

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
AUGUST 1, 2022
7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approval of minutes for June 14, 2022 Committee of the Whole Meeting, June 21, 2022 Regular City Council Meeting, June 29, 2022 Committee of the Whole Meeting, July 5, 2022 Regular City Council Meeting, July 18, 2022 Regular City Council Meeting, July 26, 2022 Public Hearing Meeting and July 26, 2022 Special Voting Session Meeting.

6. **Ordinances and Resolutions**

7. **Bids**

- A. Approval of the bid from Fitzpatrick Construction for the replacement of windows at City Hall in an amount not to exceed \$164,208.00.
- B. Approval of bid from Beniach Construction for Oil & Chip project for F.Y. 2022-2023 in an amount not to exceed \$458,947.50.

8. **Reports**

9. **New Business/Communications**

- A. Request from Open Arms to permit the closing of McLean Street from its intersection with Pekin Street to its intersection with Latham Place for a 3 on 3 Basketball Tournament on Saturday, August 27, 2022 from 8:00 am until 12:00 pm.
- B. Approval of the hiring of an additional Firefighter to fill a vacant position.
- C. Approval of additional Oil & Chip targets for F.Y. 2022-2023 not to exceed \$241,052.50.
- D. Approval of Economic Development Grant to Kathie Williams/Small Town Creations for Floor Repair/ Support in an amount not to exceed \$7,500.00.
- E. Approval of elimination line items and reallocation of funds from the Hotel/Motel Tax Fund Budget for F.Y. 2023-2024.

10. **Announcements**

11. **Possible Executive Session**

12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, June 14, 2022

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:04 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent

Remotely:

Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager

Absent:

Presiding:

Mayor Tracy Welch

Public Comment:

Tyler Stambaugh, president of the Logan County First Responder Foundation, was present at the Council's request. This foundation was founded in 2008 in Nebraska. Their purpose is to raise funds for training and equipment. A walkathon is planned for July 2, 2022 as their first fundraiser.

Request to Permit: Logan County First Responder Foundation, July 2, 2022 from 8:00am – 10:00am for a walkathon around Latham Park, around the square and back to park. This event is to raise money for Logan County First Responders Foundation.

This item will be approved by the department heads.

Opening Bid for Real Estate – 227 N. Kickapoo

One bid was received from Grandpa Inc. in the amount of \$25,000.00

Alderman Bateman would like to amend this item to remove the minimum bid of \$25,000 and due by July 31, 2022.

City Attorney Hoblit will bring an amended ordinance, removing the minimum bid of \$25,000, back to the council at the next COW. The timeline for publication will be decided then.

Agreement for Professional Services with Farnsworth Group for 2022 Resurfacing.

All documents for the 2022 Resurfacing are in the packet.

This item will be placed on the regular agenda.

Scarification/Oil & Chip resurfacing targets for 2022.

Approximately 2 miles of roads will be scarified and 1.5 miles of road will be Oil/Chip.

These targets total \$675,000.00. Only \$600,000.00 was budgeted. The city has received \$150,409.00 in reimbursements from IAW for their water main repairs. Street Superintendent Landers suggests leaving the targets where they are and using the IAW reimbursements to cover the additional cost of the budgeted \$600,000.00.

There was additional money from video gaming earmarked for Streets and Alleys. Alderman Hoefle said the overall amount budgeted was around \$1M. The council would like the Street Superintendent to bring alley targets back to the council. Discussion was had regarding whether to oil & chip or gravel the alleys. Gravel will need to be maintained annually, Oil/Chip will last longer but will eventually develop the potholes again from the garbage trucks.

Alderwoman Rohlf asked when Tremont Street will be redone. Superintendent Landers shared that the Tremont Street project will be the next target for Rebuild Illinois funds.

There will be engineering costs will oil and chipping alleys but not with gravel.

This item will be placed on the regular agenda.

Motor Fuel Tax Maintenance Program Resolution FY 22/23.

This resolution lines out how we can spend Motor Fuel Tax funds.

This item will be placed on the regular agenda.

Discussion to amend Ordinance allowing the use of non-highway vehicles adding UTV's on City Streets.

Alderman Downs was contacted by a constituent to see about allowing UTV's to the Ordinance.

Currently only golf carts are allowed on City Streets.

Alderman Bateman shared that Illinois has passed a law allowing slow moving vehicles on any road in the State of Illinois that has a speed limit under 40 mph.

If approved, UTVs will need to follow the same requirements as golf carts.

This item will be placed on the regular agenda.

Amendment #3 to Appropriations of FY 2021-2022

Copies were given to the council.

City Treasurer explained how Appropriation amendments worked. For example, vehicle liability insurance came in under budget. However, Worker's Compensation went over budget. Amendments will be made to balance those lines.

This item will be placed on the regular agenda.

Announcements:

- Mayor Welch thanked the Street Department for their work on removing the downtown traffic lights and replacing them with decorative stop/street signs. This is saving the City \$360/month in electricity costs.
- Mayor Welch thanked the fire department for their hard work during the Sangamon Street Fire.

- 3rd Friday event is this Friday, June 17, 2022. It is Nashville Night. There will be 4 different bands in four different locations.
- There is a car cruise at the Mill on June 18th. Juneteenth is taking place on June 19th.
- The 3rd tiny home build will begin Saturday June 18th at 7:30am.
- Special Olympics State games will be this weekend in Bloomington. Lincoln athletes will be participating.
- Chief Dunovsky shared that he and Mr. Hoblit have been working on changes in the fire code Chapter 5-3. There is a typo error and a sentence that needs to be removed. The sentence being removed eliminates a loophole that prevents the department for issuing a ticket for an illegal fire. This item will be placed on the regular agenda.
- The roof was installed on the new pavilion at Postville Park today.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoelfe motioned to adjourn, seconded by Alderman Zurkammer. All were in favor. Mayor Welch adjourned the meeting at 8:54 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, June 21, 2022

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

- Alderman Rob Jones, Ward 1
- Alderman Steve Parrott, Ward 1
- Alderman Tony Zurkammer, Ward 2
- Alderman Sam Downs, Ward 2
- Alderman Kevin Bateman, Ward 3
- Alderman Rick Hoefle, Ward 4
- Alderwoman Kathy Horn, Ward 4

Staff Present:

- Peggy Bateman, City Clerk
- Chuck Conzo, City Treasurer
- John Hoblit, City Attorney
- Walt Landers, Streets Superintendent
- Matt Vlahovich, Police Chief
- Bob Dunovsky, Fire Chief

Remotely:

- Wes Woodhall, Building and Safety Officer
- Andrew Bowns, Veolia Water, Project Manager

Absent:

- Alderwoman Wanda Lee Rohlf, Ward 3

Presiding:

- Tracy Welch, Mayor

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

- A. Payment of Bills**
- B. Approval of minutes May 16, 2022 Regular City Council Meeting**
- C. Request from Lincoln Park District to permit the closing of various city streets for the Children’s walking parade on Monday, July 4, 2022 from 10:00am – 11:00am.**

Alderman Bateman made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

Mayor Welch moved to other items on the agenda.

Ordinances and Resolutions

A. Resolution 2022-457 for Maintenance under the Illinois Highway Code for expenditures from the MFT fund for FY 22/23.

Alderwoman Horn made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

B. Ordinance 2022-980 adopting amendment #3 to the Appropriation Ordinance for FY 2021/2022.

Alderman Jones made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

C. Ordinance 2022- 981 authorizing Real Estate to go out for bid. (227 N. Kickapoo)

Alderman Hoefle made the motion to approve, seconded by Alderman Zurkammer. Mayor Welch called for discussion.

The first bid received did not meet the bid requirements. The Council modified the language in the bid and would like to go out for bid a 2nd time.

There being no other discussion, City Clerk Bateman called the roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

D. Ordinance 2022-982 amending 9-15 of the Lincoln City Code to allow Recreational Off-Highway vehicles (UTV).

Alderman Downs made the motion to approve, Alderman Zurkammer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

E. Ordinance 2022-983 amending 5-3-6 of the Lincoln City Code removing language in Subsection E(2)(E).

Alderman Hoefle made the motion to approve, Alderman Zurkammer seconded.

This closes a loophole for individuals that are burning illegal items. Currently, if they are caught burning illegal items and they put the fire out, they don't get ticketed. After removing this language, the individual will now be ticketed once caught burning the illegal items whether they put it out or not.

There being no other discussion, City Clerk Bateman called roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (1) Alderwoman Wanda Lee Rohlf

Mayor Welch moved on to other items on the agenda.

Reports

A. City Treasurer's Report for May 2022.

Most revenue sources are up from last year due to inflation.
State Income Tax – higher than in the past due to increase in wages.
Police & Fire Pension – both funds have been consolidated with all of the Illinois Police & Fire pensions.

B. City Clerks Report for May 2022.

\$425,574.09 was received in sewer payments for the month of May. \$24,898.40 was received from the prisons.
Civic Pay will begin July 1, 2022. The city will no longer absorb credit card fees beginning July 1st. That fee will be passed to the customer.

C. Department Head Reports for May 2022.

These reports are either on file or will be soon.

Mayor Welch moved to other items on the agenda.

New Business/Communications:

A. Approval of agreement between Farnsworth Group and the City of Lincoln for 2022 Resurfacing Project in the amount not to exceed \$66,000.00

Alderman Downs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Wanda Lee Rohlf

B. Approval of Scarification/Oil & Chip resurfacing targets for FY 22/23.

Alderman Hoefle made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion

Superintendent Landers would like to add 2nd street, Elm to Walnut and Walnut to Maple, to the targets. Depending on the budget, there may need to be adjustments made to the other targets.

Alderman Hoefle made the motion to amend the item to add the 2nd Street target, Alderman Bateman seconded.

There being no other discussion, City Clerk Bateman called the roll on the amendment.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Wanda Lee Rohlf

City Clerk Bateman called roll on the item as amended.

Yeas: (7) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Wanda Lee Rohlf

Announcements:

- Happy Birthday Alderman Down and Treasurer Conzo.
- 3rd Friday was a huge success. Well over 1,000 people.
- Great Juneteenth event.
- Alderman Hoefle shared that a few businesses in the downtown area are very appreciative of the work that the Street Department is doing in removing the flashing traffic lights and making everything look nice and clean.
- Special Olympics was a great success in Bloomington with several Lincoln athletes participating.
- Logan County Pride Celebration is this Saturday at the Logan County Fair.
- The 3rd Veterans Home build began last Saturday.
- Election Day is June 28th. The City would appreciate the support to abolish the Civil Service Commission with a YES vote.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Jones. Mayor Welch adjourned the meeting at 7:34 p.m.

Respectfully Submitted By:
Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Wednesday, June 29, 2022

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderdwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Bob Dunovsky, Fire Chief
Joe Meister, Deputy Police Chief
Walt Landers, Streets Superintendent
Andrew Bowns, Veolia Water, Project Manager

Remotely:

Wes Woodhall, Building and Safety Officer

Absent:

Alderman Tony Zurkammer, Ward 2
Alderdwoman Wanda Lee Rohlf, Ward 3
Matt Vlahovich, Police Chief

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Phosphorus Control Plan Act

Christy Crites with Crawford, Murphy & Tilly was present for this item.

This is a \$15,000 amendment to the phosphorus study. \$75,000 was budgeted. \$60,000 was quoted for the costs, however there was quite a bit of maintenance that needed done before the Phosphorus study was able to begin. They are asking for the full \$75,000 to complete the project.

This item will be placed on the regular agenda.

Curb & Sidewalk Improvement Initial Targets

Targets were outlined in the Agenda packet. In years past, \$125,000 was spent on curb & sidewalk improvements. This year \$300,000 is being spent.

This item will be placed on the regular agenda.

Economic Development Commission Approvals – 121 S Kickapoo St Roof, 123 S. Kickapoo St Roof, 1211 5th St Wall replacement and ceiling repair.

This item will be placed on the regular agenda.

Appointment of Mayor Pro Tem

This item will be moved to the next COW. This item was added to the agenda by Alderwoman Rohlf and she was unable to log in to the Zoom call.

Tourism Budget

The council discussed how they wanted to proceed with pass through Hotel/Motel funds to the Tourism Bureau. There was a suggestion to change the percentage ratio from 95/5 to 70/30. A few council members feared that change would bankrupt Tourism. Currently, hotels are full when there are games and graduations. With losing two colleges, that will impact Hotel/Motel dollars.

City Attorney Hoblit shared a State statute that stated hotel/motel tax dollars must be spent in the city in which it was collected. He will research this further.

This item will be brought back to the next COW.

Announcements:

- The referendum to abolish the Civil Service Commission passed with a 1064 to 690 vote.
- Pride event was a huge event with an estimated attendance of 800-900 people.
- Open Arms held their annual Family Fun day this past Saturday with a great turnout despite the rain.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Hoefle. All were in favor. Mayor Welch adjourned the meeting at 8:06 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, July 5, 2022

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Wanda Lee Rohlfs, Ward 3
Alderman Rick Hoefle, Ward 4
Alderman Kathy Horn, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Walt Landers, Streets Superintendent
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief

Remotely:

Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager

Absent:

John Hoblit, City Attorney

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

Alderman Hoefle made the motion to approve, Alderman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Welch moved to other items on the agenda.

New Business/Communications:

A. Approval of the amendment to the contract between the City of Lincoln and Crawford, Murphy & Tilley for an additional expenditure in an amount not to exceed \$15,000 for completion of the Phosphorus Control Plan.

Alderswoman Rohlf made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderswoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of Curb & Sidewalk Replacement Plan Targets for FY 2022/2023.

Alderman Hoefle made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion.

The sidewalk portion of the project has an estimated cost of \$125,000. The curb portion is coming in at \$400,000.

There being no other discussion, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderswoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval for Economic Development Grant to William Bree/Three Roses Floral for property at 121 S. Kickapoo St for roof repair in an amount not to exceed \$7,500.00.

Alderman Zurkammer made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderswoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval for Economic Development Grant to William Bree/Three Roses Floral for property at 123 S. Kickapoo St for roof repair in an amount not to exceed \$7,500.00.

Alderwoman Rohlfs made the motion to approve, Alderman Zurkammer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

E. Approval for Economic Development Grant to Kevin and Monica Ritchhart/Route 66 Garage for property at 1211 5th St for wall replacement and Ceiling Repair in an amount not to exceed \$7,500.00.

Alderman Hoefle made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- There will be a car show at the Oasis on Saturday, July 9th. All proceeds will be donated to the Special Olympics.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Jones. Mayor Welch adjourned the meeting at 7:18 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, July 18, 2022

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderdwoman Wanda Lee Rohlfs, Ward 3
Alderman Rick Hoefle, Ward 4
Alderdwoman Kathy Horn, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Walt Landers, Streets Superintendent
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief

Remotely:

Absent:

Wes Woodhall, Building and Safety Officer – Wasn't able to connect to Zoom
Andrew Bowns, Veolia Water, Project Manager – Wasn't able to connect to Zoom

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes May 24, 2022 Committee of the Whole Meeting, June 6, 2022 Regular City Council Meeting.

Alderman Hoefle made the motion to approve, Alderdwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderdwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderdwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)
Abstain: (0)
Absent: (0)

Mayor Welch moved to other items on the agenda.

Bids

A. Approval of bid from Robert Bercherer for the purchase of property at 227 N. Kickapoo Street in an amount of \$5,100.00

Alderman Kevin Bateman made the motion to approve, Alderwoman Rohlfis seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (0)

Nays: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfis, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Abstain: (0)

Absent: (0)

Reports

A. City Treasurer's Report for June 2022

Fire and Police Pensions are both considerably down due to stocks and bonds.

Municipal Sales tax in down a little for the year.

Non Home Rule Sales tax is up from last year

Income Tax proceeds – ahead of where we were last year

MFT – Approximately the same as last year.

Video Gaming Tax – has leveled off to around \$45,000.

B. City Clerks Report for June 2022

\$262,640.35 was received in sewer payments for the month of June. The Lincoln prison has paid in full their account.

C. Department Head Reports for June 2022

These reports are either on file or will be soon.

Mayor Welch moved to other items on the agenda.

New Business/Communications:

A. Approval of ARPA Funds for the improvement of Melrose Park in an amount not to exceed \$60,000.00.

Alderwoman Rohlfis made the motion to approve, Alderman Zurkammer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfis, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

B. Advise and consent to the Mayoral re-appointment of Alderman Kevin Bateman as Mayor Pro-Tem.

Alderman Downs made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (6) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (1) Alderwoman Wanda Lee Rohlf

Abstain: (1) Alderman Kevin Bateman

Absent: (0)

C. Approval of permanent easement to Lincoln Industrial Group for property on Fifth Street Road.

Alderman Zurkammer made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for discussion.

This will be for the ingress, egress and mailbox.

There being no other discussion, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval of hiring a police officer to fill a recent vacancy.

Alderman Zurkammer made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- Heitmann Dr Construction Project update– Contractor is struggling to get materials. Finish date is September 2nd in the contract. An extension was granted to Nov 4th.
- Curb & Sidewalk Improvements – Due to costs, the sidewalk work on Wyatt Ave will now be completed by Street Department staff instead of the Contractor. Curb work on Eaton and Half Moon will total \$438,760.00. That money is in appropriations so the department will go out for bid on that work.
- Bid opening was last week for the 22/23 Resurfacing Project. Only one bid was received and was from Beniech Construction. Bid was for \$449,000.00. That was under the budgeted amount. The council would like Superintendent Landers to come back to the

- next COW with additional targets. Mayor Welch would also like Superintendent Landers to work on increasing the dollar amount for the sidewalk reimbursement plan.
- Open Arms is working on bringing a 3 on 3 basketball tournament downtown the weekend of Balloons Over 66. There may be additional street closures coming before the council
 - Logan County donated \$5,000 to each municipality within the County to be used toward park improvements.
 - 3rd Friday – Great turnout. Event keeps getting bigger and bigger.
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Zurkammer. Mayor Welch adjourned the meeting at 7:34 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

PUBLIC HEARING – CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, July 26, 2022

The Public Hearing with the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00p.m., with proper notice given.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Rohlf, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

City Clerk Peggy Bateman
Treasurer Chuck Conzo
City Attorney John Hoblit
Fire Chief Bob Dunovsky
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers

Absent:

Police Chief Matt Vlahovich

Remote:

Veolia Water, Andrew Bowns

Presiding:

Mayor Tracy Welch

Public Participation:

There was no one present to speak for public participation.

Appropriation Ordinance FY 2022-2023.

There was no discussion regarding the Appropriation Ordinance.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Zurkammer. Mayor Welch adjourned the meeting at 7:04 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

SPECIAL VOTING SESSION – CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, July 26, 2022

The Special Voting Session with the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:07p.m., with proper notice given.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderman Wanda Rohlfs, Ward 3
Alderman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

City Clerk Peggy Bateman
Treasurer Chuck Conzo
City Attorney John Hoblit
Fire Chief Bob Dunovsky
Building and Safety Officer Wes Woodhall
Streets Superintendent Walt Landers

Absent:

Police Chief Matt Vlahovich

Remote:

Veolia Water, Andrew Bowns

Presiding:

Mayor Tracy Welch

Public Participation:

There was no one present to speak for public participation.

Approval of Appropriation Ordinance 2022-984 FY 2022-2023.

Alderman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Rohlfs, Alderman Rick Hoefle, Alderman Tony Zurkammer, Alderman Kathy Horn

Nays: (1) Alderman Kevin Bateman

Abstain: (0)

Absent: (0)

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Zurkammer motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 7:09 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

MEMORANDUM

TO: Mayor Tracy Welch and Members of the City Council

FROM: Wes Woodhall, Building and Safety Official

DATE: July 26, 2022

RE: Lincoln City Hall Window Replacement.

Background: The Building and Safety Department was asked to compile an RFP for the replacement of certain windows at the Lincoln City Hall Building. An RFP was completed and advertised, bids were vetted and considered.

Analysis/Discussion: The Building and Safety Department solicited for bids and received 3 bids.

Timekey Glazing:	Base Bid: \$225,365.00	Alt #1: \$219,267.00
Fitzpatrick Construction:	Base Bid: \$164,208.00	Alt #1: \$231,298.00
Bacon & VanBuskirk:	Base Bid: \$213,600.00*	Alt #1: \$222,700.00*

bid was refused as deemed an incomplete package

Given that the bid from Fitzpatrick Construction was the lowest and with the optimal product (base bid, full aluminum clad, Brighton Series by Quaker), the Building and Safety Department would recommend they be awarded the contract to replace the Lincoln City Hall windows if the council so desires.

COW Recommendation: Place on council agenda for approval of Fitzpatrick Construction for the replacement of the Lincoln City Hall windows.

Fiscal Impact: Finances for this project will be utilized from acquired American Rescue Plan Act (ARPA) funds.

Council Recommendation: Approve bid from Fitzpatrick Construction for the replacement of the Lincoln City Hall windows.

Attachment: RFP Packet



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

March 15, 2022

RE: Request for Proposals for City Hall Window Replacement

The City of Lincoln, Logan County, Illinois, (hereinafter referred to as “the City”) a municipal corporation, is seeking proposals from qualified contractors for window replacement at our City Hall building located at 700 Broadway St., Lincoln, Illinois.

This Request for Proposal (RFP) document describes the City’s objectives and criteria for this project, as well as the anticipated review and selection process. The firm (hereinafter referred to as “Contractor”) desiring to furnish a quotation for such services shall submit a sealed proposal in accordance with the specifications outlined herein.

RFP SCHEDULE

Release Date: 4/5/22

Window to Schedule Site Visits: 4/11/22-5/6/22

Deadline for Written Questions: 5/6/22

Deadline for RFI Response: 5/20/22

Notice to Submit, Intent to Bid: 5/27/22

Proposal Due Date and Time: 6/14/22 @ 4:00 p.m.

Proposal Evaluations: 6/14/22-6/29/22

Estimated Award Date: 7/5/22

Anticipated Project Completion Date: 9/1/23

PROPOSAL SUBMISSION REQUIREMENTS

To be considered, please submit one copy of your proposal and qualifications to the office of the City Clerk, 700 Broadway, Lincoln, IL 62656, no later than 4:00 p.m., 6/14/22. Proposals will be opened at that time. Sealed envelopes should be clearly labeled “Lincoln City Hall Window Proposal”. Faxed or emailed proposals will not be accepted. If sent by mail, the sealed envelope containing the proposal must be enclosed in another envelope addressed to the City at the location stated in this paragraph. Proposals received prior to the deadline will be securely kept, unopened. Proposals arriving after the specified date and time, whether sent by mail, courier, or in person, shall not be accepted and will either be refused or returned unopened. Mailed proposals which are delivered after the specified time and date will not be accepted regardless of the postmarked date or time on the envelope. Submissions being solicited in fair and open process.

Regarding Inquiries/Answers to Inquiries, written questions received prior to the deadline as indicated above will be answered and made available on the City website. Verbal or telephone inquiries directed to the City will not be answered. The Final Date for Inquiries shall be 5/6/22 at or before 4:00 p.m. Questions may be submitted via email to wwoodhall@lincolnil.gov.

SECTION 1: GENERAL CONDITIONS

A. CERTIFICATE OF INSURANCE

A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability.

B. WORKER'S COMPENSATION AND PREVAILING WAGE

Contractor Worker's Compensation coverage must be in compliance with State Law. The Illinois Prevailing Wage Act, 820 ILCS 130/ ("the Act") requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates refer to the Illinois Department of Labor's website at:

<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>

All contractors and subcontractors rendering services under this contract shall comply with all requirements of the Act to the extent applicable, including but not limited to, all wage, notice and record keeping duties.

C. WITHDRAWAL OF PROPOSALS

A written request for the withdrawal of a proposal may be granted if the request is received by the City Clerk prior to the specified time of opening.

D. COMPETENCY OF CONTRACTORS

The opening and reading of proposals shall not be construed as acceptance by the City. The City reserves the right to determine the competence, as well as the financial and operational capacity of any Contractor. Upon request of the City, the Contractor shall furnish evidence as may be required by the City to evaluate its ability and resources to accomplish the services required by the specifications therein.

E. CRITERIA USED FOR BASIS OF AWARD

Submissions will be evaluated on the basis of experience in providing desired services and the following other factors:

1. Knowledge of the subject matter.
2. Past performance reputation in the field
3. Professional expertise, including accreditation, licensing and/or membership in appropriate professional associations
4. Availability and anticipated ability of the firm to accommodate and successfully provide the requested contracted services on a timely basis
5. Availability of personnel and other resources to do the work on the schedule set forth by the City
6. Designated professional and support staff and location of office(s)

7. General References
8. Insurance provided
9. Fee and compensation proposal. Fees will not necessarily be the sole or determinate factor in determining the most responsible bid.
10. Other factors as demonstrated to be in the best interest of City.

The City shall utilize the criteria set forth above in evaluating proposals, you are urged to provide sufficient information on the above criteria to be evaluated in your submission. A screening of all proposals will be conducted to determine overall responsiveness. Proposals determined to be incomplete or non-responsive will be disqualified. The City reserves the right to interview the respondents, possibly during a public meeting. The City is not bound by the lowest cost proposal, but may accept the proposal that is considered the best value for the City. The City also reserves the right to negotiate the terms and conditions of the contract to obtain the most advantageous situation. The City also reserves the right to waive or disregard any informality, irregularity, or deficiency in any proposal received and to reject any or all proposals received for whatever reason it deems appropriate.

F. PROPOSAL PERIOD

Proposal prices are to be firm for forty-five (45) days.

END OF SECTION

SECTION 2: SCOPE OF SERVICES

A. CONTRACT

The duration of the contract will be for the length of time necessary for the completion of the work detailed in this RFP. The City may terminate the contract in whole or in part, with or without cause, with a thirty-day written notification. Upon termination, the contractor will be paid for all services, labor, and material that has been satisfactorily completed up to the effective date of the cancellation.

B. COMPLIANCE WITH LAWS

The firm selected shall comply with all applicable federal, state and local statutes, rules and regulations.

C. INDEMNIFICATION

The selected firm shall defend, indemnify and hold harmless the City of Lincoln, its officers, agents and employees from all claims and costs of any nature whether for personal injury, property damage or any other liability arising out of or in any way connected with any acts or omissions of the Respondent or any of its principals, employees or agents under this request for proposal or under any agreement executed with the City.

D. CONTRACTOR, NOT AN EMPLOYEE

Successful Contractor, and his or her employees or agents, are not employees or agents of the City and are not entitled to worker's compensation or any benefit of employment with the City. The City shall have no responsibility for security or protection of Successful Contractor's supplies or equipment.

E. CONFLICT OF INTEREST

Firms must identify any conflict of interest that may arise from providing services to the City. The City reserves the right to: 1) disqualify any firm or reject any proposal at any time solely on the grounds that a real or perceived legal or policy conflict of interest is presented; 2) require the firm to take any action or supply information necessary to remove the conflict; or 3) terminate any contract arising from this solicitation if any such relationship would constitute or have potential to create a real or perceived conflict of interest that cannot be resolved to the City's satisfaction.

F. EXAMINATION OF DOCUMENTS AND LOCATIONS

Contractors shall completely familiarize themselves with the documents and job location referenced in this RFP. Contractors shall make all investigations required to thoroughly familiarize themselves with the work scope, worksites, and/or services to be furnished in accordance with the proposal. No plea of ignorance by the contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the City's compensation to the contractor. Unknown conditions affecting the scope of work that are not able to be identified prior to submission will be addressed on an agreeable Time and Material basis.

G. ASSIGNMENT/SUBCONTRACTOR

The Successful Contractor may not assign or subcontract any of the award contract without the prior written consent of the City.

H. SECURITY/BONDING

1. Contractor is responsible for the security of the work areas during the performance of these services and shall ensure that all project access points remain secured during his/her work hours and upon departure from the facility.
2. The Successful Contractor shall submit to the City, upon request, names and addresses of all individuals who will be performing the work. The City may conduct background checks and make the determination that personnel be replaced.
3. The Successful Contractor shall provide evidence that all its employees are covered by a blanket fidelity bond, a copy of which must be given to the City.
4. The Successful Contractor shall provide a surety bond amounting to 10% of the total bid to be held by the City Clerk. Release of the bond will be within 30 days of satisfactory completion.

I. CONFIDENTIALITY

Confidentiality is required from the Successful Contractor and its employees at all times. The Successful Contractor, or their employees, shall never review files, paperwork or other work-related information, which may be secured or unsecured in any facility.

J. CRITICAL OPERATING HOURS

The Successful Contractor shall plan the work while keeping disturbances to the employees/residents of the City to a minimum. The City is responsible for providing the routine schedule of each facility hours to the Successful Contractor in advance to allow for scheduling of projected activities.

K. TAXES

The City is tax exempt. All taxes should be excluded from this proposal.

L. SAFETY

Successful Contractor will ensure that industry-accepted safe practices are followed in the performance of the work. All required safety equipment, fencing, barricading and any other items to insure the safety of workers and the general public shall be provided and maintained by the contractor. All aspects relating to safety, in the execution of the scope of work, are the sole responsibility of the Contractor.

M. CHANGES

Changes in the areas serviced and/or specifications may be necessary during the term of the contract. Changes in the contract requirements and corresponding changes in compensation may be implemented upon mutual agreement of the City and the Successful Contractor. The City reserves the right to add or delete services at any time upon reasonable notice to Successful Contractor. If services are requested, the contractor is required to provide a cost estimate detailing them as an attachment to the bid along with prices, where applicable, which may be offered as an addendum for the term of the contract agreement.

N. PAYMENT

Payment will be made to Successful Contractor within 30 days upon receiving the invoice and after approval by the Lincoln City Council. The invoice shall state the date the service was performed and the amount billed. Special services provided will be billed via a separate invoice and described by the service provided and the date it was provided.

O. ADDITIONS/DELETIONS

The City may, by written change notice, add or delete the service requirements. Such changes shall be negotiated on the basis of a prorated price consistent with the Successful Contractor's response to this RFP.

P. INSURANCE

Successful Contractor shall, at its cost and expense, obtain and maintain at all times during the duration of the contract Commercial General Liability insurance, including Contractual Liability Insurance with a combined bodily injury and property damage limit of not less than one million dollars (\$1,000,000) for each occurrence and not less than two million dollars (\$2,000,000) in the aggregate, insuring against all liability of Successful Contractor and its representatives arising out of and in connection with Successful Contractor's use or occupancy of the Premises.

Professional liability for damage alleged to be as a result of errors, omissions or negligent acts of Successful Contractor coverage in an amount not less than \$1,000,000 per claim. Workers' compensation and employer's liability coverage shall comply with the laws of the State of Illinois.

All certificates of insurance shall be submitted prior to the commencement of scope as defined in the RFP.

Q. Historical Significance

Successful Contractor must confirm all specified materials receive a Certificate of Appropriateness from the City of Lincoln Historical Preservation Commission. All related approvals for historical significance with regards to State and Federal Historical accreditations must be secured.

END OF SECTION

SECTION 3: SCOPE OF WORK

A. SCOPE OF WORK, LINCOLN CITY HALL WINDOW REPLACEMENT:

Provide all necessary materials, labor and equipment to complete the removal and replacement of the existing windows and frames.

B. Scope to Include but not limited to:

1. Removal of all existing aluminum framed windows and appurtenances, to include the cleaning and prepping of all existing conditions to accept new windows.
2. Provide Aluminum Wood Clad Single Hung Windows at required locations.
3. Provide alternate pricing for Aluminum Single Hung Windows with thermal break.
4. See attachment for window locations. "X'd" out windows are not to be included.
5. Multiple/Alternative products will be accepted for review. All cost variations shall be explained and bid separately per item, to provide a specific cost for each option.
6. Bid shall include the removal, furnishing and replacement of all panning, flashing and sealants required for a water tight seal and proper drainage and as manufacturer requires.
7. Windows in four (4) locations to be glazed with frosted privacy glass. See Attachment.
8. Trim interior of windows flush with existing finish material. Leave existing finish materials in place or remove and replace with aesthetic finish as needed.
9. Windows shall carry a Limited Lifetime (or equal) warranty for no less than ten (10) years on all glass and non-glass components and interior/exterior finishes.
10. Provide windows with Energy Star rating meeting requirements for climate zone: ES-Northern, IECC climate zone-5. Provide with double pane insulating Low-E glass.
11. All field measurements are the sole responsibility of the contractor.
12. Delivery, handling and onsite storage shall be provided by the contractor.
13. All labor, material and equipment related to the completion of this project shall be secured, provided and maintained by the contractor.
14. All safety equipment, materials and procedures are the sole responsibility of the contractor and approved subcontractors.
15. Streets, alleys and sidewalks must be secured and protected so as not to pose danger to any member of the general public.
16. All loose materials shall be removed from the general public access at all times during non-working hours. Trash and waste materials should be contained to secured areas at all times. Material removal equipment, containers and dumpsters are to be provided and maintained by the contractor.
17. Equipment, containers, dumpsters etc. placed on city streets shall be positioned and moved in a manner so as not to damage any city property. Site inspections will be done prior to and at the end of the project and all damage related to the contractors' work will be replaced or repaired at the contractors' expense.
18. It shall be the contractors' responsibility to schedule with individuals in interior active work spaces for available installation times/dates and to allow maintaining of an active work environment. This component shall be coordinated with City Hall Staff.

END OF SECTION

SECTION 4: BID FORM

RE: CITY OF LINCOLN, CITY HALL WINDOW REPLACEMENT

Company Name: _____

Company Address: _____

Company Phone#: _____

Company Contact: _____

Contact Phone #: _____

Contact Email: _____

Base Bid: For the removal and replacement of the City of Lincoln City Hall windows as described in the attached bid documents Aluminum Clad Wood:

\$ _____

Alternate Bid: For the removal and replacement of the City of Lincoln City Hall windows as described in the attached bid documents Full Aluminum with Thermal Break:

\$ _____

***Attach Specific Bid Material Information**

By signing below, I confirm that I have read and agree to all requirements of the bid packaged as received. The monetary bid I have provided will be held accountable and true for the duration of forty-five (45) days from the opening of bids.

Name

Title

Signature

Date

END OF SECTION



03.08.2022 11:07



03.08.2022 11:09



Frosted

03.08.2022 11:10



03 08 2022 11 06

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: August 1, 2022

RE: 2022 Scarification/Oil & Chip Resurfacing Project Bid Award

Background

Each year the Lincoln Street Department organizes a Roadway Resurfacing Project to help improve and maintain city streets. These projects also enhance safety and provide a better experience for citizens and visitors as they travel through our city.

Analysis/Discussion

The 2022 Scarification/ Oil & Chip Project bid opening took place July 14, 2022. One bid was received.

Beniach Construction of Tuscola IL. \$458,947.50

Recommendation to accept low bid from Beniach construction

Fiscal Impact

\$458,947.50 from the Capitol Projects Fund, 60-3600-7827

Council Recommendation:

Approve Bid from Beniach Construction for \$458,947.50.

JUL 22 2022

THE CITY OF LINCOLN

Date Received _____

RECEIVED

REQUEST TO PERMIT EVENT WITH STREET CLOSURE

Must Have Council Approval

Date(s) of Event: Sat. Aug 27, 2022 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

FAMILY FRIENDLY PARTIES WITH BALLOONS OVER LINCOLN.

Street Closure for 3 on 3 Basketball

Location of Event Property: (Address Utilized Space) _____

Items occupying street space utilized: _____

Date(s) and time(s) for usage of Property: _____

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking

Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks?

Madison St. between

Pekin St. & Latham Place

Closed from 8 a.m./p.m. until noon a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. _____

Does this street normally have access to a permitted parking lot? Specify, no

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: OPEN ARMS

Contact Name: Molly DiBernardino

Email: office@openarmslincoln.com

Address: PO BOX 713

Signature: M. DiBernardino

Phone: Business: 217-732-4800

Cell: 217-737-4601

APPROVED: (signatures)

Police Department: _____

Mayor: [Signature]

Fire Department: [Signature]

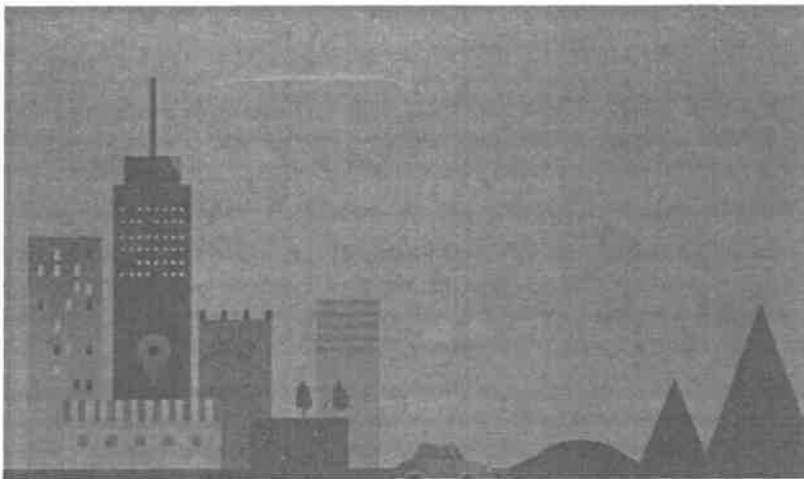
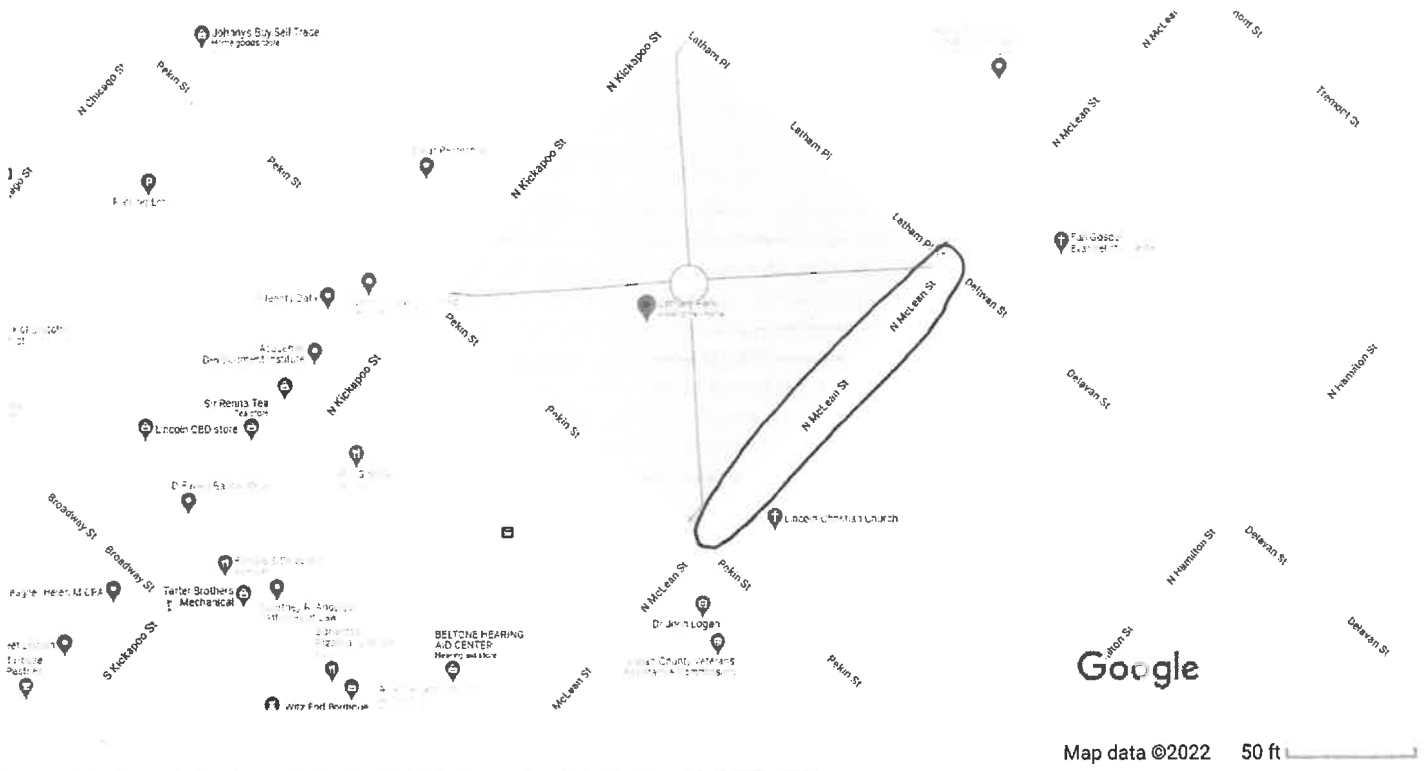
Vote: Council Approval ___ Years ___ Nays

Street Department: [Signature]

Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



Latham Park

Park



Directions



Save



Nearby



Send to phone



Share



Lincoln, IL 62656



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm Mike Wieland, Agent State Farm Insurance Companies 2103 E. Washington Street, Ste 2B Bloomington IL 61701	CONTACT NAME: Mike Wieland, Agent PHONE (A/C, No, Ext): 309-664-6453 E-MAIL ADDRESS: mike.wieland.g4h4@statefarm.com	FAX (A/C, No): N/A
	INSURER(S) AFFORDING COVERAGE	
INSURED Open Arms Christian Fellowship 813 Woodlawn Road Lincoln, Illinois 62656	INSURER A: State Farm Fire and Casualty Company	NAIC # 25143
	INSURER B: State Farm Mutual Automobile Insurance Company	25178
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 93-BG-T332-3 **REVISION NUMBER:** 2022

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			93-BG-T332-3	06/01/2022	06/01/2023	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			702 1904-F07-13A	06/07/2022	12/07/2022	COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$ 250,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Open Arms Christian Fellowship is a religious organization whose policy coverage extends to church sponsored activities on and off of the described location's premises. Throughout the policy year Open Arms Christian Fellowship is covered up to their policy's maximum limits while hosting their events at any location, including Skully Park in the City of Lincoln, Illinois.

CERTIFICATE HOLDER**CANCELLATION**

City of Lincoln Illinois 911 Pekin Street Lincoln, Illinois 62656	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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MEMORANDUM

TO: Mayor and City Council Members
FROM: Chief Robert Dunovsky
MEETING DATE: July 26, 2022
RE: Hiring Fire Fighter

Background:

The New Hire list is active as of 7/23/2022. Savannah Conrady (Hartsburg) is #1 on the list. She has passed the CPAT (Candidate Physical Ability Test) and we would like to hire her to fill the vacancy created in late May. Pending a background check, pre-employment physical and psychological evaluation. Her start date would be August 16, 2022 and she would start fall IFSI Academy on September 12, 2022.

Council Recommendation:

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: July 26, 2022

RE: **2022 Scarification/Oil & Chip Resurfacing Additional Targets**

Background

A bid opening for the 2022 Scarification/Oil & Chip was held July 14, 2022, we received one bid from Beniach Construction of Tuscola IL.

Analysis/Discussion

The final engineering estimates for the original targets was \$646,600, but the bid was considerably less at \$458,947.50. There is \$700,000.00, in the 2022 budget, this includes appropriations. In the past I have added additional targets to utilize the funds budgeted for resurfacing. So, I have included the additional targets with this memo. The targets highlighted in yellow are the additions.

The contractor has confirmed they will hold to the unit prices in the current bid for the additional resurfacing. They do have some concern about completing the additional targets due to some supplies of materials and weather, they are willing to complete as many of the additional targets as possible.

Fiscal Impact

\$700,000.00, from the Capitol Projects Fund 60-3600-7827.

Council Recommendation:

Approve additional targets.

City of Lincoln - Oil and Chip Targets 2022

Street	From	To	Operation
Ward # 1			
Edger St	Woodlawn Rd.	Park Place	Scarif/A-2
19th St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	A-1
20th St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
21st St	Palmer	Alley	A-1
	Alley	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
22nd St	Grand	Union	Scarif/A-2
23rd St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
18th	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
Beach	Keokuk	Lathem St	Scarif/A-2
Ward # 2			
2nd St	S College	terminus	Scarif/A-2
3rd St	S College	Maple	Scarif/A-2
N Jefferson	Short 11th	13th	A-1
	13th	15th	A-1
	15th	Woodlawn	A-1
N Madison	Short 11th	13th	A-1
	13th	15th	A-1
	15th	Woodlawn	A-1
2nd St	Jackson	Adams	A/2
	Adams	Monroe	A/2
College	4th	3rd	A/2
Ward # 3			
S Gillett St.	Pulaski	Broadway	Scarif/A-2
S Beason	Clinton	Pulaski	Scarif/A-2
S Butler	Decatur	Clinton	Scarif/A-2
N Sheridan	Broadway	Pekin	Scarif/A-2
	Pekin	Delavan	Scarif/A-2
Butler	Pulaski	Decatur	Scarif/A-2
Beason	Broadway	Pulaski	A/1

MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: July 26, 2022
RE: Economic Development Commission Approvals

Background:

On July 15, 2022, the Economic Development Grant Commission met and approved the following applications:

STRUCTURAL IMPROVEMENT GRANTS:

Kathie Williams/Small Town Creations-
115 S. Kickapoo Street – Floor Repair/Support -\$7,500.00

MEMORANDUM

TO: Mayor and Council of the City of Lincoln
FROM: Rick Hoefle, Alderman Ward 4 and Tony Zurkammer, Alderman Ward 2

MEETING

DATE: August 1, 2022
RE: Elimination of Budget Line Items and Reallocation of Hotel/Motel Tax Funds F.Y. 2023/2024

Background: The proposal for the August 1st voting meeting if passed will impact the 2023-24 budgets going forward.

History: Tourism funds in the budget have been used historically for the same items that come under our Logan County Tourism. This has put the Council and the City in a difficult position with a number of groups coming for funding. In the past the current mayor and I have discussed putting this entirely in the hands of Tourism. We want to continue to save 5% of the Heads & Beds tax for items related to Tourism that will need servicing such as the Tropics sign and Picnic tables. Also, 3rd Fridays, as they offer so much to the community and County. (Nashville Nights this past 3rd Friday). Finally, using these funds for updating the City Owned Parks.

Below lines have been put through items that would now be exclusively handled under Logan County Tourism and/or no longer considered under the City Budget.

55-0000-7000	Pass through To Tourism Bureau	\$199,580
55-0000-7003	Tropics Sign	2,300
55-0000-7005	Balloonfest	2,000 (ARPA Funds have been granted – Reallocate to City Park Line item)
55-0000-8604	Railsplitter	1,500 (ARPA Funds have been granted – Reallocate to City Park Line item)

~~55-0000-7009 L.C.G.&H.S. 1,500 (Tourism provide some annual funding)~~

~~55-0000-7011 Addtl Tourism Projects & Events 20,000 (\$18,000 to City Park Upgrades/Maint/Picnic Tables)~~

55-0000-7012 Timber Frame Pavilion 3,400

~~55-0000-7013 Picnic Table Replacement~~

~~55-0000-7014 Deck Dogs 2,000 (ARPA Funds have been granted – Reallocate to City Park Line item)~~

55-0000-8500 3rd Friday 6,000

55-0000-xxxx City Park Upgrades/Maintenance/Picnic Tables 25,000

55-0000-xxxx Misc. Maintenance/Repairs (Under \$250) 2,000

55-0000 Hotel/Motel Tax Expenditures 238,280.00