

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
NOVEMBER 1, 2021
7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Swearing in of Chief of Police Matthew Vlahovich**
6. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approval of minutes September 28, 2021 Committee of the Whole Meeting, October 4, 2021 Regular City Council Meeting.

7. **Ordinances and Resolutions.**

Ordinance Amending the Economic Development Grant Commission and Economic Development Program.

8. **Bids**

9. **Reports**

10. **New Business/Communications**

- A. Approval of Pay Application No. 7 from L. Keeley Construction for the Union Street Pump Station Construction Services in an amount not to exceed \$430,883.72.
- B. Approval of proposal for the construction of the Postville Park Pavilion by the L.C.H.S. Wood Shop in an amount not to exceed \$5,000.00.
- C. Approval of waive of sewer lien and unpaid sewer bills for Allen Chapel AME Church in the amount of \$1,957.33.
- D. Approval of Information Technology Maintenance Agreement between Revizions and the City of Lincoln for F.Y. 2021-2022 in an amount not to exceed \$10,000.00.
- E. Approval of Economic Development Grant to Edwin Mills for property at 513 Broadway in the amount not to exceed \$7,500.00.
- F. Approval of Economic Development Grant to Lee Komnick for property at 515 Broadway in the amount not to exceed \$7,500.00.
- G. Advise and Consent to the Mayoral appointment of Tony Zurkammer to the position of Alderman for Ward 2.

Swearing in to follow vote of approval.

11. **Announcements**

12. **Possible Executive Session**

13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 28, 2021

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Steve Parrott, Ward 1
Alderman Greg Miller, Ward 1
Alderman Ron Fleshman, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney

Remotely:

Bob Dunovsky, Fire Chief
Matt Vhalovich, Deputy Police Chief
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager
Christy Crites, CMT

Absent:

Paul Adams, Police Chief

Presiding:

Mayor Tracy Welch

Public Comment:

Alex Bergen with Lincoln College was present to observe the Council for his State and Local government class.

Crawford, Murphy & Tilley Invoice for the CSO Improvement Construction in the amount of \$18,755.20

This invoice is for work that included caulking joints, interior fixtures for the lab, pulling wire in the blower building and started the duct work reroute change order, plumbing in the lab, pressure testing water lines, began on air piping and one of the clarifier coding mechanisms complete.

This item will be placed on the regular agenda.

Crawford, Murphy & Tilley Invoice for the Union Street Pump Station in the amount of \$11,545.00

Paving along Union and manhole installation. Getting ready to pour the pad at the pump station. This item will be placed on the regular agenda.

City of Lincoln 2022 Holiday Schedule

This item will be placed on the consent agenda.

City of Lincoln 2022 Meeting Date Schedule

This item will be placed on the consent agenda.

Quote from B&B Electric for Fiber Repair

There was a fiber connection from City Hall to the Courthouse. After months of trouble shooting, it appears that a delivery truck hit the fiber lines while making a delivery to Lincoln Printers. This quote will be for the repairs.

This item will be placed on the regular agenda.

M&R Reconciliation for Fiscal Year 2020-2021

The totals for the M&R went over the contract amount \$27,127.14. The contract amount was for \$77,600.64. \$50,000 was budgeted for maintenance and repairs.

Alderman Fleshman proposed increasing the contract amount with Veolia.

This item will be placed on the regular agenda.

Structural Improvement Grant - Rt. 66 Corner Garage Antiques and Collectables | Kevin Ritchhart in the amount of \$7,500.00.

The economic grant commission approved this item.

This item will be placed on the regular agenda.

Structural Improvement Grant-104 Chicago Street/Cheri Leverton in the amount of \$7,500.00.

This item will be placed on the regular agenda

Structural Improvement Grant -106 Chicago Street/Cheri Leverton in the amount of \$7,500.00.

This item will be placed on the regular agenda

Structural Improvement Grant -108 Chicago Street/ Cheri Leverton in the amount of \$7,500.00.

This item will be placed on the regular agenda

Structural Improvement Grant – 110 Chicago Street/Cheri Leverton in the amount of \$7,500.00.

This item was added to the agenda tonight. The grant will be used to replace the roof on 104, 106, 108, 110 Chicago St.

This item will be placed on the regular agenda.

Structural Improvement Grant-1010 N. Kickapoo St. | George Leverton in the amount of \$7,500.00.

This item will be placed on the regular agenda.

Item added to tonight's agenda:

Request from the Knights of Columbus to permit the use of the intersection of Broadway and McLean Streets and the intersection of Kickapoo and Pulaski Streets for the Tootsie Roll Drive on Saturday, October 16, 2021 from 8:00 a.m. until 12:00 p.m.

This item will be placed on the consent agenda.

Announcements:

- The Humane Society will be hosting an open house on Sunday to celebrate their 15 years anniversary.
- This weekend is Lincoln's Homecoming
- October is Breast Cancer Awareness Month
- Chief Dunovsky brought to the council a bid from Ryan Electrical Solutions to install 100-amp circuit for generator to be powered up during an outage, cost not to exceed \$6,645.00. This will include the Clerk's office to be connected to the generator. This item will be placed on the regular agenda.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderwoman Horn. All were in favor. Mayor Welch adjourned the meeting at 7:31 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, October 4, 2021

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Greg Miller, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Ron Fleshman, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Rohlfs, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

City Clerk Peggy Bateman
Treasurer Chuck Conzo
City Attorney John Hoblit
Police Chief Paul Adams

Remotely:

Fire Chief Bob Dunovsky
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers (Walt left the meeting remotely at 7:10 to attend in-person)
Veolia Water, Andrew Bowns

Absent:

Presiding:
Mayor Tracy Welch

Public Comment:

There was no one present for public comment.

Consent Agenda by Omnibus Vote:

- A. Payment of Bills**
- B. Approval of minutes September 20, 2021 Regular City Council Meeting.**
- C. Approval of Holiday Schedule for the City of Lincoln for 2022.**
- D. Approval of Meeting Date Schedule for the City of Lincoln for 2022.**
- E. Request from the Knights of Columbus to permit the use of the intersection of Broadway and McLean Streets and the intersection of Kickapoo and Pulaski Streets for the Tootsie Roll Drive on Saturday, October 16, 2021 from 8:00 a.m. until 12:00 p.m.**

Alderman Hoefle made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

Acting Mayor Welch moved to other items on the agenda.

New Business:

A. Approval of proposal from Ryan Electrical Solutions to install 100-amp circuit for generator to be powered up during an outage, cost not to exceed \$6,645.00.

Alderman Hoefle made the motions to approve, Alderman Miller seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of invoice No. 0217069 from Crawford, Murphy & Tilley for Professional Services for CSO Improvement Construction Phase Services from July 31, 2021 through August 27, 2021 in an amount not to exceed \$18,755.20.

Alderwoman Rohlfs made the motion to approve, Alderman Fleshman seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval of Invoice No. 0217068 from Crawford, Murphy & Tilley for Professional Services for the Lincoln Union Street Pump Station Construction from July 31, 2021 through August 27, 2021 in an amount not to exceed \$11,545.00.

Alderwoman Rohlfs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nay: (0)

Abstain: (0)

Absent: (0)

D. Approval of proposal from B&B Electric, Inc. for the installation of fiber and necessary electrical work in an amount not to exceed \$3,595.00.

Alderman Fleshman made the motion to approve, Alderwoman Horn seconded.

This item will be paid out of the IT line. The line will be on the same side of the building but higher up so that it cannot be hit again.

Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nay: (0)

Abstain: (0)

Absent: (0)

E. Approval of Wastewater Treatment Facility M&R Reconciliation for F.Y. 2020-2021 in an additional amount not to exceed \$27,127.14.

Alderwoman Horn made the motion to approve, Alderman Miller seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nay: (0)

Abstain: (0)

Absent: (0)

F. Approval of Structural Improvement Grant to Kevin Ritchhart for Route 66 Comer Garage Antiques and Collectables at 1211 5th Street in an amount not to exceed \$7,500.00.

Alderman Hoefle made the motion to approve, Alderman Downs seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

G. Approval of Structural Improvement Grant to Cheri Leverton for property at 104 S. Chicago Street in an amount not to exceed \$7,500.00.

Alderman Hoefle made the motion to approve, Alderman Downs seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

H. Approval of Structural Improvement Grant to Cheri Leverton for property at 106 S. Chicago Street in an amount not to exceed \$7,500.00.

Alderman Miller made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

I. Approval of Structural Improvement Grant to Cheri Leverton for property at 108 S. Chicago Street in an amount not to exceed \$7,500.00.

Alderman Hoefle made the motion to approve, Alderman Parrott seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

J. Approval of Structural Improvement Grant to Cheri Leverton for property at 110 S. Chicago Street in an amount not to exceed \$7,500.00.

Alderman Downs made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

K. Approval of Structural Improvement Grant to George Leverton for property at 1010 N. Kickapoo Street in an amount not to exceed \$7,500.00.

Alderwoman Rohlfs made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called roll.

Yea: (8) Alderman Greg Miller, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Ron Fleshman

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Welch moved to other items on the agenda.

Announcements:

- Most of the sidewalk replacement project is completed. The contractors ran into a problem on the corners of Wyatt Ave and Ladue & Wyatt Ave and Elliott with the elevations. The new sidewalks had to be dropped significantly in order to meet ADA requirements. There needs to be a taller retaining wall to maintain the homeowner's yard. Mr. Landers is asking for \$5000 in contingency funds to finish this project correctly. Because the Council cannot vote on this item tonight and this amount is under the spending authority of the Mayor, Mayor Welch would like to approve this item so that the project can move forward. This item will be placed on the next COW.
- Police Chief Paul Adams tendered his retirement letter to Mayor Welch. He has been with the department for 24 years and has moved up through all the ranks. Chief Adams will be done at the end of October and is taking a position with an IT firm. In the near future, Mayor Welch will be asking the council to utilize the IT funds that the City has budgeted to continue using the Chief's expertise with IT. The entire Council individually thanked Chief Adams for his service and wished him luck.

- Alderman Fleshman will no longer be a resident of Ward 2 which will cause him to resign from his Alderman position. Alderman Fleshman has been detrimental to the Sewer upgrade projects. Alderman Fleshman gave a lot of credit for the Sewer upgrade success to hiring a great engineering firm and to Andrew Bowns and his department.
- Alderman Parrott was contacted by constituents and asked about reinstating the 10% discount for sewer bills. The council would like to close out the sewer project and loans and revisit this item. There has always been intention to reinstate the discount.

Executive Session | 2C11:

There being no further announcements to come before the council, Alderman Bateman made a motion to move into Executive Session, seconded by Alderman Hoefle. City Clerk Bateman called the roll.

Present:

Alderman Greg Miller, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Ron Fleshman, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Ron Keller, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Jeff Hoinacki, Ward 4

Yea: (8) Alderman Greg Miller, Alderman Sam Downs, Alderwoman Wanda Rohlfs, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Steve Parrott, Alderman Ron Fleshman

Nay: (0)

Abstain: (0)

Absent: (0)

The council recessed from the meeting at 7:33pm in order to enter into Executive Session. Mayor Welch announced there would be no further city business conducted upon reconvening.

Return from Executive Session:

The council reconvened from Executive Session at 8:25pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

Present:

Alderman Greg Miller, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Ron Fleshman, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Rohlfs, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Downs. All were in favor. Mayor Welch adjourned the meeting at 8:26p.m.

Respectfully Submitted By:
Charity Hutchison, Recording Secretary

ORDINANCE

AN ORDINANCE AMENDING THE ECONOMIC DEVELOPMENT GRANT COMMISSION AND ECONOMIC DEVELOPMENT PROGRAM

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the _____ day of _____, 2021, WITNESSETH:

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS created the Economic and Development Program and the Economic and Development Commission through the ordinance 2020-927; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS understands that as the commission has come into existence certain realities have surfaced necessitating the need to amend rules of the program and commission; and,

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS acknowledges that thus far the program has been of great success and a benefit to the welfare of the citizens of Lincoln; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS understands that as of now there is a hard cap via funding at \$60,000.00 per year, but now desires to make funding still limited to \$60,000.00 but with the caveat to allow additional funding on a year by year basis depending on availability of funds within the budget and appropriations; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS further desires that the allowable members of the commission be amended from nine (9) to eleven (11) as it would be beneficial to have further voices in the commission; and

WHEREAS, the CITY COUNCIL OF THE CITY OF LINCOLN, ILLINOIS believes it would be of use if the commission could deliberate on lien abatement or forgiveness requests against commercial properties within the City, thereby vetting potential candidates before coming to the City Council;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. The City of Lincoln Economic Development Grant Program funding is hereby amended to provide a funding cap of \$60,000.00 but will allow additional funding at the will of the Council on a year by year basis provided there is funding available within the budget and appropriations.
3. The Economic Development Grant Commission is hereby amended to allow no more than eleven members within the Commission.
4. The Economic Development Grant Commission is hereby given the authority to analyze and give recommendations to the City Council for potential candidates of lien abatement or forgiveness originating from commercial property owners within the City of Lincoln.
5. That this Ordinance is effective immediately upon passage of the same.

The vote on the adoption of his Ordinance was as follows:

Alderman Parrott	_____	Alderwoman Rohlfs	_____
Alderwoman Horn	_____	Alderman Miller	_____
Alderman Hoefle	_____	Alderman Downs	_____
Alderman Bateman	_____		

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ____ day of _____, 2021

CITY OF LINCOLN,

BY: _____
Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
City Clerk, City of Lincoln,
Logan County, Illinois



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No. [REDACTED]

7

DOCUMENTS CONTRACTED		Period: end 09/30/2021	
To (Owner):	City of Lincoln 700 Broadway St. Lincoln, IL 62656	From (Contractor): L. Keeley Construction, 500 S. Ewing Ave., St. Louis, MO	Via (Engineer): Crawford, Murphy, Tilly, Inc. 2750 W Washington St. Springfield, IL 62702
Project:	Union Street Pump Station	Contract: Union Street Pump Station Lincoln, IL	
Owner's Contract No.:		Contractor's Project No.: 21-0855	Engineer's Project No.: 17002601

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1		\$590,286.00
2	\$336,057.00	
3	\$261,267.32	
4	\$19,747.27	
TOTALS	\$617,071.59	\$590,286.00
NET CHANGE BY		
CHANGE ORDERS		\$26,785.59

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Cyndi Cappa Date: 9/24/2021

Payment of: \$ 430,883.72
Line 8 or other - attach explanation of the other amount)
is recommended by: Shawn Bradley 10/27/2001
(Engineer) (Date)

Payment of: \$ 430,883.72
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date) _____

Progress Estimate - Lump Sum Work

Contractor's Application

Lincoln Union Street Progress through 9/30/2021

Pay App #7 is for \$1,058,196.85 and consisted of final grading, final plumbing in the valve vault, concrete pour of the top slab of the pump station, and electrical work in the building.

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: October 26, 2021

RE: Postville Park Pavilion Proposal

Background

I was contacted last year by Justin Dietrich who is the Woods Shop instructor at Lincoln Community High School. Mr. Dietrich has proposed that his class would construct a 12'x 16' timber frame pavilion in Postville Park with the support of the City of Lincoln.

Analysis/Discussion

The pavilion will be erected in Postville Park in a location yet to be determined. All timbers will be milled locally and delivered to the LCHS Woods Shop where the class would construct the pavilion. Once a location is chosen the Lincoln Street Department staff will assist in pouring a concrete pad for the pavilion to sit on then the structure would be erected. This work would take place in the spring of 2022.

Fiscal Impact

This project was considered in the 2021-2022 Budget under the Hotel/Motel Tax line #55-0000-7012, Timber Frame Pavilion at a cost of \$5000.00

COW Recommendation

Approve the Postville Park Pavilion Proposal and place on the agenda of the Regular City Council meeting for October 4, 2021.

Council Recommendation:

Approve the Postville Park Pavilion Proposal and project.

Estimate cost for Postville Pavillion

12'x16' King Post w/metal to be raised in the Postville Park.

White Pine timbers milled from Steve Baker. The High School Advanced Woods students will be cutting the joinery in our school shop starting in January. We plan to have them all completed and delivered on site sometime in Mid-April. Where we will take a day or 2 away from school to "Raise" the structure on site.

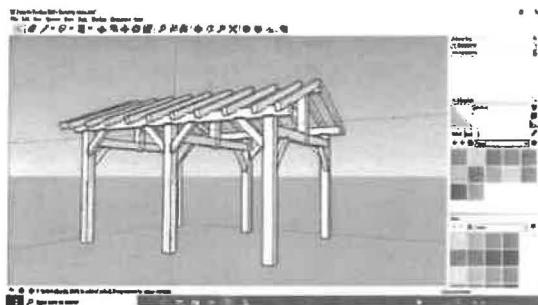
This proposal includes the cost of a concrete pad with piers that will serve as the foundation of the structure. Pictured below is a shop drawing of the structure, and I've also included pictures of the same structure that I recently stood with a group in upstate New York.

Total Cost for budget: \$5,000

Structure Materials, etc: \$3,000

Miscellaneous Line Item for concrete: \$1,000

Roofing Labor Cost: \$1,000



Allen Chapel AME Church-- 902 Broadway Street (corner of Broadway & Sherman)

Historical importance:

- AME oldest black Christian denomination in the country.
- Original congregation in 1868 purchased the lot which then sat an old school. By 1880 the little building was too small to contain the members, so they built the church which currently stands.
- Well known members included Aaron Dyer, a former slave on the Underground Railroad; Billy Dyer, one of the nation's first premier black war surgeons in WWI; and the famed poet and writer Langston Hughes.
- Pastor Peggy Senor spearheaded efforts to get church recognized on the National Registry of Historic Places in 2003. The Lincoln City Council designated the church as a city historical site in 2004.
- A Friends of Allen Chapel group formed around 2010. Most original members have retired or passed on.



Current condition:

- In recent years: tuck pointing, furnace/AC replaced, some floorboards replaced.
- Overall good condition on the inside, though the roof is sagging. There are a few hundred dollars in a bank account set aside for projects, which will be needed to have the place cleaned, a bit of mold removal, losing drop ceiling, locksmith, etc.

Future hopes and plans:

- Rev. Gary McCants of the AME diocese assigned me (Ron Keller) as caretaker.
- Forming a new Friends of Allen Chapel to help guide future plans for the church.
- Seek grants both from private foundations and governmental agencies. Liens or unpaid bills automatically disqualifies applicants from consideration for grants.
- Partner with tourism in coming months to see what they can do in helping promote the church as a historic site.
- Home for future events. My goal would be to have this church available for use for the next Juneteenth celebration.



Ask of the City of Lincoln:

- Further appreciation of the importance of this building as a national and a city landmark, as it has been designated as both.
- To waive the unpaid bills and accrued penalty fees, which is \$1957.33.

Pricing

Paul Adams <padams@revizions.com>

Thu 10/14/2021 11:41 PM

To: Tracy Welch <twelch@lincolnil.gov>

Tracy,

I went through all the equipment and figured out what items needed to be updated once a year, quarterly, and monthly. Based on my experience, I went through and determined the amount of time it would take to make the necessary upgrades and I am on the shy side of it and it totals around 450 hours. At \$75/hr that totals about \$33,750.

If the department heads would take care of their workstations to make sure they are up to date and I would just need to worry about servers/network it will cut it down considerably. You are looking at about 135hr at \$75/hr which would be about \$10,050. This is just taking care of the upgrades on that equipment though, not troubleshooting other issues or maintenance of the workstations.

Most workstations can be set for automatic updates during the night as they are released. I can install software on all the computers so I can have remote access and monitor updates/issues remotely with the software. This does add an entry point for compromise, but the system I plan on using uses MFA.

Based on what you have in the budget left for this fiscal year you should be able to cover, but next year I would encourage us to increase it to \$20,000 to cover the maintenance and support calls. Over the next few months I'll keep a good log so we can help with budgeting.

Paul



Information Technology Maintenance Agreement

This Information Technology Maintenance Agreement ("Agreement") is made, as of the date set forth below (the "Effective Date") by and between Kari L. Adams, dba Revizions, with office located at 1212 1600th Ave, Beason, IL 62656 ("Revizions") and the client identified below ("Client").

WHEREAS, Revizions and Client desire to enter into an agreement for information technology maintenance services;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Revizions and Client agree as follows:

1. Revizions shall provide maintenance and support services on the systems according to the terms of Exhibit 1 to this Agreement.
2. For the term specified in the applicable Invoice, Client shall remit to Revizions maintenance fees in the amount set forth therein. Payment is due within thirty (30) days of the invoice date.
3. This Agreement shall be governed by and construed in accordance with the terms and conditions of the Agreement.
4. All other terms and conditions of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Maintenance Agreement as of the date set forth below.

Revizions
1212 1600th Ave
Beason, IL 62512

Client: City of Lincoln, Illinois
700 Broadway Street
Lincoln, IL 62656

By: _____
Name: Kari L. Adams
Title: Owner
Date: _____

By: _____
Name: Tracy Welch
Title: Mayor
Date: _____



Exhibit 1

Information Technology Maintenance Agreement Terms

Revizions ("we") will provide Client ("you") with the following maintenance services. Capitalized terms not otherwise defined will have the meaning assigned to such term in the Agreement.

1. **Term.** We will provide maintenance services on an annual basis. The initial term commences on November 1, 2021 and remain in effect until the end of the current fiscal budget year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least thirty (60) days prior to the end of the then-current term.
2. **Maintenance Fees.** Your maintenance fees for the period listed in an applicable invoice.

Term	Amount Due
11/1/2021 – 4/30/2022	\$10,000

Your fees for each subsequent term will be at our then-current rates. We reserve the right to suspend maintenance services if you fail to pay undisputed maintenance fees within thirty (30) days of our written notice. We will reinstate maintenance services only if you pay all past due maintenance fees, including all fees for the periods during which services were suspended.

3. **Maintenance Services.** Maintenance is constrained to only those tasks necessary to maintain current network devices, servers, computers, email system, VoIP phone system, and surveillance equipment. You will provide a list of equipment and systems to be included in this agreement that will be attached as Exhibit 2.

Monthly maintenance will include the need to take certain systems offline while upgrades or patches are applied unless you have provided failover services and systems. We will provide monthly maintenance updates to all systems as outlined in Exhibit 2 and will provide a report of said updates, any issues, and recommendations.

We will maintain personnel that are sufficiently trained to be familiar with administration of all items listed in Exhibit 2. All personnel will be required to submit to fingerprint background checks of which reports will be provided to you as requested. Any changes in criminal history will be immediately reported to you and we will take all appropriate steps to maintain secure and reliable operation of your systems.

4. **Excluded Services.** Maintenance does not include installing new systems, application development, engineering new networks, database administration, adding cloud services,

responding to Freedom of Information Act requests, product research or support, or developing agency policies. Any request for additional services will be quoted and invoiced accordingly outside the maintenance contract. All necessary parts, equipment, or outside technical services will be provided by you. You utilize several proprietary software applications and support for those applications should be routed to the supplier or manufacturer of those applications and any consultation or support from us will be quoted and invoiced accordingly.

5. **Client Responsibilities.** We will use all reasonable efforts to perform any maintenance services remotely. Therefore, you agree to maintain a high-speed Internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and a local administrative privilege as we may be reasonably required to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to all necessary systems outlined in Exhibit 2 at no charge to us.

You shall provide to us any necessary connectivity systems to help diagnose and establish communications remotely and securely. As you are a government entity that utilizes Criminal Justice Information Systems (CJIS), said connectivity must comply with all CJIS requirements and must utilize a public static Internet Protocol (IP) address. All cybersecurity best practices should be followed by you and are not part of the services provided under this maintenance agreement.

6. **Support Call Process.** To establish the ability for users to request services, we will provide a general contact number for service requests. This number may not be answered as it will be a voicemail system that forwards to our staff so that the necessary person can respond in a timely manner. All requests for support should be routed through the Mayor or a Department Head to help control costs and to minimize unnecessary support calls.

City of Lincoln

IT Infrastructure

All buildings utilize GotoConnect (Jive) VoIP phone Systems – PD calls recorded to AWS S3

Need remote monitoring system (Ninja or Atera \$79/mo) which will help with monthly system updates and maintenance issues.

Data Files backed up to AWS Glacier Storage Daily.

City utilizes AWS Lightsail for website (lincolnil.gov) and Microsoft Office 365 Business Basic for Email (@lincolnil.gov).

Yearly
Quarterly
Monthly

City Hall

3 servers 19 Workstations

Network

Comcast Internet with Verizon Wireless failover (Working on Shared 200Mbps Sym Fiber to City Hall or Courthouse)

Connected to Courthouse via Fiber optic (Broken as of 6/21)

1 Ubiquiti USG Firewall

1 CISCO 48P Switch (Need to swap to Ubiquiti Unifi)

2 CISCO 48P POE Switch (Need to swap to Ubiquiti Unifi)

1 Ubiquiti 24P Unifi Switch

2 Ubiquiti 8P Unifi Switch (Clerk & Sewer)

3 Unifi WiFi AP (Need external AP on North Side)

1 HP Server – Hyper-V host with Windows 2000 Server VM

- Windows 2012 R2 Server (Domain: cityoflincolnil.local)

1 HP Server – Backup

1 LG Video Surveillance System

Mayor

1 HP Laptop

Administrative Assistant to Mayor

1 Dell Workstation

1 HP Printer

Council

8 HP/Dell Laptops (State Farm)

1 Dell Laptop for Sound System

Canon Camera for Video

Jabra Panacast Camera for Zoom Meetings

Pearl Mini – Video Distribution System

Sure Microphone/Sound Amplification System

City Clerk

7 Dell Optiplex Computers (Started Replacement of computers, purchased in 2014)

1 Dell Optiplex Computer (Treasurer)

3 HP Printers

1 Konica Minolta Copier

Fire Department

Utilize ESO Firehouse software for NIFRS reporting (Recommend linking with Sheriff's Office to utilize Tyler Software to cut down on data re-entry and to share information)

3 Dell Optiplex

1 Dell All-In-One (Firechief)

1 Konica Minolta Copier

3 Microsoft Surface Laptops

Will be adding laptops in the Firetrucks in future

Lincoln Municipal Service Building

1 Server 6 Workstations

Network

Comcast Internet

PFSense Firewall

1 – Ubiquiti 48P Switch

Unifi Wifi 2 AP

1 – Dell Server 2012 Hyper-V Host with PFSense VM

- Windows 2012 R2 Server AD/DNS (Domain: lincolnit.local)
- Milestone XProtect Express+ VMS 2020 R2 with 10 IP Cameras

Street & Alley

2 – Dell Optiplex

1 – Dell Laptop

Building and Safety

2 – Dell All-In-One

1 – Sony All-In-One

1 – Dell Optiplex

1 – Konica Minolta Copier

1 - Apple iPad

Lincoln Depot

1 Server 1 Laptop

Network

Comcast Internet

**No Firewall

Ubiquiti 48 Port Switch

Aruba 48 Port Switch

S2 NetVR VMS with 19 Cameras (Needs converted to Milestone and add some cameras)

HP Admin Laptop

Unifi WiFi with 1 AP

Police Department

4 Servers 24 Workstations

Network

Comcast Internet with Verizon Wireless failover

Lincoln PD contracts with Logan County Sheriff and Logan County ETSB to connect to Sangamon County to utilize Tyler Technologies for CAD, Records, Corrections, Mobile, and other public safety software. Recommend working with Logan County Circuit Clerk to implement e-ticketing

PfSense Firewall

2 - Unifi 48 Port POE Switch

1 – Unifi 10G Switch

4 – Unifi AirFiber Wireless Links (Connects to Logan County Safety Complex)

5 - Unifi WiFi Access Points (3 internal and 2 external for squads)

3 – 24 Port POE Switches (Cameras/Security)

2 – Dell PowerEdge Hyper-V Host (1 Backup)

- PfSense VM
- Windows 2012 R2 (Domain: lcsclan.gov – Sheriff)
- Windows 8.1 VM (Digital Ally Video)
- Windows 10 VM (WatchGuard Video)

1 – Dell Server (Milestone XProtect Professional 2020 R2 with 32 IP cameras)

1 – Dell Admin PC

1 – Dell Server utilizing Open Options DNAFusion (Security/Access Control)

1 – Internal MicroComm DXL VoIP system Intercoms

Admin

7 – Dell Workstations

1 – Dell Training Laptop

1 – HP Training Laptop

2 – HP Laptops (State Farm)

1 – Training Room projector with sound amplification system.

1 – Apple iPad Cellular

Investigations

7 – Dell Workstations (2 purchased in 2019 others < 5yr old)

3 – HP Laptops (State Farm)

Patrol

9 – Dell Workstations (6 bought in 2018)

7 - Dell Semi-Rugged laptops for squads utilizing Verizon LTE on IWIN

LPD-Server Hyper-V Host

Hyper-V machines:

LPD-DC1

LPWRK13 (VUVault)

LPD-WGSERVER

PFSENSE

Disks:

DISK0 – 1,862 GB (2TB) C:\

- LPD-DC1.vHDX
- LPD-DATA.VHDX
- LPWRK13-0.VHDX
- PFSENSE.VHDX

DISK1 – 1862 GB (2TB) D:\

- LPWRK13-1.VHDX (VUVault VIDEO)

DISK2 – 3,725 GB (4TB)

- LPD-WGSERVER.VHDX

DISK3 – 5,588 GB (6TB)

- VIDEO2.VHDX (Watchguard Video)