

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
NOVEMBER 7, 2022
7:05 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Oath of Office – Officer Christopher Reed to Sergeant**
5. **Public Participation**
6. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approval of minutes for July 12, 2022 Committee of the Whole Meeting, September 6, 2022 Regular City Council Meeting, September 13, 2022 Committee of the Whole Meeting, September 19, 2022 Regular City Council Meeting, September 27, 2022 Committee of the Whole Meeting.
7. **Ordinances and Resolutions**
Ordinance Authorizing the Sale of Real Estate
8. **Bids**
Approval of bid from Granpa, Inc. for property at 227 N. Kickapoo Street in the amount of \$1.00 with conditions described in the bid.
9. **Reports**
10. **New Business/Communications**
 - A. Approval of the addition of the revised Smoking Policy to the City Employee Handbook and the deletion of the current Smoking Policy.
 - B. Approval of Sludge/Grit/Waste removed from Sewer Plant Lift Station collection systems in an amount not to exceed \$110,000.00.
 - C. Approval of Sewer Flow & Loadings Reconciliation for F.Y. 2020-2021 in an amount not to exceed \$22,830.34.
 - D. Approval of Sewer M&R Reconciliation for operation of the Wastewater Plant for F.Y. 2021-2022 in an amount not to exceed \$41,306.75.
 - E. Approval of the grinding and hauling operations at the City Landscape Facility by R&R Services of Illinois, Inc. at an additional cost not to exceed \$40,000.00.
 - F. Approval of Letter of Intent to permit the Keystone Holdings, LLC to install a solar energy project on city owned property.
 - G. Approval of the hiring of three (3) replacement Police Officers.
 - H. Approval of Economic Development Grant to Mario Taylor d/b/a Almighty Investments for property at 110 N. Kickapoo Street in an amount not to exceed \$7,500.00 for roof replacement.
 - I. Approval of Economic Development Grant to Nick Cummings d/b/a Almighty Investments for property at 604 Broadway Street in an amount not to exceed \$7,500.00 for roof replacement.
 - J. Approval of Façade Grant to Ethan Hoinacki d/b/a Guest House for property at 111 S. Kickapoo Street in an amount not to exceed \$900.00 contingent upon approval from the Historic Preservation Committee.
 - K. Approval of Façade Grant to Jenny Abbott d/b/a American family Insurance for property at 407 Pulaski Street in an amount not to exceed \$5,515.00, contingent upon approval from the Historic Preservation committee.
11. **Announcements**
12. **Possible Executive Session**
13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, July 12, 2022

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlf, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Joe Meister, Deputy Police Chief
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent
Andrew Bowns, Veolia Water, Project Manager

Remotely:

Wes Woodhall, Building and Safety Officer

Absent:

Matt Vlahovich, Police Chief

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Alice Roate/Logan County Tourism – 2nd Quarter Report

This report covers April, May and June 2022. \$42,364.00 was received in Hotel/Motel Tax. Revenue is up 40% from the 2nd quarter in 2021. A grant, in the amount of \$46,287.00, was received from the state. Tourism is continuing to do digital marketing advertising and are working with a new company. Radio marketing is planned for Balloons over 66 and the Logan County Fair. 429 people stopped into the Tourism Bureau in the last month, 480 at the Mill Museum. 209 of those had the route 66 passports with them. The butterfly garden was opened in June and a cruise in was hosted at the Mill raising \$681.00.

Bid opening for 227 N. Kickapoo Street

One bid was received from Robert Becherer and was received on 07.12.2022 at 3:53pm. The bid was for \$5,100.00. The bid included an easement for the City to still maintain access to the mailboxes.

Alderwoman Rohlf had conversations with Mr. Becherer over the weekend. She shared that her understanding was he planned to use it for storing heavy equipment machinery and some of his cars. He would also be repairing the roof.

The City does not have to accept to bid.

Alderman Bateman would rather see the city use it for storage.

The council thanked Mr. Becherer for his bid. Several Alderman didn't feel the bid met what they were looking for pertaining to the use of the property.

This item will be placed on the regular agenda.

F.Y. 2022/2023 Appropriations

A meeting was held last week with Alderwoman Horn, Alderman Hoefle and Treasurer Conzo.

There are a few lines that are higher than they were in the budget. One being the gas/oil line. There was a request to add \$75,000 to the Economic Development line. That has been added.

This item will be added to the agenda for a special voting meeting on July 26, 2022.

Updating Equipment for City Parks

Those working on the park improvements, which includes Alderman Bateman, Alderman Zurkammer, Ashley Metelko and Superintendent Landers, suggests that \$50,000 be used for each park. Those funds will come from the ARPA funds. Melrose Park is the first park to be redone as it is out of compliance. The plan is to install a 24x24 foot basketball court, new slide, new swings, picnic tables and mulch along with the cost to remove old equipment, brings the total cost to \$41,700.00. ADA accessible swings and rubber mulch are added options to bring the total closer to \$50,000.00. The playground equipment the group chose is made in the USA. Charity Hutchison came forward and stressed the need for inclusion equipment and fences for special need individuals and their families at each park.

One park will be done each year with a total of \$200,000.00 to use over all 4 parks. Some parks will require more and some will require less. All parks will be required to be ADA compliant once construction begins.

This item will be placed on the agenda with a not to exceed amount of \$60,000 for Melrose Park.

Appointment of Mayor Pro Tem

On May 17, 2021 the council approved a motion to allow other council members the chance to serve as Mayor Pro Tem under the current administration. The council's idea was to reappoint annually to give others an opportunity. Mayor Welch felt that Mr. Bateman has not done anything to warrant being replaced so his appointment should stand as it is his place to make the appointment of Mayor Pro Tem. Several council members voiced that they had no interest in being Mayor Pro Tem.

This item will be placed on the regular agenda as Alderman Bateman being appointed as Mayor Pro Tem for the remainder of Mayor Welch's term.

Tourism Bureau

The Council asked Alderman Hoelfe and Alderman Zurkammer to bring forward a proposal to the council regarding tourism funds. Moving forward, they'd like to create a line for City Park Upkeep/Maintenance and move the funds from Tourism projects and events to that line. Add another line for maintenance with a budget of \$250.00. Keep the 3rd Friday's line and move all other hotel/motel revenue to tourism. Alderman Zurkammer feels that the surplus within these line will eventually run out causing the city to search for funds elsewhere within the budget to fund events. The Railsplitter Festival and the Genealogical Society would be added to the proposal to be funded by the City.

Several council members felt that the money generated within Lincoln should stay with the city to assure it was spent within the city on Lincoln events. Once those funds are transferred to Tourism, they can be spent anywhere within the county. They did not see the reason for a change.

Alderman Rohlf's would like information from Tourism that states what their guidelines are for spending hotel/motel tax dollars.

This item will be tabled and brought back on July 26, 2022.

Items that were not on the agenda but direction from the Council is needed....

1. A request that was received from i3Broadband to extend the soliciting hours from 5pm to 6pm. The council was not in favor.
2. Mr. Muck is looking for an easement along 5th St road at the railroad tracks along with a dedication. This will have to be approved by the council. Legal documents are being drafted. There is a tentative meeting with Mr. Muck on Friday. This is potentially the last parcel to finalize for the 5th St road project. Mayor Welch wanted the council to keep in mind that all other negotiations with the other parcels have an August 18th deadline. Those agreements will have to be renegotiated if the deadline is passed. This item will be placed on the regular agenda.
3. Once the official election results are made public and there will need to a proclamation to revoke the Civil Service Commission.
4. Deputy Chief Meister requested that the council approve the hiring of a police officer to replace a vacant position made recently. The police department had previously requested the hiring approval of 4 officers to fill vacancies. Those positions have been filled pending the required pre-employment testing. This item will be placed on the regular agenda.

Announcements:

- 3rd Fridays is this weekend. The event continues to grow and is in need of volunteers. Contact City Clerk Bateman, Mayor Welch or Marcia Cook to volunteer.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoelfe motioned to adjourn, seconded by Alderman Zurkammer. All were in favor. Mayor Welch adjourned the meeting at 9:34 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 6, 2022

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:02pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlf, Ward 3
Alderman Rick Hoefle, Ward 4
Alderwoman Kathy Horn, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Walt Landers, Streets Superintendent
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief

Remotely:

Wes Woodhall, Building and Safety Officer
John Hoblit, City Attorney

Absent:

Andrew Bowns, Veolia Water, Project Manager

Presiding:

Tracy Welch, Mayor

A moment of silence was held for the recent passing of Floyd Bee, LCHS Wrestling coach, and Julie Larson, previous employee of the Building and Safety Office.

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes for July 26, 2022 Committee of the Whole, August 1, 2022 Regular City Council Meeting, August 9, 2022 Committee of the Whole, August 15, 2022 Regular City Council Meeting

Alderman Parrott made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Welch moved to other items on the agenda.

Ordinances and Resolutions

A. Ordinance 2022-986 removing Section 2-2 pertaining to the Civil Service Commission

Alderman Downs made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Welch moved to other items on the agenda.

Bids

Approval of quote from R & R Services of Illinois, Inc. for the grinding of tree waste at the Landscape Waste Facility in the amount of \$50,000.00

Alderwoman Horn made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion.

Alderman Bateman and Alderman Hoefle both agreed that the pile at the LWF needs to be dramatically ground down. They both have been to the facility and have seen that it is almost completely full. Concern of only grinding half of the pile, which would cost approximately \$50,000, was discussed. Alderman Bateman felt that one large storm could fill the facility back up. He felt the amount need raised. Treasurer Conzo advised the council to only raise the expense to a maximum of \$100,000. These funds weren't budgeted and would have to be noted in the appropriations.

Alderman Bateman made motion to amend the item to \$120,000, Alderman Hoefle seconded.

Alderwoman Rohlfs felt the Council to go by what Treasurer Conzo advised and only raise the amount to \$100,000.00

Alderman Bateman rescinded his amended motion, Alderman Hoefle rescinded his second.

Alderman Hoefle made a motion to amend the item to \$100,000, Alderwoman Rohlfs seconded.

There being no other discussion, City Clerk Bateman called the roll on the item.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (0)

City Clerk Bateman called the roll on the item as amended.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (0)

Mayor Welch moved on to other items on the agenda.

New Business/Communications:

A. Request from the Railsplitting Association to permit the closing of various city streets and the use of 6 (six) city owned picnic tables for the Railsplitter Festival from 8am on Saturday, September 17, 2022 through Sunday, September 18, 2022.

Alderman Zurkammer made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (0)

B. Approval of Economic Development Structural Improvement Grant to Steve Sampson dba Design It at 116 S Hamilton for roof repair in the amount not to exceed \$7,500.00.

Alderman Jones made the motion to approve, Alderwoman Rohlfs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer
Nays: (0)
Abstain: (0)
Absent: (0)

C. Approval of Economic Development Structural Improvement Grant to Steve Sampson dba Design It at 118 S Hamilton for roof repair in the amount not to exceed \$7,500.00.

Alderwoman Rohlfs made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval of Facade Grant to Mario Taylor dba Almighty Investments at 110 N Kickapoo for tuck point front, prime and paint block, paint door and entire side in the amount not to exceed \$10,000.00 contingent upon approval from the Historic Preservation Commission.

Alderman Downs made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

E. Approval of Façade Grant to Steve Sampson dba Design It at 116-118 S. Hamilton for awning, tuck point front stone and adding electric to front and side of building in an amount not to exceed \$10,000.00.

Alderwoman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion

Façade Grants are a 50/50 match and up to only \$10,000. There was confusion on having two properties on the same application. The council feels that going forward the grant requests need to be separated by addresses.

There being no other discussion, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

F. Approval of the hiring of a Public Works Maintenance Worker for the Street and Alley Department.

Alderman Hoefle made the motion to approve, Alderwoman Horn seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- Alderman Parrott received a call from a resident requesting that GFL drivers put trash cans back where they were received.
 - Alderman Bateman thanked specific people that greatly helped with the success of Balloons Over 66.
 - 5th St Road Project update – A final parcel purchase will be on a COW soon for the council to review.
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 7:55 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 13, 2022

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:04 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlf, Ward 3
Alderwoman Kathy Horn, Ward 4
Alderman Rick Hoefle, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent

Remotely:

Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager

Absent:

John Hoblit, City Attorney – IML Conference

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

A group was present for discussion for an East West Bike path. Molly Pickering and Brett Aukamp addressed the council. A grant deadline for the project is on September 30th. The council is being asked to approve an engineering agreement with Farnsworth to develop a cost estimate for the project and to pass a resolution to show the Council's support of the project. Both items are required for the grant. This is a matching grant. If approved, IDOT will cover 80% of the cost and the City will cover the remaining 20%. The city would need to pay for the project up front, then be reimbursed by IDOT. The date of project completion requirement is 10 years, giving the ability to space out the cost for the city. They are looking to add a crosswalk at the Stahlhut intersection. Currently, the only crosswalk for Lincoln Parkway is at Woodlawn/Lincoln Parkway. The group's hope for this project is to give safe access to the West side of Lincoln Parkway to the residents on the East Side. The cost for the engineering agreement is \$5,800.00.

The Farnsworth engineering agreement and resolution will be placed on the regular agenda.

City Parks update

Melrose Park – The project will begin the first week of October. New swing frames will be installed. A tree will be removed to allow for the expansion of the playground.

A request was made to have access to the remaining \$180,000 of funds for the parks. Mulch needs to be put down in the other 3 parks to bring them up to code. Needs to be a certified mulch and checked annually. Mulch will cost approx. \$6300.00. The Park District has shown interest in the swing frame.

The remaining \$180,000 request will be placed on the regular agenda.

Dog Park – 8th St Park

A booklet was provided to the council that included signage. The name of the park is going to be called Central Bark. Also included in the booklet is the budget, park rules, benefits to the community, layout of the park, waste station, and drinking fountains. Discussion was had regarding park hours, insurance, how the area residents felt about a dog park and who would enforce the rules or a dog that may escape the park. These concerns will be taken back to the committee and more information will be brought back to a later COW.

Proclamation - National Rail Safety Week

This item will be placed on the regular agenda.

Ordinance amending 3-24 adding additional recreation businesses that can operate in the City of Lincoln.

Mr. Woodhall was approached by a business owner looking to purchase a building in Lincoln to open an Infusion business.

Tom Myron was present and addressed the council with his business plan. An infusion business takes a small amount of oil from a marijuana plant and infuses it into gummies or chocolates. There will be zero retail from his location, he is strictly manufacturing. He plans to employ 12-15 employees with hopes to increase to 20. These will not be minimum wage jobs. There is precise engineering involved and salaries would be in the six figures. There will not be any flashy signage at his location and no smell will come from the production.

This item will be placed on the regular agenda.

Intergovernmental Agreement with Illinois Department of Resources for the upkeep of IDNR property (Postville Courthouse)

The Street Department staff has been maintaining the grounds at Postville Courthouse for at least the last 8 years. Mr. Landers was invited to a meeting where he met Mr. Mildstat with IDNR. Mr. Landers went to the meeting in hopes to get compensated for the upkeep of the property. The proposed agreement will pay the City \$3000.00 a year for the upkeep.

This item will be placed on the regular agenda.

Easement and Agreement

There is more clarification needed on this item, so this item will be pulled from the agenda. All were in favor.

Easement Upgrade request – Transmission line Fogarty-Kickapoo

This is a request to increase the size of the easement that the City has already offered to Ameren. In return, Ameren will give the city \$6825.00. This is needed to stop any interruption with lines they are running. Superintendent Landers suggests not moving forward with this request. He stated that there are 2 city garages that are already on the 50 foot easement that Ameren currently has. Mr. Landers will discuss this item with City Attorney Hoblit. This item will be pulled from the agenda as well.

Announcements:

- There is a new app called GoLink where citizens can report concerns and issues they see within the City limits. The app will need to be downloaded and the user register.
- Treasurer Conzo asked the Council to consider closing City Hall on Monday, September 19th to honor the late Queen Elizabeth during her funeral. The regular city council meeting would need to be moved to Tuesday, September 20th. There wasn't any agreement from the Council.
- Heitmann Drive was completed last Friday. Grinding at the LWY will begin on Thursday. Oil and Chip resurfacing should begin on Thursday. The bid opening for the curb and gutter project is September 29nd.
- Ribbon cuttings: Saturday at 10am at Postville Courthouse for the Railsplitter Festival. Another on Thursday, September 22 at 5:30pm at Tremont Bank.
- Ribeye and porkchop Sandwiches will be sold this Saturday at Lincoln IGA. Proceeds go to The Purple Heart organization.
- Homecoming Parade is this Friday.
- The 50th anniversary of the Class of 1972 will be this Saturday
- Golf Outing this Friday for Veteran's Commission.
- Railsplitter Festival is this weekend.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoelfe motioned to adjourn, seconded by Alderman Zurkammer. All were in favor. Mayor Welch adjourned the meeting at 8:42 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, September 19, 2022

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:02pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Tony Zurkammer, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderman Rick Hoefle, Ward 4
Alderwoman Kathy Horn, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Walt Landers, Streets Superintendent
Matt Vlahovich, Police Chief
Wes Woodhall, Building and Safety Officer

Remotely:

Andrew Bowns, Veolia Water, Project Manager

Absent:

Bob Dunovsky, Fire Chief

Presiding:

Tracy Welch, Mayor

Public Comment:

Andrea Runge, CEO of Lincoln Economic Advancement & Development (LEAD) was present to thank the council for their time last week discussing the bike path and the cannabis ordinance that will be decided on today. She also wanted to share that she feels the cannabis business will have a great economic impact on the City of Lincoln and create many well-paying jobs. She provided the council with a zoning map showing the DIA line through the City. This line makes a difference to investors in the cannabis industry.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

Alderwoman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Mayor Welch moved to other items on the agenda.

Ordinances and Resolutions

A. Resolution 2022-459 supporting an application for an Illinois Transportation Enhancement Program (ITEP) grant to participate in the construction of an East-West bike and walking path.

Alderman Zurkammer made the motion to approve, Alderman Jones seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Tony Zurkammer, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlf, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Rob Jones

Nays: (0)

Abstain: (0)

Absent: (0)

B. Ordinance amending Section 3-24 of the city code for additional recreation businesses that can operate in the City of Lincoln.

Alderman Hoefle made the motion to approve with added stipulations, Alderman Jones seconded. Mayor Welch called for discussion.

The council felt there were areas of the ordinance that needed cleaned up. City Attorney Hoblit asked that the council address licensing, hours of operation and zoning so that he could redraft the ordinance. Alderman Hoefle suggested an annual license amount of \$2,500.00 (\$500 every year after), removing hours of operations, removing license revocation for manufacturing, removing setbacks from schools and churches for manufacturing and C-1 for zoning.

Alderman Hoefle and Alderman Jones rescinded their motion and second. City Attorney Hoblit will redraft the ordinance and bring it back to the next COW.

Alderman Hoefle made the motion to table this item, Alderman Jones seconded. City Clerk Bateman called the roll.

Yeas: (8) Alderman Tony Zurkammer, Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Rohlf, Alderman Kevin Bateman, Alderman Rick Hoefle, Alderwoman Kathy Horn, Alderman Rob Jones

Nays: (0)

Abstain: (0)

Absent: (0)

Reports

A. City Treasurer's Report for August, 2022

Treasurer Conzo cautioned the Council of spending due to inflation.
Municipal Sales tax are down a little.
Non Home rule sales tax is up.
Income tax is up from last year due to increase in minimum wage.
Replacement tax is up considerably.
Motor Fuel Tax very similar to where it was.
Video gaming is very consistent and leveling off at \$48,000.00

B. City Clerks Report for August, 2022

\$312,428.50 was received in sewer payments for the month of August. \$25,270.44 was received from the one of the prisons.

C. Department Head Reports for August, 2022

These reports are either on file or will be soon.

Mayor Welch moved to other items on the agenda.

New Business/Communications:

A. Approval of Engineering Agreement between the Farnsworth Group and the City of Lincoln for engineering services for 2022 ITEP Grant Assistance in an amount not to exceed \$5,800.00.

Alderman Downs made the motion to approve, Alderman Zurkammer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of expenditure of \$180,000.00 from ARPA funds for the purpose of improving City Parks.

Alderman Zurkammer made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval of Mayoral Proclamation 2020-460 to proclaim September 19-25, 2022 as National Rail Safety Week in the City of Lincoln.

Alderman Hoefle made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval of Intergovernmental Agreement between the Illinois Department of Natural Resources and the City of Lincoln for the upkeep of IDNR property at Postville Courthouse.

Alderman Zurkammer made the motion to approve, Alderman Hoefle seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Rob Jones, Alderman Steve Parrott, Alderman Sam Downs, Alderman Rick Hoefle, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Kathy Horn, Alderman Tony Zurkammer

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- There are two separate entities that are interested in the Kickapoo Street garage property. The plans for both entities is to take the garage down. Alderman Bateman will work with Mr. Woodhall on this.
- Alderman Bateman would like the council to look for additional money to grind the remaining pile of brush at the LWF.
- Oil and Chip project has begun. Mr. Landers reminds residents to be mindful of the no parking signs.
- Railsplitter Festival was this past weekend and well attended.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Hoefle motioned to adjourn, seconded by Alderman Jones. Mayor Welch adjourned the meeting at 8:34 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 27, 2022

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:01 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Rob Jones, Ward 1
Alderman Steve Parrott, Ward 1
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderdwoman Wanda Lee Rohlfs, Ward 3
Alderdwoman Kathy Horn, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Matt Vlahovich, Police Chief
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent
Andrew Bowns, Veolia Water, Project Manager

Remotely:

Wes Woodhall, Building and Safety Officer

Absent:

Alderman Tony Zurkammer, Ward 2
Alderman Rick Hoefle, Ward 4

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Ron Otto – Request to permit with Street Closure Lincoln Christian Church December 3, 2022

The Lincoln Christian Church is planning an event called Hometown Christmas and would like to have the street, McLean Street, in front of their church. Photos with Santa, crafts, caroling, carriage rides. This is a free event. It was suggested to extend the street closure hours to 2pm – 10pm to give them time to set up and tear down.

This item will be placed on the consent agenda.

Dog Park – 8th Street Park

Update from Ashely Metelko on the Dog Park.

There will not be an increase in the insurance premium, there may be an increase in the exposure to dog bites, slips and falls. There is also no deductible on the liability.

Any incidences will be addressed through the proper channels.

Hours will be sunrise to sunset.

Rules will be discussed at a later date.

Mrs. Metelko walked through the neighborhood and knocked on all of the doors to get feedback regarding the dog park. Anyone that she spoke to face to face had positive feedback. She left a letter at the residences where there was no one home. She did not hear back from any of those residences that received letters.

This item will be placed on the regular agenda.

Economic Development Grant Commission Approvals

-111 S. Kickapoo St Ethan Hoinacki – tuck pointing, front entrance repair, and enclose rear building = \$6,990.00

-113 S. Kickapoo St Ethan Hoinacki– window replacement = \$6,990.00

-200 N Chicago Carol Becherer – window replacement \$7,500.00

-Façade Grant @ 604 Broadway St. Nick Cummings - power washing, added awnings = \$6,500 and is contingent on approval of the Historic Preservation Commission.

These items will be placed on the regular agenda.

Ordinance creating 3-25 Titled “Non-Retail recreational adult use cannabis business regulations”

Mr. Hoblit went over the draft he created. There was enough difference in the non-retail and dispensary aspects of cannabis that they needed their own chapters in the City Code. Mr. Hoblit will remove 3-25-10 will be removed before the voting meeting on Monday. The change of location 3-25-14 remains the same since it was not discussed at the last COW. The license number to be required was changed to one. Any additional license must be approved by the Council. The license fee was kept at \$2500.

A change of address will also have to be approved by the council.

Alderswoman Rohlf was concerned about a business that could employ 15 employees open in the downtown area and cause more issues with parking downtown. Many employees of downtown businesses park in front of their place of employment which is against the city ordinance. There is a letter going out tomorrow to all downtown businesses to remind them of the parking ordinance.

Treasurer Conzo would like to see the initial license fee be set at \$5000. He stated that the initial license fee for alcohol is also \$5000.

Alderman Parrott felt that the other downtown businesses would rather see another retail business and not a manufacturing business.

This item will be placed on the regular agenda.

Amendments to 11-5-2 C1

This is the ordinance that City Attorney Hoblit disbursed today for the zoning of non-retail cannabis.

This item will be placed on the regular agenda.

Ordinance authorizing real estate to go out for bid

This item is for 227 N Kickapoo. This is the 3rd time this address will go out for bid. The new specifics for this round is that the building must be torn down and turned into retail space. No parking lots.

There must also be an easement given to the city for the payment drop boxes and mailboxes.

This item will be placed on the regular agenda.

Water Street lining project

The sewer lines between Peoria Street and Union Street are in very bad shape but salvageable at this point. The cost of this project is \$83,209.50. This is a budgeted item with a 10% contingency for any problems that may arise.

This item will be placed on the regular agenda.

Easement and Agreement – Lincoln Industrial Park

This is in conjunction with the 5th St Road Project for signage and a possible access road installation. This is a permanent access agreement.

The YouTube video stopped recording at this point.

Announcements:

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Jones motioned to adjourn, seconded by Alderman Parrott. All were in favor. Mayor Welch adjourned the meeting at 8:20 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2022, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN owns the following-described real estate to-wit:

Lot Eleven and Twenty-five feet of even width off of the full Southwest side of Lot Twelve in Block Five in the Original Town, now City of Lincoln, Illinois;

and;

A strip of land of the even width of fifteen (15) feet off of the full Northeast side of Lot 12; and Lots 13, 14, 15 and 16, all in Block Five (5) in the Original Town, now City of Lincoln, County of Logan and State of Illinois;

and;

both parcels were combined into one parcel with the Tax I.D. number as follows:

08-210-041-00;

and;

WHEREAS, the City Council CITY OF LINCOLN has determined that the real estate described above is no longer needed for the public interest, that it is the best interest of the City to sell said real estate; and

WHEREAS, the property is not currently being used for any real purpose; and

WHEREAS, previously this council passed Ordinance 2022-989 authorizing this property to go out to bid and be published in the Lincoln Courier for three successive weeks beginning on October 10, 2022; and

WHEREAS, that one bid was submitted, by Granpa, Inc., for \$1.00 and was read at the COW on October 25, 2022; and

WHEREAS, the City of Lincoln indicated as conditions of acceptance of a bid will include a permanent easement to the City of Lincoln for use of the existing drop boxes

located on the property, an agreement to keep the parking lot in good condition so vehicles can access those drop boxes, and a stipulation indicating that the garage on the property must be demolished and a retail facility be constructed within one year of the real estate transaction; and

WHEREAS there will be no warranties of the condition of the structure located on property and the property will be sold "AS IS"; and

WHEREAS, there are conditions requested by Granpa, Inc. which includes installation of a sidewalk on Delevan Street by the newly constructed building and inclusion into the map of Downtown Lincoln, of which the City of Lincoln is agreeable to; and

WHEREAS, the City of Lincoln believes it is in the best interest of the constituents of Lincoln that this bid be accepted, and furthermore desires that the Mayor to sign on its behalf in order to effectuate this transaction;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That it is in the best interests of the City of Lincoln that the above described real estate be sold to Granpa, Inc. for \$1.00.
2. The Mayor is authorized to sign any documents necessary on behalf of the City of Lincoln in order to effectuate this transaction.
3. The special terms and requests outlined in the recitals are hereby accepted and will be implemented into the contract for sale.
4. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman Rohlfs	_____
Alderwoman Horn	_____	Alderman Jones	_____
Alderman Hoefle	_____	Alderman Zurkammer	_____
Alderman Downs	_____	Alderman Bateman	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2022.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

October 25th, 2022

To the Mayor and the members of the City of Lincoln Board,

Granpa Inc. would like to place a bid on the lot located downtown in the 200 block of N. Kickapoo Street. The details of our bid are as follows.

We will purchase the property for \$1, but will require the approval paperwork from the asbestos removal before doing so. With our purchase, we guarantee the following:

- We will demolish the current building on the property and remove the debris.
- The mail and dropbox site will stay in force in front of the property.

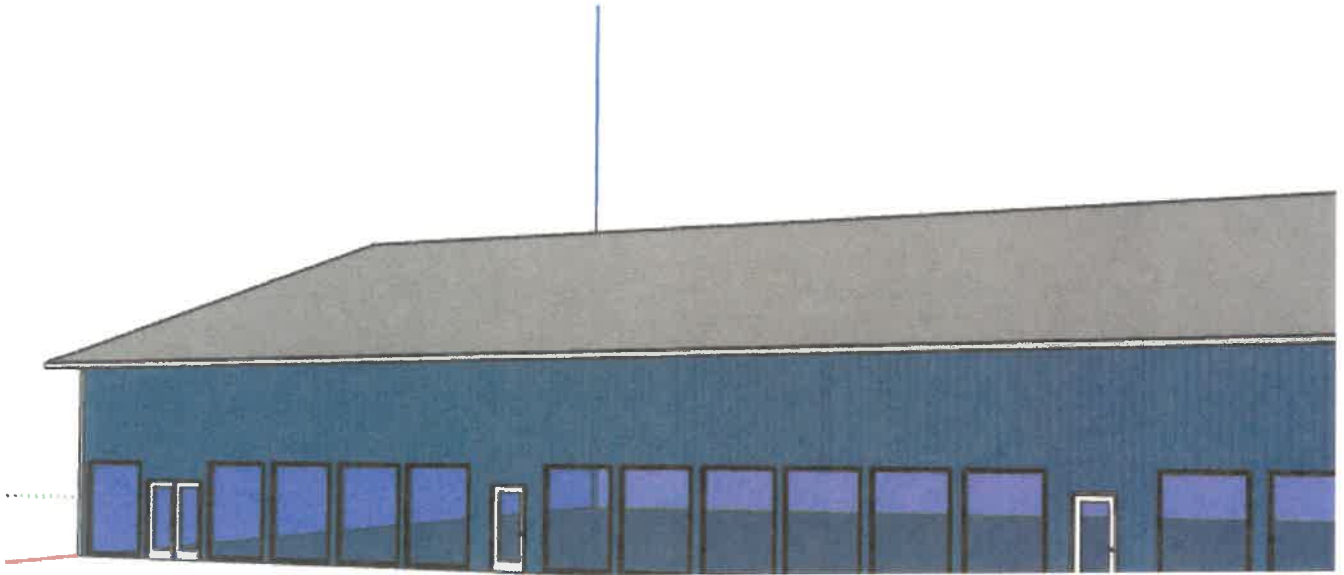
We request the following:

- Inclusion in the "Downtown Mapping" of Lincoln
- Installation of a sidewalk that runs down Delavan Street next to the new building

We will be building an approximate 10,000 square foot, multi-tenant, retail center at the location. See the included drawing.

Please call with any questions. You can reach Joe Ryan and Greg Patel

We appreciate your consideration in this matter.



MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: October 25, 2022
RE: Update Smoking Policy in City Handbook

Background:

The old smoking policy did not include e-cigarettes, vaping devices or chewing tobacco. I have provided an updated Smoking policy for your review below. We are asking that the council place this on the Regular City Council Meeting on November 7th, 2022, for a vote.

NEW POLICY:

Smoking Policy

In accordance with the Smoke-Free Illinois Act smoking or other use of tobacco products (including, but not limited to, cigarettes, e-cigarettes or vaping devices, pipes, cigars, snuff, or chewing tobacco) in the City of Lincoln offices, facilities, other facilities rented or leased by the City and City owned vehicles is strictly prohibited.

Individuals are also prohibited from smoking or using tobacco products (including, but not limited to, cigarettes, e-cigarettes or vaping devices, pipes, cigars, snuff, or chewing tobacco) within fifteen (15) feet of the entrance to City offices or facilities. Employee's smoking or using the above listed tobacco products in any prohibited area may be subject to disciplinary action, up to and including termination.

OLD POLICY:

Smoking

In accordance with the Smoke-Free Illinois Act smoking in the City of Lincoln offices, facilities, other facilities rented or leased by the City and City owned vehicles is strictly prohibited.

Individuals are also prohibited from smoking within fifteen (15) feet of the entrance to City offices or facilities. Any employee smoking in any nonsmoking area may be subject to disciplinary action, up to and including termination. Please contact your supervisor or the City Administrator if you have any questions regarding the smoking policy.

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 25, 2022

RE: Sludge/Grit/Waste Disposal

Background

Material that has been removed from waste streams within the City is in need of disposal.

Analysis/Discussion:

Waste removed from various parts of the plants, lift stations, collection systems, and different processes is in need of disposal. We are nearing our storage capacity for waste generated, collected, and removed throughout the City. This waste will need to be disposed of by landfilling primarily. Some of the waste would be hauled by wastewater personnel; some would be hauled by contractors. It is necessary to remove these wastes to remain compliant with both the IEPA and DNR. On our most recent DNR inspection involving flood plains, the wastes stored in the Southern drying beds was of concern to the DNR official.

Fiscal Impact:

This project should have a cost not to exceed \$110,000.00.

Council Recommendation:

Approve the waste disposal in an amount not to exceed \$110,000.00 to be expensed from "50-7200-7864 Capital Expense - Build and Grds".

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROB JONES

SECOND WARD
TONY ZURKAMMER
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
WANDA ROHLFS

FOURTH WARD
RICK HOEFLE
KATHY HORN

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 25, 2022

RE: Flow and Loadings Reconciliation for Fiscal Year 2020-2021

Background

Fiscal year 2020-2021 was the first year the flow and loading line item was triggered due to benchmarks within the contract. The 3 main drivers that are related to these costs are biological oxygen demand, total suspended solids, and influent flow.

Analysis/Discussion:

During fiscal year 2020-2021 the sewer plant saw flow of 1,412,000,000 gallons, the contract allows for the treatment of 1,281,000,000 gallons, this is an overage of 131,000,000 gallons or 10.25%. During this time the plant also saw total suspended solids enter the plant in an amount of 3,671,541 lbs., the contract allows for treatment of 2,211,493 lbs. This is an overage of 1,460,049 lbs or 66.02% over the contracted amount. The biological oxygen demand was also treated at the plant in amount of 2,057,776 lbs., the contract allows for the treatment of 1,655,949. This created an overage of 401,828 lbs. This line item in the contract is to help us recoup some of the costs associated with weather events. Some of the largest cost drivers that are affected by weather events are overtime and chemicals. As more contaminants enter the facility, more contaminants must be removed from the waste streams. No one is able to forecast with 100% accuracy what the weather will do to plant operations during budgeting and contract negotiations; because of this fact, standard clauses such as this are included within the contract. The table below accurately reflects the contract amounts, actual amounts treated, and their respective percent changes; which are the trigger functions.

I do not see this as being a yearly cost based on the current contract. The 2020-2021 fiscal year was a very wet time for the City of Lincoln, IL. I am of the opinion that this should be viewed as an anomaly moving forward.

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROB JONES

SECOND WARD
TONY ZURKAMMER
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
WANDA ROHLFS

FOURTH WARD
RICK HOEFLE
KATHY HORN

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY

Contract Accommodates Treating:		
Flow in MGD:	BOD lbs.:	TSS lbs.:
1,281	1,655,949	2,211,493

Actual Amount Treated in 2020:		
Flow in MGD:	BOD lbs.:	TSS lbs.:
1,412	2,057,776	3,671,541

Yearly % Change +/-:		
Flow:	BOD:	TSS:
10.25%	24.27%	66.02%

Yearly Overage Totals:		
Flow MGD Over:	BOD lbs. Over:	TSS lbs. Over:
131	401,828	1,460,049

Fiscal Impact:

Expense \$22,830.84 from the "50-7200-7864 Capital Expense - Build and Grds" line item. This will reconcile 2020-2021 year budgets against the flow and loadings amount.

COW Recommendation:

Place "Flow and Loadings Reconciliation for Fiscal Year 2020-2021" on the November 7th voting session.

Council Recommendation:

Approve "Flow and Loadings Reconciliation for Fiscal Year 2020-2021" in an amount not to exceed \$22,830.84 to reconcile the 2020 - 2021 fiscal year flow and loading expenses for operation of the wastewater plant.

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROB JONES

SECOND WARD
TONY ZURKAMMER
SAM DOWNS

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CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 25, 2022

RE: M&R Reconciliation for Fiscal Year 2021-2022

Background

The previous year of M&R expenditures at the sewer plant need to be reconciled with the actual expenses of operating the facility.

Analysis/Discussion:

Fiscal Year 2021-2022 saw M&R expenses of \$121,421.63. This exceeds the contracted amount of \$80,114.88 by \$41,306.75. The total overspend of the M&R account for this fiscal year is \$41,306.75.

All receipts have been submitted to the City Clerk, just as in prior years.

Fiscal Impact:

Expense \$41,306.75 from the "50-7200-5202 Repairs/Maint-Equip" line item. This will reconcile 2021-2022 year budgets.

COW Recommendation:

Place "M&R Reconciliation for Fiscal Year 2021-2022" on the November 7th voting session in an amount not to exceed \$41,306.75.

Council Recommendation:

Approve "M&R Reconciliation for Fiscal Year 2021-2022" to reconcile the previous fiscal year M&R expenses for operation of the wastewater plant in an amount not to exceed \$41,306.75.

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROB JONES

SECOND WARD
TONY ZURKAMMER
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
WANDA ROHLFS

FOURTH WARD
RICK HOEFLE
KATHY HORN

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: October 25, 2022

RE: Grinding Operations at The Landscape Waste Facility

Background

R&R Services began grinding operations at the Landscape Waste Facility on September 19, 2022. They worked continuously through October 21st. during that time they have removed two thirds of the existing pile of brush and logs. They will continue to haul the grindings away up to fifty loads that is estimated to remain.

Analysis/Discussion

I have asked the contractor to give us a not to exceed price quote for grinding the rest pile and remove the grindings. I should have that quote before the Committee of the Whole Meeting Tuesday October 25th

I would like the Council to consider the approval of funding to complete the grinding project.

R&R Services of Illinois, Inc.
P.O. Box 319
Argenta, IL 62501
Ph. 217.424.2602

October 25, 2022

City of Lincoln
700 Broadway St.
Lincoln, IL 62656

Walt,

Thank you for allowing R&R Services of Illinois, Inc. the opportunity to submit a bid for the Wood Waste Recycling Project. We are pleased to submit the following quote for your consideration.

2022 Wood Waste Recycling Project – Phase 2 @ Lincoln, IL Yard Waste Site

R&R Services Responsibility: Primary Grind Wood Waste Onsite
Product Spec. 4" Minus
All Processed Material to Remain Onsite

Provide (1) Rotochopper B66L Grinder 1000HP
Provide (1) Excavator w/Thumb
Provide (1) Wheel Loader
Provide All Fuel, Maintenance, and Repairs
Provide All Equipment Mobilization
Provide All Operators During Project
Provide Current Certificate of Insurance

Project Notes:

1. R&R Services to Mobilize Equipment and Labor A Maximum of (1) Time @ Customer's Request for Project Duration.
2. Customer Must Maintain 300' Safety Zone During Processing.
3. Customer Must Maintain Adequate Access Equipment/Trucks Onsite.
4. Customer Will Not Be Responsible for Any Equipment Downtime
5. Pricing Reflects Finishing Existing Material Pile Per Site Visit 10-24-22
6. Payment Due Net 30 Days

Project Pricing:

All Equipment and Labor as Specified	\$600.00/Hour
Total Cost – Not to Exceed	\$40,000.00

Project Options:

1. Haul All Wood Chips Offsite Via Trucks and Walking Floor Trailers
Truck Capacity 90 – 100 Cubic Yards Per Load
R&R Services Will Perform All Truck Loading

Hauling Costs:	\$50.00/Load
-----------------------	---------------------

2. Split and Process Any Remaining Oversized Logs and Stumps

Processing Costs Not to Exceed	\$7,500.00
---------------------------------------	-------------------

If you should have any questions in regards to this quote, please do not hesitate to contact me @ 217-424-2602.

Sincerely,

Jeff Rose
R&R Services of Illinois, Inc.
Operations Manager

Customer Acceptance:

R&R Services Acceptance:

Signature/Title

Signature/Title

Printed Name

Printed Name

Date

Date

Please Scan and Email Proposal Along with Signed Acceptance To:
rrservicesofil@gmail.com

MEMORANDUM

TO: Mayor and City Council Members
FROM: Kevin Bateman, Alderman
MEETING DATE: October 25, 2022
RE: Keystone Power Holdings, LLC Proposal

Background:

Keystone Power Holdings, LLC is in the process of placing solar panels on city property across from the sewer plant, which will provide power upon completion to the sewer plant. Keystone has proposed to build an additional 3.75 Megawatts AC of solar and will use roughly 20 additional acres of land at the current location. The city would be paid approximately \$1,100 per acre for a total annual income of \$22,000. In addition, they can offer the city a 4-cent flat rate for remaining city-owned building's electrical service at no cost to the city.

Council Recommendation: To be placed on Regular City Council meeting November 7, 2022.

Keystone Power Holdings, LLC

The City Of Lincoln



**Saving money and generating income
by hosting solar on your property**

About Keystone Power Holdings, LLC

- Keystone Power Holdings, LLC (Keystone) is a US-based solar development company with a focus on commercial and utility scale projects throughout the Americas.
- Keystone's mission is to help clients realize savings through the production of clean energy while also reducing their carbon footprint. We are committed to providing cost-competitive, cleaner energy to our customers with exceptional service.
- Keystone has done more solar projects for municipal sewers than any other company in Illinois, but also has completed schools and university solar projects in Illinois and across the USA.
- Some of our recent projects include:

3.9 MW Private College, MA	2.4 MW Elementary Schools, NM
1.8 MW Municipal Sewer, IL	1.6 MW Private College, IL
1.1 MW Municipal Sewer, IL	0.7 MW High School, IL
0.6 MW Municipal Sewer, IL	0.6 MW Municipal Sewer, IL
0.3 MW Municipal Sewer, IL	0.3 MW Municipal Sewer, IL

Benefits of our offering

- ❑ **Reduce Funding Risk** – *Guaranteed payments for solar grounds lease for 25+ years*
- ❑ **Create Land Return** – *Generate income from unused land, tens of thousands of dollars per year*
- ❑ **Increase Electricity Savings** – *Buy cheaper power for a portion of the system at significant discount*
- ❑ **Get Environmental Benefits** – *Allows host to be seen as “green” with little/no commitment*
- ❑ **Worry Free for Host** – *Keystone pays for all development, construction, operations (\$0 cost to you)*



Solar power sold via IL Community Solar Program

IL Community Solar

Part of the power we generate we can sell to the host and other utility customers throughout utility territory without any involvement from host.

We can offer the host a significant discount by using hosting solar on site.

The solar must be on city owned property. Significant lease income to the City.



Host makes no investment. The entire solar project is paid for, operated, and maintained by Keystone and our partners. City enjoys extra lease revenues and inexpensive power

Offer to Install Community Solar

- Keystone will install up to **3.75 megawatts** of solar on land shown in the picture on the next slide.
- Keystone will bear all the expenses and costs associated with developing, installing and maintaining the solar.
- Keystone will pay the City ***\$1,100 per acre and assuming we use 20 acres of land*** for a total annual income of ***\$22,000 per year*** for the life of the land lease.
- Keystone will offer the City of Lincoln a ***4 cents per kWh as a flat rate***, for any other locations with service in the city's name which will be additional significant savings for the city.

3.75 Megawatt Ground Mounted Solar System City Land



We would love to do more solar with Lincoln!

Lauralyn Farwell
Business Development Manager - Illinois
lauralyn@keystoneph.com

William R. DePhillipo
Partner
billy@keystoneph.com

Anthony C. Fotopoulos
Partner
anthony@keystoneph.com

October 20, 2022
City of Lincoln, Illinois
700 Broadway Street
Lincoln, Illinois 62656
Attn: Mayor Tracy Welch

Re: Letter of Intent - Solar Power Purchase Agreement

Dear Mayor Welch,

Keystone Power Holdings, LLC. (“SELLER”) is pleased to submit this letter of intent (this “Letter”) to the City of Lincoln (“PURCHASER/HOST”) regarding the Parties’ intentions for the development, construction and financing of a community solar energy project on PURCHASER/HOST owned land near 150 W. Kickapoo St, Lincoln, Illinois as agreed between PURCHASER/HOST and SELLER (the “Solar Project”) further described in Section I below (the “Intentions”). SELLER and PURCHASER/HOST agree to use their commercially reasonable efforts to negotiate (i) an agreement (the “Subscription Agreement”) for the transfer of kWh or monetary bill credits (“Community Solar Credits” or “Credits”) to PURCHASER/HOST, providing a fixed rate of power for PURCHASER/HOST; and (ii) a lease agreement (“Lease”) by which SELLER will install, operate, and maintain the Solar Project on land owned by PURCHASER/HOST for an agreed lease rate. *Nothing in this letter, however, will constitute a binding obligation of any Party to enter into a definitive agreement, and either party can terminate this Letter agreement at any time* (subject to the terms of the Exclusivity Period and the Non-Disclosure, which are binding on the Parties and which will survive a termination). The assumed terms of the Parties’ intentions are summarized in Sections II and III below. For purposes of this Letter, SELLER and PURCHASER/HOST may be referred to herein individually as a “Party” and collectively as the “Parties.”

I. THE INTENTIONS

The Parties intend to agree to the following:

<u>Narrative:</u>	SELLER wishes to apply for, be awarded, and build a community solar system on city land and deliver a portion of the Credits generated by the solar system to PURCHASER/HOST on a long-term basis via a Subscription Agreement. In addition, SELLER and PURCHASER/HOST will execute a binding agreement to grant site control for the Solar Project (the “Lease”) for the agreed location to contain the Solar Project which shall allow SELLER to develop, install/build and maintain the Solar Project. The total capacity of Credits will be sized such that PURCHASER/HOST’s share is less than PURCHASER’s total aggregate electricity bill cost and less than 40% of the output of the Solar Project (maximum allowable), with the remaining output sold to other customers by SELLER with no involvement by PURCHASER/HOST. Credits will provide a long-term fixed rate for power supply on the community solar portion of PURCHASER/HOST’s bill(s).
<u>Expenses:</u>	SELLER will be responsible for all of its own costs and expenses incurred in connection with the Solar Project.
<u>Exclusivity Period/Non-Circumvention:</u>	Upon full execution of this Letter the Parties agree that for a period of twelve months thereafter they will work with each other and act in good faith to negotiate and execute the Subscription Agreement and Lease and other necessary ancillary agreements for the Solar Project. During that period, PURCHASER/HOST will work exclusively with SELLER and will not solicit or entertain any other offers pertaining to any Solar Project. This provision shall automatically renew for one additional twelve month term unless terminated in writing by either Party prior to the expiration of the initial twelve-month period. This provision shall be fully binding on the Parties and survive the termination of this Letter.
<u>Non-Disclosure</u>	The Parties agree that any of the information provided to either Party by the other Party that is not in the public domain shall be considered a trade secret or otherwise confidential and shall not be disclosed by the Party receiving that information, unless it later becomes in the public domain through other sources or unless the receiving Party is obligated to disclose that information in a legal process or through applicable law. This provision shall be fully binding on the Parties and shall survive the termination of this Letter.

II. SUBSCRIPTION AGREEMENT TERMS

The terms of the definitive Subscription Agreement to be executed will include the following terms:

<u>Community Solar Power Provider:</u>	SELLER or its assignees
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<u>Buyer:</u>	PURCHASER/HOST up to total aggregate electricity bill cost and less than 40% of the output of the Solar Project, with the remaining output sold to other customers by SELLER
<u>Subscription Term:</u>	Twenty-five (25) years after the date on which Credits are first accumulated toward PURCHASER/HOST's allocation as processed by the local electric utility.
<u>Price for Credits</u>	\$0.04/kWh
<u>Solar Incentives/ Environmental Attributes:</u>	SELLER retains ownership of all Solar Incentives and Environmental Attributes. "Solar Incentives" means any accelerated depreciation, installation, or production-based incentives, investment tax credits and subsidies, and all other solar or renewable energy subsidies and incentives. "Environmental Attributes" means, without limitation, carbon trading credits, renewable energy credits or certificates, emissions reduction credits, emissions allowances, green tags, or tradable renewable credit

III. LEASE AGREEMENT TERMS

The terms of the definitive Lease to be executed will include the following terms:

<u>Use:</u>	For the Solar Project
<u>Lease Area:</u>	On PURCHASER/HOST property, location to be agreed by the Parties
<u>Lease Option Rate:</u>	\$1,500 one-time payment. Land can still be leased for farming until project is ready for construction. Any crops cut down for construction will be compensated to farmer at market rates.
<u>Lease Option Term:</u>	From Lease execution through latest December 31, 2024
<u>Ongoing Lease Rate:</u>	\$1,100 per acre, or portion thereof, per year (including any land surrounded by perimeter fencing)
<u>Ongoing Lease Term:</u>	25 years, with 5 optional extensions of five years each at the same Ongoing Lease Rate at the sole option of SELLER
<u>Expected System Size</u>	20 acres, to be confirmed after final interconnection approval
<u>Expected Start of Lease:</u>	Before construction, with construction aimed to begin in the summer of 2023, but subject to award of community solar allocation from the Illinois Power Agency, which will likely not happen in the 2022 program, but may happen in the 2023 or 2024 programs and subject to interconnection approval and cost reasonableness which will be submitted by and decided solely by SELLER

This Letter does not contain all matters or terms upon which agreement must be reached in order for the Intentions to be realized. This Letter is not an offer or acceptance of an offer and is not intended to be a binding agreement. The Parties acknowledge that, except as specifically stated above with regard to the Exclusivity Period and the Non-Disclosure (each of which shall be fully enforceable), this Letter is not enforceable in law or in equity.

If you feel this Letter accurately summarizes the intentions of the Parties with regard to possible terms for the Solar Project, please execute two copies of this Letter where indicated and return one of those copies to Anthony C. Fotopoulos at SELLER at the address indicated below. Please do not hesitate to contact us if you have any questions.

Very truly yours,

Anthony C. Fotopoulos
Keystone Power Holdings, LLC
12 Paoli Pike, Ste#5
Paoli PA 19301
www.keystoneph.com

ACKNOWLEDGED AND AGREED

This ___ day of _____, 2022.

City of Lincoln

By: _____

Name: _____

Title: _____

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE MATTHEW VLAHOVICH



DEPUTY CHIEF JOSEPH MEISTER

To: City of Lincoln Mayor, Tracy Welch & City of Lincoln Council Members
From: Chief of Police, Matthew J. Vlahovich
Meeting Date: October 25th, 2022

Re: Replacement Hiring; 4 new-hire Officers and Promotions

Background

From prior City Council discussion and approval, the Lincoln Police Chief has been granted the approval to hire an officer to take the place of a terminated employee, nonetheless, a Sergeant.

Coming into the New Year, 2023, the Lincoln Police Department anticipates the retirement of 2 officers by the summer, who will inevitably be on an extended benefit time leave prior to their retirement dates.

Most recently, one of our new hires, (who had just completed the 4th week of the Police Academy), was severely injured in a one vehicle crash, which has left that officer incapacitated for several months and will not be returning.

Analysis/Discussion

The Police and Fire Commission currently has two lists to choose from, new hire and a lateral entry list. A new hire will require the officer to be sent to the Police Training Academy for training and will not be ready on the street, (Classified as Solo-Patrol), for about 6 ½ months. Beginning in 2023, the Police Training Academy will be 16 weeks long, (4-months), not 14 or even 12 weeks as we had been accustomed to.

Deputy Chief Meister and I are requesting the approval to hire 3 officers in addition to the officer we already have approval for, to send to the Police Training Academy in January 2023, in anticipation of the coming retirements and the replacement of the probationary officer who was incapacitated. We request this approval now, due to having to complete a thorough background investigation and schedule the pre-employment testing for these 4 officers, and uniform/equipment fitting, all before, an official hire date, of January 1st, 2023.

Should the approval come and 4 officers being hired to attend the Police Training Academy in January, those 4 aforementioned officers will not be ready for "Solo-Patrol Status," until mid-July, 2023, at which time, those who are now anticipated to retire, will have already done so.

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE MATTHEW VLAHOVICH



DEPUTY CHIEF JOSEPH MEISTER

The Fire & Police Commission has a sergeant's promotion list being finalized as of this writing. With the coming retirements and hiring, also will come appointments to Sergeant and Corporal. I will announce these appointments for a November City Council Meeting.

Fiscal Impact

For the longevity of the Lincoln Police Department's hiring woes, there will be no financial or budgetary impact, as the Lincoln Police Department has not been at FULL CAPACITY since August 31st, 2021, when the surge of retirements & resignations began. We would need to purchase uniforms and necessary equipment for the hiring of the new officers. The hiring of new officers wages is less than those who are anticipated in retiring soon as well as, not being at full capacity for several months, where savings was incurred in the Lincoln Police Department's Salaries budget line item.

COW Recommendation

Place on Council's Voting Agenda for Monday, November 7th, 2022

Sincerely & Respectfully,

A handwritten signature in black ink that reads "Matthew J. Vlahovich #74". The signature is written in a cursive style.

Chief, Matthew J. Vlahovich #74
Lincoln, Illinois Police Department

MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: October 25, 2022
RE: Economic Development Commission Approvals

Background:

On October 21, 2022, the Economic Development Grant Commission met and approved the following applications:

STRUCTURAL IMPROVEMENT GRANTS:

Mario Taylor/Almighty Investments- Roof replacement

(Contingent on detailed bid submission)

- **110 N. Kickapoo Street**

Amount: \$7,500.00

Nick Cummings- Roof replacement

(Contingent on detailed bid submission)

- **604 Broadway Street**

Amount: \$7,500.00

FACADE GRANTS:

Ethan Hoinacki/Guest House – Install trim on building store front.

(Contingent on review from Historic Preservation Commission)

- **111 S. Kickapoo Street**

Amount: \$900.00

Jenny Abbott/American Family Insurance – Exterior painting, tuck point, custom door install, materials and roofing.

(Contingent on review from Historic Preservation Commission)

- **407 Pulaski Street**

Amount: \$5,515.00