

**CITY OF LINCOLN**  
**COMMITTEE OF THE WHOLE MEETING**  
**AGENDA**  
**AUGUST 27, 2024**  
**CITY HALL COUNCIL CHAMBERS**  
**700 BROADWAY STREET**  
**6:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Request to Permit: Lincoln Community High School Football Boosters Request Homecoming decorating and Whitewashing. Wyatt Ave from S. Kickapoo to LCHS with a barricade at each intersection.**
- 5. Economic Development Commission Grant Approval- High Tide Investments LLC – 1230 5<sup>th</sup> Street, floor joist replacement and Exterior Door replacement in the amount of \$7,500.00. Bill Bree – 429 Pulaski Street, window replacement in the amount of \$7,500.00.**
- 6. Ordinance Authorizing the Sale of Excess Personal Property**
- 7. Demolition of 516 5<sup>th</sup> Street.**
- 8. Supplemental Engineering Agreement for Additional Services for Fifth Street Road Project.**
- 9. Appointment of Ron Keller to the Historic Preservation Commission.**
- 10. Mayoral Proclamation 2024-497 National Suicide Prevention and Action Month.**
- 11. Memorial Park Drive Project**
- 12. Discussion on “Moving to Quiet Title on Ground Owned by the City of Lincoln” for Solar Farm expansion.**
- 13. Announcements**
- 14. Possible Executive Session**
- 15. Adjournment**
- 16. Upcoming Meetings:** City Council Meeting: Tuesday, September 3, 2024 at 6:00 PM  
Committee of the Whole Meeting: Tuesday, September 10, 2024 at 6:00 PM

THE CITY OF LINCOLN

Date Received AUG 14 2024

REQUEST TO PERMIT EVENT WITH STREET CLOSURE

Must Have Council Approval

RECEIVED

Date(s) of Event: September 26, 2024 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

LCHS homecoming decorating and whitewashing  
This event includes members of both youth and high  
school football and cheer along with many outside  
Volunteers

Location of Event Property: (Address Utilized Space) Wyatt Ave.

Items occupying street space utilized: Football Boosters

Date(s) and time(s) for usage of Property: 4:30pm - 7:30pm

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? Wyatt Ave from S. Kickapoo  
to LCHS with a barricade at each intersection.

Closed from 4:30 a.m. (p.m.) until 7:30 a.m. (p.m.) (circle a.m. or p.m.)

If different times on different days, please specify. \_\_\_\_\_

Does this street normally have access to a permitted parking lot? Specify, \_\_\_\_\_

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: LCHS Football Boosters  
Contact Name: Nichole Tinker Email: findingpaynes@gmail.com  
Address: 1000 Rafter Way Signature: [Signature]  
Phone: Business: \_\_\_\_\_ \*Cell: 636-385-3410

APPROVED: (signatures)  
Police Department: [Signature]  
Fire Department: [Signature]  
Street Department: [Signature]

Mayor: [Signature]  
Vote: Council Approval \_\_\_\_\_ Years \_\_\_\_\_ Nays  
Date: \_\_\_\_\_

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.

## MEMORANDUM

**TO:** Mayor and City Council Members

**FROM:** Ashley Metelko, Administrative Assistant

**MEETING DATE:** August 27, 2024

**RE:** Economic Development Commission Grant Approvals

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**Background:**

On August 16, 2024, the Economic Development Grant Commission met and approved the following applications:

**STRUCTURAL GRANTS:**

**1. High Tide Investments LLC – 1230 5<sup>th</sup> Street.**

- Floor joist replacement and Exterior Door replacement
- Amount requested \$7,500.00

**Amount approved by Economic Development Commission on August 16, 2024: \$7,500.00**

**2. Bill Bree – 429 Pulaski Street.**

- Window replacement
- Amount requested \$7,500.00

**Amount approved by Economic Development Commission on August 16, 2024 (pending Historic Preservation approval): \$7,500.00**

**Council Recommendation:** Place on Regular City Council Meeting Agenda for September 3, 2024.

**ORDINANCE NO.**

**ORDINANCE AUTHORIZING THE SALE OF EXCESS PERSONAL PROPERTY**

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2024, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City owns the items of personal property outline in Exhibit A that were previously utilized Street and Alley Department of the City of Lincoln, Logan County, Illinois; and

WHEREAS, the City owns the following item of personal property outline in Exhibit B that were previously used by the Sewer Plant of the City of Lincoln, Logan County, Illinois; and

WHEREAS, the City owns the following items of personal property outlined in Exhibit C that were previously utilized by the Police Department of the City of Lincoln, Logan County, Illinois; and

WHEREAS, the City Council of the City of Lincoln, Logan County, Illinois, pursuant to 65 ILCS 5/11-76-4, wishes to authorize the sale of such above described personal property by authorizing the appropriate respective department head to sell or dispose of the items described in Exhibit A through E; and

WHEREAS, it is in the best interest of the citizens of the City of Lincoln, Logan County, Illinois, that all such described personal property be sold, since it is no longer necessary for City purposes;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the above listed recitals are incorporated as if appearing herein verbatim.
2. That the personal property as hereinabove described is determined to be no longer necessary or useful for City purposes and is, therefore, excess personal property.
3. That each Department shall be authorized to sell or properly dispose of the personal property listed in Exhibits A through C above for a price believed to be in the best interest of the City of Lincoln.
4. That should any clause, sentence, or paragraph of this Ordinance be declared to be invalid by any Court of competent jurisdiction, such invalidity shall not effect any other portion of said Ordinance.
5. Effective Date. That this Ordinance is effective immediately upon passage and publication in pamphlet form.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF LINCOLN,

BY: \_\_\_\_\_  
Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois

## **EXHIBIT A**

### **Lincoln Street Department Surplus Equipment**

- 1998 GMC 3500 HD W/36' Versalift Lift VIN # 1GDKC347WF063601
- 1998 John Deere Backhoe 310 Serial # T0310EX852907
- 1977 Rex SP900 Steel Roller Serial # 9HX382
- Various Street and Warning Signs

**EXHIBIT B**

**Sewer Plant  
Surplus Equipment**

1 - 2001 Kubota F3080 Mower Serial #10905 1655.3 Hours



**EXHIBIT C**

**Lincoln Police Department  
Equipment Surplus**

<b>Description</b>	<b>Serial #</b>	<b>Model #</b>
<b>Misc. Items</b>		
Blue Air Purifying System	K4C313100425	403
NEC Projector	3601084FEF	VT460
APC Battery Backup	AS1749261354	SMT3000RM2U C
APC Battery Backup	AS1749161780	SMT2200RM2U C
EverFocus DVR	2C0R041DA101101R	ECOR264-4X1
Netgear ProSafe 8 Port Gigabit Switch	21623B3P5EF3B	GS108V3
Onn DVD Player	TDD151K18160002281	ONA18DP001
Milestone Hard drive SENECA	1749457	BGBTB8WPTR
<b>Computers</b>		
Dell Opti Plex	74TLGB2	5040
Dell Opti Plex	9ZD3DX1	3010
Dell Opti Plex	1YT79N2	7050
Dell Opti Plex	BR2FMN2	5050
<b>Monitors</b>		
ELO	I173022844	ET2201L
ELO	I173022495	ET2201L
Element	B8B3MMB1N1900060 7	ELEFW195
DELL	080526L1001715	7738001660P0A
<b>Printer</b>		
HP Laser Jet Printer	CNDF353712	M451dn
Label Printer Zebra	28J124502098	GK420d
<b>Garage Lift</b>		
BendPak – 2 Post Car Lift (10,000 lb)	17415-001-007	XRP-10AS

# MEMORANDUM

**TO: Mayor Tracy Welch and Members of the City Council**

**FROM: Wes Woodhall, Building and Safety Official**

**DATE: August 27th, 2024**

**RE: Demolition 516 5th St.**

**Background:** The Building and Safety Department has targeted another severely dilapidated, vacated property to be demolished. This property has been a constant source of blight for many years. Most recently squatters have moved in, resided and dramatically added to the unsightly condition. We are constantly boarding up and securing his property to prevent future unauthorized entry. This is a city owned property. All required notifications have been prepared and publicized per statute.

**Analysis/Discussion:** The Building and Safety Department solicited for bids and received 3 bids:

Harold Goodman Inc.	\$5,800.00
Byrne's Excavating	\$7,200.00
All Industrial Group LLC	\$9,955.00

Given that the bid from Harold Goodman Inc. was the lowest, the Building and Safety Department would like to proceed with the demolition of this property using this contractor. Tonnage dumping fees will be paid by the City of Lincoln.

**COW Recommendation:** Place on Council agenda for approval of using budgeted funds for the demolition of 516 5<sup>th</sup> St.

**Fiscal Impact:** Money for this project will be allocated from the FY 2024/2025 budget, line item 02-0224-8599. Tonnage fees will be paid out of a standing account surplus and/or this same account.

**Council Recommendation:** Approve bid from Harold Goodman Inc. for the demolition and removal of the property at 516 5<sup>th</sup> St.

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** August 27, 2024

**RE:** Supplement Engineering Agreement for Additional Services for Fifth Street Road Project

**Background**

This supplement covers items that are additional services from Hanson's previous supplements.

**Analysis/Discussion**

The scope of the additional services is as follows.

I. Phase II Design and Plan Preparation

A. Structural Design

1. Drop Box Structural Design
2. Prepare Special Provision
3. Calculate Quantities and Prepare Estimates

B. Roadway Design

1. Revise Construction Staging design from previous staging scheme to allow one-way traffic to maintain access to properties along the corridor during construction.

C. Preparation of necessary plans and specifications, which include the following minimum items:

1. Maintenance of Traffic Plans
2. Drop Box Details and Bill of Materials
3. Prepare Railroad Exhibits at UPRR request and address comments

D. Title Work

1. Request updated title commitments for three (3) parcels

E. Project Management

1. Additional Financial and schedule controls and coordination for supplement work items.

**Fiscal Impact**

This additional \$49,500.00 will be covered with a mix funds including Motor Fuel Tax and Capitol Projects funds

MFT 20-0000-5300, Fifth Street Road Engineering

Capitol Project Fund 60-3600-7855, Street & Alley Engineering

**COW Recommendation**

Approve the Supplement Engineering Agreement with Hanson Professional Service and place it on the agenda of the September 3, 2024, Regular City Council Meeting.

**Local Public Agency**

Lincoln

**County**

Logan

**Section Number**

98-00081-00-PV

**Consultant / Subconsultant Name**

Hanson Professional Services Inc.

**Job Number**

C-96-300-12

**COST ESTIMATE WORKSHEET**  
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

**OVERHEAD RATE** 163.89%

**COMPLEXITY FACTOR** 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Structural Design		176	8,454	13,854	2,790		25,098	50.70%
Roadway Design		34	1,614	2,645	533		4,792	9.68%
Constuction Documents		100	4,788	7,848	1,580		14,216	28.72%
Title Work	1,300	2	75	122	25		222	0.45%
Project Mangement		24	1,304	2,138	430		3,872	7.82%
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<b>Subconsultant DL</b>								
<b>Direct Costs Total ==&gt;</b>	\$1,300.00						\$0.00	
<b>TOTALS</b>		336	16,235	26,607	5,358	-	\$1,300.00	2.63%
			42,842				49,500	100.00%

## MEMORANDUM

**TO:** City of Lincoln City Council  
**FROM:** Mayor, Tracy Welch  
**MEETING**  
**DATE:** September 3, 2024  
**RE:** Appointment to Historic Preservation Commission

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**Background:** The Historic Preservation Commission is in need of members of the Commission. I would like the Council to approve the appointment of Ron Keller to the Historic Preservation Commission. Those who know Ron Keller are aware of his passion for History and for the City of Lincoln.

**City Council Recommendation:** Approve the appointment of Ron Keller to the Historic Preservation Commission on Tuesday, September 3, 2024.



## Proclamation 2024-497

### NATIONAL SUICIDE PREVENTION AND ACTION MONTH

**WHEREAS;** with September being recognized as “Suicide Awareness Month,” the National Suicide Prevention and Action Month Proclamation was created to raise the visibility of mental health and proactive suicide prevention resources in our community. We also want to start the conversation, destigmatize it, and help connect people with the appropriate support services; and

**WHEREAS;** According to the American Foundation for Suicide Prevention (A.F.S.P.), more than 49,000 people die by suicide annually in the United States; and

**WHEREAS;** According to Hope for the Day (H.F.T.D.), with an average of 132 suicides completed daily and each one directly impacting 100 additional people, including friends, service members, family, social media connections, and neighbors we can safely assume everyone has been impacted by suicide;

**WHEREAS;** Lincoln, Illinois publicly places its’ full support behind those who work in the field of mental health, education, and law enforcement; and

**WHEREAS;** Global organizations like Hope for the Day and our local mental health partners serve on the front lines of a war that many refuse to discuss due to stigma; and

**WHEREAS;** We encourage all residents to take time to understand mental health through education and recognize that we need to take care of our mental health while we take care of each other.

**THEREFORE,** be it resolved that I, Tracy L. Welch, Mayor of the City of Lincoln, Illinois, do hereby proclaim the month of September 2024 as National Suicide Prevention and Action Month in the City of Lincoln and call this month to the attention of all citizens.



**IN TESTIMONY WHEREOF,** I have hereunto set my hand and caused the Seal of the City of Lincoln, Illinois to be affixed this 3rd day of September 2024.

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Tracy L. Welch  
Mayor

TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

*Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865*  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Walt Landers

Meeting Date: August 27, 2024

RE: Memorial Park Drive Project

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### Background

The ditch on the East side of Memorial Park Dr. has received numerous complaints from residents on the difficulties to maintain and keep up the ditch. The ditch has a serious incline while approaching the road; which makes it difficult and dangerous to mow for residents.

### Analysis/Discussion:

The plan for addressing these resident's concerns would be to eliminate the ditch by installing a 36" perforated and socked pipe and tapering the approaches and backfill over the pipe to create a more manageable slope for residents. This would be very similar to the project completed on Harrison St. last year. The current culverts directing the flow from the West side of the ditch to the East will have to be replaced as a part of this project due to the condition of the culvert. The current culvert crossing the road is in as bad of shape as the culvert replaced on Northgate Drive recently; with the bottom being near entirely degraded and pitted. There will be several structures installed down the ditch for maintenance purposes as well as accommodating existing in-flow structures. All labor will be provided in house by Streets and Alleys staff as well as Sewer staff. During the budgeting process for FY 24-25, \$75,000.00 was built into the Sewer Construction budget for the purposes of completing this project.

#### CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
DAVID SANDERS  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER

**TRACY WELCH**  
MAYOR

**PEGGY S. BATEMAN**  
CITY CLERK

**CHARLES N. CONZO**  
CITY TREASURER

**JOHN A. HOBLIT**  
CITY ATTORNEY



***Fiscal Impact:***

\$75,000.00 to be approved from "50-7400-7850 Capital Expense - Sewer Const" to purchase pipe and other materials for the project

**FIRST WARD**  
STEVE PARROTT  
ROBIN McCLALLEN

CITY COUNCIL  
**SECOND WARD**  
DAVID SANDERS  
SAM DOWNS

**THIRD WARD**  
KEVIN BATEMAN  
WANDA ROHLFS

**FOURTH WARD**  
RHONDA O'DONOGHUE  
CRAIG EIMER



**TRACY WELCH**  
*MAYOR*

**PEGGY S. BATEMAN**  
*CITY CLERK*

**CHARLES N. CONZO**  
*CITY TREASURER*

**JOHN A. HOBLIT**  
*CITY ATTORNEY*

*Council Recommendation:*

Approve the expenditure of a not to exceed value of \$75,000.00 from "50-7400-7850 Capital Expense - Sewer Const" for the purposes of completing the Memorial Park Drive Project.

CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
DAVID SANDERS  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER

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**QUOTE FOR PERFERATED SOCKED PIPE**

1 message

**L Getty** <lgetty@bradfordsupplycompany.com>

29 February 2024 at 12:28

To: "ANDREW BOWNS (ANDREW.BOWNS@VEOLIA.COM)" &lt;ANDREW.BOWNS@veolia.com&gt;

Cc: B Hartrich &lt;bhartrich@bradfordsupplycompany.com&gt;

Andrew

24" diameter is \$28.00 per foot

30" diameter is \$42.50 per foot

36" diameter is \$55.00 per foot

There is an about a 3 week lead time for production

Pipe is sold in 20' sections

Thank you, Laird Getty