

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
APRIL 4, 2022
7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If any one wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
 - B. Request from Lincoln Railsplitter Antique Auto Club to permit the closing of Kickapoo Street between Broadway and Pulaski Streets on Saturday, May, 28, 2022, Saturday, June 25, 2022, Saturday, July 23, 2022, Saturday, August 27, 2022 and Saturday, September 24, 2022 from 8:00 a.m. until 11:00 a.m. for “Cars and Coffee” car shows.
6. **Ordinances and Resolutions.**
Ordinance Authorizing Real Estate To Go Out To Bid
 7. **Bids**
 8. **Reports**
 9. **New Business/Communications**
 - A. Approval of proposal for Audit Services from Estes, Bridgewater & Ogden for the City of Lincoln for F.Y. 2021-2022 and F.Y. 2022-2023 in an amount not to exceed \$24,800.00 per year for each year.
 - B. Approval of the purchase of Air Packs and other related equipment from Municipal Emergency Services in an amount not to exceed \$54,610.00.
 - C. Approval of the purchase of Rescue Equipment and related equipment from A.E.C. Fire Safety Security in an amount not to exceed \$30,800.00.
 - D. Approval of retention of the Farnsworth Group for the M.F.T. Maintenance program, the reconstruction and resurfacing project and the curb and sidewalk project.
 - E. Approval of the issuance of a Request for Proposal for the replacement of windows at City Hall.
 - F. Approval of contract for IT Services for F.Y. 2022-2023 between Eric Notto and the City of Lincoln in an amount not to exceed \$18,720.00.
 - G. Authorization of the addition of a credit card machine and Civic Pay software for the purpose of e-billing and credit card payments and processing of sewer bills, with customer absorbing the credit card fees.
 10. **Announcements**
 11. **Executive Session** 2 (c) (2) Collective Bargaining
 12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk’s Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

THE CITY OF LINCOLN

Date Received MAR 18 2022

3:30 AM

REQUEST TO PERMIT EVENT WITH STREET CLOSURE

RECEIVED

Must Have Council Approval

Date(s) of Event: 5/28, 6/25, 7/23, 8/27, 9/24 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Cars and coffee car show 4th Saturday Mornings
May through September, 8 to 11 AM
May 28, 2022, June 25, 2022, July 23, 2022,
August 27, 2022, September 24, 2022

Location of Event Property: (Address Utilized Space) Kickapoo ST Between Broadway & Palaski

Items occupying street space utilized: Antique & Classic Cars and Trucks

Date(s) and time(s) for usage of Property: _____

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? Kickapoo ST between Broadway and Palaski STs

Closed from 8:00 a.m./p.m. until 11:00 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. _____

Does this street normally have access to a permitted parking lot? Specify, X6

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Lincoln Roadsplitter Antique Auto Club, Inc

Contact Name: Rob Harmon Email: rharmon113@gmail.com

Address: 1026 ST RT 121 Lincoln Signature: [Signature]

Phone: Business: 217-737-8523 Cell: _____

APPROVED: (signatures)

Police Department: [Signature] Mayor: [Signature]

Fire Department: [Signature] Vote: Council Approval ___ Years ___ Nays

Street Department: [Signature] Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



Coverage Is Provided In:
Ohio Security Insurance Company

Policy Number:
BLS (23) 58 43 35 74
Policy Period:
From 04/01/2022 To 04/01/2023
12:01 am Standard Time
at Insured Mailing Location

Common Policy Declarations

Named Insured & Mailing Address

LINCOLN RAIL SPLITTERS ANTIQUE
AUTO CLUB INC.
1026 State Route 121
Lincoln, IL 62656

Agent Mailing Address & Phone No.

(800) 962-7132
INDIANA INSURANCE - AMSC IL
9450 SEWARD RD
FAIRFIELD, OH 45014-5412

Named Insured Is: CORPORATION

Named Insured Business Is: ANTIQUE AUTO CLUB

In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.

SUMMARY OF COVERAGE PARTS AND CHARGES

This policy consists of this Common Policy Declarations page, Common Policy Conditions, Coverage Parts (which consist of coverage forms and other applicable forms and endorsements, if any, issued to form a part of them) and any other forms and endorsements issued to be part of this policy.

COVERAGE PART

CHARGES

Commercial General Liability

\$430.00

Total Charges for all of the above coverage parts: \$430.00
Certified Acts of Terrorism Coverage: \$9.00

(Included)

Note: This is not a bill

IMPORTANT MESSAGES

- This policy is auditable. Please refer to the conditions of the policy for details or contact your agent.
- Notice: The Employment-Related Practices Exclusion CG 21 47 is added to this policy to clarify there is no coverage for liability arising out of employment-related practices. Please read this endorsement carefully.

Issue Date 01/24/22

Authorized Representative

To report a claim, call your Agent or 1-800-366-6446

DS 70 21 11 16



Coverage Is Provided In:
Ohio Security Insurance Company

Policy Number:
BLS (23) 58 43 35 74
Policy Period:
From 04/01/2022 To 04/01/2023
12:01 am Standard Time
at Insured Mailing Location

Common Policy Declarations

Named Insured	Agent
LINCOLN RAIL SPLITTERS ANTIQUE AUTO CLUB INC. 1026 State Route 121 Lincoln, IL 62656	(800) 962-7132 INDIANA INSURANCE - AMSC IL 9450 SEWARD RD FAIRFIELD, OH 45014-5412

POLICY FORMS AND ENDORSEMENTS - CONTINUED

This section lists the Forms and Endorsements for your policy. Refer to these documents as needed for detailed information concerning your coverage.

FORM NUMBER	TITLE
CG 88 77 12 08	Medical Expense At Your Request Endorsement
CG 88 86 12 08	Exclusion - Asbestos Liability
CG 92 50 01 16	Illinois Sexual Misconduct or Abuse Exclusion
IL 00 17 11 98	Common Policy Conditions
IL 00 21 09 08	Nuclear Energy Liability Exclusion Endorsement (Broad Form)
IL 01 47 09 11	Illinois Changes - Civil Union
IL 01 62 10 13	Illinois Changes - Defense Costs

To report a claim, call your Agent or 1-844-325-2467

DS 70 21 11 16



Coverage Is Provided In:
Ohio Security Insurance Company

Policy Number:
BLS (23) 58 43 35 74
Policy Period:
From 04/01/2022 To 04/01/2023
12:01 am Standard Time
at Insured Mailing Location

Commercial General Liability Declarations

Basis: Occurrence

Named Insured	Agent
LINCOLN RAIL SPLITTERS ANTIQUE AUTO CLUB INC.	(800) 962-7132 INDIANA INSURANCE - AMSC IL

SUMMARY OF LIMITS AND CHARGES

Commercial General Liability Limits of Insurance	DESCRIPTION	LIMIT
	Each Occurrence Limit	1,000,000
	Damage To Premises Rented To You Limit (Any One Premises)	1,000,000
	Medical Expense Limit (Any One Person)	15,000
	Personal and Advertising Injury Limit	1,000,000
	General Aggregate Limit (Other than Products - Completed Operations)	2,000,000
	Products - Completed Operations Aggregate Limit	2,000,000

Explanation of Charges	DESCRIPTION	PREMIUM
	General Liability Schedule Totals	421.00
	Certified Acts of Terrorism Coverage	9.00

Total Advance Charges: \$430.00
Note: This is not a bill

To report a claim, call your Agent or 1-844-325-2467

DS 70 22 01 08

ORDINANCE NO.

AN ORDINANCE AUTHORIZING REAL ESTATE TO GO OUT TO BID

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2022, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN owns the following-described real estate to-wit:

Lot Eleven and Twenty-five feet of even width off of the full Southwest side of Lot Twelve in Block Five in the Original Town, now City of Lincoln, Illinois;

and;

A strip of land of the even width of fifteen (15) feet off of the full Northeast side of Lot 12; and Lots 13, 14, 15 and 16, all in Block Five (5) in the Original Town, now City of Lincoln, County of Logan and State of Illinois;

and;

both parcels were combined into one parcel with the Tax I.D. number as follows:

08-210-041-00;

and;

WHEREAS, the City Council CITY OF LINCOLN has determined that the real estate described above is no longer needed for the public interest, that it is the best interest of the Citizens of Lincoln if this property is sold; and

WHEREAS, the property is not currently being used for any real purpose; and

WHEREAS, this will go out for bid and be published in the Lincoln Courier for three successive weeks beginning on April 9, 2022; and

WHEREAS, a condition of acceptance of a bid will include a permanent easement to the City of Lincoln for use of the existing drop boxes located on the property, an agreement to keep the parking lot in good condition so vehicles can access those drop boxes, a minimum bid of at least \$25,000.00, and a stipulation indicating that the garage on the property must be demolished or rehabilitated within two years of the sale; and

WHEREAS there will be no warranties of the condition of the structure located on property and the property will be sold "AS IS"; and

WHEREAS, after that three week period bids will be opened in the COW on April 26, 2022 with a decision to be made on the voting meeting thereafter;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That it is in the best interests of the City of Lincoln that the above described real estate be put out for bid.
2. The City Clerk is directed to publish in the Courier for three successive weeks notifying all interested parties to submit a bid for the above described real estate.
3. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman Rohlf	_____
Alderwoman Horn	_____	Alderman Bateman	_____
Alderman Hoefle	_____	Alderman Zurkammer	_____
Alderman Downs	_____		

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2022.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

Estes, Bridgewater & Ogden

CERTIFIED PUBLIC ACCOUNTANTS



LORI K. MILOSEVICH, C.P.A., C.F.E.
TERRI L. PHELPS, C.P.A.
JAMES C. LEGG, C.P.A.
DANIEL J. CODY, C.P.A.
RICHARD W. OGDEN, C.P.A.

901 South Second Street
Springfield, Illinois 62704
217/528-8473
Fax 217/528-8506

March 18, 2022

To the City Officials
City of Lincoln, Illinois

Thank you for the opportunity to submit a proposal to provide audit services to the City of Lincoln, Illinois. This proposal provides information about Estes, Bridgewater & Ogden, our qualifications, and references, including the specific information requested in your request for proposal.

We appreciate being considered and we assure you that if this proposal is accepted we will give the assignment our close and continued attention. We are available to discuss this proposal more fully with you and answer any questions at your convenience.

Very truly yours,

ESTES, BRIDGEWATER & OGDEN

A handwritten signature in cursive script that reads "Lori K. Milosevich". The signature is written over a horizontal line.

Lori K. Milosevich, Partner, CPA

DESCRIPTION OF ESTES, BRIDGEWATER AND OGDEN AND RELEVANT EXPERIENCE

Estes, Bridgewater & Ogden is a local certified public accounting firm that traces its origin back to 1918. The firm has one office located in Springfield, Illinois. We have four partners and five professional staff. We serve clients ranging from very large national to medium and smaller size organizations, which include governmental, not-for-profit organizations, and for-profit entities. We provide the following services:

- Accounting and Auditing – Our firm is involved in providing accounting and auditing services for governmental, not-for-profit organizations, and for-profit entities. We have extensive experience in governmental and not-for-profit accounting and auditing. We require our partners and staff to obtain continuing education hours that meet or exceed the requirements as outlined in Government Auditing Standards (The Yellow Book).
- Tax Planning and Preparation – We provide tax services to our clients, which include tax return preparation and tax research for individuals, partnerships, corporations, estates, trusts and not-for-profit organizations. We also represent clients before various regulatory agencies such as the Internal Revenue Service and the Illinois Department of Revenue.
- Computer Consulting – We offer a wide range of services to our clients with regard to installation of computerized accounting systems, computerized general ledger and journals, computer-prepared financial statements, and the preparation of federal and state income and information tax returns.

Estes, Bridgewater & Ogden is licensed by the State of Illinois for public practice. The firm is enrolled in the quality review program as required by professional standards of the American Institute of Certified Public Accountants. We have continually received unqualified opinions that assured us that our system of quality controls meet the standards established by our profession. We have included a copy of our latest peer review report.

In regard to the City of Lincoln, our firm meets the independence requirements issued by the standards of the American Institute of Certified Public Accountants.

AUDIT APPROACH AND FEES

Our fee proposal anticipates the audit would be conducted in accordance with generally accepted auditing standards as issued by the AICPA and Government Auditing Standards of the U.S. Comptroller General.

If we determine that federal funding levels require that you have a Single Audit under the Uniform Guidance, we will discuss with you the additional fees to perform extended procedures and reporting that would be required. This proposal does not include those fees.

The fees proposed below are for the fiscal years ended April 30, 2022, and 2023 and will not exceed the following:

Preparation of the Annual Audit Report of the City of Lincoln (30 copies) and the Illinois Annual Financial Report	<u>\$24,800.00</u>
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MEMORANDUM

TO: Mayor and Council of the City of Lincoln
FROM: Fire Chief Bob Dunovsky

MEETING DATE: 3/29/2022
RE: Capital Projects for FY 2022-23

Background:

Capital Project requests for 2022-23.
Request to order from MES & AEC prior to May 1, 2022 price increases. Potential Savings:

2022-23
Budget Req.
60K
35K
\$9691 ↓

	Prior to May 1	After May 1	Potential Savings
MES	\$ 54,610	(\$56,450 - \$58,708)	\$ 4098
AEC	\$ 30,689	(\$31,946 - \$33,276)	\$ 2577
		(\$3107 →	\$ 6675)

City Council Recommendation:



124 East First Street
Deer Creek, IL 61733

Quote

Date 03/22/2022
Quote # QT1561923
Expires 04/09/2022
Sales Rep Knapp, Wesley C
PO # X3 Pro 4500/30
Shipping Method FedEx Ground

Bill To
 CHIEF DUNOVSKY
 LINCOLN, CITY OF (FD)
 700 BROADWAY, CITY HALL
 LINCOLN IL 62656
 United States

Ship To
 CHIEF DUNOVSKY
 LINCOLN, CITY OF (FD)
 700 BROADWAY, CITY HALL
 LINCOLN IL 62656
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
X8914026305304			Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change, Parachute Buckles, 4.5, Standard, No Accessory Pouch, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS, None, No, Pak-Tracker, No Case, 2 SCBA Per Box	6	7,230.00	43,380.00
200128-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 30 Minutes (at 40 lpm)	10	1,055.00	10,550.00
FP1MK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Medium Face Seal, Kevlar Headnet, No Spare Headnet	2	340.00	680.00

Subtotal 54,610.00
Shipping Cost (FedEx Ground) 0.00
Total \$54,610.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1561923



Fire • Safety • Security

3003 Stanton Ave.

Springfield, Illinois 62703

1-800-422-2144 or 217-529-3003

Proposal

March 11, 2022



To: Chief Bob Dunovsky
Lincoln Fire Department
700 Broadway
Lincoln, IL 62656
217-735-4020 Email: rdunovsky@lincoln.il.gov

Salesperson	Job	Shipping Terms	Payment Terms	Valid till
T.Oller	Pentheon Battery Tools	Invoiced Separately	Upon Invoice	4/30/22

Qty	Part #	Description	Unit Price	Line Total
Chief Dunovsky: A.E.C. on behalf of Holmatro is proud to forward the following proposal.				
1.00	159.000.063	Holmatro PCU50 Pentheon Cutter- Inclined Cutter Jaw, NFFA 1936 Classification - A8 B8 C7 D9 E9	\$9,419.00	\$ 9,419.00
1.00	159.000.064	Holmatro PSP40 Pentheon Spreader - 10,443 psi working NFFA 1936 Compliant	\$9,705.00	\$ 9,705.00
1.00	159.000.062	Holmatro PTR50 Pentheon Telescopic RAM - 10,443 psi working	\$7,963.00	\$ 7,963.00
3.00	151.000.583	Holmatro PBPA287 Lithium Ion Battery - 7 amp hours, 28 VDC	\$616.00	\$ 1,848.00
3.00	151.000.742	Holmatro PBCH2 Battery Charger - 120V input	\$489.00	\$ 1,467.00
2.00	151.000.503	Holmatro DCPC1 Daisy Chain Power Cord - Allows connecting up to 3 chargers from a single 120V power outlet	\$13.00	\$ 26.00
3.00	151.000.499	Holmatro POTC1 On-Tool Charging Cord - Cord to connect tool to charger for the purpose of on-tool charging.	\$87.00	\$ 261.00

THANK YOU FOR THIS OPPORTUNITY TO BE OF SERVICE!

From: Tom Oller toller@aecfire.com 217-381-9869

TOTAL \$ **30,689.00**

Accepted by: _____

Date: _____

Freight is F.O.B. Manufacturer's Warehouse and not included in proposed price unless noted. Credit Terms are net 15 days from the date of invoice W.A.C.

A late fee of 1.5% will be added to all past due accounts. Buyer is responsible for return check fees and collection costs including reasonable attorney fees incurred in the event it becomes necessary to seek collection of its account. Delivery dates are approximate. An order once accepted by the seller cannot be cancelled by the buyer except upon terms agreed to in writing including the seller's cancellation charge. Returns are made on a case by case basis. Most manufacturers charge a 15 - 20% restocking fee. Approval must be obtained prior to return. Unless otherwise noted, applicable sales tax not included. Proposal is valid for 30 days unless otherwise specified.

FAX SIGNED PROPOSAL TO 217-529-3233

www.aecfire.com



MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: March 29, 2022

RE: **Engineering Services**

Background

It has been expressed that there is an interest by some to go out for request for proposals regarding engineering and design services for the City of Lincoln. Areas where engineering and design services are needed range from the annual Illinois Motor Fuel (MFT) Maintenance Program and other various municipal capital projects.

Analysis/Discussion

Farnsworth Group Inc. was awarded the contract for engineering services for the City of Lincoln in January 2015. Since then, their firm has overseen our MFT Maintenance program, design and construction engineering services including road reconstruction and resurfacing, sidewalk and curb replacement. They have also designed and construction engineering on two bridge replacements projects and teamed with city staff to complete a pavement study of all city streets. Farnsworth's architectural division worked on the new Municipal Services Building project.

I believe that the engineering services provided by Farnsworth Group regarding our MFT maintenance program, reconstruction and resurfacing and curb and sidewalk projects have been excellent. Farnsworth staff was also instrumental in helping the city through an MFT audit by the Illinois Department of Transportation that spanned multiple years. It would be my recommendation that we continue to use Farnsworth Group in the manner we have in the past.

If the council would like to explore other options regarding engineering services, there are upcoming projects that the city could go out for RFP'S. The remaining Rebuild Illinois Bond money will fund at least one other project if not two. This would allow the city to gauge the market and allow other firms an opportunity to work for the city. Also, CMT is currently putting together a Professional Services Agreement for design and construction engineering for a resurfacing project on N. Union St. It is for approximately 1000 feet of N. Union St from Woodlawn Rd. to Brainards Branch. This is one of the areas impacted by last year's sewer project and construction of the new lift station.

Information Technology Maintenance

1. **Term.** We shall provide support and maintenance for existing IT infrastructure. A list shall be attached to this document. Beginning on May 1st 2022 and effective until the end of the fiscal budget year. Renewal shall be automatic unless either party has given 60 days notice of intent to terminate.
2. **Maintenance Fees.** From the signing date of this contract until the end of the fiscal year we shall provide services for the consideration of \$18,720 payable within 30 days of the receipt of this agreement. Before the contract renews, both parties shall agree upon future rates for each additional fiscal year. If no agreement can be reached, either party shall be allowed to terminate. Failure to pay within 30 days shall be considered a breach of contract and services may be withheld or terminated until payment has been satisfied.
3. **Maintenance Services.** Maintenance is defined as service to ensure the proper function of the current IT infrastructure. We will be provided with a list of existing equipment. Replacement of failed equipment will be at the expense of the City of Lincoln. We provide no warranty for existing equipment unless it was purchased from Notto Technology & Consulting, LLC and is still within 3 years of the purchase date.
Monthly maintenance will likely include updates to software and hardware and replacement of equipment that is expected to fail but is still operational. All replacements will be approved by the City of Lincoln and provided at the expense of the City of Lincoln. We shall notify the City of Lincoln of any possible downtime and make reasonable efforts to minimize downtime during the normal working day. A report will be provided after maintenance along with a list of recommendations if any exist.
4. **Excluded Services.** Any implementation of new technology or projects not previously discussed shall not be covered as maintenance. Personal technology devices shall not be included or defined as maintenance. Anything that isn't clearly defined shall be agreed upon before any work is performed.
5. **Client Responsibilities.** Remote support may be provided from time to time. The City of Lincoln is responsible for connectivity and security standards to ensure they are in compliance with CJIS. Compliance for our systems will be our responsibility. The City of Lincoln shall provide us with a list of approved personnel that are authorized to initiate a support request. If it is determined that the request falls outside of regular maintenance an additional fee may be assessed at a rate of \$120 per hour during normal business hours. (8:00 AM until 5:00 PM Monday through Friday, excluding holidays)
6. The City of Lincoln will be provided with a phone number to initiate support calls and is responsible to ensure support requests are initiated by authorized personnel. In the event that the call isn't answered a voicemail should be left or a text message sent if it isn't prohibited by

CJIS. The Mayor and Department Heads should be notified of the need for a service call during normal business hours in order to stay within the budget and reduce the need for additional fees.

IN WITNESS WHEREOF, the parties hereto have executed this Maintenance Agreement as of the date set forth below.

Provider:

Notto Technology & Consulting, LLC
519 Woodlawn Road or P.O. Box 241
Lincoln, IL 62656

Client: City of Lincoln, Illinois
700 Broadway Street
Lincoln, IL 62656

By: _____

By: _____

Name: Eric S. Notto

Name: Tracy Welch

Title: Owner

Title: Mayor

Date: _____

Date: _____