

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**AUGUST 7, 2023**  
**7:00 PM**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Alice Roate – Tourism Quarterly Report**
6. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

A. Payment of Bills

B. Approval of minutes for June 13, 2023 Committee of the Whole Meeting, June 20, 2023 Regular City Council Meeting.

7. **Ordinances and Resolutions**

8. **Bids**

Approval of bid from P.H. Broughton & Son of Springfield, IL for Oil & Chip Resurfacing in an amount not to exceed \$423,448.44.

9. **Reports**

10. **New Business/Communications**

A. Approval of the expenditure of an amount not to exceed \$5,000.00 for the Workcamp for Lincoln for 2024.

B. Approval of Economic Development Grant to Guest House/Creative Family Products for replacement two (2) rear windows for property at 111 S. Kickapoo Street in an amount not to exceed \$3,600.00.

C. Approval of Economic Development Grant to Guest House/Creative Family Products for tuck pointing and brick work for property at 113 S. Kickapoo Street in an amount not to exceed \$6,762.50.

D. Approval of Economic Development Grant to Doubleshot Holdings, LLC/The Griesheim Building for the removal and replacement of tile and concrete repair for property at 101 S. Kickapoo Street in an amount to exceed \$1,700.00.

E. Approval of Economic Development Grant to Doubleshot Holdings LLC/The Griesheim Building for the removal and replacement of tile and concrete repair for property at 107 S. Kickapoo Street in an amount not to exceed \$1,700.00.

F. Approval of Economic Development Grant to Doubleshot Holdings LLC/The Griesheim Building for the removal and replacement of tile and concrete repair for property at 109 S. Kickapoo Street in an amount not to exceed \$1,700.00.

G. Approval of Work order #1 from Crawford, Murphy & Tilley, Inc. for Engineering Services in an amount not to exceed \$20,000.00.

11. **Announcements**

12. **Possible Executive Session**

13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.



101 N. Chicago St. Lincoln, IL 62656 / 217.732.8687 / www.destinationlogancountyil.com

## Logan County Tourism Bureau 2023 2<sup>nd</sup> Quarter Report

### Board of Directors

President: Melanie Blankenship	Tracy Welch- ( <i>ex officio</i> )
Vice President: Gail Sasse	Emily Davenport
Treasurer: Neal Patel	Jim Wessbecher
Secretary: Molly Pickering	Steve Parrott
	Sam Downs
	Olivia Partlow
	Rick Hoefle
	Stacie Wachtel
	Ron Keller

- **Financials**
  - Hotel/Motel Tax Income (95%) 4/2023, 5/2023 & 6/2023- **\$43,304.81**
  - Hotel/Motel Tax 2023 Quarter 2 revenue is **up 2%** compared to 2022 Quarter 2 revenue.
- **Grants Received**
  - Illinois Department of Commerce & Economic Opportunity LCTB Grant July 2022 – June 2023 - **\$46,287.00**
  - Illinois Tourism Attractions & Festivals Grant - **\$25,187.00**
  - Route 66 Grant Program - **\$29,320.00**
- **Advertising Efforts**
  - **Digital Marketing continued for July 2022 – June 2023** – Radio spots, Location Targeted Geo-Fencing, Facebook/Instagram Ads.
  - **The Depot and The Mill are official stops in the Route 66 Passport-** (<https://www.route66navigation.com/passport>). We had **369** people with Tourism related inquiries (via in person/phone/web) at the Depot and **95** of those were visitors with Route 66 Passports.
- **The Mill Museum**
  - We received **387** visitors to the Mill from April-June; **77** of these visitors had a Route 66 Passport
  - The Mill Museum is open Tuesday – Saturday, 12:00pm – 4:00pm.

Financials attached – Account Balances as of June 30, 2023

# Logan County Tourism Bureau

## Statement of Financial Position

As of June 30, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 Savings	74,534.85
10001 Main Checking	46,429.09
10002 Lincoln Initiative Checking	10,280.98
10003 The Mill Checking	3,062.99
10004 Balloons Over 66 Checking	17,000.00
<b>Total Bank Accounts</b>	<b>\$151,307.91</b>
Other Current Assets	
12000 Petty Cash (Depot)	50.00
12001 Petty Cash (Mill)	310.00
150001 Inventory- Mill & Depot	5,588.82
<b>Total Other Current Assets</b>	<b>\$5,948.82</b>
<b>Total Current Assets</b>	<b>\$157,256.73</b>
<b>TOTAL ASSETS</b>	<b>\$157,256.73</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20000 Payroll Liabilities	
20001 FWT FICA Medicare Payable	8,279.78
20002 SWT Payable	1,891.90
<b>Total 20000 Payroll Liabilities</b>	<b>10,171.68</b>
<b>Total Other Current Liabilities</b>	<b>\$10,171.68</b>
<b>Total Current Liabilities</b>	<b>\$10,171.68</b>
<b>Total Liabilities</b>	<b>\$10,171.68</b>
Equity	
30000 Opening Balance Equity	215,588.95
31000 Net Assets	5,526.82
Net Revenue	-74,030.72
<b>Total Equity</b>	<b>\$147,085.05</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$157,256.73</b>

## **COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, June 13, 2023**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:02 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Aldерwoman Robin McClellan, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Lee Rohlf, Ward 3  
Alderman Craig Eimer, Ward 4  
Vacant, Ward 4

### **Present:**

John Hoblit, City Attorney  
Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
Joe Meister, Police Chief  
Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent  
Andrew Bowns, Veolia Water, Project Manager

### **Remotely:**

Wes Woodhall, Building and Safety Officer

### **Presiding:**

Tracy Welch, Mayor

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### **Public Comment:**

There was no one present to speak for public comment.

### **David Lee/Stryker Emergency Care – Fire Department purchase of Lucas 3.1 Chest Compression System**

Fire Chief Dunovsky held a presentation to show the difference between manual chest compressions and the Lucas 3.1 Chest Compression System. The Lucas device provides better patient outcomes and reduces injury/fatigue to rescuers. This purchase is an eligible purchase using ARPA funds. The cost is \$43,687.91. If the council approves this purchase, that will leave \$69,023.99. This item will be placed on the regular agenda.

### **Request to Permit – Lincoln Railsplitter Antique Auto Club – Car Show Friday, August 11, 2023 Pulaski Street from Kickapoo to McLean Street**

This item will be placed on the consent agenda.

**Request to Permit – Lincoln Railsplitter Antique Auto Club – Car Show Friday, July 14, 2023 and Friday, September 8, 2023 100 block of S. Kickapoo Street between Broadway and Pulaski Street**  
This item will be placed on the consent agenda.

**Request to Permit – 1<sup>st</sup> Presbyterian Church 40<sup>th</sup> Church BBQ Dinner Wednesday, July 19, 2023**  
This item will be placed on the consent agenda.

**Request to Permit – 3<sup>rd</sup> Friday/Nashville Nights extend current approved road closure for Friday, June 16, 2023 closing Broadway from McLean to Chicago to accommodate band at Foxhole.**  
This item will be placed on the consent agenda.

**Mayoral appointment of Ronald Olthof to the Diversity and Inclusion Commission.**  
This item will be placed on the regular agenda.

**Mayoral appointment of Alderman Craig Eimer to the Liquor Commission.**  
This item will be placed on the regular agenda.

**Economic Development Commission Grant to Dan Row pending approval of Commission on the June 16, 2023 meeting.**

This grant is to repair the falling brick at Audra's Dance Studio. There is an emergency situation at that location which is the reason for the council approving this prior to the Commission approving it. To speed up the process to get work started. The Commission will be meeting this Friday.  
This item will be placed on the regular agenda along with the Façade Grant for the same location.

**Ordinance authorizing purchase of Real Estate at 112 South Chicago Street**

The city has previously purchased of 114 South Chicago Street. These buildings are connected together. In order to repair the damaged portion of 116 S Chicago St, the city wants to purchase all the buildings for liability reasons.

There is also a lot of squatting in these buildings and now people are starting to dispose trash in the buildings.

This item will be placed on the regular agenda.

**Ordinance authorizing purchase of Real Estate at 116 South Chicago Street**

The hope is to only demo the back half of this building, the part that has already collapsed.

This item will be placed on the regular agenda.

**Scarification/Oil & Chip Resurfacing Targets for 2023**

Targets are listed by Ward in the packet.

Council asked for an explanation of the treatments. Superintendent Landers explained.

These targets will be placed on the regular agenda.

**Purchase of Total Patcher V-Grader**

Over the last year and a half, the Street Department has been experimenting with different processes to correct alleys. Staff has found that the best process is to till up the alley, return it to an aggregate/gravel alley, then put the alleys on a regular maintenance rotation (every 2-3 months) using the V-grader to keep the holes worked out and the alleys smoother. This equipment will cost \$18,500.00 and will come out of the Street Department vehicle line.

This item will be placed on the regular agenda.

**Purchase of Case IH Farmall 100C Tractor with Loader & Rotary Cutter Mower**

The V-Grader will need a tractor with a greater horse power. The Street Department doesn't have that currently. Over the past 2 years, the Street Department has borrowed West Lincoln Township's tractor to use for ditch mowing and it has cut the mowing time in half. Purchasing this tractor will eliminate having to borrow that tractor, will be used for alley repairs and can also be used in the winter for snow removal. Superintendent Landers looked at 3 different makes of tractors, all were within a couple hundred dollars of each other. He went with the Case IH because it was in stock. This item will be placed on the regular agenda.

**Purchase of Backhoe Tires for Backhoe at the Sewer Treatment Plant.**

The Sewer Department Backhoe is in need of new tires. The cost, with installation, is \$7,470.09. This item will be placed on the regular agenda.

**Announcements:**

There were no announcements.

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**Executive Session 2C3 Selection of a person to fill public office:**

There being no further announcements to come before the council, Alderman Bateman made the motion to move into Executive Session, seconded by Alderman Eimer. All were in favor.

The Council recessed from the Committee of the Whole meeting at 7:53pm in order to enter Executive Session. Mayor Welch announced there may be city business upon reconvening.

**Return from Executive Session:**

The council reconvened from Executive Session at 8:06pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

**Additional agenda item**

Mayor Welch would like to place the Mayoral appointment of Rhonda O'Donoghue to Ward 4 Alderwoman on the regular agenda after item #19.

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**Present:**

Alderwoman Robin McClellan, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Vacant, Ward 4

**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Eimer motioned to adjourn, seconded by Alderman Parrott. All were in favor. Mayor Welch adjourned the meeting at 8:14 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, June 20, 2023**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:02pm, with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderdwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderdwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Vacant, Ward 4

### **Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
Walt Landers, Streets Superintendent  
Joe Meister, Police Chief  
Ty Johnson, Assistant Police Chief

### **Remotely:**

Wes Woodhall, Building and Safety Officer  
Andrew Bowns, Veolia Water, Project Manager

### **Absent:**

John Hoblit, City Attorney  
Bob Dunovsky, Fire Chief

### **Presiding:**

Tracy Welch, Mayor

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### **Public Comment:**

Jeanna Gill addressed the Council regarding her organization called Fostering Grace.

### **Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of minutes for May 9, 2023 Committee of the Whole Meeting.**

**C. Approval of request from Lincoln Railsplitter Antique Auto Club to permit the closing of Pulaski St from Kickapoo St to McLean St on Friday, August 11, 2023 from 5:00pm until 8:00pm for the Antique Car Show.**

**D. Approval of request from Lincoln Railsplitter Antique Auto Club to permit the closing of the 100 Block of South Kickapoo St from Broadway St to Pulaski St on Friday, July 14, 2023 and Friday, September 8, 2023 from 5:00pm until 8:00pm for the Antique Car Show.**

**E. Approval of request from First Presbyterian Church to permit diverting the alley between Ottawa Street and Kankakee St to one-way westbound only on Wednesday, July 19, 2023 from 4:00pm – 7:00pm for the 40<sup>th</sup> Annual Church BBQ.**

**F. Approval of Request to permit the extended closing of Broadway Street from McLean Street to Chicago Street on Friday, June 16, 2023 from 4pm – until Midnight for the Third Friday/Nashville Nights band performance.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

#### **Ordinances and Resolutions:**

**A. Ordinance 2023-1006 authorizing the purchase of Real Estate at 112 South Chicago Street.**

Alderman Parrott made the motion to approve, Alderman Bateman seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (5)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (1)** Alderman Craig Eimer

**Abstain: (0)**

**Absent: (0)**

**B. Ordinance 2023-1007 authorizing the purchase of Real Estate at 116 South Chicago Street.**

Alderman Parrott made the motion to approve, Alderman Bateman seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (5)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (1)** Alderman Craig Eimer

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

#### **Reports**

**A. City Treasurer's Report for May 2023**

General Fund Balance has improved from last month

Income Tax down \$13,500

Sales tax revenue – up \$12,000 from last year

Non Home Rule Sales tax - \$4000 ahead from last year

Replacement Tax – down some but not concerned

Video Gaming Tax - \$3,000 ahead from last year

**B. City Treasurer's Report Annual Fireman's Pension Fund Report for FY 2022-2023**



Now handled by the State. Not favorable due to the stock market.

**C. City Treasurer's Report Annual Police Pension Fund Report for FY 2022-20233**

Now handled by the State. Not favorable due to the stock market.

**D. City Clerk's Report for May 2023**

\$347,039.88 was received in Sewer receipts in the month of May 2023.

**E. Department Head Reports for May 2023**

These reports are on file or will be soon.

**New Business/Communications:**

**A. Approval of purchase of one (1) Lucas 3.1 Chest Compression System with PM Contract and five (5) LIFEPAK 1000ECG Display/Defibrillators from Stryker Emergency Care at a cost not to exceed \$43,687.91 in ARPA funds.**

Alderman Rohlfs made the motion to approve, Alderman McClallen seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Advice & Consent to the Mayoral appointment of Ronald Olthof to the Diversity & Inclusion Commission.**

Alderman Downs made the motion to approve, Alderman Rohlfs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**C. Advice & Consent to the Mayoral appointment of Alderman Craig Eimer to the Liquor Commission.**

Alderman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (5)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen

**Nays: (1)** Alderman Craig Eimer

**Abstain: (0)**

**Absent: (0)**

**D. Approval of Economic Development Grant to Dan Row at 214 S. McLean St for limited repair, tuck pointing, brick repair and replacement at a cost not to exceed \$7,500.00.**

Alderman Bateman made the motion to approve, Alderman McClallen seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**F. Approval of Façade Grant to Dan Row at 214 S. McLean St for tuck pointing of the façade and replacement of the awning in an amount not to exceed \$10,000.00, pending approval of the Historic Preservation Commission.**

Alderman Bateman made the motion to amend the item to remove the wording 'pending approval of the Historic Preservation Commission', Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll on the amendment.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Alderman Bateman made the motion to approve the item as amended, Alderman Bateman seconded. City Clerk Bateman called the roll on the item as amended.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**F. Approval of the 2023 Roadway Scarifications/Oil and Chip Resurfacing Targets**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**G. Approval of the purchase of a Case IH Farmall 100C Tractor with Loader & Rotary Cutter Mower in an amount not to exceed \$92,599.40 from Central Illinois Ag.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**H. Approval of the purchase of a Total Patcher V Grader from Hampton Equipment of Raymond, Illinois in an amount not to exceed \$18,500.00.**

Aldерwoman Rohlfс made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Aldерwoman Wanda Lee Rohlfс, Alderman Kevin Bateman, Aldерwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**I. Approval of the purchase of four (4) new tires for the Sewer Department backhoe from Pomp's Tire Service in an amount not to exceed \$7,170.09.**

Alderman Bateman made the motion to approve, Aldерwoman McClellan seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Aldерwoman Wanda Lee Rohlfс, Alderman Kevin Bateman, Aldерwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**J. Advice and Consent to the Mayoral Appointment of Rhonda O'Donoghue as Aldерwoman Ward 4. (Oath to follow after vote)**

Aldерwoman Rohlfс made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Aldерwoman Wanda Lee Rohlfс, Alderman Kevin Bateman, Aldерwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**Announcements:**

- Ribbon cut on Saturday at 11 am at Brady's Construction to celebrate 20 plus years of service to the community. Open House to follow.
- 3<sup>rd</sup> Fridays/Nashville Nights was hugely attended and big success.
- Juneteenth Celebrations were a huge success.
- Tiny Homes in the 900 block of Decatur Street is moving along but needs more volunteers.
- Ground breaking for the youth center at the Juvenile Justice.
- Open Arms Family Fun Day Saturday, June 24<sup>th</sup>.
- Lincoln's 4<sup>th</sup> of July fireworks is actually on July 3<sup>rd</sup>.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Eimer. Mayor Welch adjourned the meeting at 8:10 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** August 7, 2023

**RE:** 2023 Scarification/Oil & Chip Resurfacing Project Bid Award

**Background**

Each year the Lincoln Street Department organizes a Roadway Resurfacing Project to help improve and maintain city streets. These projects also enhance safety and provide a better experience for citizens and visitors as they travel through our city.

**Analysis/Discussion**

The 2023 Scarification/ Oil & Chip Project bid opening took place August 2, 2023. Two bids were received.

P.H. Broughton & Son of Springfield IL. \$423,448.44

Beniach Construction of Tuscola IL. \$462,748.28

Recommendation to accept low bid from P.H. Broughton & Son

**Fiscal Impact**

\$423,748.44 from the Capitol Projects Fund, Cap Exp - Microsurfacing 60-3600-7827

**Council Recommendation:**

Approve Bid from P.H. Broughton & Son for \$423,748.44



### Tabulation of Bids



<b>Local Public Agency</b> City of Lincoln	<b>County</b> Logan	<b>Section Number</b> 	<b>Letting Date</b> 08/02/23
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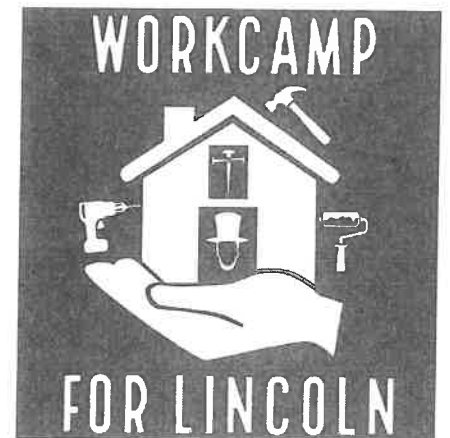
<b>Approved Engineer's Estimate</b> \$618,850.00	<b>Attended By (IDOT Representative(s))</b> Shane Remmert, Walt Landers, Peggy Bateman Jerry Schmidt, Brandon Fishburn, Adam Schwartz
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<b>Bidder's Name</b>	PH Broughton & Sons	Beniach Construction
<b>Bidder's Address</b>	905 N. Lincoln Avenue	307 S. Main, PO Box 20
<b>City, State, Zip</b>	Springfield, IL 62702	Tuscola, IL 61953
<b>Proposal Guarantee</b>	Bid Bond	Bid Bond
<b>Terms</b>		

**Approved Engineer's Estimate**

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	PREPARATION OF BASE		SY	35500	\$6.0000	\$213,000.00	\$4.3100	\$153,005.00	\$3.6700	\$130,285.00		\$0.00
2	BIT. MAT. PRIME COAT		GAL	7100	\$8.5000	\$60,350.00	\$5.5000	\$39,050.00	\$7.1500	\$50,765.00		\$0.00
3	BIT.MAT. CVR&SEAL COAT		GAL	28000	\$6.0000	\$168,000.00	\$2.8000	\$72,800.00	\$4.6000	\$119,600.00		\$0.00
4	COVER COAT AGG		TON	650	\$120.0000	\$78,000.00	\$113.0400	\$73,476.00	\$115.2300	\$74,899.50		\$0.00
5	SEAL COAT AGG		TON	450	\$120.0000	\$54,000.00	\$81.5400	\$36,693.00	\$103.2500	\$46,462.50		\$0.00
6	AGG BASE REPAIR		TON	100	\$75.0000	\$7,500.00	\$64.1500	\$6,415.00	\$85.0000	\$8,500.00		\$0.00
7	VALVE BOX ADJUST		EA	5	\$1,000.0000	\$5,000.00	\$914.9600	\$4,574.80	\$603.2100	\$3,016.05		\$0.00
8	MANHOLE ADJUST		EA	10	\$1,500.0000	\$15,000.00	\$1,184.0700	\$11,840.70	\$1,106.0500	\$11,060.50		\$0.00
9	TRAFFIC CTRL COMPLETE		LS	1	\$30,000.0000	\$30,000.00	\$25,593.9400	\$25,593.94	\$18,159.7300	\$18,159.73		\$0.00
<b>Total Bid:</b>												
						<b>As Read:</b>						
						<b>As Calculated:</b>	\$423,448.44		\$462,748.28		\$0.00	
						<b>% Over/Under:</b>	(31.57)%		(25.22)%			

They're coming.  
In buses, trucks, and vans.  
A few hundred teenagers.  
How's your blood pressure?  
A little anxious?



Well, you don't need to be.

This caravan of high school students, many from out-of-state, will be descending upon our town next summer,..not to raise havoc, but even paying several hundred dollars each for the opportunity to help improve the homes and lives of elderly, disabled, and low-income residents in our community.

They're coming to work hard, get dirty, have fun, and make new lifelong friends.

They're coming for **WORKCAMP FOR LINCOLN 2024!**

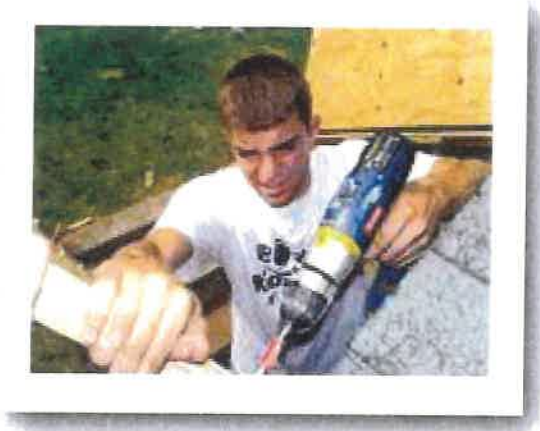
# WORKCAMP



# FOR LINCOLN

**Rebuilding homes, and lives in Logan County,  
...where Abe once walked and worked  
for a cause greater than himself.**





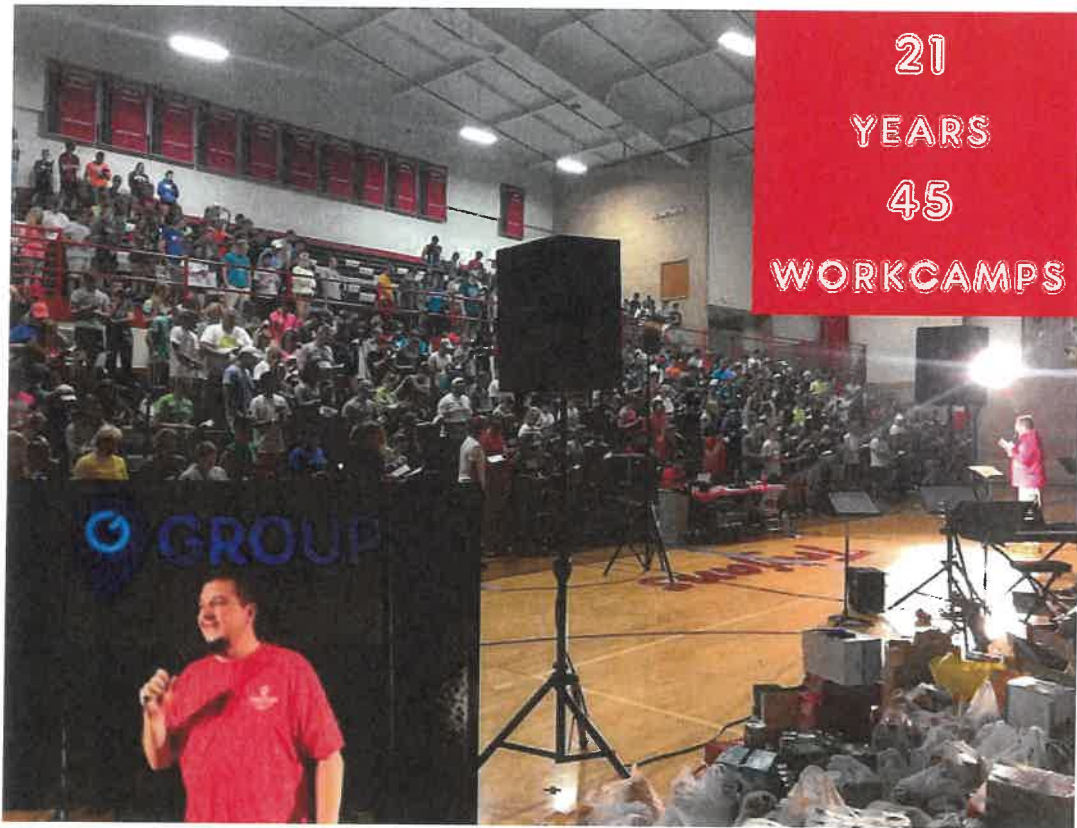




**29** years of mission trip experience

**500,000** participants

**14 MILLION** volunteer hours







# **TRANSFORMATION**

for 50-70 homes and families

# **TRANSFORMATION**

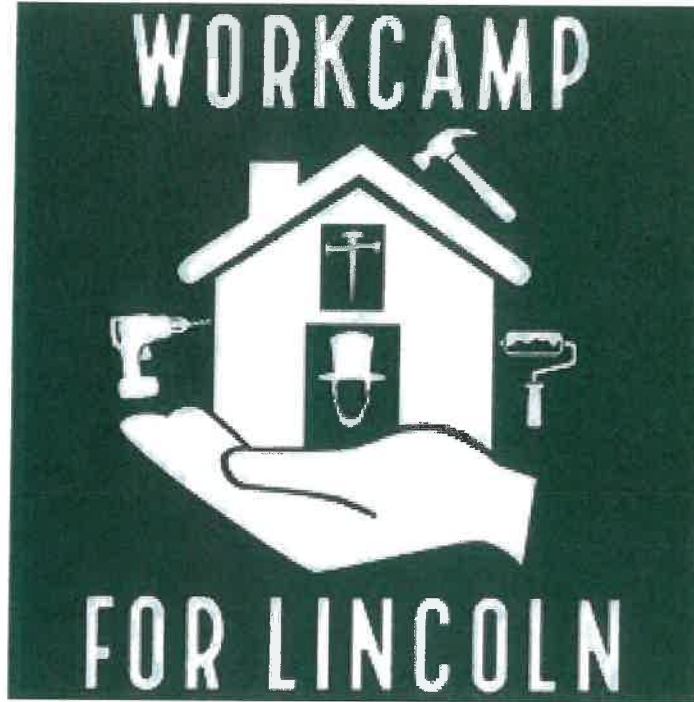
for 400 students and youthleaders

# **TRANSFORMATION**

for a local economy

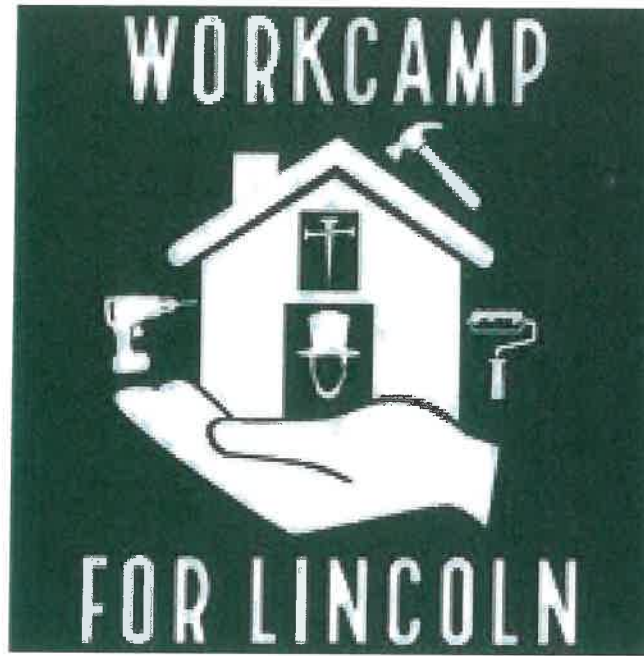
**1 week**

**\$160,000 investment**



grants  
businesses  
government  
churches  
individuals





*City of*  
*Lincoln*  
ILLINOIS





## Construction Supplies / Materials



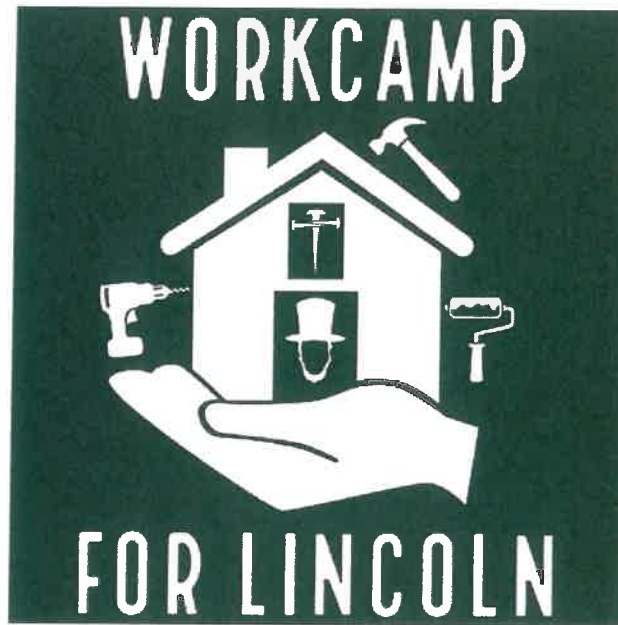
## Project Staff and Volunteer Training



## Participant Hosting Expenses



(food, bag packs, background checks)



[www.workcampforlincoln.com](http://www.workcampforlincoln.com)

**June 16-22, 2024**

**Todd Henry**

**Head Dishwasher**

[todd@workcampforlincoln.com](mailto:todd@workcampforlincoln.com)

**217.871.3515 txt**



## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Ashley Metelko, Administrative Assistant  
**MEETING DATE:** July 25, 2023  
**RE:** Economic Development Commission Grant Approvals

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### **Background:**

On July 21, 2023, the Economic Development Grant Commission met and approved the following applications:

### **STRUCTURAL GRANTS:**

- 1. Guest House/Creative Family Products – 111 S Kickapoo Street**
  - Replacement of 2 rear windows

**Amount approved by Economic Development Commission on July 21, 2023: \$3,600.00**

- 2. Guest House/Creative Family Products – 113 S Kickapoo Street**
  - Tuck Pointing Brick

**Amount approved by Economic Development Commission on July 21, 2023: \$6,762.50**

- 3. Doubleshot Holdings LLC/The Griesheim Building – 101 S Kickapoo Street**
  - Removal of tile, concrete repair and replacement of tile

**Amount approved by Economic Development Commission on July 21, 2023: \$1,700.00**

- 4. Doubleshot Holdings LLC/ The Griesheim Building – 107 S Kickapoo Street**
  - Removal of tile, concrete repair and replacement of tile

**Amount approved by Economic Development Commission on July 21, 2023: \$1,700.00**

- 5. Doubleshot Holdings LLC/ The Griesheim Building – 109 S Kickapoo Street**
  - Removal of tile, concrete repair and replacement of tile

**Amount approved by Economic Development Commission on July 21, 2023: \$1,700.00**

**MEMORANDUM**

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** July 25, 2023

**RE:** CMT Engineering Services Work Order No.1

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**Background**

At the request of the Mayor and City staff CMT has created Work Order No. 1

**Analysis/Discussion**

This work Order will cover Miscellaneous projects and one-off requests from City Staff and elected officials. Detailed descriptions of work performed will be provided on the monthly invoices.

**Fiscal Impact**

The anticipated upper limit of the services under this Work Order will be \$20,000.00, unless authorized by an amended work order.

**COW Recommendation**

Approve CMT Work Order No. 1 and place on the agenda for the Regular City Council meeting Monday August 7, 2023

**City of Lincoln  
Engineering Services Work Order  
CMT WORK ORDER No. 1**

<b>Date:</b>	<b>Name: General Engineering Services</b>
<b>Project Description:</b> Attending meetings as-needed, responding to inquiries from City staff or elected officials, and providing technical assistance as-requested.	
<b>Services Required:</b>  <ol style="list-style-type: none"><li>1. Attend meetings</li><li>2. Respond to inquiries from City Staff or elected officials</li><li>3. Provide general technical assistance</li></ol>	
<b>Time Schedule:</b>  Work will be performed on a timely basis or as requested by the City, as deemed necessary.	
<b>Compensation:</b> Compensation for the services provided under this Engineering Services Work Order will be in accordance with the provisions of the Master Services Agreement. The compensation for the above services, including reimbursable expenses, will be invoiced monthly as the work is performed on a time and expense basis using a 3.0 multiplier times the direct personnel labor cost. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.  Detailed descriptions of the work performed will be provided on the monthly invoices. The anticipated upper limit of the services under this Work Order will be \$20,000.00, unless authorized by an amended work order.	
<b>Approval and Notice to Proceed:</b>	
<b>City of Lincoln</b>	<b>Crawford, Murphy &amp; Tilly, Inc.</b>
By: _____	By: <u>Christina Crites</u>
Title: <u>Mayor</u>	Title: <u>Vice President</u>
Date: _____	Date: <u>July 7, 2023</u>
<b>Notice To Proceed Date:</b>	<b>CMT Project No. 23005152.01</b>
<i>Services provided under this Work Order shall be in accordance with the Master Services Agreement for Professional Services dated March 27, 2023 for general engineering services.</i>	