

CITY OF LINCOLN
COMMITTEE OF THE WHOLE MEETING
AGENDA
JULY 26, 2022
CITY HALL COUNCIL CHAMBERS
7:10 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Request to Permit: Open Arms/Saturday, August 27, 2022. Road Closure McLean Street between Pekin Street and Latham Pl. next to Latham Park.**
- 5. Hiring of a replacement Fire Fighter due to a resignation from May.**
- 6. Economic Development Commission Approval – Kathie Williams/Small Town Creations, 115 S. Kickapoo Street – Floor Repair/Support \$7,500.00.**
- 7. Approval of additional Oil/Chip targets.**
- 8. Lincoln City Hall Window Replacement Bids**
- 9. Redistricting of City Ward Map due to population changes.**
- 10. Tourism Budget**
- 11. Staging area for Logan County Court House Restoration.**
- 12. Announcements**
- 13. Possible Executive Session**
- 14. Adjournment**
- 15. Upcoming Meetings:** City Council Meeting: Monday, August 1, 2022 at 7:00 PM
Committee of the Whole Meeting: Tuesday, August 9, 2022 at 7:00 PM

JUL 22 2022

THE CITY OF LINCOLN

Date Received _____

RECEIVED

REQUEST TO PERMIT EVENT WITH STREET CLOSURE

Must Have Council Approval

Date(s) of Event: Sat. Aug 27, 2022 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

FAMILY FRIENDLY PARTNERING WITH BALLOONS OVER
LINCOLN.Street Closure for 3 on 3 Basketball

Location of Event Property: (Address Utilized Space) _____

Items occupying street space utilized: _____

Date(s) and time(s) for usage of Property: _____

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking

Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? McLean St. betweenPekin St. & Latham PlaceClosed from 8 (a.m.)/p.m. until noon a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. _____

Does this street normally have access to a permitted parking lot? Specify, no

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: OPEN ARMSContact Name: Molly DiBenedictisEmail: office@openarmslincoln.comAddress: PO Box 713Signature: M. DiBenedictisPhone: Business: 217-732-4800Cell: 217-737-4601

APPROVED: (signatures)

Police Department: _____

Mayor: _____

Fire Department: Paul J. [Signature]

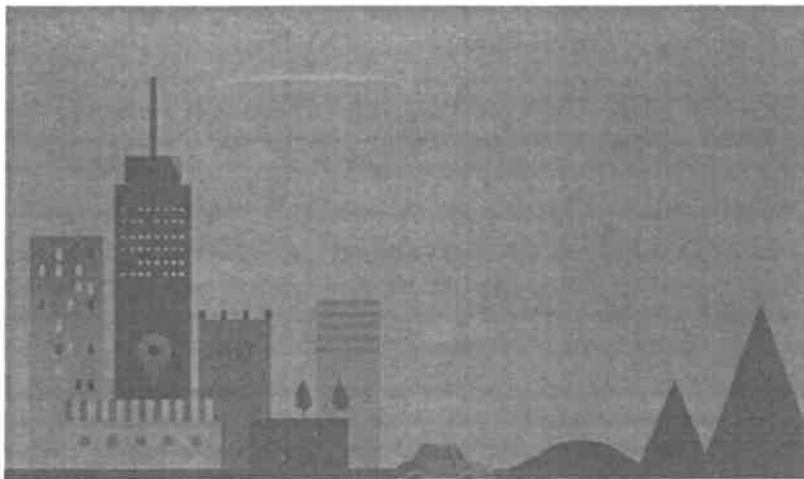
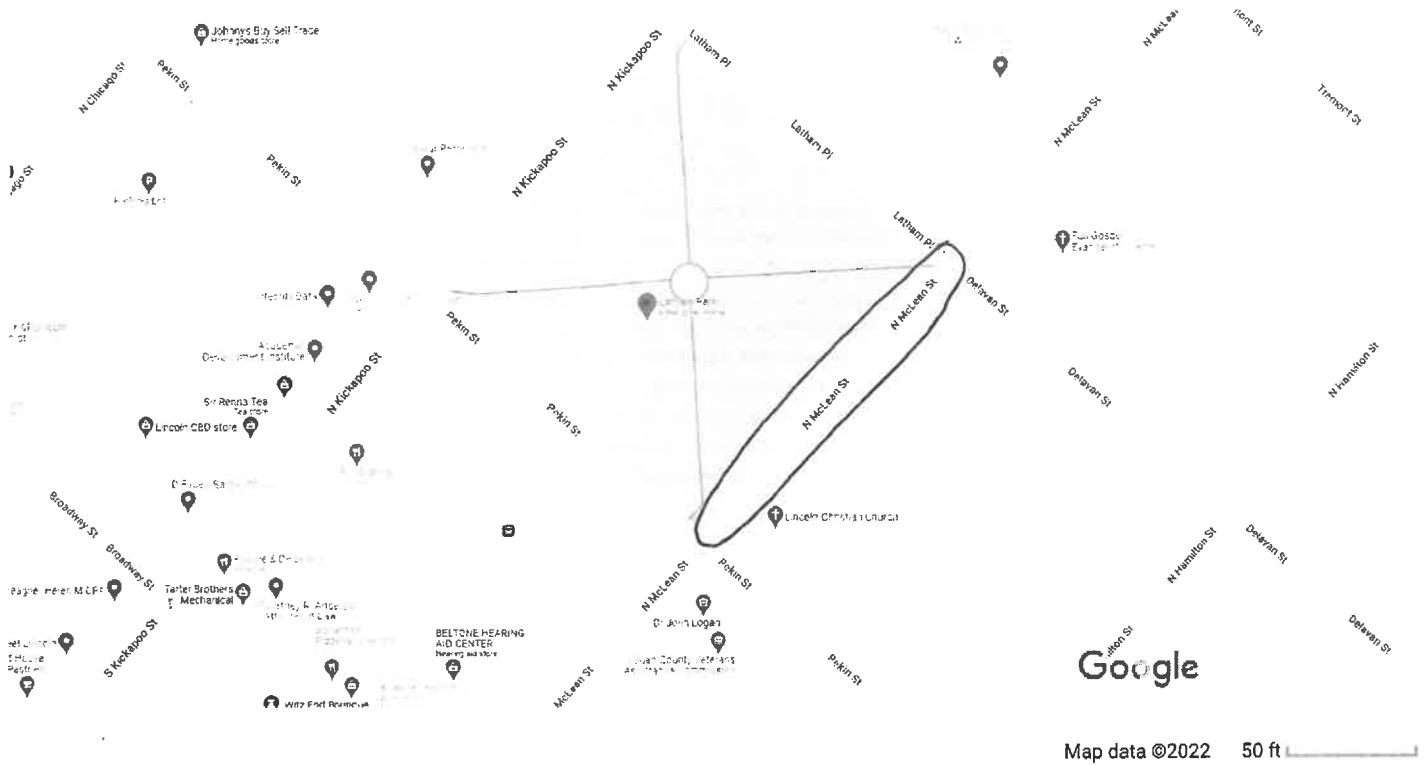
Vote: Council Approval ____ Years ____ Nays

Street Department: Walt [Signature]

Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



Latham Park

Park



Directions



Save



Nearby



Send to
phone



Share



Lincoln, IL 62656




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm  Mike Wieland, Agent State Farm Insurance Companies 2103 E. Washington Street, Ste 2B Bloomington IL 61701	CONTACT NAME: Mike Wieland, Agent PHONE (A/C, No, Ext): 309-664-6453 E-MAIL: mike.wieland.g4h4@statefarm.com ADDRESS: N/A INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company INSURER B: State Farm Mutual Automobile Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
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COVERAGES**CERTIFICATE NUMBER:** 93-BG-T332-3**REVISION NUMBER:** 2022

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			93-BG-T332-3	06/01/2022	06/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> AUTOS ONLY HIRED <input type="checkbox"/> AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			702 1904-F07-13A	06/07/2022	12/07/2022	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 250,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 100,000 \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Open Arms Christian Fellowship is a religious organization whose policy coverage extends to church sponsored activities on and off of the described location's premises. Throughout the policy year Open Arms Christian Fellowship is covered up to their policy's maximum limits while hosting their events at any location, including Skully Park in the City of Lincoln, Illinois.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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MEMORANDUM

TO: Mayor and City Council Members
FROM: Chief Robert Dunovsky
MEETING DATE: July 26, 2022
RE: Hiring Fire Fighter

Background:

The New Hire list is active as of 7/23/2022. Savannah Conrady (Hartsburg) is #1 on the list. She has passed the CPAT (Candidate Physical Ability Test) and we would like to hire her to fill the vacancy created in late May. Pending a background check, pre-employment physical and psychological evaluation. Her start date would be August 16, 2022 and she would start fall IFSI Academy on September 12, 2022.

Council Recommendation:

MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: July 26, 2022
RE: Economic Development Commission Approvals

Background:

On July 15, 2022, the Economic Development Grant Commission met and approved the following applications:

STRUCTURAL IMPROVEMENT GRANTS:

Kathie Williams/Small Town Creations-
115 S. Kickapoo Street – Floor Repair/Support -\$7,500.00

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: July 26, 2022

RE: 2022 Scarification/Oil & Chip Resurfacing Additional Targets

Background

A bid opening for the 2022 Scarification/Oil & Chip was held July 14, 2022, we received one bid from Beniach Construction of Tuscola IL.

Analysis/Discussion

The final engineering estimates for the original targets was \$646,600, but the bid was considerably less at \$458,947.50. There is \$700,000.00, in the 2022 budget, this includes appropriations. In the past I have added additional targets to utilize the funds budgeted for resurfacing. So, I have included the additional targets with this memo. The targets highlighted in yellow are the additions.

The contractor has confirmed they will hold to the unit prices in the current bid for the additional resurfacing. They do have some concern about completing the additional targets due to some supplies of materials and weather, they are willing to complete as many of the additional targets as possible.

Fiscal Impact

\$700,000.00, from the Capitol Projects Fund 60-3600-7827.

Council Recommendation:

Approve additional targets.

City of Lincoln - Oil and Chip Targets 2022

Street	From	To	Operation
Ward # 1			
Edger St	Woodlawn Rd.	Park Place	Scarif/A-2
19th St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	A-1
20th St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
21st St	Palmer	Alley	A-1
	Alley	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
22nd St	Grand	Union	Scarif/A-2
23rd St	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
18th	Palmer	Oglesby	Scarif/A-2
	Oglesby	Grand	Scarif/A-2
	Grand	Union	Scarif/A-2
Beach	Keokuk	Lathem St	Scarif/A-2
Ward # 2			
2nd St	S College	terminus	Scarif/A-2
3rd St	S College	Maple	Scarif/A-2
N Jefferson	Short 11th	13th	A-1
	13th	15th	A-1
	15th	Woodlawn	A-1
N Madison	Short 11th	13th	A-1
	13th	15th	A-1
	15th	Woodlawn	A-1
2nd St	Jackson	Adams	A/2
	Adams	Monroe	A/2
College	4th	3rd	A/2
Ward # 3			
S Gillett St.	Pulaski	Broadway	Scarif/A-2
S Beason	Clinton	Pulaski	Scarif/A-2
S Butler	Decatur	Clinton	Scarif/A-2
N Sheridan	Broadway	Pekin	Scarif/A-2
	Pekin	Delavan	Scarif/A-2
Butler	Pulaski	Decatur	Scarif/A-2
Beason	Broadway	Pulaski	A/1

[illegible]

MEMORANDUM

TO: Mayor Tracy Welch and Members of the City Council

FROM: Wes Woodhall, Building and Safety Official

DATE: July 26, 2022

RE: Lincoln City Hall Window Replacement.

Background: The Building and Safety Department was asked to compile an RFP for the replacement of certain windows at the Lincoln City Hall Building. An RFP was completed and advertised, bids were vetted and considered.

Analysis/Discussion: The Building and Safety Department solicited for bids and received 3 bids.

Timekey Glazing:	Base Bid: \$225,365.00	Alt #1: \$219,267.00
Fitzpatrick Construction:	Base Bid: \$164,208.00	Alt #1: \$231,298.00
Bacon & VanBuskirk:	Base Bid: \$213,600.00*	Alt #1: \$222,700.00*

bid was refused as deemed an incomplete package

Given that the bid from Fitzpatrick Construction was the lowest and with the optimal product (base bid, full aluminum clad, Brighton Series by Quaker), the Building and Safety Department would recommend they be awarded the contract to replace the Lincoln City Hall windows if the council so desires.

COW Recommendation: Place on council agenda for approval of Fitzpatrick Construction for the replacement of the Lincoln City Hall windows.

Fiscal Impact: Finances for this project will be utilized from acquired American Rescue Plan Act (ARPA) funds.

Council Recommendation: Approve bid from Fitzpatrick Construction for the replacement of the Lincoln City Hall windows.

Attachment: RFP Packet



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

March 15, 2022

RE: Request for Proposals for City Hall Window Replacement

The City of Lincoln, Logan County, Illinois, (hereinafter referred to as “the City”) a municipal corporation, is seeking proposals from qualified contractors for window replacement at our City Hall building located at 700 Broadway St., Lincoln, Illinois.

This Request for Proposal (RFP) document describes the City’s objectives and criteria for this project, as well as the anticipated review and selection process. The firm (hereinafter referred to as “Contractor”) desiring to furnish a quotation for such services shall submit a sealed proposal in accordance with the specifications outlined herein.

RFP SCHEDULE

Release Date: 4/5/22

Window to Schedule Site Visits: 4/11/22-5/6/22

Deadline for Written Questions: 5/6/22

Deadline for RFI Response: 5/20/22

Notice to Submit, Intent to Bid: 5/27/22

Proposal Due Date and Time: 6/14/22 @ 4:00 p.m.

Proposal Evaluations: 6/14/22-6/29/22

Estimated Award Date: 7/5/22

Anticipated Project Completion Date: 9/1/23

PROPOSAL SUBMISSION REQUIREMENTS

To be considered, please submit one copy of your proposal and qualifications to the office of the City Clerk, 700 Broadway, Lincoln, IL 62656, no later than 4:00 p.m., 6/14/22. Proposals will be opened at that time. Sealed envelopes should be clearly labeled “Lincoln City Hall Window Proposal”. Faxed or emailed proposals will not be accepted. If sent by mail, the sealed envelope containing the proposal must be enclosed in another envelope addressed to the City at the location stated in this paragraph. Proposals received prior to the deadline will be securely kept, unopened. Proposals arriving after the specified date and time, whether sent by mail, courier, or in person, shall not be accepted and will either be refused or returned unopened. Mailed proposals which are delivered after the specified time and date will not be accepted regardless of the postmarked date or time on the envelope. Submissions being solicited in fair and open process.

Regarding Inquiries/Answers to Inquiries, written questions received prior to the deadline as indicated above will be answered and made available on the City website. Verbal or telephone inquiries directed to the City will not be answered. The Final Date for Inquiries shall be 5/6/22 at or before 4:00 p.m. Questions may be submitted via email to wwoodhall@lincolnil.gov.

SECTION 1: GENERAL CONDITIONS

A. CERTIFICATE OF INSURANCE

A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability.

B. WORKER'S COMPENSATION AND PREVAILING WAGE

Contractor Worker's Compensation coverage must be in compliance with State Law. The Illinois Prevailing Wage Act, 820 ILCS 130/ ("the Act") requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates refer to the Illinois Department of Labor's website at:

<https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>

All contractors and subcontractors rendering services under this contract shall comply with all requirements of the Act to the extent applicable, including but not limited to, all wage, notice and record keeping duties.

C. WITHDRAWAL OF PROPOSALS

A written request for the withdrawal of a proposal may be granted if the request is received by the City Clerk prior to the specified time of opening.

D. COMPETENCY OF CONTRACTORS

The opening and reading of proposals shall not be construed as acceptance by the City. The City reserves the right to determine the competence, as well as the financial and operational capacity of any Contractor. Upon request of the City, the Contractor shall furnish evidence as may be required by the City to evaluate its ability and resources to accomplish the services required by the specifications therein.

E. CRITERIA USED FOR BASIS OF AWARD

Submissions will be evaluated on the basis of experience in providing desired services and the following other factors:

1. Knowledge of the subject matter.
2. Past performance reputation in the field
3. Professional expertise, including accreditation, licensing and/or membership in appropriate professional associations
4. Availability and anticipated ability of the firm to accommodate and successfully provide the requested contracted services on a timely basis
5. Availability of personnel and other resources to do the work on the schedule set forth by the City
6. Designated professional and support staff and location of office(s)

7. General References
8. Insurance provided
9. Fee and compensation proposal. Fees will not necessarily be the sole or determinate factor in determining the most responsible bid.
10. Other factors as demonstrated to be in the best interest of City.

The City shall utilize the criteria set forth above in evaluating proposals, you are urged to provide sufficient information on the above criteria to be evaluated in your submission. A screening of all proposals will be conducted to determine overall responsiveness. Proposals determined to be incomplete or non-responsive will be disqualified. The City reserves the right to interview the respondents, possibly during a public meeting. The City is not bound by the lowest cost proposal, but may accept the proposal that is considered the best value for the City. The City also reserves the right to negotiate the terms and conditions of the contract to obtain the most advantageous situation. The City also reserves the right to waive or disregard any informality, irregularity, or deficiency in any proposal received and to reject any or all proposals received for whatever reason it deems appropriate.

F. PROPOSAL PERIOD

Proposal prices are to be firm for forty-five (45) days.

END OF SECTION

SECTION 2: SCOPE OF SERVICES

A. CONTRACT

The duration of the contract will be for the length of time necessary for the completion of the work detailed in this RFP. The City may terminate the contract in whole or in part, with or without cause, with a thirty-day written notification. Upon termination, the contractor will be paid for all services, labor, and material that has been satisfactorily completed up to the effective date of the cancellation.

B. COMPLIANCE WITH LAWS

The firm selected shall comply with all applicable federal, state and local statutes, rules and regulations.

C. INDEMNIFICATION

The selected firm shall defend, indemnify and hold harmless the City of Lincoln, its officers, agents and employees from all claims and costs of any nature whether for personal injury, property damage or any other liability arising out of or in any way connected with any acts or omissions of the Respondent or any of its principals, employees or agents under this request for proposal or under any agreement executed with the City.

D. CONTRACTOR, NOT AN EMPLOYEE

Successful Contractor, and his or her employees or agents, are not employees or agents of the City and are not entitled to worker's compensation or any benefit of employment with the City. The City shall have no responsibility for security or protection of Successful Contractor's supplies or equipment.

E. CONFLICT OF INTEREST

Firms must identify any conflict of interest that may arise from providing services to the City. The City reserves the right to: 1) disqualify any firm or reject any proposal at any time solely on the grounds that a real or perceived legal or policy conflict of interest is presented; 2) require the firm to take any action or supply information necessary to remove the conflict; or 3) terminate any contract arising from this solicitation if any such relationship would constitute or have potential to create a real or perceived conflict of interest that cannot be resolved to the City's satisfaction.

F. EXAMINATION OF DOCUMENTS AND LOCATIONS

Contractors shall completely familiarize themselves with the documents and job location referenced in this RFP. Contractors shall make all investigations required to thoroughly familiarize themselves with the work scope, worksites, and/or services to be furnished in accordance with the proposal. No plea of ignorance by the contractor of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the contractor to make the necessary examinations and investigations will be accepted as a basis for varying the requirements of the City's compensation to the contractor. Unknown conditions affecting the scope of work that are not able to be identified prior to submission will be addressed on an agreeable Time and Material basis.

G. ASSIGNMENT/SUBCONTRACTOR

The Successful Contractor may not assign or subcontract any of the award contract without the prior written consent of the City.

H. SECURITY/BONDING

1. Contractor is responsible for the security of the work areas during the performance of these services and shall ensure that all project access points remain secured during his/her work hours and upon departure from the facility.
2. The Successful Contractor shall submit to the City, upon request, names and addresses of all individuals who will be performing the work. The City may conduct background checks and make the determination that personnel be replaced.
3. The Successful Contractor shall provide evidence that all its employees are covered by a blanket fidelity bond, a copy of which must be given to the City.
4. The Successful Contractor shall provide a surety bond amounting to 10% of the total bid to be held by the City Clerk. Release of the bond will be within 30 days of satisfactory completion.

I. CONFIDENTIALITY

Confidentiality is required from the Successful Contractor and its employees at all times. The Successful Contractor, or their employees, shall never review files, paperwork or other work-related information, which may be secured or unsecured in any facility.

J. CRITICAL OPERATING HOURS

The Successful Contractor shall plan the work while keeping disturbances to the employees/residents of the City to a minimum. The City is responsible for providing the routine schedule of each facility hours to the Successful Contractor in advance to allow for scheduling of projected activities.

K. TAXES

The City is tax exempt. All taxes should be excluded from this proposal.

L. SAFETY

Successful Contractor will ensure that industry-accepted safe practices are followed in the performance of the work. All required safety equipment, fencing, barricading and any other items to insure the safety of workers and the general public shall be provided and maintained by the contractor. All aspects relating to safety, in the execution of the scope of work, are the sole responsibility of the Contractor.

M. CHANGES

Changes in the areas serviced and/or specifications may be necessary during the term of the contract. Changes in the contract requirements and corresponding changes in compensation may be implemented upon mutual agreement of the City and the Successful Contractor. The City reserves the right to add or delete services at any time upon reasonable notice to Successful Contractor. If services are requested, the contractor is required to provide a cost estimate detailing them as an attachment to the bid along with prices, where applicable, which may be offered as an addendum for the term of the contract agreement.

N. PAYMENT

Payment will be made to Successful Contractor within 30 days upon receiving the invoice and after approval by the Lincoln City Council. The invoice shall state the date the service was performed and the amount billed. Special services provided will be billed via a separate invoice and described by the service provided and the date it was provided.

O. ADDITIONS/DELETIONS

The City may, by written change notice, add or delete the service requirements. Such changes shall be negotiated on the basis of a prorated price consistent with the Successful Contractor's response to this RFP.

P. INSURANCE

Successful Contractor shall, at its cost and expense, obtain and maintain at all times during the duration of the contract Commercial General Liability insurance, including Contractual Liability Insurance with a combined bodily injury and property damage limit of not less than one million dollars (\$1,000,000) for each occurrence and not less than two million dollars (\$2,000,000) in the aggregate, insuring against all liability of Successful Contractor and its representatives arising out of and in connection with Successful Contractor's use or occupancy of the Premises.

Professional liability for damage alleged to be as a result of errors, omissions or negligent acts of Successful Contractor coverage in an amount not less than \$1,000,000 per claim. Workers' compensation and employer's liability coverage shall comply with the laws of the State of Illinois.

All certificates of insurance shall be submitted prior to the commencement of scope as defined in the RFP.

Q. Historical Significance

Successful Contractor must confirm all specified materials receive a Certificate of Appropriateness from the City of Lincoln Historical Preservation Commission. All related approvals for historical significance with regards to State and Federal Historical accreditations must be secured.

END OF SECTION

SECTION 3: SCOPE OF WORK

A. SCOPE OF WORK, LINCOLN CITY HALL WINDOW REPLACEMENT:

Provide all necessary materials, labor and equipment to complete the removal and replacement of the existing windows and frames.

B. Scope to Include but not limited to:

1. Removal of all existing aluminum framed windows and appurtenances, to include the cleaning and prepping of all existing conditions to accept new windows.
2. Provide Aluminum Wood Clad Single Hung Windows at required locations.
3. Provide alternate pricing for Aluminum Single Hung Windows with thermal break.
4. See attachment for window locations. "X'd" out windows are not to be included.
5. Multiple/Alternative products will be accepted for review. All cost variations shall be explained and bid separately per item, to provide a specific cost for each option.
6. Bid shall include the removal, furnishing and replacement of all panning, flashing and sealants required for a water tight seal and proper drainage and as manufacturer requires.
7. Windows in four (4) locations to be glazed with frosted privacy glass. See Attachment.
8. Trim interior of windows flush with existing finish material. Leave existing finish materials in place or remove and replace with aesthetic finish as needed.
9. Windows shall carry a Limited Lifetime (or equal) warranty for no less than ten (10) years on all glass and non-glass components and interior/exterior finishes.
10. Provide windows with Energy Star rating meeting requirements for climate zone: ES-Northern, IECC climate zone-5. Provide with double pane insulating Low-E glass.
11. All field measurements are the sole responsibility of the contractor.
12. Delivery, handling and onsite storage shall be provided by the contractor.
13. All labor, material and equipment related to the completion of this project shall be secured, provided and maintained by the contractor.
14. All safety equipment, materials and procedures are the sole responsibility of the contractor and approved subcontractors.
15. Streets, alleys and sidewalks must be secured and protected so as not to pose danger to any member of the general public.
16. All loose materials shall be removed from the general public access at all times during non-working hours. Trash and waste materials should be contained to secured areas at all times. Material removal equipment, containers and dumpsters are to be provided and maintained by the contractor.
17. Equipment, containers, dumpsters etc. placed on city streets shall be positioned and moved in a manner so as not to damage any city property. Site inspections will be done prior to and at the end of the project and all damage related to the contractors' work will be replaced or repaired at the contractors' expense.
18. It shall be the contractors' responsibility to schedule with individuals in interior active work spaces for available installation times/dates and to allow maintaining of an active work environment. This component shall be coordinated with City Hall Staff.

END OF SECTION

SECTION 4: BID FORM

RE: CITY OF LINCOLN, CITY HALL WINDOW REPLACEMENT

Company Name: _____

Company Address: _____

Company Phone#: _____

Company Contact: _____

Contact Phone #: _____

Contact Email: _____

Base Bid: For the removal and replacement of the City of Lincoln City Hall windows as described in the attached bid documents Aluminum Clad Wood:

\$ _____

Alternate Bid: For the removal and replacement of the City of Lincoln City Hall windows as described in the attached bid documents Full Aluminum with Thermal Break:

\$ _____

*Attach Specific Bid Material Information

By signing below, I confirm that I have read and agree to all requirements of the bid packaged as received. The monetary bid I have provided will be held accountable and true for the duration of forty-five (45) days from the opening of bids.

Name

Title

Signature

Date

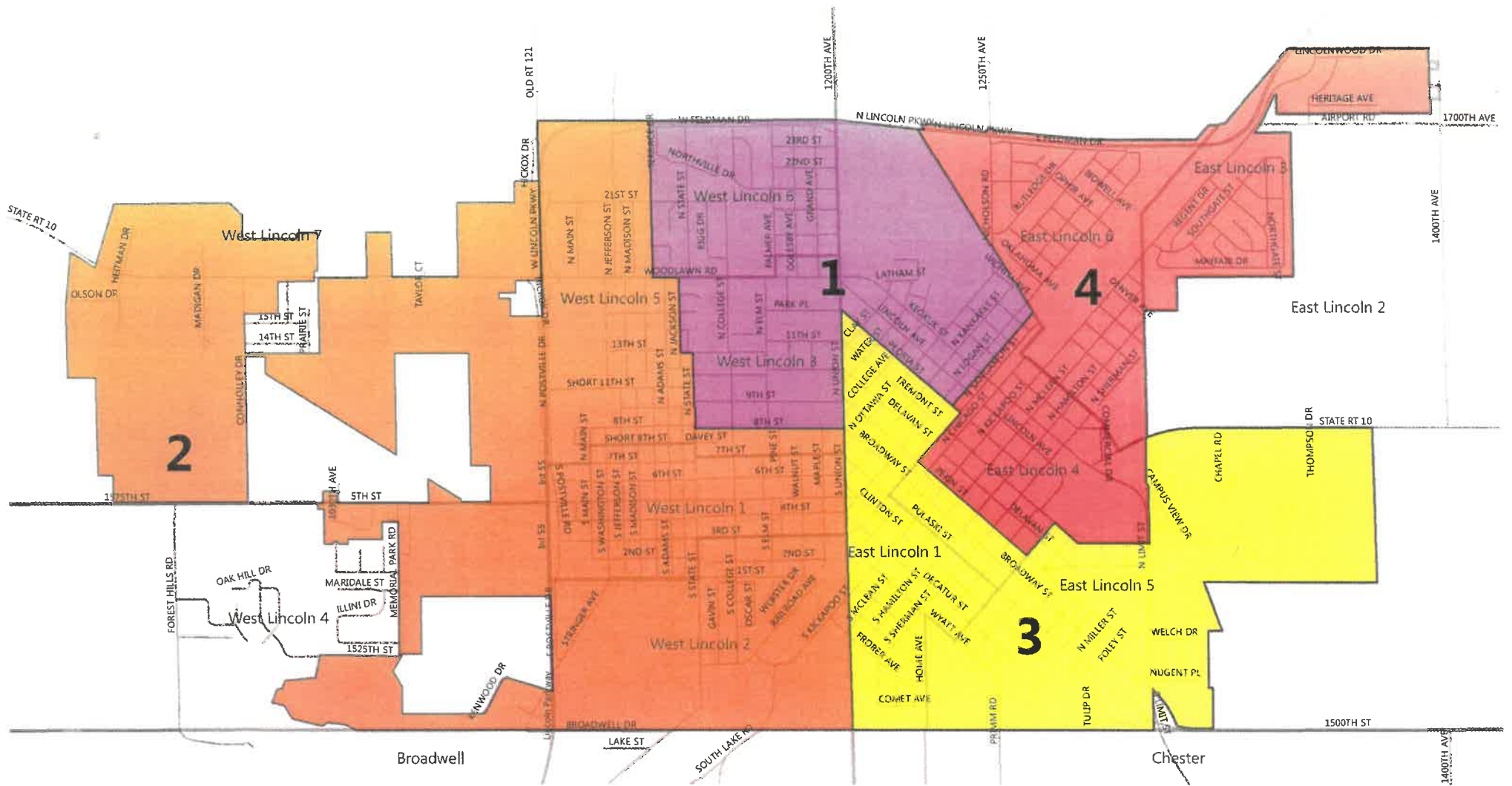
END OF SECTION



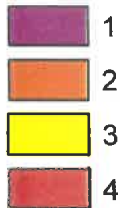








Ward

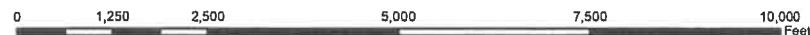


— Road Centerlines

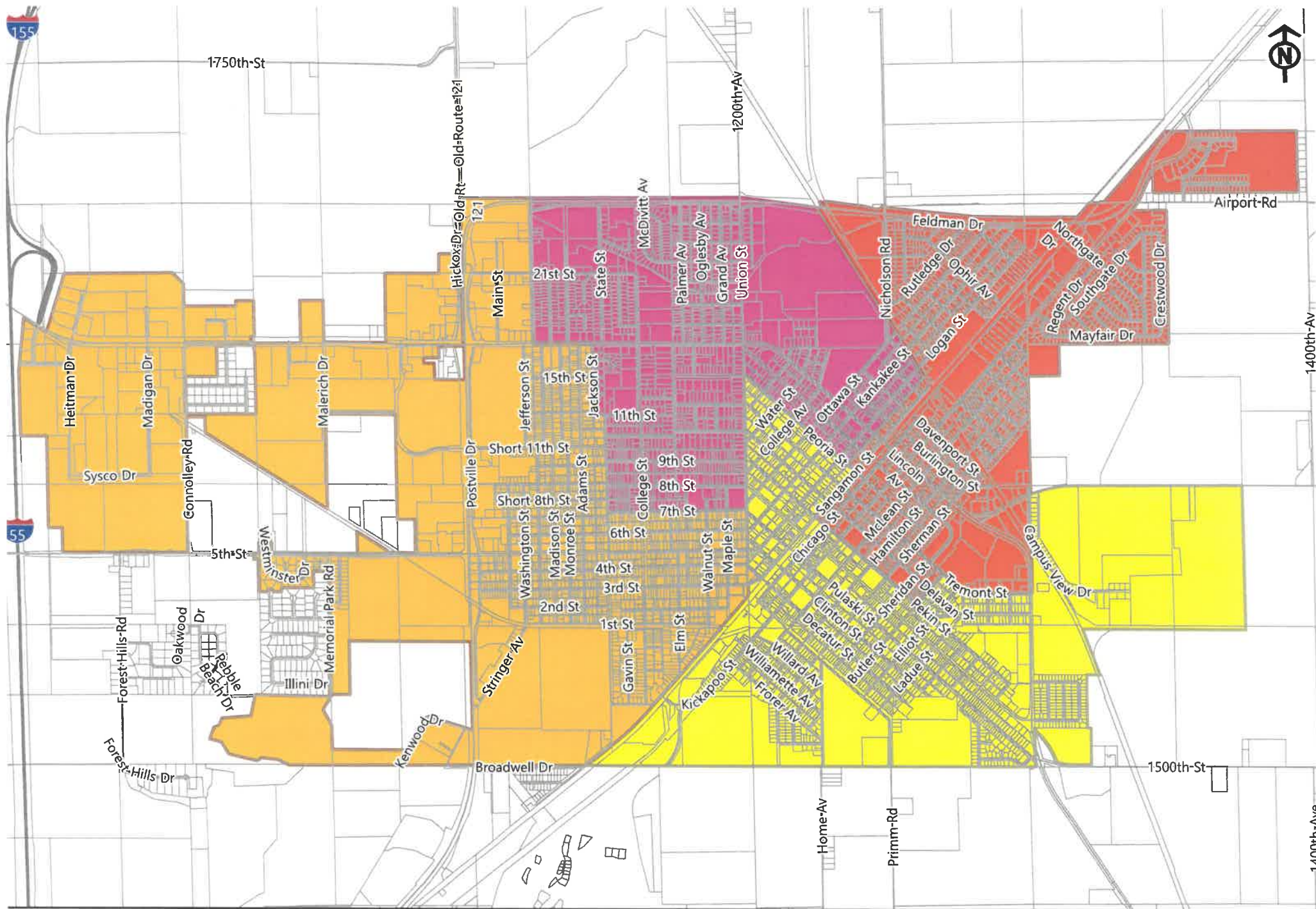
— Precincts

WARD BOUNDARIES City of Lincoln, Illinois

Adopted September 2012



Courtesy of Logan County GIS Committee
and Logan County Highway Department



City of Lincoln Ward Redistricting Logan County, Illinois

0 0.25 0.5 1 Miles

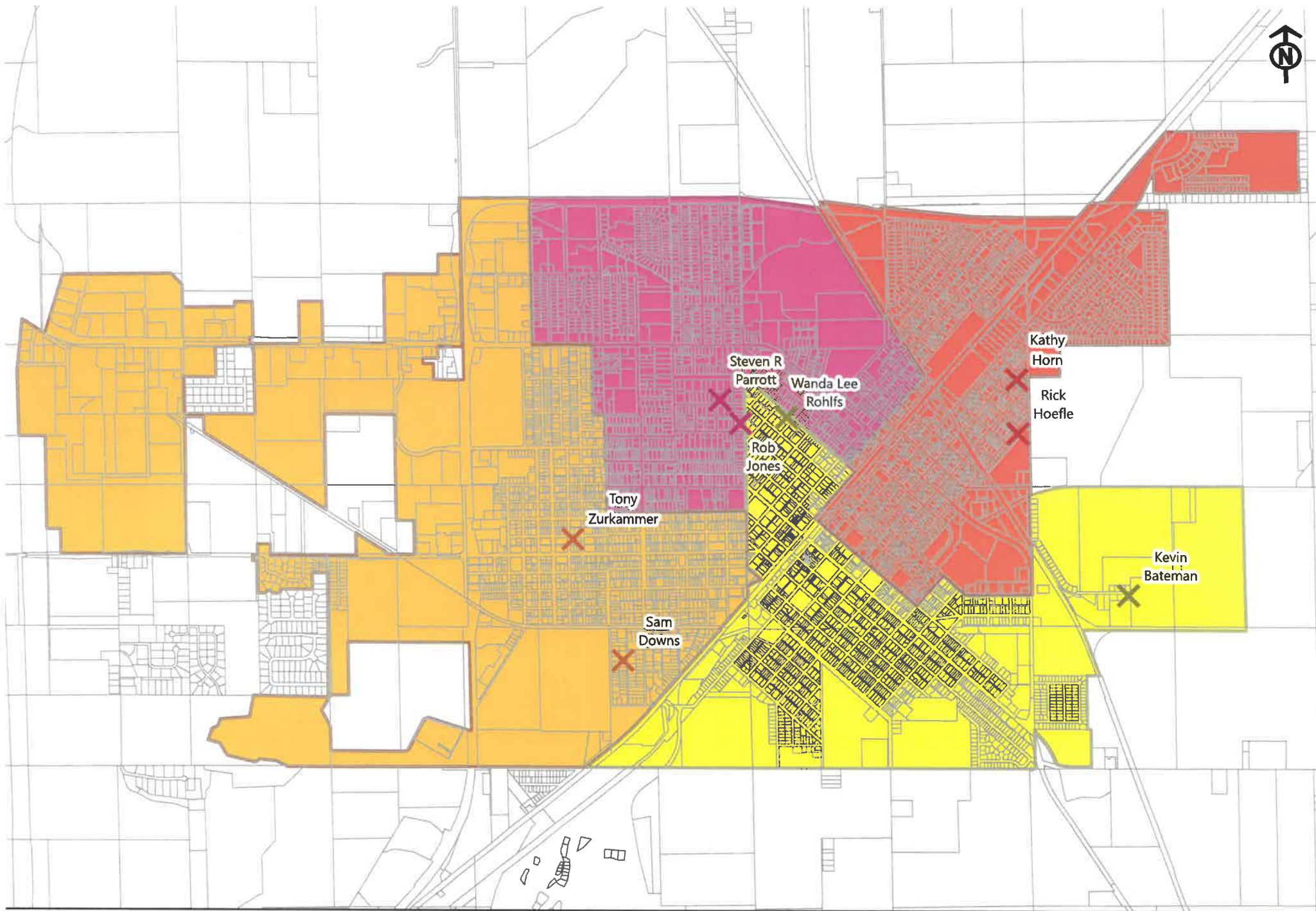
— Interstate □ Parcels
 — Centerlines

Wards with Population

1 - 3361	3 - 3301
2 - 3445	4 - 3200

Map created 7/20/202





City of Lincoln Ward Redistricting
Logan County, Illinois

0 0.25 0.5 1
Miles

Parcels

Wards with Population

1 - 3361	3 - 3301
2 - 3445	4 - 3200

Map created 7/20/2022



MEMORANDUM

TO: Mayor and City Council Members
FROM: Tony Zurkammer and Rick Hoefle,
Alderman
MEETING DATE: July 12, 2022
RE: Tourism Budget

Background:

Tourism funds in the budget have been used historically for the same items that come under our Logan County Tourism. This has put the Council and the City in a difficult position with a number of groups coming for funding. In the past the current mayor and I have discussed putting this entirely in the hands of Tourism. We want to continue to save 5% of the Heads & Beds tax for items related to Tourism that will need servicing such as the Tropics sign and Picnic tables. Also, 3rd Fridays, as they offer so much to the community and County. (Nashville Nights this past 3rd Friday). Finally, using these funds for updating the City Owned Parks.

Below lines have been put through items that would now be exclusively handled under Logan County Tourism and/or no longer considered under the City Budget.

55-0000-7000	Pass through To Tourism Bureau	\$199,580
55-0000-7003	Tropics Sign	2,300
55-0000-7005	Balloonfest	2,000
(ARPA Funds have been granted – Reallocate to City Park Line item)		
55-0000-8604	Rail Splitter	1,500
(ARPA Funds have been granted – Reallocate to City Park Line item)		
55-00-00-70-09	L.G.&H.S.	1,500
(Tourism provide some annual funding)		
55-0000-7011	Add'l Tourism Projects & Events	20,000
(18,000 to City Park Upgrades/Maint/Picnic Tables)		
55-0000-7012	Timber Frame Pavillion	3,400

~~55-0000-7013 Picnic Table Replacement~~

~~55-0000-7014 Deck Dogs~~ 2,000 (ARPA Funds have
been granted – Reallocate to City Park Line item)

55-0000-8500 3rd Friday 6,000

55-0000-xxxx City Park Upgrades/Maintenance/Picnic Tables 25,000

55-0000-xxxx Misc Maintenance/Repairs (Under \$250) 2,000

55-0000 Hotel/Motel Tax Expenditures 238,280.00

Council Recommendation: