

**CITY OF LINCOLN**  
**COMMITTEE OF THE WHOLE MEETING**  
**AGENDA**  
**JUNE 29, 2022**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00 PM**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Participation**
4. **Phosphorus Control Plan Contract**
5. **Curb & Sidewalk Improvement Initial Targets**
6. **Economic Development Commission Approvals – 121 S. Kickapoo Street-Roof, 123 S. Kickapoo Street-Roof, 1211 5<sup>th</sup> Street-Wall replacement and ceiling repair.**
7. **Appointment of Mayor Pro Tem.**
8. **Tourism Budget**
9. **Announcements**
10. **Possible Executive Session**
11. **Adjournment**
12. **Upcoming Meetings:** City Council Meeting: Tuesday, July 5, 2022 at 7:00 PM  
Committee of the Whole Meeting: Tuesday, July 12, 2022 at 7:00 PM



# CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

*Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865*  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: June 28, 2022

RE: Phosphorus Control Plan Contract

---

### Background

In 2020 the City entered into a contract with CMT to develop a Phosphorus Control Plan. This contract has reached the threshold where it must be brought back to the Council for increase purposes.

### Analysis/Discussion:

This control program has been budgeted for \$75,000 ever since it was added into the City's NPDES permit by the IEPA. Being optimistic the contract with CMT was set up with a contract amount of \$60,000, and Council approval would have to be sought to utilize the remaining \$15,000 budgeted for on the City's side. The \$60,000 threshold has been reached and the remaining money in the budget will need to be expensed to complete the study.

### Fiscal Impact:

This will be a \$15,000 phosphorus control plan increase, from the original contract, not budget. This increase will utilize the full budget that was planned for on the City's side since 2020.

### Council Recommendation:

Approve the contract increase to be expensed from line item "50-7400-7856 Sewer Study".

#### CITY COUNCIL

**FIRST WARD**  
STEVE PARROTT  
ROB JONES

**SECOND WARD**  
TONY ZURKAMMER  
SAM DOWNS

**THIRD WARD**  
KEVIN BATEMAN  
WANDA ROHLFS

**FOURTH WARD**  
RICK HOEFLE  
KATHY HORN

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** June 28, 2022

**RE:** **Curb & Sidewalk Improvement Initial Targets**

---

**Background**

Each year the Lincoln Street Department organizes a Curb Sidewalk Replacement Project to help improve and maintain city sidewalks. These projects also enhance safety and provide a better experience for citizens and visitors as they walk through our city. This year's project has a budget of \$300,000.00.

**Analysis/Discussion**

This year's sidewalk project focus will be along the Northside of Wyatt Ave, the three blocks from Mclean St west to Sheridan St. Also included is the replacement of mountable curb on Halfmoon St and Eaton Dr. in the Mayfair Subdivision

**Sidewalk Replacement, Wyatt Ave Northside**

- Mclean to Hamilton
- Hamilton to Sherman
- Sherman to Sheridan

**Curb Replacement**

- Halfmoon St from Southgate St to Northgate St
- Eaton Dr from Halfmoon St to Mayfair Dr

**Council Recommendation:**

Approve recommended targets for Curb & Sidewalk Replacement Project.



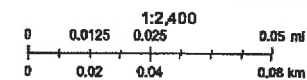


# Logan County Illinois GIS Viewer



June 21, 2022

- |                       |                |   |               |
|-----------------------|----------------|---|---------------|
| County Highway Map    | Old Routes     | Rivers & Streams                        | Green: Band_2 |
| Road Centerlines      | State Highways | Counties                                | Blue: Band_3  |
| <b>Roads Overview</b> | U.S. Highways  | <b>2019 Aerial Photo (6 Inch Pixel)</b> | Red: Band_1   |
| Interstates           | Water Features |   |               |



*The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for use, rests solely on the requester. Logan County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction, and update.*

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Ashley Metelko, Administrative Assistant  
**MEETING DATE:** June 29, 2022  
**RE:** Economic Development Commission Approvals

---

**Background:**

On June 17, 2022, the Economic Development Grant Commission met and approved the following applications:

**STRUCTURAL IMPROVEMENT GRANTS:**

**William Bree/ Three Roses Floral-**

121 S. Kickapoo Street – Roof Repair -\$7,500.00

123 S. Kickapoo Street – Roof Repair - \$7,500.00

**Kevin & Monica Ritchhart/ Rt. 66 Garage-**

1211 5<sup>th</sup> Street – Wall replacement and ceiling repair - \$7,500.00

TO: City Council Members  
FROM: Alderwoman Wanda Lee Rohlf  
MEETING DATE: June 29, 2022  
REGARDING: Appointment of Mayor Pro Tem

---

**Background**

At the May 17, 2021, Regular City Council Meeting, under Mayor Advice and Consent appointment of Alderman Kevin Bateman, Ward 3, to the positions of Mayor Pro. The discussion that followed included a motion by Alderman Parrott "to amend the motion to add a one-year term, Alderman Downs seconded." The amended motion passed with 5 Yeas, 1 Nays and 1 Abstain.

**City Code for the City of Lincoln IL**

**§ 1-5-3 Mayor Pro Tem.**

[1975 Code]

If a majority of the City Council members present at a regular meeting, or at a meeting specially called by any member of the City Council pursuant to this section, agree at such meeting that an emergency exists within the City during: a) a vacancy in the office of Mayor, or b) the temporary absence of the Mayor from the City, then the City Council may appoint one of its members to exercise the duties of the Mayor until: a) a vacancy in the office of Mayor ceases to exist, b) the return of the Mayor, or c) until such time as the City Council revokes the appointment of the member of the City Council to exercise the duties of the Mayor. During such temporary appointment, the appointed member of the City Council shall be designated Mayor pro tem, and shall receive no additional compensation because of such appointment.

**§ 1-5-4 Vacancy.**

[Ord. 2015-834, 6-15-2015]

Whenever a vacancy shall occur in the office of Mayor on account of death, resignation, removal from the limits of the City or for any other cause, the office of Mayor shall be filled in accordance with the laws of the state of Illinois, as amended from time to time.

Fiscal Impact: None

COW Recommendation: I believe the above information provides the data to place this item on the agenda for discussion for the Committee of the Whole meeting on June 29, 2022.

Council Recommendation: To determine how the City Code will be impacted and the merit of the change.

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Tony Zurkammer and Rick Hoefle, Alderman  
**MEETING DATE:** June 29, 2022  
**RE:** Tourism Budget

---

**Background:**

Tourism funds in the budget have been used historically for the same items that come under our Logan County Tourism. This has put the Council and the City in a difficult position with a number of groups coming for funding. In the past the current mayor and I have discussed putting this entirely in the hands of Tourism. We want to continue to save 5% of the Heads & Beds tax for items related to Tourism that will need servicing such as the Tropics sign and Picnic tables. Also, 3rd Fridays, as they offer so much to the community and County. (Nashville Nights this past 3rd Friday). Finally, using these funds for updating the City Owned Parks.

Below lines have been put through items that would now be exclusively handled under Logan County Tourism and/or no longer considered under the City Budget.

55-0000-7000	Pass through To Tourism Bureau	\$199,580
55-0000-7003	Tropics Sign	2,300
<del>55-0000-7005</del>	<del>Balloonfest</del>	<del>2,000</del> (ARPA Funds have been granted – Reallocate to City Park Line item)
<del>55-0000-8604</del>	<del>Railsplitter</del>	<del>1,500</del> (ARPA Funds have been granted – Reallocate to City Park Line item)
<del>55-00-00-7009</del>	<del>L.G.&amp;H.S.</del>	<del>1,500</del> (Tourism provide some annual funding)
<del>55-0000-7011</del>	<del>Add'l Tourism Projects &amp; Events</del>	<del>20,000</del> (18,000 to City Park Upgrades/Maint/Picnic Tables)
55-0000-7012	Timber Frame Pavillion	3,400

---



~~55-0000-7013 Picnic Table Replacement~~ \_\_\_\_\_

~~55-0000-7014 Deck Dogs~~ \_\_\_\_\_ 2,000 (ARPA Funds have  
been granted – Reallocate to City Park Line item)

55-0000-8500 3rd Friday 6,000

55-0000-xxxx City Park Upgrades/Maintenance/Picnic Tables 25,000

55-0000-xxxx Misc Maintenance/Repairs (Under \$250) 2,000

55-0000 Hotel/Motel Tax Expenditures 238,280.00

**Council Recommendation:**