

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**

**AGENDA**  
**JULY 17, 2023**  
**7:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills
  - B. Approval of minutes for May 23, 2023 Committee of the Whole Meeting, May 30, 2023 Special Voting Meeting, June 5, 2023 Regular City Council Meeting, June 27, 2023 Committee of the Whole Meeting, July 3, 2023 Regular City Council Meeting,
  - C. Approval of Request from “Up in Smoke” to close various City Streets at times specified in the Request to Permit Event with Street Closures on Friday, August 25, 2023 and Saturday, August 26, 2023 for the “12th Annual Pigs and Swigs and Balloons Over 66 Event” and Dock Dogs.
- 6. Ordinances and Resolutions**
- A. Ordinance Adopting Amendment No. #2 to Appropriation Ordinance F.Y. 2022-2023.
  - B. Ordinance Amending the Permitting Requirements for Sewer Repair in the City of Lincoln.
- 7. Bids**
- 8. Reports**
- A. City Treasurer’s Report for June, 2023
  - B. City Clerks Report for June, 2023
  - C. Department Head Reports for June, 2023
- 9. New Business/Communications**
- A. Approval of hiring a Police Officer to fill a vacancy in the Lincoln Police Department.
  - B. Approval of the purchase of a windscreen for the Blower Building at the Sewage Treatment Plant in an amount not to exceed \$6,500.00.
  - C. Approval of Curb and Sidewalk Improvement Initial Targets for F.Y. 2023-2024. for both projects.
  - D. Approval of Hot Mix Asphalt Mill and Overlay Project Targets for F.Y. 2023-2024.
  - E. Approval of the expenditure for Work Order No. 4 and Work Order No. 5 for Sewer Engineering Services from Crawford, Murphy & Tilley in an amount not to exceed \$40,000.00.
  - F. Approval of the expenditure for Work Order No. 3 for Engineering Services for the Scarification/Oil & Chip Resurfacing Project from Crawford, Murphy & Tilley in an amount not to exceed \$77,000.00.
  - G. Approval of Agreement between Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America, and the City of Lincoln.
  - H. Approval of the expenditures of \$15,000.00 for the installation of a Mural on the North wall of property at 116 N. Kickapoo Street.
- 10. Announcements**
- 11. Possible Executive Session**
- 12. Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk’s Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

**COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, May 23, 2023**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:05 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderman Robin McClallen, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Wanda Lee Rohlfs, Ward 3  
Vacant, Ward 4

**Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Walt Landers, Streets Superintendent  
Darrin Coffey, Assistant Fire Chief  
Joe Meister, Police Chief

**Remotely:**

Wes Woodhall, Building and Safety Officer

**Absent:**

Alderman Steve Parrott, Ward 1  
Alderman Craig Eimer, Ward 4  
Andrew Bowns, Veolia Water, Project Manager  
Bob Dunovsky, Fire Chief

**Presiding:**

Mayor Tracy Welch

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**Public Comment:**

There is no one present for public comment.

**Request to permit from the Hunt Foundation to close the 300 block of Decatur and 300 Block of McLean St from 1:00pm – 9:00pm.**

This permit is for June 19, 2023. Insurance will be obtained on June 14<sup>th</sup>.  
This item will be placed on the consent agenda.

**Request to permit from Lincoln Community High School for Homecoming Parade Friday, September 15, 2023 at 2:30pm to close streets Wyatt to Kickapoo to Square.**

This item will be placed on the consent agenda.

**Economic Development Commission Grant Approvals. Upon approval from Economic Development Commission May 19, 2023.**

There was not a quorum at the May 19<sup>th</sup> Economic Development Commission meeting, therefore the meeting was rescheduled for May 24<sup>th</sup>. Mayor Welch asked the council to approve these grants contingent on the approval of the Commission.

The grants include...

1. Structural Improvement Grant for the Genealogical Historic Society at 114 N Chicago St. – Roof Repairs = \$7500
2. Big Shot Properties at 720 N. Sherman St. – Removal/Replacement overhead doors and trim = \$7500
3. Big Shot Properties at 1112 Keokuk St – Removal/Replacement of overhead doors and trim = \$7500
4. American Family Insurance at 407 Pulaksi Street – Removal/replacement of windows = \$3,350

These items will be placed on the regular agenda.

**Lincoln Police Department and Lincoln Community High School Resource Officer Contractual Agreement for the 2023-2024 School Year.**

Contracts are the same as previous years with the exception of the cost due to union contract increase in wages. Officer Rohrer will remain at the High School and Officer Fruge will remain at the Junior High.

This item will be placed on the regular agenda.

**New Wheel Loader and Backhoe Lease.**

Current lease for both machines will expire in September 2023. The new lease is similar to the current lease with an annual cost of \$47,203.32 for five years.

This item will be placed on the regular agenda.

**Special Use permit for Mixed Use Occupancy 200 5<sup>th</sup> Street. Upon approval from the Planning Commission on May 25, 2023. Special voting session Tuesday, May 30, 2023.**

There is a Planning Commission meeting on May 25<sup>th</sup>. If this permit is approved by the Planning Commission, the council will need to hold a Special Voting Session on Tuesday, May 30<sup>th</sup> to approve. The permit applicant has a deadline for approvals at the end of the month. There is not financial impact to the city for this project.

This item will be placed on the regular agenda for May 30<sup>th</sup>.

**Fifth Street Roadway Improvements Supplemental Engineering Agreement.**

The council agreed to continue the 5<sup>th</sup> St Road project with a more affordable project. This agreement is for the reengineering of the project. Motor Fuel Tax dollars will be made available to pay for these costs.

This item will be placed on the regular agenda.

**Mayor Welch added an agenda item. With the resignation of Alderman Hoefle, there is a vacant spot on the Tourism Board. Mayor Welch made the recommendation to appoint Alderman Downs to fill the vacancy.**

This item will be placed on the regular agenda.

Mayor Welch moved on to other items on the agenda.

**Announcements:**

- 3rd Friday was a great success! Next month is Nashville nights.

- Update for the August Balloons Over 66. Steak cook-off has been added. \$5000 purse for the BBQ competition. Kids corner at a park.
  - Alderman Downs invited everyone to the Pride Festival that is being held downtown on June 3<sup>rd</sup>.
  - The Special Voting meeting on May 30<sup>th</sup> is at 6:00pm
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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Downs. All were in favor. Mayor Welch adjourned the meeting at 8:41 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

**SPECIAL VOTING MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, May 30, 2023**

The Special Voting Meeting with the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:02p.m., with proper notice given.

**Present:**

Aldерwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Rohlfс, Ward 3  
Vacant, Ward 4

**Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer

**Remote:**

Wes Woodhall, Building and Safety Official  
Andrew Bowns, Wastewater Treatment Plant, Veolia Water

**Absent:**

Alderman Craig Eimer, Ward 4  
John Hoblit, City Attorney  
Joe Meister, Police Chief  
Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent

**Presiding:**

Mayor Tracy Welch

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**Public Participation:**

There was no one present to speak for public participation.

**PC 2023-02, Central Illinois Veterans Commission, Special Use Permit for a Mix-Use Occupancy in R-2 District, 200 Fifth Street.**

Alderman Bateman made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk called the roll.

**Yeas: (5)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Kevin Bateman, Aldерwoman Wanda Lee Rohlfс, Aldерwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman Craig Eimer

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**Adjournment:**

Alderman Downs made the motion to adjourn, Alderman Parrott seconded. Mayor Welch adjourned the meeting at 6:10 pm.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

**REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, June 5, 2023**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:01pm, with proper notice given. Deputy Clerk Julie Landers called roll.

**Present:**

Alderwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Vacant, Ward 4

**Staff Present:**

Julie Landers, Deputy Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent  
Joe Meister, Police Chief

**Remotely:**

Wes Woodhall, Building and Safety Officer  
Andrew Bowns, Veolia Water, Project Manager

**Absent:**

Peggy Bateman, City Clerk

**Presiding:**

Tracy Welch, Mayor

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**Public Comment:**

There was no one present or on the phone for public comment.

**Consent Agenda by Omnibus Vote:**

- A. Payment of Bills**
- B. Approval of minutes for April 25, 2023 Committee of the Whole Meeting, May 1, 2023 Regular City Council Meeting.**
- C. Approval of request to permit the closing of the 300 block of Decatur St and the 300 block of S. McLean St, including the intersection of these streets, from the Hunt for Foundation for the Juneteenth Block Party on Monday, June 19, 2023 from 1:00pm until 9:00pm.**
- D. Approval of request to permit the closing of various City Streets from Lincoln Community High School for the Homecoming Parade on Friday, September 15, 2023 from 2:15 pm until 3:15pm.**

Alderswoman McClellan made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderswoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

**Reports:**

**City Treasurer's April 2023 Report – Revised/Final**

There were checks that still needed to be written for FY 22/23 in May. General Fund balance is better than it was last year.

Mayor Welch moved to other items on the agenda.

**New Business/Communications:**

**A. Advise and Consent to the Mayoral appointment of Alderman Sam Downs to the Logan County Tourism Bureau.**

Alderswoman Rohlf made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (5)** Alderman Steve Parrott, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderswoman Robin McClallen

**Nays: (0)**

**Abstain: (1)** Alderman Sam Downs

**Absent: (0)**

**B. Approval of Agreement for Engineering Services for the Fifth Street Road Project between Hanson Professional Services and the City of Lincoln in an amount not to exceed \$260,500.00.**

Alderman Downs made the motion to approve, Alderswoman Rohlf seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderswoman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**C. Approval of Economic Development Grant to the Logan County Genealogical & Historical Society for roof repairs at 114 N. Chicago Street in an amount not to exceed \$7,500.00.**

Alderman Parrott made the motion to approve, Alderswoman Rohlf seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderswoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderswoman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**



**D. Approval of Economic Development Grant to Big Shot Properties for the replacement doors, framing and trim work at 720 N. Sherman Street in an amount not to exceed \$7,500.00.**

Alderman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**E. Approval of Economic Development Grant to Big Shot Properties for the removal and replacement of three overhead doors at 1112 Keokuk Street in an amount not to exceed \$7,500.00.**

Alderman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**F. Approval of Economic Development Grant to Jenny Abbott dba American Family Insurance, for the removal and replacement of windows at 407 Pulaski Street in an amount not to exceed \$3,350.00.**

Alderman McClallen made the motion to approve, Alderman Rohlfs seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**G. Approval of Contractual Agreement for the assignment of a School Resource Officer from the Lincoln Police Department between Lincoln Community High School and the City of Lincoln at a cost of \$40,000.00 for the school year 23/24.**

Alderman Parrott made the motion to approve, Alderman McClallen seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**H. Approval of Contractual Agreement for the assignment of a School Resource Officer from the Lincoln Police Department between Lincoln Elementary School District #27 and City of Lincoln at a cost of \$40,000.00 for the School Year 23/24.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**I. Approval of the five-year lease of a new John Deere Wheel Loader and Backhoe from Martin Equipment of Springfield in a monthly amount \$3,932.68.**

Alderman Downs made the motion to approve, Alderwoman Rohlf seconded. Mayor Welch called for discussion, there being none, Deputy Clerk Landers called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman Craig Eimer

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**Announcements:**

- There will be an additional street closure brought to the council for a section of Broadway St in front of Foxhole Bar for an additional band on 3<sup>rd</sup> Fridays.
  - Ribbon cut on Tuesday, May 6<sup>th</sup> at Peggy's Place.
  - Pride Fest was this past weekend, and was a huge success.
  - Alderman Bateman asked for an update of reaching out for GovHR. Alderman Parrott is still researching and will bring any info to the council.
  - Pulaski and Logan Street will have construction beginning on Wednesday to repair a sinkhole.
  - Lincoln Parkway is closed at the RR viaduct for RR repairs.
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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Downs. Mayor Welch adjourned the meeting at 7:31p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

**COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, June 27, 2023**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

- Aldерwoman Robin McClallen, Ward 1
- Alderman Steve Parrott, Ward 1
- Vacant, Ward 2
- Alderman Sam Downs, Ward 2
- Alderman Kevin Bateman, Ward 3
- Aldерwoman Wanda Lee Rohlf, Ward 3
- Alderman Craig Eimer, Ward 4
- Aldерwoman Rhonda O’Donoghue, Ward 4

**Staff Present:**

- Peggy Bateman, City Clerk
- Chuck Conzo, City Treasurer
- John Hoblit, City Attorney
- Walt Landers, Streets Superintendent
- Bob Dunovsky, Fire Chief
- Joe Meister, Police Chief

**Absent:**

- Wes Woodhall, Building and Safety Officer
- Andrew Bowns, Veolia Water, Project Manager

**Presiding:**

Mayor Tracy Welch

**Public Comment:**

There is no one present for public comment.

**Economic Development Commission Grant Approval for Structural Grants – 5<sup>th</sup> Street Mart at 1302 5<sup>th</sup> St.**

The Commission approved this in the amount of 7,500.00.  
This item will be placed on the regular agenda.

**Economic Development Commission Grant Approval for Façade Grant – McEntire’s Home Appliance at 403 Broadway Street and Blue Dog at 111 S. Sangamon Street and 113 S. Sangamon Street.**

These are all pending approval of the Historic Preservation Commission.  
These items will be placed on the regular agenda.

**Amendment #1 Appropriation Ordinance FY 22/23**

Small amount changes. Due to not knowing the loan amounts for sewer repair projects and the police vehicle purchase, the money was placed in appropriations. Having that information now, this amendment reflects the correct amounts.  
This item will be placed on the regular agenda.

Mayor Welch moved on to other items on the agenda.

**Announcements:**

- Request to permit for street closure – First United Methodist Church, July 9th. Item will be placed on the consent agenda.
- Mayor Welch shared that he has copies of the Civility Pledge that he spoke about previously. He said no one is obligated to sign one. He plans to sign and will leave blank copies at the front of the Council Chambers for anyone else that wants to sign.

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**Executive Session 2C11 Litigation:**

There being no further announcements to come before the council, Alderman Parrott made the motion to move into Executive Session, seconded by Alderman Downs. All were in favor.

The Council recessed from the Committee of the Whole meeting at 7:18pm in order to enter Executive Session. Mayor Welch announced there would be no further city business conducted upon reconvening.

**Return from Executive Session:**

The council reconvened from Executive Session at 8:33pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

**Present:**

Aldерwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Aldерwoman Rhonda O'Donoghue, Ward 4

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Alderman Eimer. All were in favor. Mayor Welch adjourned the meeting at 8:34 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

**REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, July 3, 2023**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:02pm, with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Vacant, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Alderwoman Rhonda O'Donoghue, Ward 4

**Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Walt Landers, Streets Superintendent  
Joe Meister, Police Chief  
Ty Johnson, Assistant Police Chief

**Remotely:**

Wes Woodhall, Building and Safety Officer

**Absent:**

Bob Dunovsky, Fire Chief  
Andrew Bowns, Veolia Water, Project Manager

**Presiding:**

Tracy Welch, Mayor

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**Public Comment:**

There was no one present or on the phone for public comment.

**City Attorney John Hoblit swore in Police Officer Jason Lucas as Sergeant.**

**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of minutes for May 15, 2023 Regular City Council Meeting.**

**C. Approval of request from Lincoln First United Methodist Church to close the alley between the Church and the Church parking lot in the 300 Block of Broadway Street on Sunday, July 9, 2023 from 12:00pm until 3:00pm for the Church potluck/picnic.**

Alderman Downs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

**Ordinances and Resolutions:**

**A. Ordinance 2023-1008 adopting Amendment No. 1 to the Appropriation Ordinance for FY 2022-2023.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderwoman Rhonda O'Donoghue

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

**New Business/Communications:**

**A. Approval of Economic Development Grant for roof replacement to Shivam Om Oil, dba Fifth Street Food Mart, for property at 1302 5<sup>th</sup> Street in an amount not to exceed \$7,500.00.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of Façade Grant to Carrie Groves, dba McEntire's Home Appliance, for property at 403 Broadway Street in an amount not to exceed \$6,901.50, pending approval of the Historic Preservation Commission. *Approved by Historic Preservation Commission.***

Alderwoman Rohlfs made the motion to approve, Alderwoman McClellan seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderwoman Robin McClallen

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**C. Approval of Façade Grant to Common Cents Homes LLC, dba The Blue Dog, for property at 111 S. Sangamon St in an amount not to exceed \$4,999.00, pending approval of the Historic Preservation Commission and the sale of the building. *Approved by Historic Preservation Commission. Sale has gone through.***

Alderman Bateman made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderwoman Robin McClallen

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**D. Approval of Façade Grant to Common Cents Homes LLC, dba The Blue Dog, for property at 113 S. Sangamon St in an amount not to exceed \$1,601.00, pending approval of the Historic Preservation Commission and the sale of the building. *Approved by Historic Preservation Commission. Sale has gone through.***

Alderman Parrott made the motion to approve, Alderman Eimer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderwoman Robin McClallen

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**Announcements:**

- Fireworks are tonight the Lincoln Park District
  - The Council thanked the Street Dept, Police and Fire Depts for their efforts in the storm cleanup and safety issues after the storm.
  - Mayor Welch is still working on finding a replacement for Ward 2 and is asking for recommendations.
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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Eimer motioned to adjourn, seconded by Alderwoman O'Donoghue. Mayor Welch adjourned the meeting at 7:20 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

THE CITY OF LINCOLN

Date Received JUL 03 2023

**REQUEST TO PERMIT EVENT WITH STREET CLOSURE**

**Must Have Council Approval**

**RECEIVED**

Date(s) of Event: August 25 & 26 2023 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

12th Annual Pig's and Swig's and Balloon's Over 66 Event  
Dock Dog's

Map Attached

Location of Event Property: (Address Utilized Space) Downtown Square

Items occupying street space utilized: Tent, Stage, Food Vendors, Dock Dogs

Date(s) and time(s) for usage of Property: August 25 - 27 24 Hours Per Day

Are licenses needed, if yes, please attach. **YES NO**

**Street Closures and Parking** Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? Pulaski, Broadway, Kickapoo, McLean - Pulaski & McLean close

1:00 p.m. on 8/25. All other streets 5:00 a.m. on 8/25. Broadway time to be determined  
Closed from 5:00 8/25 a.m./p.m. until 1:00 8/27 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. Kickapoo / Pulaski closes at 5:00 a.m. 8/25/2023

Does this street normally have access to a permitted parking lot? Specify, Remaining area closes at 1:00 p.m. on 8/25/2023. Pekin from Kickapoo to McLean 9 a.m.-4:00 p.m. Sat. 8/26/2023

**Certificate of Insurance Liability for event must be attached to request before approval.**

Business/Organization/Sponsor Name: Up In Smoke

Contact Name: Kevin Bateman Email: windyaore1@comcast.net

Address: 455 Campus View Dr Lincoln, IL Signature: [Signature]

Phone: Business: \_\_\_\_\_ Cell: 217-671-3100

**APPROVED: (signatures)**

Police Department: [Signature: Joseph H. Meister]

Fire Department: [Signature]

Street Department: [Signature]

Mayor: [Signature]

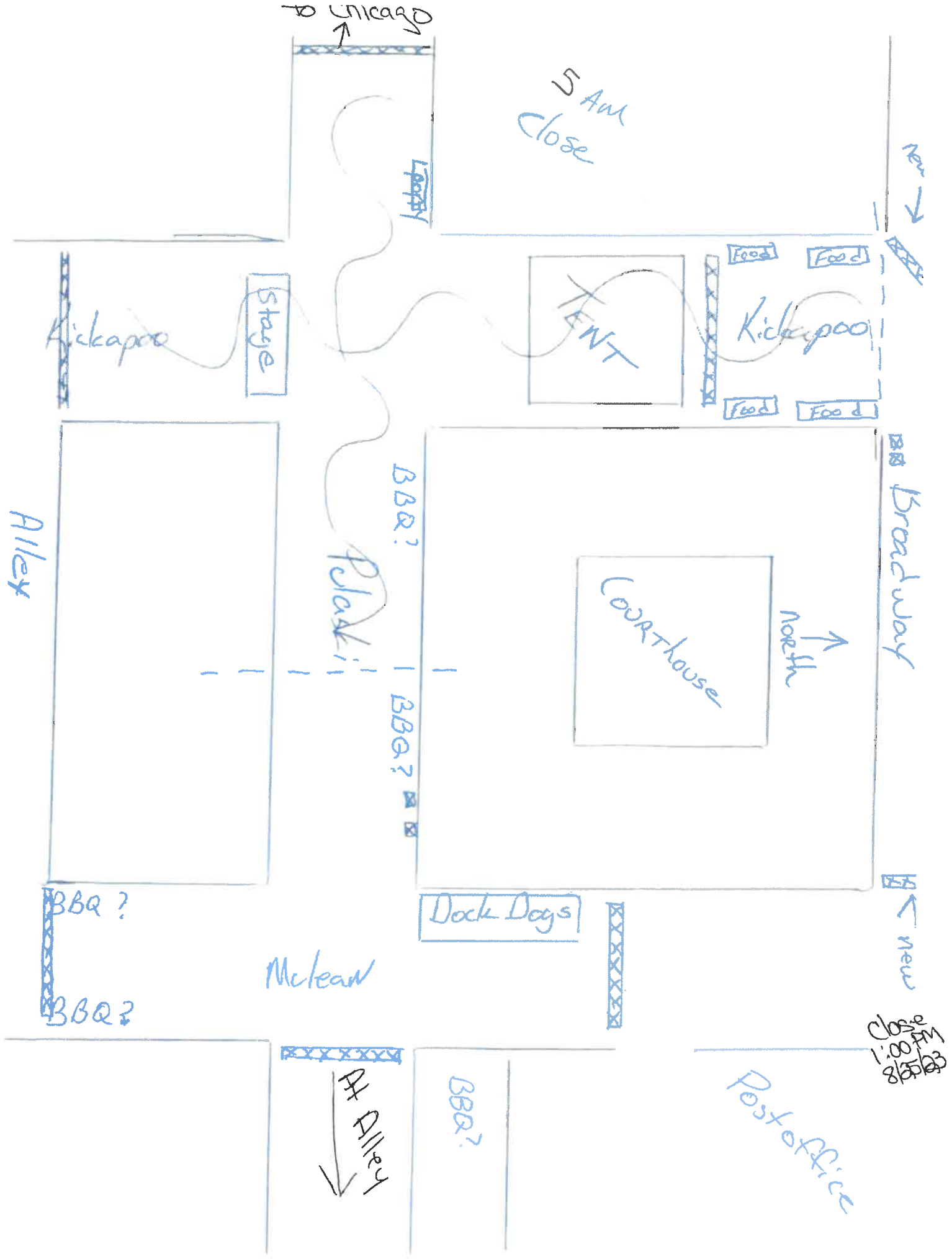
Vote: **Council Approval** Years \_\_\_\_\_ Nays \_\_\_\_\_

Date: \_\_\_\_\_

**As soon as all signatures are obtained, you will be contacted at the phone number you provided.**

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.





**CERTIFICATION OF SUPPLEMENTAL APPROPRIATION ORDINANCE**

**CITY OF LINCOLN**

The undersigned, duly elected, qualified and acting Clerk of the City of Lincoln, Logan County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Supplemental Appropriation Ordinance of said City for the fiscal year beginning May 1, 2022 and ending April 30, 2023, as adopted on July \_\_, 2023.

This certification is made and filed pursuant to the requirement of Public Act 88-455 (35ILCS 200/18-50) and on behalf of the City of Lincoln, Logan County, Illinois.

This certification must be filed within thirty (30) days after The adoption of the Supplemental Appropriation Ordinance.

Dated this \_\_\_\_\_ day of July, 2023

\_\_\_\_\_  
Peggy Bateman, City Clerk

Filed this \_\_\_\_\_ day of July, 2023

\_\_\_\_\_  
Theresa Moore, County Clerk

ORDINANCE NO. 2023-\_\_\_\_\_

ORDINANCE ADOPTING AMENDMENT #2 TO APPROPRIATION ORDINANCE

CITY OF LINCOLN

May 1, 2022 - April 30, 2023

WHEREAS, the City Council has directed the Corporate Authorities to prepare an Appropriation Ordinance; and

WHEREAS, the Corporate Authorities worked diligently in the preparation of The Appropriation Ordinance for the fiscal year beginning May 1, 2022 and ending April 30, 2023; and

WHEREAS, the City Council desires to limit the spending of the City according to those items as set forth in the Working Appropriation Ordinance unless approved by the Council; and

WHEREAS, the total Budget expenditures and Appropriation expenditures for the fiscal year beginning May 1, 2022 and ending April 30, 2023 will not be exceeded as a result of the Appropriation changes described herein;

NOW THEREFORE, it is hereby resolved that the amendments within the Appropriation, as proposed by the Corporate Authorities on July , 2023, as attached and incorporated herein, are hereby adopted as a spending limit for the items contained therein and before expenditures shall be made in excess for items not contained therein, it shall be necessary to apply to the City Council for a modification of the Appropriation Ordinance. This Ordinance shall be in effect the day of July, A. D. 2022.

This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Amendment To Appropriations Ordinance  
Fiscal Year 2022-2023

Amount:

Transfer From:

Transfer To:

\$ 14,539.00

02-1200-6437

02-1200-8644

P.D.-Reporting, Data, Sched.

P.D.-Labour Attorney

DRAFT

DRAFT

DRAFT

DRAFT

The vote on the adoption of this Ordinance was as follows:

Ald. Parrott \_\_\_\_\_

Ald. McClallen \_\_\_\_\_

Ald. Downs \_\_\_\_\_

Vacant \_\_\_\_\_

Ald. Rohlfis \_\_\_\_\_

Ald. Bateman \_\_\_\_\_

Ald. O'Donaghue \_\_\_\_\_

Ald. Eimer \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

City of Lincoln,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln,  
Logan County, Illinois

ATTEST; \_\_\_\_\_ (SEAL)

Peggy S. Bateman, City Clerk  
City of Lincoln,  
Logan County, Illinois

**ORDINANCE NO. \_\_\_\_\_**  
ORDINANCE AMENDING THE PERMITTING REQUIREMENTS FOR  
SEWER REPAIR IN THE CITY OF LINCOLN

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2023,  
WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN acknowledges that there has been situations in the past where contractors do sewer repair without acquiring a permit first to do said work; and

WHEREAS, the CITY OF LINCOLN believes it is necessary for anyone doing sewer repair to acquire a permit as it allows the City of Lincoln to ensure that said repair is being done in a manner that is up to code; and

WHEREAS, to that extent the CITY OF LINCOLN will amend 7-7-4-1(C) to add language making it more evident to require the acquisition of a permit;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the City of Lincoln will amend 7-7-4-1(C) to require any work done to have a permit and to remove 'city engineer' and replace it with 'Street Superintendent.' (see Exhibit A).
2. Effective Date. That this Ordinance is effective upon passage of the same.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____		

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## EXHIBIT A

### § 7-7-4-1 Permits Required.

[Ord. 2013-785, 8-19-2013]

- (A) Connection With Sewers: No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof, without first obtaining a written permit from the ~~City engineer~~ Building and Zoning Department.
- (B) Tapping Sewers: No person shall tap or cause to be tapped or to be connected to, or suffer or cause to flow or to drain, or to continue to flow or drain into the public sewer system of the City, the effluent of any source or sources of sewage, without first obtaining a permit therefor and complying with the regulations governing the securing of such permits, and the making and use of connections to the City's sewer systems, whether such systems lie wholly or partly within or without the boundary limits of the City. Furthermore, the ~~City engineer~~ Sewer Project Manager or his/her designee shall inspect each tap before it is made permanent so as to see that an approved connection has been installed to prevent the sewer pipe from slipping into the sewer line. If for any reason the sewer tap has been connected prior to the ~~City engineer~~ Sewer Project Manager or his/her designee's inspecting of same, the ~~City engineer~~ Sewer Project Manager or his/her designee shall have the power and the obligation to ask that same be removed so that the ~~City engineer~~ Sewer Project Manager or his/her designee can properly inspect the installation of the sewer tap.
- (C) Construction/Repair Of Sewers: No unauthorized person shall construct, alter, or eliminate any private sewer service connected to City sewage system, without first obtaining a written permit from the City. Any work performed shall comply with City requirements and be subject to inspection of the ~~City engineer~~ Sewer Project Manager and Street Superintendent (in the event of a street break) or ~~his/her~~ their designee. This permit shall be required for any and all sewer work to be done on a homeowners lateral from the foundation of the residence to where the lateral taps into the City Main Sewer Line. The fee for said permit shall be \$25.00.



The responsibility to acquire the permit shall be the responsibility of the contractor performing the work. Failure to acquire a permit under this subsection shall subject the contractor to a fine for \$100.00 for the first offense, \$500.00 for the second offense, and \$1,000.00 for the third and each subsequent offense. The costs for the violation of this subsection cannot be passed to the homeowner where the work is to be performed. A contractor cannot acquire a new permit if a fine amount is outstanding. Habitual offenders run the risk of have a permanent ban on the issuance of a permit.

# LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE  
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE  
MATTHEW COMSTOCK

**To: City of Lincoln Mayor, Tracy Welch & City of Lincoln Council Members**  
**From: Chief of Police, Joseph Meister**  
**Meeting Date: July 3<sup>rd</sup>, 2023**

**Re: Hiring of an Officer to replace a vacancy**

## **Background**

The Lincoln Police Department currently employs 28 full time sworn police officer positions to appropriately staff the Department. We currently have 3 vacant positions and are seeking to fill those vacancies with newly hired police officer candidates.

## **Analysis/Discussion**

Vacancies caused by retirements and resignations have caused the Lincoln Police Department to suffer a staffing shortage several years now. We have consistently been short-handed, which has resulted in increased workload in all Divisions of the Department.

New hire testing and interviews have taken place and 3 candidates were selected to move on through the background and pre-employment testing process. The council has previously approved the hiring of two Officers to replace vacancies that were created by the retirements of Chief Vlahovich and Sergeant Butterfield. A third, probationary officer has now tendered his resignation, effective July 16<sup>th</sup>, 2023.

## **Fiscal Impact**

No negative fiscal impact is expected. The salary compensation to employ all 28 positions of the police department has been budgeted for. The potential for positive impact due to reduced overtime and increased productivity is expected, once the new employees are trained and released to full duty.

## **COW Recommendation**

Place on Council's July 17<sup>th</sup>, 2023 Voting Agenda to approve the hire of a new police officer to replace the vacancy.

Sincerely & Respectfully,

A handwritten signature in blue ink that reads "Joseph H. Meister Jr.".

Chief of Police, Joe Meister #85  
Lincoln, Illinois Police Department

TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

*Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865*  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: July 11, 2023

RE: Windscreen for the Blower Building

---

### Background

The blower building blowers and variable frequency drives become impacted by cotton wood, dust, etc..

### Analysis/Discussion:

The blowers are a very expensive piece of equipment that generate large amounts of heat. By leaving the garage door open we are able to run the blowers at a lower temperature that should help preserve the life of the blowers and their accoutrements. The downside to leaving the door open for cooling purposes is the debris that can be introduced into the blowers and variable frequency drives. It is my belief that the cooling effect is beneficial enough to justify the purchase of this screen and provide for the longevity of the aeration system.

### Fiscal Impact:

\$6,500.00 to be expensed from "50-7200-7864 Capital Expense - Build and Grds".

### Council Recommendation:

Approve the purchase of a garage door screen in an amount not to exceed \$6,500.00.

#### CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER



1203 W. Carroll St., Peotone, IL 62558  
 Ph. (217) 625-4033, Fax (217) 625-4761

**JOB PROPOSAL**  
 DATE 6-25-23

**BILL TO:**

NAME City of Lincoln  
 ADDRESS 150 West Kirkwood St.  
 CITY/STATE Lincoln IL ZIP CODE \_\_\_\_\_  
 PHONE # 737-3160 FAX # 737-3160

**JOB NAME:**

NAME Lincoln Sewer Plant  
 ADDRESS \_\_\_\_\_  
 CITY/STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 HOME PHONE # \_\_\_\_\_ WORK PHONE # \_\_\_\_\_

FOR OFFICE USE ONLY

PAID BY Michael TERMS:  DEPOSIT  CASH  CHANGE  P.O.# \_\_\_\_\_

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

( Gateway Sewer ) see literature sent  
Industrial

1 - 12' 2" X 10' 6500.00  
 Sewer cover wubs to pick Inc

1 - Installation of new Sewer

WE PROPOSE TO FURNISH MATERIAL & LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF: \$ 6,500.00  
 DOLLARS 6,500 -

PAYMENT TO BE MADE AS FOLLOWS:

ALL MATERIAL TO BE GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERNATION OR DEVIATION FROM THE ABOVE SPECIFICATION INCLUDING COST WILL BE DESCRIBED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE ESTIMATES. ALL AGREEMENTS CONTRACTS UNDER STRICT, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL, OWNER TO CARRY FIRE, THUNDER AND OTHER NECESSARY INSURANCE. OUR WORKING AND PULLY COVERED BY WORKING COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE [Signature] THIS PROPOSAL IS GOOD FOR 2 DAYS

ACCEPTANCE OF THE PROPOSAL  
 THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK, AS SPECIFIED HEREIN, WILL BE MADE AS NOTED ABOVE.

SIGNATURE \_\_\_\_\_ DATE OF ACCEPTANCE \_\_\_\_\_

SEE BACK SIDE FOR TERMS & CONDITIONS



Green HC20 (Shown with Aluminum Hinges)

Automatic Header Mount

Fixed Screen Panel

GATEWAY INDUSTRIAL PRODUCTS, INC

# BUG BARRIER®



For more information visit [www.gatewayindustrial.com](http://www.gatewayindustrial.com) or call 1-800-701-4782  
Gateway Industrial Products Inc. • 440.324.4113 • Fax 1.800.533.9427 • PO Box 95 Elyria, OH 44035

**LOW TO MEDIUM TRAFFIC:**

Our low to medium traffic screen roll up door options can be manually operated or motorized. Motorized options utilize operators running from 8"-12" per second making them a great addition for warehouse for openings with medium traffic flow.

**MANUAL SPRING LOADED**

Manual pull-down operation with a heavy duty spring-loaded roll tube.

Locking pin or magnetic lock to secure door in down position.

**CHAIN HOIST**

Spring assisted Chain Hoist option for openings up to 16'W x 16'H.

Doors larger than 14' are equipped with friction brake.

**FIXED, TEMPORARY, OR STATIONARY**

**FIXED BUG SCREEN PANELS**

Bug Screen Panels include 2" Vinyl Hem on all sides and can be ordered to suit each individual job.

Options include: grommets in corners and/or around perimeter, magnets sewn into hems, ladder rail attachments, aluminum flatstock sewn into hems.

**AUTOMATIC**

In-Tube motor includes 8' cable and comes with constant contact rocker switch.

- Runs 12" per second/ 25 cycles per day
- Fiberglass wind bars or aluminum hinge option available for high wind areas

Accessories: Receivers, Remote Controls, Pullcords, N4 Control Station & Roll Tube Cover and more.

**MSDC**

Jackshaft operator includes Nema 1 photo-eyes, O/C/S station, built-in receiver & auto timer to close

- Available for 50 cycles per day
- Direct drive, RHD only, runs 8"-9" per second
- Chain & Sprocket, 12" per second
- Bottom bumper standard

Accessories: Remote Controls, Motion Sensors, Pullcords, Operator Cover and more.

**HIGH TRAFFIC:**

High Cycle Roll Up Bug Barrier® screen doors, operated by one of 3 exclusive jackshaft operators are a great alternative to costly high speed screen doors. The door curtain is available with fiberglass windbars or aluminum hinges (hinges required over 16'W) and comes standard with an aluminum bottle profile. Aluminum hinge option includes replaceable panels. A great option for high traffic areas.

**HC80**

Includes High Cycle jackshaft operator with O/C/S station, built-in receiver, auto-timer to close, N4 photo-eyes, and emergency chain hoist

- Runs up to 20" per second/ 100 cycles per day
- NOTE: Larger sizes may require 1.0HP operator (Runs 18" per second)

**HC29**

Includes High Speed High Cycle (Soft-Start/Soft-Stop) operator with O/C/S station, built-in receiver, auto-timer to close, N4 photo-eyes, and emergency hoist

- Runs 30" per second (17" to close) / 500 cycles per day
- Must use chain and sprocket

**HCXL (16'W - UP TO 28' W)**

Includes High Cycle Gearhead operator with O/C/S station, built-in receiver, auto-timer to close, N4 photo-eyes, and emergency hoist

- Runs 12" per second / 80 cycles per day
- Door includes 4.5" steel roll tube, 6" deep flanged tracks, aluminum hinges standard.
- Wind loads should not exceed 10-20 MPH.

High Cycle Accessories: Remote Control, Motion Sensors, Pullcords, Operator Covers, Roll Tube Covers & Reversing Safety Edge, Floor Loops & Detectors, Keypads.



BUG BARRIER® MODELS





GATEWAY INDUSTRIAL PRODUCTS, INC.

## BUG BARRIER<sup>®</sup>



*Helps create a comfortable environment while preventing bugs and other pests from entering your facility.*

- > Creates a Barrier to Help Eliminate Bugs, Pests, and Contaminants
- > Promotes Ventilation, Increasing Airflow up to 35%
- > Ideal for Food Processing, Packaging, Beverage, and Manufacturing Facilities
- > Easily Installed on Dock Doors and Warehouse Openings, Inside and Out
- > Helps Meet FDA and AIB Requirements for Inspection
- > Doors Available for Openings up to 25' Wide x 20' High



## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** July 11, 2023

**RE:** **Curb & Sidewalk Improvement Initial Targets**

---

**Background**

Each year the Lincoln Street Department organizes a Curb Sidewalk Replacement Project to help improve and maintain city sidewalks. These projects also enhance safety and provide a better experience for citizens and visitors as they walk through our city. This year's project has a budget of \$300,000.00.

**Analysis/Discussion**

I propose this year project focus on sidewalk replacement at various locations throughout the city.

**Sidewalk Replacement, Wyatt Ave Northside**

- Mclean to Hamilton
- Hamilton to Sherman
- Sherman to Sheridan
- Ladue to high school drive

**Sidewalk Replacement Delavan St. Southside**

- Sheridan to Butler
- Butler to Elliott

**Sidewalk Replacement Chicago St. Eastside**

- Broadway to Pekin

**Sidewalk Replacement Broadway St. Northside**

- Sangamon St. west to alley

**Sidewalk Replacement 11th St. Southside**

- Mundy St. to Chestnut St
- Chestnut St. to Union St.

**Sidewalk Replacement Fifth St. Southside**

- Main St. to Washington St.
- Washington St to Jefferson St

**Fiscal Impact**

\$300,000.00 was budgeted for curb & sidewalk replacement in the 2023/2024 budget.

Sidewalk Improvements 60-3600-7844, \$150,000.00 & Curb Replacement 60-3600-7846, 150,000.00

**Council Recommendation:**

Approve recommended targets for Sidewalk Replacement Project.

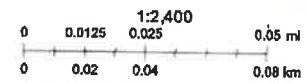


# Logan County Illinois GIS Viewer



July 5, 2023

- |                       |                |                  |   |
|-----------------------|----------------|------------------|---|
| County Highway Map    | Old Routes     | Rivers & Streams | <b>2019 Aerial Photo (6 inch Pixel)</b> |
| Road Centerlines      | State Highways | City Village     | Red: Band_1                             |
| <b>Roads Overview</b> | U.S. Highways  | Parcels          | Green: Band_2                           |
| Interstates           | Water Features | Counties         | Blue: Band_3                            |



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, availability and fitness for or the appropriateness for use, rests solely on the requester. Logan County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction, and update.  
[web user]  
Logan County, TCRPC

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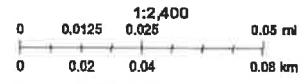


# Logan County Illinois GIS Viewer



June 21, 2022

- |                       |                |   |               |
|-----------------------|----------------|---|---------------|
| County Highway Map    | Old Routes     | Rivers & Streams                        | Green: Band_2 |
| Road Centerlines      | State Highways | Counties                                | Blue: Band_3  |
| <b>Roads Overview</b> | U.S. Highways  | <b>2019 Aerial Photo (6 Inch Pixel)</b> | Red: Band_1   |
| Interstates           | Water Features |   |               |



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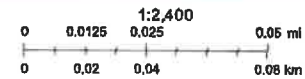


# Logan County Illinois GIS Viewer



July 5, 2023

- |                       |                |                  |   |
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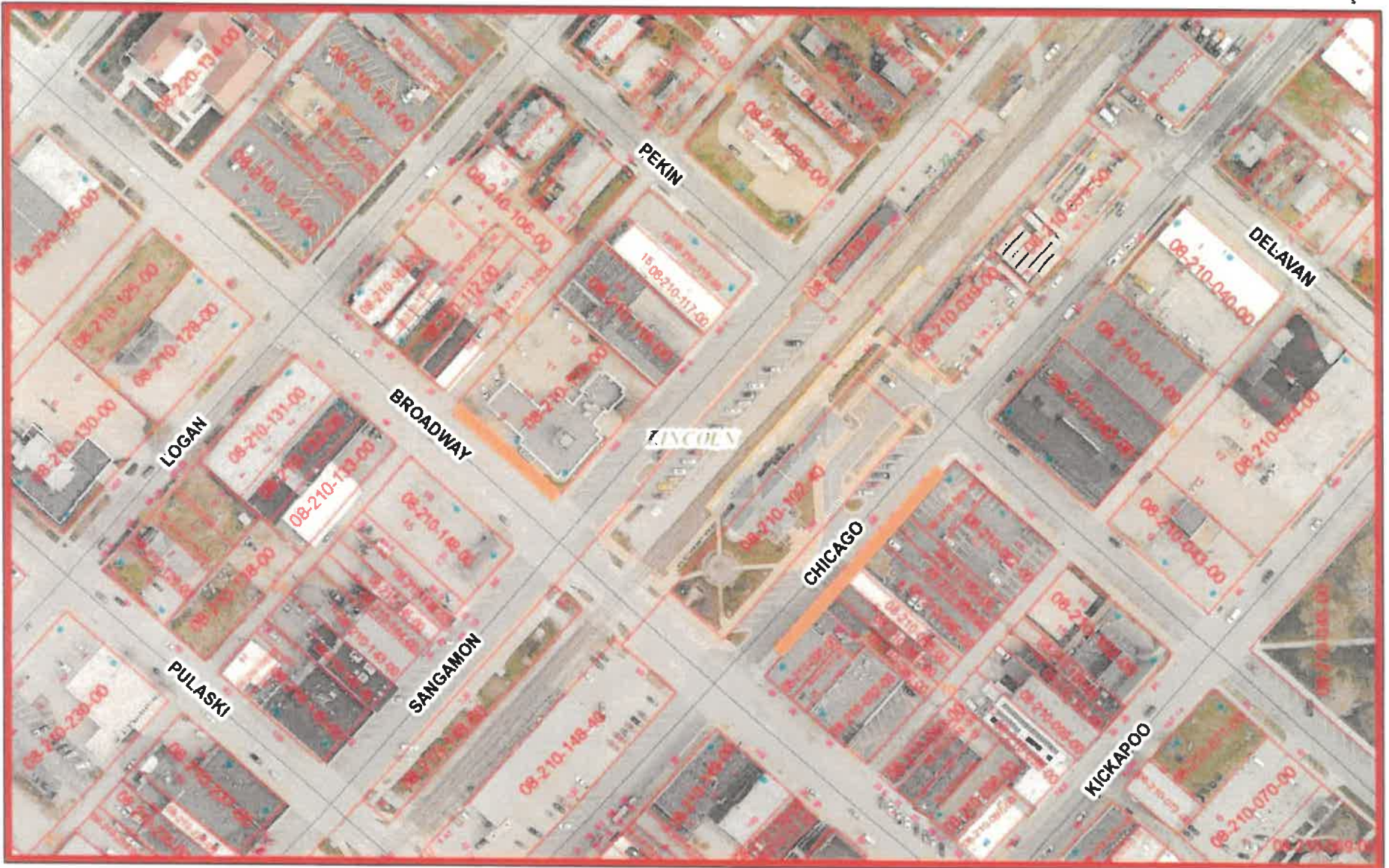
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Logan County, TCRPC

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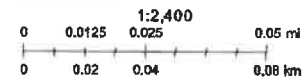


# Logan County Illinois GIS Viewer



July 6, 2023

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|-----------------------|----------------|------------------|---|
| County Highway Map    | Old Routes     | Rivers & Streams | <b>2019 Aerial Photo (6 Inch Pixel)</b> |
| Road Centerlines      | State Highways | City Village     | Red: Band_1                             |
| <b>Roads Overview</b> | U.S. Highways  | Parcels          | Green: Band_2                           |
| Interstates           | Water Features | Counties         | Blue: Band_3                            |



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[web user]  
Logan County, TCRPC

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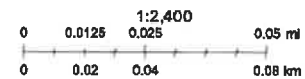


# Logan County Illinois GIS Viewer



July 5, 2023

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|-----------------------|----------------|------------------|---|
| County Highway Map    | Old Routes     | Rivers & Streams | <b>2019 Aerial Photo (6 Inch Pixel)</b> |
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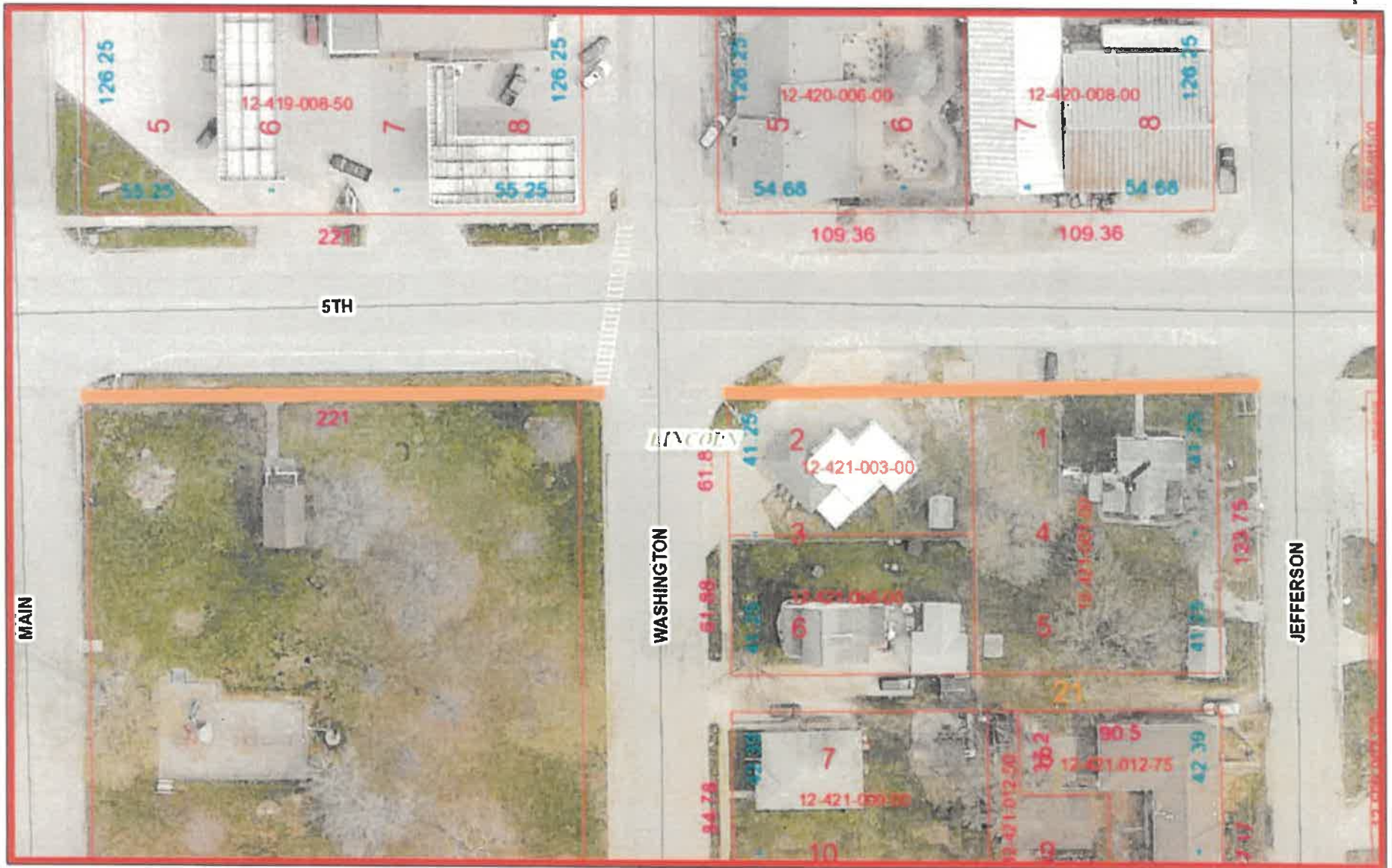
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[web user]  
Logan County, TCRPC

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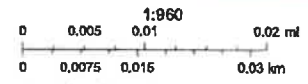


# Logan County Illinois GIS Viewer



July 5, 2023

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|-----------------------|----------------|------------------|---|
| County Highway Map    | Old Routes     | Rivers & Streams | <b>2019 Aerial Photo (6 Inch Pixel)</b> |
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| <b>Roads Overview</b> | U.S. Highways  | Parcels          | Green: Band_2                           |
| Interstates           | Water Features | Counties         | Blue: Band_3                            |



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use, rests solely on the requester. Logan County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction, and update.  
 [web user]  
 Logan County, TGRPC  
 Esri, HERE, Garmin, (c) OpenStreetMap contributors,

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** July 11, 2023

**RE:** 2023 HMA Mill & Overlay Project Targets

---

**Background**

I have put together street targets for a Mill & Overlay project. I recommend using the revenues from the gaming tax that were specified for resurfacing, alley repair and sidewalk and curb replacement. The 2023/2024 Budget has \$700,000.00 set aside for resurfacing. Our Scarification/Oil Chip resurfacing project engineering estimate is \$618,850.00. What I proposed to Treasurer Conzo during discussions regarding the Appropriations is that we add an additional \$250,000.00 in the resurfacing line to cover this project. Therefore, if the Appropriation Ordinance is approved additional funds will be available to do the Mill & Overlay project.

**Analysis/Discussion**

The following are the streets I recommended we mill & overlay.

**Third St.**

- Decatur to Maple

**Chicago St.**

- Clinton to Decatur
- Decatur to Wyatt

**Wyatt Ave**

- Chicago to Kickapoo

**McLean St**

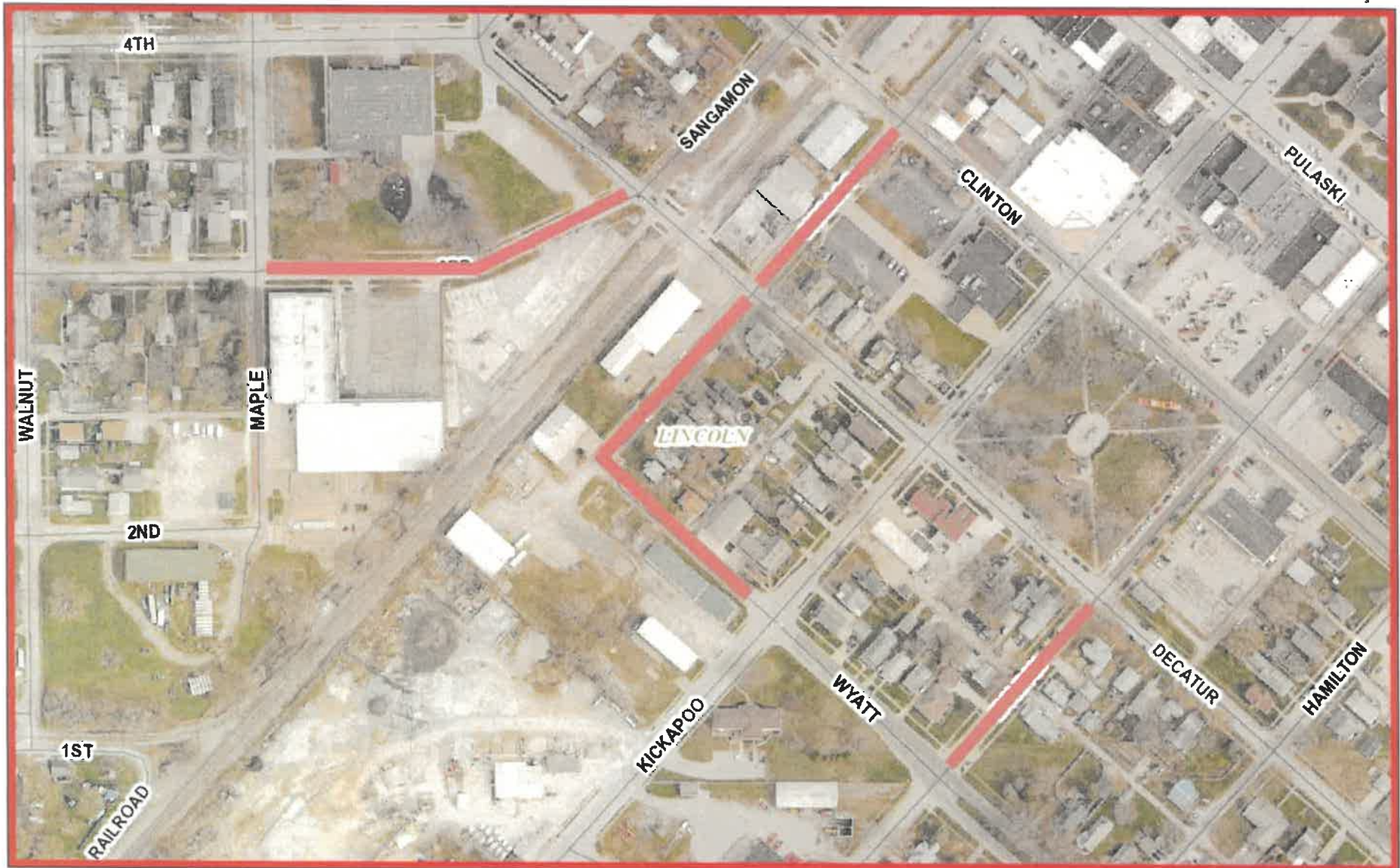
- Decatur to Wyatt

**COW Recommendation**

Approve the additional \$250,000.00 in the Appropriations Ordinance and Mill & Overlay Project and targets

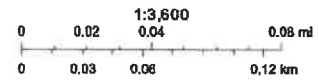


# Logan County Illinois GIS Viewer



July 7, 2023

- |                       |                |                  |   |
|-----------------------|----------------|------------------|---|
| County Highway Map    | Old Routes     | Rivers & Streams | <b>2019 Aerial Photo (6 Inch Pixel)</b> |
| Road Centerlines      | State Highways | City Village     | Red: Band_1                             |
| <b>Roads Overview</b> | U.S. Highways  | Counties         | Green: Band_2                           |
| Interstates           | Water Features |                  | Blue: Band_3                            |



The Data is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. The burden for determining accuracy, completeness, timeliness, merchantability and fitness for use, rests solely on the requester. Logan County makes no warranties, express or implied, as to the use of the Data. There are no implied warranties of merchantability or fitness for a particular purpose. The requester acknowledges and accepts the limitations of the Data, including the fact that the Data is dynamic and is in a constant state of maintenance, correction, and updates.

Logan County, TCRPC

Esri, HERE, Garmin, (c) OpenStreetMap contributors,



TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

*Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865*  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: July 11, 2023

RE: Engineering Work Orders

---

Background

The 2 attached work orders are for completing as needed engineering.

Analysis/Discussion:

The 2 attached work orders are for completing as needed engineering in relation to the sewer system. This will allow the Sewer Department to use the engineering services for issues requiring the use of an engineer.

Fiscal Impact:

\$40,000.00 to be expensed from "50-7200-5230 Engineer Contract".

Council Recommendation:

Approve the expenditures for engineering services with CMT not to exceed \$40,000.00.

CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER

**City of Lincoln**  
**Engineering Services Work Order**  
**CMT WORK ORDER No. 4**

**Date:** 06/30/2023

**Name:** General Sewer Engineering

**Project Description:** Provide on-call assistance to the City's Sewer Superintendent for various items related to the City's Combined Sewer Collection System.

**Services Required:**

1. Respond to inquiries from the City's Sewer Superintendent and provide general technical assistance
2. Review reports and perform field investigations, as required
3. Provide engineering recommendations (planning, design, and construction)

**Time Schedule:**

Work will be performed on a timely basis or as specifically coordinated with the City's Sewer Superintendent, as deemed necessary.

**Compensation:**

Compensation for the services provided under this Engineering Services Work Order will be in accordance with the provisions of the Master Services Agreement. The compensation for the above services, including reimbursable expenses, will be invoiced monthly as the work is performed on a time and expense basis using a 3.0 multiplier times the direct personnel labor cost. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.

Detailed descriptions of the work performed will be provided on the monthly invoices. The anticipated upper limit of the services under this Work Order will be \$20,000.00, unless authorized by an amended work order.

**Approval and Notice to Proceed:**

**City of Lincoln**

**Crawford, Murphy & Tilly, Inc.**

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: Mayor Title: Vice President

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Notice To Proceed Date:

CMT Project No. 23005152.04

*Services provided under this Work Order shall be in accordance with the Master Services Agreement for Professional Services dated March 27, 2023 for general engineering services.*

**City of Lincoln**  
**Engineering Services Work Order**  
**CMT WORK ORDER No. 5**

<b>Date:</b> 06/30/2023	<b>Name:</b> Sewer Mapping Updates
<b>Project Description:</b> Provide on-call assistance to the City's Sewer Superintendent to update the City's Sewer Maps.	
<b>Services Required:</b>  <ol style="list-style-type: none"><li>1. Review the City's existing sewer maps</li><li>2. Make updates and edits to the maps at the direction of the City's Sewer Superintendent</li></ol>	
<b>Time Schedule:</b>  Work will be performed on a timely basis or as specifically coordinated with the City's Sewer Superintendent, as deemed necessary.	
<b>Compensation:</b> Compensation for the services provided under this Engineering Services Work Order will be in accordance with the provisions of the Master Services Agreement. The compensation for the above services, including reimbursable expenses, will be invoiced monthly as the work is performed on a time and expense basis using a 3.0 multiplier times the direct personnel labor cost. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.  Detailed descriptions of the work performed will be provided on the monthly invoices. The anticipated upper limit of the services under this Work Order will be \$20,000.00, unless authorized by an amended work order.	
<b>Approval and Notice to Proceed:</b>	
<b>City of Lincoln</b>	<b>Crawford, Murphy &amp; Tilly, Inc.</b>
By: _____	By: _____
Title: <u>Mayor</u>	Title: <u>Vice President</u>
Date: _____	Date: _____
Notice To Proceed Date:	CMT Project No. 23005152.05
<i>Services provided under this Work Order shall be in accordance with the Master Services Agreement for Professional Services dated March 27, 2023 for general engineering services.</i>	

**MEMORANDUM**

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** July 11, 2023

**RE:** **Engineering Work Order No. 3 for Resurfacing Project**

---

**Background**

CMT has provided Workorder No. 3 that covers the Scarification/Oil & Chip project.

**Analysis/Discussion**

**Project Description:** Provide planning, design, and construction engineering services to aid the City in administering their 2023-2024 resurfacing program.

**Fiscal Impact**

\$77,000.00, from Capitol Projects Fund Street & Alley Engineering 60-3600-7855.

**COW Recommendation**

Approve Work Order No. 3 from CMT for Scarification/ Oil & Chip Resurfacing Project.

**City of Lincoln**  
**Engineering Services Work Order**  
**CMT WORK ORDER No. 3**

<b>Date:</b> 06/30/2023	<b>Name:</b> 2023-2024 Resurfacing Program
<b>Project Description:</b> Provide planning, design, and construction engineering services to aide the City in administering their 2023-2024 resurfacing program.	
<b>Services Required:</b>  1. See attached Schedule A	
<b>Time Schedule:</b>  Engineer is to proceed immediately with the work to be completed under this Work Order. The work is to be completed by 12/31/2023.	
<b>Compensation:</b> Compensation for the services provided under this Engineering Services Work Order will be in accordance with the provisions of the Master Services Agreement. The compensation for the above services, including reimbursable expenses, will be invoiced monthly as the work is performed on a time and expense basis using a 3.0 multiplier times the direct personnel labor cost. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.  Detailed descriptions of the work performed will be provided on the monthly invoices. The anticipated upper limit of the services under this Work Order will be \$77,000.00, unless authorized by an amended work order.	
<b>Approval and Notice to Proceed:</b>	
<b>City of Lincoln</b>	<b>Crawford, Murphy &amp; Tilly, Inc.</b>
By: _____	By: <u>Christina Crites</u>
Title: <u>Mayor</u>	Title: <u>Vice President</u>
Date: _____	Date: <u>July 7, 2023</u>
<b>Notice To Proceed Date:</b>	<b>CMT Project No. 23005152.03</b>
<i>Services provided under this Work Order shall be in accordance with the Master Services Agreement for Professional Services dated March 27, 2023 for general engineering services.</i>	

**SCHEDULE A**  
**SCOPE OF SERVICES**  
**2023-2024 RESURFACING PROGRAM**

The Scope of Services listed below are for planning, design, and construction engineering services to assist the City of Lincoln Streets Department in the administration of their 2023-2024 Resurfacing Program. The engineering services include planning, cost estimating, preparation of bidding documents, bidding services, construction contract administration, and construction observation as further described herein. The Resurfacing Program will consist of oil & chip improvements and may be expanded to include an asphalt mill & overlay improvements at selected locations. The Resurfacing Program is to be locally funded as provided for in the City's 2023-2024 Budget as approved and amended by the City Council.

**1. Planning**

- a. Coordinate resurfacing targets with the City's Streets Superintendent
- b. Perform a site visit to take measurements of the target areas
- c. Perform quantity calculations and prepare an Opinion of Probable Construction Costs for the target areas
- d. Review the design assumptions and the Opinion of Probable Construction Costs with the City's Streets Superintendent

**2. Preparation of Bidding Documents**

- a. Prepare bidding documents in general accordance with Illinois Department of Transportation (IDOT) requirements for locally funded projects to be advertised through the Local Roads Contractor's Bulletin
- b. Documents to include:
  - i. Front-End Contract Documents, Proposal Form, and Schedule of Prices
  - ii. Project Special Provisions
  - iii. Supplemental Specifications, Recurring Special Provisions, and Bureau of Design & Environment Special Provisions
  - iv. State Standard Details, as required
  - v. Summary of Quantities Sheet
  - vi. Project Map indicating the targeted work areas and types of improvements

**3. Bidding Services & Construction Contract Administration**

- a. Submit the Notice to Bidders to local contractors through the Local Roads Contractor's Bulletin
- b. Respond to Contractor inquiries
- c. Attend Bid Opening, evaluate the bids, and make a recommendation for award
- d. Coordinate the execution the Contract and Contract Bond with the Contractor upon award of the contract by the City

**SCHEDULE A**  
**SCOPE OF SERVICES**  
**2023-2024 RESURFACING PROGRAM**

**4. Construction Observation**

- a. Provide part-time Construction Engineering and Material Documentation for the duration of the construction. It is assumed that IDOT approved aggregates, concrete mixtures, and bituminous materials will be used and no additional material testing will be required.
- b. Attend Preconstruction Meeting with the Contractor and the City's Streets Superintendent
- c. Provide part-time observation of the work and the Contractor's operations for general conformance with the project plans and specifications. The Engineer does not guarantee the performance of the contract by the Contractor
- d. Maintain a record of the Contractor's activities during construction
- e. Review the Contractor's Pay Requests and supporting documentation
- f. Review Change Order Requests from the Contractor and prepare documentation
- g. Perform a final inspection with the City's Streets Superintendent and prepare a Punch List of items for the Contractor
- h. Confirm that Punch List items were addressed

**5. Exclusions**

- a. Full-time construction observation. It is assumed that a representative from CMT will be on-site for partial days on the days that the Contractor is working but will not be present for the Contractor's complete workday.
- b. Requirements of any funding sources other than local City funds
- c. Materials testing. It is assumed that all materials will be IDOT approved materials from IDOT approved vendors
- d. Meetings other than with the Contractor and/or City's Streets Superintendent
- e. Construction surveying
- f. As-built record preparation

# Savings Solutions for Aging Infrastructure

## NLC Service Line Warranty Program

NLC Service Line  
Warranty Program by  HomeServe

Mike Chambers  
mike.chambers@homeserveusa.com  
724-678-6075

**NLC** NATIONAL  
LEAGUE  
OF CITIES  
CITIES STRONG TOGETHER



# NLC SAVINGS AND SOLUTIONS PROGRAMS

The NLC Service Line Warranty Program is one of seven Savings & Solutions Programs that are offered through corporate partnerships

NLC launched its partnership with Utility Service Partners in 2010, and now there are 1,000+ participating municipalities and utilities



# UTILITY SERVICE PARTNERS



EXPERIENCE



REPUTATION



PARTNERSHIP



This award underscores one of the primary reasons the National League of Cities selected USP as a partner and extended our agreement for another five years. The organization's exemplary record of customer service and transparency is what has driven the success of this partnership over the years.

— Clarence Anthony, Executive Director  
National League of Cities



## AGING INFRASTRUCTURE IS PROBLEMATIC FOR CITIES & HOMEOWNERS



- Lateral lines are subjected to the same elements as public lines -ground shifting, fluctuating temperatures, tree root penetration, corrosion and more
- Failed lines waste thousands of gallons of water and present an environmental hazard
- Common homeowner misconceptions the municipality is responsible for maintenance of the water and sewer lines on their property or repairs are covered by their homeowner's policy

## FINANCIAL SHOCK – AN UNPLANNED EXPENSE

**78%** of homeowners surveyed believe the utility provider should educate them on repairs and preventative measures



**59%** of homeowners surveyed have had a home repair emergency in the past year



**40%** 4 out of 10 Americans can't afford a \$400 emergency expense (and would have to sell something or take out a loan to cover it).\*





## NLC SERVICE LINE WARRANTY PROGRAM BENEFITS



- Only Service Line Program Endorsed by the National League of Cities
- No cost for the Municipality to participate
- Ongoing Revenue Stream for the Municipality
- Educates homeowners about their lateral line responsibilities
- Free Public Awareness Campaign
- Peace of Mind - with one toll-free call a reputable plumber is dispatched
- All repairs performed to code by local licensed contractors
- Contractors undergo rigorous vetting process to ensure quality service

# NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS



SEWER/SEPTIC LATERAL  
COVERAGE



WATER/WELL LINE  
COVERAGE

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

## Coverage includes:

- Educating homeowners about their service line responsibilities
- Up to \$8,500 coverage per repair incident
- Includes coverage for thawing of frozen external water lines
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

# NLC SERVICE LINE WARRANTY PROGRAM AND WHAT IT COVERS




## INTERIOR PLUMBING AND DRAINAGE

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

### Coverage includes:

- Up to \$3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

## MARKETING APPROACH

- No Public Funds are used in marketing, distribution, or administration of the program.
  - Only market by direct mail, no telemarketing
  - Would never mail without your review and approval of marketing material before each and every campaign
  - Limited mailing campaigns per year
  - Consumer friendly marketing
  - Always voluntary for the homeowner
- 
- Consumers can enroll one of three ways:
    - Calling into our toll free number that is provided on the mailing;
    - Returning the bottom of the letter to us in the self addressed stamped envelope provided
    - Visiting our consumer website [www.slwofa.com](http://www.slwofa.com) at any time



# SOLUTIONS FOR MUNICIPALITIES AND THEIR HOMEOWNERS



- More than 1,000 municipal and utility partnerships
- Currently serving over 4.5 million customers
- Saved customers over \$520 million in repair costs over the past 3 years
- Consistent customer satisfaction rating of 4.8 out of 5
- 9 of every 10 customers surveyed have recommended the program to friends, family and neighbors



## Revenue share and other benefits to city

- Non-tax revenue can be estimated at \$0.50 per product, per month
- Cities utilize funds for important initiatives including:
  - ✓ Infrastructure improvements
  - ✓ Low-income assistance/community charities
  - ✓ Partially offset rate increases
- Saves money for residents that can be re-invested in the local economy
- Reduces calls to the city
- Timely repairs reduce water loss from line breaks

# CURRENT ILLINOIS PARTNERS

- |                           |                         |                       |
|---------------------------|-------------------------|-----------------------|
| City of East St Louis     | Village of Park Forest  | City of Sesser        |
| Village of Diamond        | Village of Cahokia      | Village of Bellwood   |
| City of Olney             | Village of Hampton      | City of Kankakee      |
| City of Knoxville         | Township of Leyden      | Village of Edgewood   |
| Village of Hazel Crest    | Village of Hampshire    | City of Macon         |
| Village of Franklin Park  | City of Rochelle        | Village of Hammond    |
| Village of Carbon Cliff   | Township of Elgin       | Village of Streamwood |
| City of Rock Falls        | Village of Dupo         | City of Galesburg     |
| Village of Hanover Park   | Village of Minooka      |                       |
| Village of Richton Park   | Township of Elk Grove   |                       |
| City of Greenville        | Village of Maywood      |                       |
| City of Kankakee          | Village of Sauk Village |                       |
| City of North Chicago     | Village of Westchester  |                       |
| City of Quincy            | Village of Rockton      |                       |
| City of Oregon            | City of Galva           |                       |
| Village of Davis Junction | City of Rockford        |                       |
| City of Silvis            | Village of Broadview    |                       |



# QUESTIONS?

**For more information contact:**

**Mike Chambers**

mike.chambers@homeserveusa.com

724-678-6075 (office)

## MARKETING AGREEMENT

This MARKETING AGREEMENT (“**Agreement**”) is entered into by and between the City of Lincoln, Illinois (“**City**”), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“**Company**”), herein collectively referred to singularly as “**Party**” and collectively as the “**Parties**”. This Agreement shall be effective on the last signature date set forth below (“**Effective Date**”).

### RECITALS:

**WHEREAS**, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners residing in the City (“**Property Owner**”); and

**WHEREAS**, City desires to offer Property Owners the opportunity, but not the obligation, to purchase a service plan and other similar products set forth in Exhibit A or as otherwise agreed in writing from time-to-time by the Parties (each, a “**Product**” and collectively, the “**Products**”); and

**WHEREAS**, Company, a subsidiary of HomeServe USA Corp., is the administrator of the National League of Cities Service Line Warranty Program and has agreed to make the Products available to Property Owners subject to the terms and conditions contained herein; and

**NOW, THEREFORE**, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** City hereby grants to Company the right to offer and market the Products to Property Owners subject to the terms and conditions herein.

2. **City Obligations.**

A. **Grant of License.** City hereby grants to Company a non-exclusive license (“**License**”) to use City's branding (“**Marks**”), on marketing materials in accordance with Exhibit A to be sent to Property Owners from time to time, and to be used in advertising (including on the Company's website), all at Company's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. Company's use of the Marks in accordance with this Agreement will not infringe any other party's rights. In the event that City extends a similar license to a competitor of Company during the Term and any Renewal Term of this Agreement, the City shall provide thirty (30) days' notice prior to such grant of license and Company may immediately terminate this Agreement.

B. **Property Owner Data.** If City elects to do so, City may provide Company with Property Owner Data for use by Company in furtherance of the advertisement, marketing, and sale of the Products. Any name, service address, postal address, and any other appropriate or necessary data for Property Owners in City is defined as “**Property Owner Data**”. Property Owners Data shall be and remain City’s property. For any Property Owner Data provided by City to Company, City warrants that Property Owner Data has been and will be collected in compliance with all laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, judgments, orders and interpretations (“**Applicable Laws**”); and City is permitted by Applicable Laws and by any applicable privacy policy to provide Property Owner Data to Company and to permit Company to use Property Owner Data for the purposes of this Agreement. A Property Owner who has purchased a Product is a member (“**Member**”) and, following such purchase, all data in Company’s control or possession relating to Members is Company’s property.

3. **Term.** The term of this Agreement (“**Initial Term**”) shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms (each a “**Renewal Term**”, and collectively with the Initial Term, the “**Term**”) unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Initial Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that Company is in material breach of this Agreement, the City may terminate this Agreement thirty (30) days after giving written notice to Company of such breach, if said breach is not cured during said thirty (30) day period. Company will be permitted to complete any marketing initiative initiated prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. **Confidentiality.** Each party will treat all non-public, confidential and trade secret information received from the other party as confidential, and such party shall not disclose or use such information in a manner contrary to the purposes of this Agreement. Notwithstanding the foregoing, the City shall not be liable for any disclosure of confidential information that is required to be disclosed under any applicable public records act or under court order. City shall provide notice to Company prior to any such disclosure.

5. **Code Change.** The Parties understand that the pricing of the Products and compensation provided for in this Agreement are based upon the currently applicable City, municipal or similar codes. In the event Company discovers a code change, Company shall have the ability to reassess the pricing of this Agreement.

6. **Indemnification.** Each Party (the “**Indemnifying Party**”) hereby agrees to protect, indemnify, and hold the other Party, its officers, employees, contractors, subcontractors, and agents (collectively or individually, “**Indemnitee**”) harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (individually or collectively, “**Claim**”), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of or arising out of any breach of this Agreement by the Indemnifying Party, or any negligent or fraudulent act or omission of the Indemnifying Party or its officers, employees, contractors, subcontractors, or agents in the performance of this Agreement; provided that the



applicable Indemnitee notifies the Indemnifying Party of any such Claim within a time that does not prejudice the ability of the Indemnifying Party to defend against such Claim. Any Indemnitee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

7. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) sent by electronic mail (provided confirmation of receipt is provided by the receiving Party), or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

**To:** City:  
ATTN: Mayor Tracy Welch  
City of Lincoln  
PO Box 509  
Lincoln, IL 62656-0509  
Email: twelch@lincoln.il.gov  
Phone: (217) 735-2815

**To:** Company:  
ATTN: Chief Growth Officer  
Utility Service Partners Private Label, Inc.  
601 Merritt 7, 6<sup>th</sup> Floor  
Norwalk, CT 06851  
Phone: (866) 974-4801

8. **Modifications or Amendments/Entire Agreement.** Except for the list of available Products under the Agreement, which may be amended from time to time by the Parties in writing and without signature, any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a Party unless in writing signed by that Party.

9. **Assignment.** Neither Party may assign its rights or delegate its duties under this Agreement without the prior written consent of the other Party unless such assignment or delegation is to an affiliate or to an acquirer of all or substantially all of the assets of the transferor.

10. **Counterparts/Electronic Delivery; No Third Party Beneficiary.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by email and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this agreement any third- party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

11. **Choice of Law/Attorney Fees.** The Parties shall maintain compliance with all Applicable Laws with respect to its obligations under this Agreement. The governing law shall be the laws of the State of Illinois, without regard to the choice of law principles of the forum state. THE PARTIES HERETO HEREBY KNOWINGLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHT THAT MAY EXIST TO HAVE A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED UPON OR ARISING OUT OF, UNDER, OR IN ANY WAY CONNECTED WITH, THIS AGREEMENT.

12. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

[Signature Page Follows]



**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement on the day and year first written below.

**CITY OF LINCOLN**

---

Name:

Title:

Date:

**UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.**

---

Name: Michael Backus

Title: Chief Growth Officer

Date:

**Exhibit A**  
NLC Service Line Warranty Program  
City of Lincoln  
Term Sheet  
July 12, 2023

- I. Initial Term. Three Years.
- II. License Conditions. Use of City logo and name on letterhead, advertising, signature line, and marketing materials.
- III. Products. In exchange for the license conditions above, Company will offer the following discounted rates to Property Owners:
  - A. External water service line plan (initially, \$5.25 per month)
  - B. External sewer/septic line plan (initially, \$7.25 per month)
  - C. Interior plumbing and drainage plan (initially, \$9.49 per month)Pricing does not include taxes. Company may adjust the foregoing Product fees; provided, that any such monthly fee adjustment shall not exceed \$0.50 in any 12-month period. If such adjustment shall exceed \$0.50, both Parties must agree in writing.
- IV. Scope of Coverage.
  - A. External water service line plan:
    - i. Covers Property Owner responsibility: From the curbstop to the external wall of the home.
    - ii. Covers thawing of frozen external water lines.
    - iii. Covers well service lines if applicable.
  - B. External sewer/septic line plan:
    - i. Covers Property Owner responsibility: From the external wall of the home to the sewer main.
    - ii. Covers septic lines if applicable.
  - C. Interior plumbing and drainage plan:
    - i. Covers water supply pipes and drainage pipes within the interior of the home.
- V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year (each campaign consists of two mailings) and such other channels as may be mutually agreed. Initially, Company anticipates offering the interior plumbing and drainage plan Product via in-bound phone or web only.