FOURTH WARD  
JEFF HOINACKI  
KATHY HORN



Mrs. Elizabeth Kavelman  
City Administrator  
City of Lincoln  
700 Broadway St.  
Lincoln, IL 62656

RE: Limit Reconciliation

Veolia has partnered with the City of Lincoln to maintain and manage the wastewater treatment plant, the ten lift stations, and the collections system since August 1st, 2018. This beneficial relationship has existed for 2 years. We are grateful to be a part of this relationship; which I believe provides great value to both parties. Within the contract we have a Maintenance and Repair reconciliation function that accounts for both over and underspend of the Maintenance and Repair portion of this contract. This money is set aside from the monthly payment for Veolia's contract to pay for maintenance and repair items. These funds are spent on the normal maintenance and repair of City assets during a given fiscal year. The purchase limit was increased to \$5,000 to streamline the process and make it more conforming to other City departments. Previously, everything above the \$2,500 purchase limit was paid directly by the City. This amount is double what the previous operations contracts were responsible for. During negotiations Veolia agreed to keep the maintenance and repair valuation the same as the previous operator; while also keeping in mind the preliminary assessment of asset conditions, and state of the overall wastewater system. Keeping this in mind, the amounts expended during fiscal years 2018-19 and 2019-20 were inline with expectations of expenditures, exceeding the contracted amount for maintenance and repair. During negotiations of the new agreement, Veolia was able to find cost saving ideas that resulted in a lower contract amount, the ideas implemented saved over \$110,000 per year. The original intent of this savings was to be able to assist the City with higher M&R expenditures that our Technical Director saw coming in the near future.

During fiscal year 2018 - 19 expenditures of the maintenance and repair reconcilable limit account amounted to a total of \$112,608.85. This amount exceeded the \$75,300 limit account by \$37,308.85. This fiscal year saw total expenditure occurrences exceeding \$2,500 of \$43,550.17.

During fiscal year 2019 - 20 expenditures of the maintenance and repair account amounted to a total of \$114,859.22. This amount exceeds the negotiated portion of the contract by \$39,559.22. This fiscal year saw total expenditure occurrences exceeding \$2,500 of \$41,245.23.

The total overspend of the account for both fiscal years amounts to \$76,868.07. However, I would like to point out that the total expenditure occurrences exceeding the previous contract amount of \$2,500 amounts to \$84,795.40 for both fiscal years. This amount would have been paid directly by the City in previous years.

**Veolia North America**  
150 West Kickapoo  
Lincoln, IL 62656  
tel. 217-732-4030 fax 217-732-8596

[www.veolionorthamerica.com](http://www.veolionorthamerica.com)



Below you will find a table that depicts the above information.

Year	M&R Expenditures	>\$2,500 Expenditures	Over/Underspend
2018-19	\$112,608.85	\$43,550.17	\$37,308.85
2019-20	\$114,859.22	\$41,245.23	\$39,559.22
Grand Totals:	\$227,468.07	\$84,795.40	\$76,868.07

From the information I have listed above, I am requesting that the City reimburse Veolia for fiscal year's 2018-19 and 2019-20 M&R reconciliation in the amount of \$76,868.07.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Bowns".

Andrew Bowns  
Project Manager  
Veolia Water America

Attachments

CC: File  
Mr. Shawn Wright, VP  
Ms. Vanessa Kent

**Veolia North America**  
150 West Kickapoo  
Lincoln, IL 62656  
tel. 217-732-4030 fax 217-732-8596

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MEMORANDUM

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TO: Lincoln City Council, Mayor and Staff  
FROM: CMT  
CC: Andrew Bowns  
DATE: 11/5/2020  
SUBJECT: Lincoln Rate Structure Re-evaluation

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City of Lincoln Council members and staff:

CMT has re-evaluated the proposed third tier rate increase that was passed to support the CSO Long Term Control Plan Improvements. We received income generated to date from user charges and projected that through the end of the year which is shown in the highlighted row under operating revenues beginning with FY 2021. We then looked at the proposed budget and filled those numbers in beginning with FY 2021 and making assumptions carried those numbers through 2042, which is the life of the loan. The solid vertical line differentiates between actual dollars spent (taken from audits prior to FY 2021) and proposed expenses. As audits become available with actual dollars spent, these proposed numbers will be replaced.

It should also be noted that while the projections are based on current revenue, the City will continue to establish customer's monthly bills using the pocket reading approach the same as the past two years.

The bottom line shows the change in net position for the year. These numbers are not cumulative; therefore it shows a net positive position every year without the third rate increase. This is, however, subject to change, based on unforeseen expenses and the replacement of actual numbers as opposed to budget numbers. The revenue appears to support the Illinois Environmental Protection Agency State Revolving Loan repayment for both the Union Street Pump Station and CSO Improvements loans.