

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
OCTOBER 17, 2022
7:00 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
- B. Approval of request from Logan County Tourism to permit Big Horse Power Farm to use parking spaces on Pulaski Street in front of the Arcade for Horse & Carriage loading and unloading on Friday, November 25, 2022 from 6:00 p.m. until 9:00 p.m.; Friday, December 2, 2022, Friday, December 9, 2022 and Friday, December 16, 2022 from 5:00 p.m. until 8:00 p.m.; Saturday, November 26, 2022, Saturday, December 3, 2022, Saturday, December 10, 2022 and Saturday, December 17, 2022 from 12:00 p.m. until 3:00 p.m.
- C. Approval of request from Logan County Tourism to permit the closing of various City Streets on Thursday, December 1, 2022 from 5:30 p.m. until 8:00 p.m. for the Annual Christmas Parade.
- D. Approval of request from Don Sielaff to permit the closing of 10th Street from Union Street to Chestnut Street on Monday, October 31, 2022 from 3:00 p.m. until 9:00 p.m. for Halloween Trick or Treat.
- E. Approval of request from Kathie Williams of Lincoln Illinois Winter Wonderland Festival to permit the closing of S. Kickapoo Street between Broadway Street and Pulaski Street on Friday, November 25, 2022 from 4:30 p.m. until 5:30 p.m. for the Fourth Annual Winter Wonderland Festival Tree Lighting Ceremony.
- F. Approval of Trick or Treat hours on Monday, October 31, 2022 from 5:00 p.m. until 8:00 p.m.
- G. Approval of Trick or Treat with the Mayor in Downtown Lincoln on Saturday, October 29, 2022 from 10:00 a.m. until 12:00 p.m.

6. Ordinances and Resolutions

- A. Ordinance Authorizing the Purchase of Real Estate at 114 S. Chicago Street.
- B. Resolution Establishing Salaries and/or Pay Increase for the City of Lincoln

7. Bids

- A. Approval of bid from Otto Baum Co. for the 2022 Curb Improvement Project in an amount not to exceed \$307,100.00.

8. Reports

- A. City Treasurer's Report for September, 2022
- B. City Clerks Report for September, 2022
- C. Department Head Reports for September 2022

9. New Business/Communications

- A. Approval of Landscape Waste Tipping fee to be charged at \$8.00 per cubic yard for Commercial Dumping.
- B. Approval of payment of five (5) invoices to the Farnsworth Group for Engineering Services in an amount not to exceed \$16,800.50.

10. Announcements

11. Possible Executive Session

12. Adjournment

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

THE CITY OF LINCOLN

Date Received OCT 05 2022

REQUEST TO PERMIT EVENT WITH STREET CLOSURE RECEIVED

Must Have Council Approval

Date(s) of Event: December 1, 2022 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Lincoln's annual Christmas Parade. Multiple local participants will be bringing floats, trucks, other vehicles, and some will be walking.

Location of Event Property: (Address Utilized Space) Downtown Lincoln

Items occupying street space utilized: Parade floats, vehicles, people

Date(s) and time(s) for usage of Property: Dec. 1st 5:30pm - 8:00pm

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? See attached sheet

Closed from 5:30 a.m./p.m. until 8:00 a.m./p.m. (circle a.m. or p.m.)
↳ or until parade is over

If different times on different days, please specify. _____

Does this street normally have access to a permitted parking lot? Specify, No

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Logan County Tourism Bureau

Contact Name: Alice Rente Email: director@destinationlogancountyil.com

Address: 101 N Chicago St. Lincoln, IL 62256 Signature: Alice Rente

Phone: Business: 217-732-8687 Cell: _____

APPROVED: (signatures)

Police Department: Chief Matthew Walsh

Mayor: [Signature]

Fire Department: [Signature]

Vote: Council Approval ___ Years ___ Nays

Street Department: Walt Sanders

Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.

THE CITY OF LINCOLN

Date Received _____

SEP 28 2022

REQUEST TO PERMIT EVENT WITH STREET CLOSURE

Must Have Council Approval

RECEIVED

Date(s) of Event: 10/31/22 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Street closure for Halloween

Location of Event Property: (Address Utilized Space) 145 10th St Lincoln Ill

Items occupying street space utilized: 0

Date(s) and time(s) for usage of Property: 10/31/22 3pm -> 9pm

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? 10th St from Union to Chestnut.

Closed from 3 a.m./p.m. until 9 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. 0

Does this street normally have access to a permitted parking lot? Specify, 0
side 9/28/22

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: _____
Contact Name: _____ Email: _____
Address: _____ Signature: _____
Phone: Business: _____ Cell: _____

APPROVED: (signatures)

Police Department: Chief Matthew Kasch Mayor: [Signature]
Fire Department: [Signature] Vote: Council Approval ___ Years ___ Nays
Street Department: [Signature] Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.

REQUEST TO PERMIT EVENT WITH STREET CLOSURE
Must Have Council Approval

Date(s) of Event: Friday November 25, 2022 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

The 4th Annual Lincoln, IL Winter Wonderland Festival tree lighting ceremony.

Location of Event Property: (Address Utilized Space) _____

Items occupying street space utilized: _____

Date(s) and time(s) for usage of Property: Friday 11/25/22 4:30pm - 5:30 pm

Are licenses needed, if yes, please attach. **YES** **NO X**

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? South Kickapoo Street between Broadway and Pulaski St

Closed from 4:30 PM a.m./p.m. until 5:30 pm a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. _____

Does this street normally have access to a permitted parking lot? Specify, no

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Lincoln, IL Winter Wonderland Festival

Contact Name: Kathie Williams Email: lincolnwinterwonderland@gmail.com

Address: 2101 1500th St Beason, IL 62512 Signature: Kathie Williams

Phone: Business: 217.737.1634 Cell: 217.706.6881

APPROVED: (signatures)

Police Department: Chief Matthew J. Velazquez

Fire Department: Frank J. [Signature]

Street Department: Walt [Signature]

Mayor: [Signature]

Vote: **Council Approval** ___ Years ___ Nays

Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER State Farm CHRIS COYNE INSURANCE AGENCY, INC. 1301 WOODLAWN ROAD LINCOLN, IL 62656	CONTACT NAME: CHRIS COYNE STSTE FARM PHONE (A/C, No, Ext): 217-732-7755 E-MAIL ADDRESS: CHRIS.COYNE.JTJ7@STATEFARM.COM	FAX (A/C, No): 217-732-6885
	INSURER(S) AFFORDING COVERAGE	
INSURED LOGAN COUNTY TOURISIM BUREAU 101 N CHICAGO LINCOLN, IL 62655	INSURER A: State Farm Fire and Casualty Company	NAIC # 25143
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			93KH5514	08/31/2022	08/31/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
<input type="checkbox"/>	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
<input checked="" type="checkbox"/>	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			93E6D6979	08/31/2022	08/31/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
<input type="checkbox"/>	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	93LHQ0869	04/19/2022	04/19/2023	PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CHRISTMAS TREES ALONG THE COURT HOUSE SQUARE/WINTER WONDERLAND

CERTIFICATE HOLDER

CANCELLATION

CITY OF LINCOLN	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: October 11, 2022
RE: Approval for Trick or Treating Hours October 31, 2022

Background

Approval needed: Trick or Treating hours on October 31, 2022, from 5:00 p.m. to 8:00 p.m.

Anyone welcoming Trick or Treaters please make sure to turn your light out at 8:00 p.m.

Council Recommendation:

Place on regular agenda for vote on October 17, 2022.

MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: October 11, 2022
RE: Trick or Treating with the Mayor October 29, 2022

Background

Trick or Treating with the Mayor will be held on October 29, 2022, from 10:00 a.m. - Noon. Starting at Latham Park and continuing through the downtown area. There will be maps and a list of participating businesses handed out at Latham Park along with some candy from the Mayor. From there, families are encouraged to walk the downtown area and Trick or Treat with the Downtown Businesses. Hope to see everyone there! 😊

Council Recommendation:

Place on regular agenda for vote on October 17, 2022.



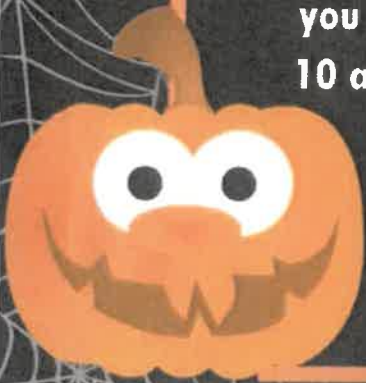
You are invited to
**TRICK OR TREAT
WITH THE MAYOR**

Saturday October 29th

10:00am-Noon

-Downtown Lincoln-

From 10 am – 11am greet the Mayor in Latham Park where you can pick up maps/participant list. From there you will be able to independently trick or treat from 10 am – noon, Downtown Lincoln at all participating Businesses. All children should be accompanied by an adult.



MEMORANDUM

TO: Mayor Tracy Welch and Members of the City Council

FROM: Wes Woodhall, Building and Safety Official

DATE: October 11, 2022

RE: Purchase of 114 S. Chicago St.

Background: The Building and Safety Department has been trying for some time to resolve the dangerous condition that arose from the collapse of the rear portion of a building located at 116 S. Chicago St. Efforts to gain compliance from the listed property owner have gone unanswered and the problem building is becoming more and more dangerous. The property is not only a continued source of blight but has become a safe-haven for feral animals, trespassers and vagrants alike. Evidence of illegal entry and constant drug use is realized throughout.

As contacts were made to cleanup and finish the destruction/demolition of the collapsed portion it was found that no contractor would attempt the work due to the liability of harming the neighboring, privately owned property, due to a shared common supporting wall.

Our intention is to purchase the adjoining building (114 S. Chicago St.). By putting it in the ownership of the City we would alleviate the possibility of legal action due to harm done to this property as work continues on the initial problem building.

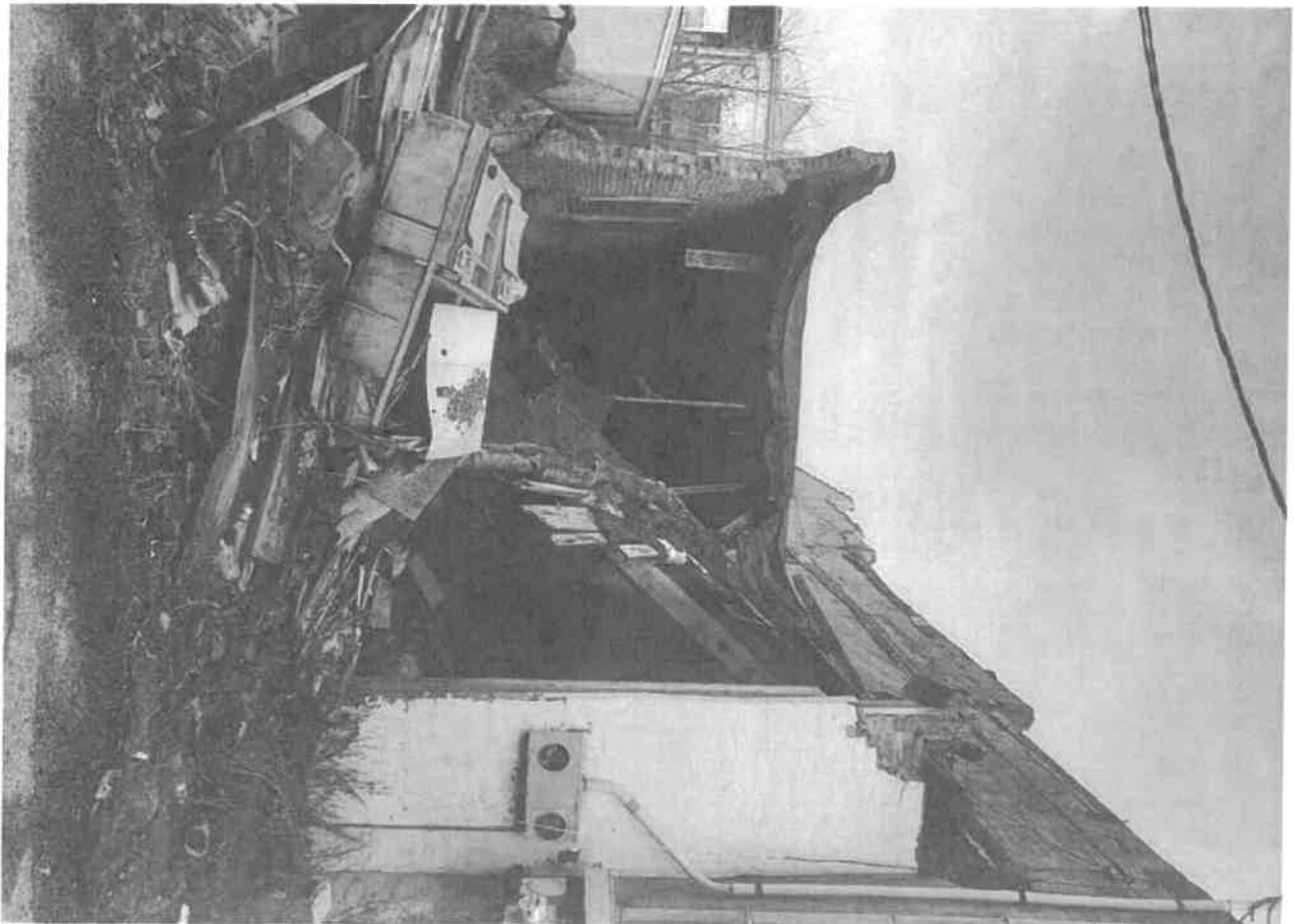
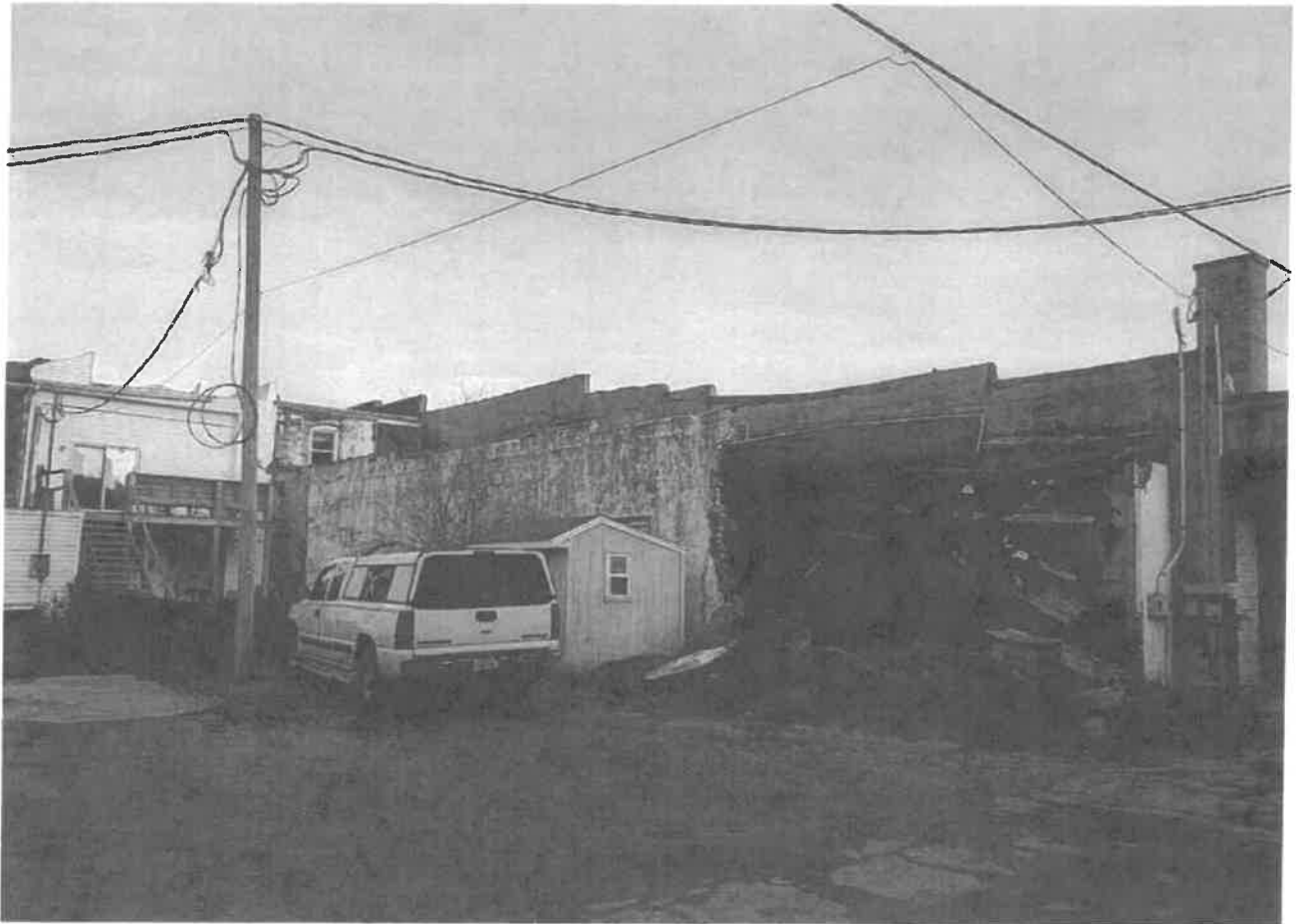
Analysis/Discussion: The Building and Safety Department has been in constant contact with the property owner of 114 S. Chicago St. and an agreed upon price of \$3,000.00 was reached for the purchase.

At the time of purchase the remediation process can begin. Once the safety issues are resolved a lien could be put on the property to try to recoup expended funds. Providing the property at 114 S. Chicago St. is not substantially damaged during this process and if the City Council so desires, it could be sold to recoup expended funds.

COW Recommendation: Place on Council agenda for approval of using Building and Safety funds for the purchase of 114 S. Chicago St.

Fiscal Impact: Money for this acquisition will be allocated from the FY 2022/2023 budget, line item 02-0224-8599.

Council Recommendation: Approve purchase of 114 S. Chicago St. for \$3,000.00 in an effort to rehabilitate the blighted conditions as noted.



ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE PURCHASE OF REAL ESTATE

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the _____ day of _____, 2022, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN desires to purchase the following-described real estate to-wit:

The Northeast part of Lot Four (4), being 19 feet fronting on Chicago Street and running back the full length of said lot, in Block Fifteen (15) in the Original Town, now City of Lincoln, also the Northeast $\frac{1}{2}$ of brick wall being 6 $\frac{1}{2}$ inches wide, 28 feet high and 150 feet long, together with the 6 $\frac{1}{2}$ inches of ground upon which said wall stands, being 6 $\frac{1}{2}$ inches of ground off of the full Northeast side of the 21 feet on Chicago Street and running back the full length of the lot off of the Southwest side of said Lot Four (4) in said Block Fifteen (15). Situated in the County of Logan and the State of Illinois.

Tax I.D. No. 08-210-153-00;

and;

WHEREAS, the property is commonly known as 114 South Chicago Street situated in Lincoln, and the City desires to purchase this parcel to aid in the demolition of 116 South Chicago due to the fact that these parcels share a common wall; and

WHEREAS, the City Council acknowledges that contractors are unwilling to rectify 116 South Chicago due to the shared wall of 114 South Chicago, thereby making it necessary for the City to purchase; and

WHEREAS, the City Council contemplates this purchase with the idea to rectify the blight and sell the property in an attempt to recoup some of the costs it incurred via the demolition of 116 South Chicago Street; and

WHEREAS, the City Council believes it can acquire this property for a nominal fee; and

WHEREAS, the City Council desires that the Mayor be given the authority to execute any paperwork to effectuate this purchase; and

WHEREAS, the City Council believes it is in the best interests of the citizens of Lincoln if the City purchases 114 South Chicago Street;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That it is in the best interests of the City of Lincoln that the above described real estate be purchased by the City of Lincoln.
2. The Mayor has the authority to execute any documents necessary in order to effectuate this purchase.
3. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman Rohlf's	_____
Alderwoman Horn	_____	Alderman Bateman	_____
Alderman Hoefle	_____	Alderman Jones	_____
Alderman Downs	_____	Alderman Zurkammer	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2022.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

RESOLUTION

**RESOLUTION ESTABLISHING SALARIES AND/OR
PAY INCREASES FOR THE CITY OF LINCOLN**

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2022, WITNESSETH:

WHEREAS, the City of Lincoln establishes a salary for all appointed officials and employees for the City of Lincoln; and

WHEREAS, the City Council will consider the performance, skill levels, and market conditions in determining the amount and type of pay increases for its employees;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

The following full-time position shall receive a cost of living increase to the current annual salary in the flat amount of three thousand dollars (\$3,000.00) to be paid out in a manner established by City policy and shall be paid retroactive to October 4, 2022:

1. Administrative Assistant

The vote on the adoption of this Resolution was as follows:

Alderman Parrott	_____	Alderman Rohlfs	_____
Alderman Downs	_____	Alderman Zurkammer	_____
Alderman Hoefle	_____	Alderman Bateman	_____
Alderman Horn	_____	Alderman Jones	_____

Ayes: _____

Nays: _____

Abstain _____

Absent: _____

Passed and approved this ____ day of _____, 2022.

CITY OF LINCOLN,

BY: _____
Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
City Clerk, City of Lincoln,
Logan County, Illinois

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: October 11, 2022

RE: Curb Improvement Project Bid Award

Background

Each year the Lincoln Street Department organizes a Curb Sidewalk Replacement Project to help improve city curbs and sidewalks. These projects also enhance safety and provide a better experience for citizens.

Analysis/Discussion

Bids for the 2022 Curb Project were opened September 29, 2022, two bids were received.

1. Otto Baum Co. Morton IL. \$307,100.00
2. Kinney Contractors of Raymond IL. in the amount of \$414,308.00

The Engineering estimate for this project was \$442,390.00. This project will replace 3860 feet of mountable curd on Halfmoon St. and Eaton Dr. in the Mayfair Subdivision.

Fiscal Impact

Curb Replacement project is funded from the Capitol Projects Fund 60-3600-7844

COW Recommendation

Approve the bid from Otto Baum Co. for \$307,100.00, and place on October 17, 2022, City Council Meeting agenda.

Council Recommendation:

Approve bid from Otto Baum Co. for \$307,100.00



Tabulation of Bids

Local Public Agency: City of Lincoln
 County: Logan
 Section: 2022 Lincoln SW
 Estimate: 442,390.00

Date: 9/29/2022
 Time: 1:30 P.M.
 Appropriation: _____

Name of Bidder:		Otto Baum Co., Inc.		Kinney Contractors								
Address of Bidder:		886 N. Main St. Morton, IL 61550		19342 E. Frontage Rd. Raymond, IL 62560								
Proposal Guarantee:		Bid Bond		Bid Bond								
Terms:												
Approved Engineer's Estimate												
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Concrete Gutter, Type B		FT	3,860	45.00	\$ 173,700.00	32.08	\$ 123,867.40	45.00	\$ 173,700.00		
2	Combination Curb and Gutter Removal		FT	3,880	20.00	\$ 77,200.00	7.96	\$ 30,725.60	17.00	\$ 65,620.00		
3	Class D Patch (Special), Type I, 8"		SY	11	150.00	\$ 1,650.00	444.57	\$ 4,891.37	188.00	\$ 2,068.00		
4	Class D Patch (Special), Type II, 8"		SY	17	160.00	\$ 2,720.00	336.68	\$ 5,723.56	170.00	\$ 2,890.00		
5	Class D Patch (Special), Type IV, 8"		SY	1,045	170.00	\$ 177,650.00	103.23	\$ 107,875.35	131.00	\$ 136,895.00		
6	Traffic Control and Protection (Special)		LSUM	1	5,000.00	\$ 5,000.00	21,578.53	\$ 21,758.53	28,000.00	\$ 28,000.00		
7	Inlet Adjustment		EACH	1	3,000.00	\$ 3,000.00	4,948.89	\$ 4,948.89	1,000.00	\$ 1,000.00		
8	Seeding, Type 1		ACRE	0.2	6,000.00	\$ 1,200.00	35,042.60	\$ 7,009.52	20,000.00	\$ 4,000.00		
9	Nitrogen Fertilizer Nutrient		LBS	18	5.00	\$ 90.00	5.57	\$ 100.26	2.50	\$ 45.00		
10	Phosphorus Fertilizer Nutrient		LBS	18	5.00	\$ 90.00	5.57	\$ 100.26	2.50	\$ 45.00		
11	Potassium Fertilizer Nutrient		LBS	18	5.00	\$ 90.00	5.57	\$ 100.26	2.50	\$ 45.00		
Total Bid:		As Read:		307,100.00		414,308.00		414,308.00		-		
		As Calculated:		307,100.00		414,308.00		414,308.00		-		

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: October 11, 2022

RE: Landscape Waste Facility Tipping Fees

Background

The City of Lincoln Landscape Waste Facility located at 957 Broadwell Dr. is provided by the city as a convenience to help with the management of Landscape waste from residents within the City Limits of Lincoln. It also exists so the City can maintain forestry operations of trees that are on city property and right of way. City Code States any disposal of landscape waste other than by an individual resident or business disposing of its own landscape waste is considered a contractor and shall be subject to a reasonable fee as determined by the Superintendent of the Streets and Alleys Department. These fees shall be subject to periodic review.

Currently the fees being charged are as follows.

Trailer \$10.00	Pickup Truck \$10.00
One Ton \$20.00	Dump Truck \$25.00
Tandem \$50.00	Semi \$100.00

Analysis/Discussion

These fees are not equitable in my opinion compared to the operational cost to maintain the facility. These fees are very general and cause some confusion especially when it comes to load capacity the trailer or vehicle may hold. For example, utility trailers come in many different sizes, and some may have a much larger capacity than what a pickup truck may haul so \$10.00 may not be a sufficient fee.

I would like to see the fee based on the cubic yard; this would provide a unit of measurement rather than a general vehicle description. A minimum fee would cover smaller loads and containers that would come into the facility, and other larger vehicles would be measured and assigned a price

I estimate that cost of current grinding operations is costing close to \$5.00 per cubic yard. Transportation of the ground Material is costing approximately \$1.00 per CY. But could be as high as \$4.00 to \$5.00 per cubic yard. These numbers are only related to handling the material and don't consider the any other operational cost including salaries of the attendants and additional labor and fuel cost for the Street department.

Another consideration to not be not to allow contractors to use the facility at all. Out of the five communities I investigated or spoke with, they ether had rates high enough that it discouraged contractors or didn't allow them to use city facilities at all.

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: October 11, 2022

RE: **Farnworth Group Unpaid Invoices**

Background

On September 15, 2022, Mayor Welch, Alderman Hoefle and I meet with Gary Davis and Joe Adams of Farnsworth Group to discuss unpaid engineering invoices the city has with their firm. Mr. Davis brought forward Invoices dating back to March of 2018 that are unpaid and would like to submit them for payment. There are five invoices totaling \$16,808.50. Some of this work dates to when Clay Johnson was City administrator and is work, he had requested Farnsworth do.

Analysis/Discussion

Mr. Davis indicated that these invoices were being submitted to the City Administrator. He said he checked on these after the new City Administrator took over but wasn't sure that she moved them forward for payment consideration.



CITY CLERK
LINCOLN, ILLINOIS
SEP 15 2022
RECEIVED

Walt Landers
City of Lincoln, Illinois
313 Limit Street
Lincoln, IL 62656

August 2, 2022
Project No: 0141676.00
Invoice No: <Draft>

Invoice Total 0.00

Project 0141676.00 City of Lincoln, IL, City Engineer Services
Professional Services for Period Ending August 26, 2022

Total this Invoice 0.00

Outstanding Invoices

Number	Date	Balance
193356	3/16/2018	3,766.75
193357	9/8/2017	3,732.00
193358	9/8/2017	4,490.50
193359	9/8/2017	3,188.00
200502	7/31/2018	1,631.25
Total		16,808.50

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check. For Billing Inquiries, please call: 309-663-8435 or 314-962-7900
1 1/2% Interest Monthly After 30 Days www.f-w.com FEIN#: 37-1123236
Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



CITY CLERK
LINCOLN, ILLINOIS

SEP 15 2022

RECEIVED

Clay Johnson
City Administrator
City of Lincoln, Illinois
700 Broadway
P.O. Box 509
Lincoln, IL 62656

March 19, 2018
Project No: 0141676.00
Invoice No: 193356

Invoice Total \$3,766.75

Project 0141676.00 City of Lincoln, IL, City Engineer Services
ILAWC Land Swap

Professional Services for Period Ending December 31, 2017

Professional Services

	Hours	Rate	Amount	
Design Manager	.75	174.00	130.50	
Engineering Intern II	6.00	118.00	708.00	
Engineering Manager	8.25	185.00	1,526.25	
Principal	6.50	203.00	1,319.50	
Senior Project Engineer	.50	165.00	82.50	
Totals	22.00		3,766.75	
Total Professional Services				3,766.75
		Total this Invoice		\$3,766.75

ILAWC Land Swap - Site survey, Plat preparation and revisions, various meetings

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City of Lincoln, Illinois
700 Broadway
P.O. Box 509
Lincoln, IL 62656

March 19, 2018
Project No: 0141676.00
Invoice No: 193357

Invoice Total \$3,732.00

Project 0141676.00 City of Lincoln, IL, City Engineer Services
Beck Drive Dedication

Professional Services for Period Ending December 31, 2017

Professional Services

	Hours	Rate	Amount	
Engineering Intern II	6.50	118.00	767.00	
Principal	9.00	203.00	1,827.00	
Project Designer	1.50	140.00	210.00	
Engineering Intern I	8.00	99.00	792.00	
Project Technician	1.00	136.00	136.00	
Totals	26.00		3,732.00	
Total Professional Services				3,732.00
				Total this Invoice \$3,732.00

Includes record drawing review, mortgage information review and meetings.

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Clay Johnson
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City of Lincoln, Illinois
700 Broadway
P.O. Box 509
Lincoln, IL 62656

March 19, 2018
Project No: 0141676.00
Invoice No: 193358

Invoice Total \$4,490.50

Project 0141676.00 City of Lincoln, IL, City Engineer Services
City/School Project - Work order #11

Professional Services for Period Ending December 31, 2017

Professional Services

	Hours	Rate	Amount
Administrative Support	1.00	68.00	68.00
Design Manager	3.50	174.00	609.00
Designer	2.25	130.00	292.50
Land Surveying Manager	6.00	185.00	1,110.00
Land Surveyor	5.50	129.00	709.50
Principal	1.50	203.00	304.50
Project Engineer	1.50	148.00	222.00
Technician II	12.50	94.00	1,175.00
Totals	33.75		4,490.50

Total Professional Services 4,490.50

Total this Invoice \$4,490.50

Services for property transfer from City to School

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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LINCOLN, ILLINOIS
SEP 15 2022
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Clay Johnson
City Administrator
City of Lincoln, Illinois
700 Broadway
P.O. Box 509
Lincoln, IL 62656

March 19, 2018
Project No: 0141676.00
Invoice No: 193359
Invoice Total \$3,188.00

Project 0141676.00 City of Lincoln, IL, City Engineer Services
MGP Review of Plans/Specs and Coordination

Professional Services for Period Ending December 31, 2017

Professional Services

	Hours	Rate	Amount	
Principal	4.00	203.00	812.00	
Engineering Intern I	24.00	99.00	2,376.00	
Totals	28.00		3,188.00	
Total Professional Services				3,188.00

Total this Invoice \$3,188.00

Review request by City of MGP / Street Department site drawings and meetings

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

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LINCOLN, ILLINOIS

SEP 15 2022

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Clay Johnson
City Administrator
City of Lincoln, Illinois
700 Broadway
P.O. Box 509
Lincoln, IL 62656

July 31, 2018
Project No: 0141676.00
Invoice No: 200502

Invoice Total \$1,631.25

Project 0141676.00 City of Lincoln, IL, City Engineer Services

Professional Services for Period Ending July 20, 2018
Professional Services

	Hours	Rate	Amount	
Principal	4.00	207.00	828.00	
Engineering Manager	4.25	189.00	803.25	
Totals	8.25		1,631.25	
Total Professional Services				1,631.25
		Total this Invoice		\$1,631.25

Close out assistance for past years MFT programs

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