

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**NOVEMBER 18, 2024**  
**CITY HALL COUNCIL CHAMBERS**  
**700 BROADWAY STREET**  
**6:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.**
- B. Approval of minutes October 29, 2024 Committee of the Whole Meeting, November 4, 2024 Regular City Council Meeting.**
- C. Request from the Logan County Tourism Bureau to permit the closing of various city streets for Lincoln's Annual Christmas Parade on Thursday, December 5, 2024 from 5:30 p.m. until 8:00 p.m.**
- 6. Ordinances and Resolutions**
- 7. Bids**
- 8. Reports**
  - A. City Treasurer's Report for October, 2024**
  - B. City Clerk's Report for October, 2024**
  - C. Department Head Reports for October, 2024**
- 9. New Business/Communications**
  - A. Approval of Health Insurance 2025 Renewal Plan for City Employees with the Health Alliance Five-Tier Rates.**
  - B. Approval of Health Insurance 2025 Renewal Plan for over 65 City Retirees with the Health Alliance Medicare Supplement Plan N and the Health Alliance Advantage Plan.**
  - C. Approval of Lincolnwood Lift Station Control Upgrade to replace the control system by Britton Electronics and Automation Inc. in an amount not to exceed \$18,000.00.**
- 10. Announcements**
- 11. Possible Executive Session**
- 12. Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

## **COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, October 29, 2024**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman David Sanders, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Alderwoman Rhonda O'Donoghue, Ward 4

**Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Matt Comstock, Deputy Police Chief  
Andrew Bowns, Veolia Water, Project Manager

**Absent:**

Walt Landers, Streets Superintendent  
Wes Woodhall, Building and Safety Officer  
Ty Johnson, Fire Chief  
Joe Meister, Police Chief

**Presiding:**

Mayor Tracy Welch

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**Public Comment:**

There is no one present for public comment.

**Request to Permit – Annual Winter Wonderland Christmas Tree Lighting Ceremony Friday, November 29, 2024 from 5pm – 6pm.**

This item will be placed on the consent agenda.

**Economic Development Commission Grant Approvals**

Kolton Johner – 201 Sangamon St. – Garage door replacement - \$7,500  
Kevin and Brook Hild – 116 N McLean - Roof replacement - \$7,500  
Robert Becherer -303 S Kickapoo St - Window replacement - \$7500  
Scott Mack dba Infinite Real Estate LLC - 702 - 708 Keokuk St - Phase 2 roofing - \$7500

This items will be placed individually on the regular agenda.

**Memorandum of Understanding between the City of Lincoln Logan County, a Municipal Corporation and the Lincoln Lakes Condo Association.**

This city is asking the Condo Association to grant the City of Lincoln and KPH Solar Farms access to their properties via South Lake Road/Kickapoo St. These easements were previously granted to the City of Lincoln when they City of Lincoln thought the road belonged to them.

This item will be placed on the regular agenda.

Mayor Welch moved on to other items on the agenda.

**Announcements:**

- Mayor Welch thanked everyone who attended Trick or Treat with the Mayor
- Mural is up. There is talk about adding lighting to it.
- The owner of the property at 544 4<sup>th</sup> St is deceased. It is a vacant lot. The estate is being handled in Menard County and they are looking to close the estate. The estate does not have the funds to maintain the property and are looking to gift the property to the City of Lincoln. The city has been mowing the property for years. One year of taxes would need to be paid. That amount is \$390.

This item will be placed on the regular agenda.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Downs. All were in favor. Mayor Welch adjourned the meeting at 7:21 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, November 4, 2024**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:02pm, with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

Alderwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Alderwoman Rhonda O'Donoghue, Ward 4

**Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Ty Johnson, Fire Chief  
Wes Woodhall, Building and Safety Officer  
Joe Meister, Police Chief  
Walt Landers, Streets Superintendent

**Absent:**

Alderman David Sanders, Ward 2

**Remote:**

Andrew Bowns, Veolia Water, Project Manager

**Presiding:**

Tracy Welch, Mayor

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### **Paul Crombie – Board Member and Investor Land of Lincoln C.E.O Program**

This item was removed from the agenda.

**Public Comment:**

There was no one present for public comment.

**Consent Agenda by Omnibus Vote:**

- A. Payment of Bills**
- B. Approval of minutes October 15, 2024 Committee of the Whole Meeting, October 21, 2024 Regular City Council Meeting.**
- C. Request from the Winter Wonderland Festival to close the 100 block of South Kickapoo Street on Friday, November 29, 2024 from 5p-6p for the Annual Christmas Tree Lighting Ceremony.**

Alderwoman Rohlfs made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman call the roll.

**Yea:** (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays:** (0)

**Abstain:** (0)

**Absent:** (1) Alderman David Sanders

**Ordinances and Resolutions:**

**A. Ordinance #2024-1037 accepting Real Estate**

Alderman Bateman made the motion to approve this item, Alderman Downs seconded. Mayor Welch called for discussion.

Alderman Downs made the motion to amend the item to include a clear title search and the one year of back taxes that have already been disclosed, Alderman Parrott seconded. Mayor Welch called for further discussion, there being none, City Clerk Bateman called the roll on the amendment.

**Yea:** (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays:** (0)

**Abstain:** (0)

**Absent:** (1) Alderman David Sanders

City Clerk Bateman called roll on the item as amended.

**Yea:** (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays:** (0)

**Abstain:** (0)

**Absent:** (1) Alderman David Sanders

**New Business/Communications:**

**A. Approval of Economic Development Grant to Kolton Johner for the replacement of two (2) garage doors for property at 201 Sangamon Street in an amount not to exceed \$7,500.00.**

Alderman Parrott made the motion to approve, Alderman Downs seconded.

Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yea:** (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays:** (0)

**Abstain:** (0)

**Absent: (1) Alderman David Sanders**

**B. Approval of Economic Development Grant to Kevin and Brooke Hild for roof replacement for property at 116 N. McLean St in an amount not to exceed \$7,500.00.**

Alderwoman O'Donoghue made the motion to approve, Alderman Eimer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Craig Eimer, Alderwoman Robin McClallen, Alderman Kevin Bateman, Alderwoman Wanda Lee Rohlfs**

**Nays: (0)**

**Abstain: (0)**

**Absent: (1) Alderman David Sanders**

**C. Approval of Economic Development Grant to Robert Becherer for window replacement for property at 303 S. Kickapoo Street in an amount not to exceed \$7,500.00.**

Alderwoman Rohlfs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Kevin Bateman, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderwoman Robin McClallen**

**Nays: (0)**

**Abstain: (0)**

**Absent: (1) Alderman David Sanders**

**D. Approval of Economic Development Grant to Scott Mack, dba Infinite Real Estate LLC for phase 2 of roof replacement for property at 702-708 Keokuk St in an amount not to exceed \$7,500.00.**

Alderwoman Rohlfs made the motion to approve, Alderman Eimer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer**

**Nays: (0)**

**Abstain: (0)**

**Absent: (1) Alderman David Sanders**

**E. Approval of Memorandum of understanding between the City of Lincoln, Logan County, a Municipal Corporation and the Lincoln Lakes Condo Association.**

Alderwoman O'Donoghue made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion.

The Company of the Solar Farm has signed off on the agreement.

There being no other discussion, City Clerk Bateman called the roll.

**Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer**

**Nays: (0)**

**Abstain: (0)**

**Absent: (1) Alderman David Sanders**

**Announcements:**

- Alderwoman Rohlfs shared there is a low income adjustment charge on all Ameren bills. She'd like to get more information on that for the residents.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 6:16 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

THE CITY OF LINCOLN

Date Received

OCT 31 2024

REQUEST TO PERMIT EVENT WITH STREET CLOSURE RECEIVED  
Must Have Council Approval

Date(s) of Event: December 5th, 2024 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Lincoln's Annual Christmas Parade. Multiple participants will be bringing floats, trucks, other vehicles, and some will be walking.

Location of Event Property: (Address Utilized Space) Downtown Lincoln

Items occupying street space utilized: Parade floats, vehicles, people

Date(s) and time(s) for usage of Property: Dec. 5th, 5:30pm - 8:00pm

Are licenses needed, if yes, please attach. YES  NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? See attached sheet

Closed from 5:30 a.m./p.m. until 8:00 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify.

Does this street normally have access to a permitted parking lot? Specify,

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Logan County Tourism Bureau

Contact Name: Alice Roate

Email: director@destinationlogancountyil.com

Address: 101 N Chicago St Lincoln, IL 62656

Signature: Alice Roate

Phone: Business: 217-732-8287

Cell: 217-414-6163

APPROVED: (signatures)

Police Department: Joseph H. Meister Jr.

Mayor: T. J. Murphy

Fire Department: John G. Gandy

Vote: Council Approval  Yeahs  Nays

Street Department: Walt Sanders

Date:

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.

calcmaps.com

**Distance:** 804.8 m | 0.80 km | 0.50 mi | 2640 ft | 880.1 yd | 0.43 nm



## MEMORANDUM

**TO:** Mayor and Council of the City of Lincoln  
**FROM:** Peggy Bateman, City Clerk  
**MEETING**  
**DATE:** November 12, 2024  
**RE:** City of Lincoln Health Insurance Renewal

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**Background:** City of Lincoln Health Insurance is up for renewal January 1, 2025. The Insurance Committee met with Sara Schwantz with RW Garrett over our options.

**City Council Recommendation:** To be placed on the Regular City Council Meeting for Monday, November 18, 2024.

## MEMORANDUM

**TO:** Mayor and Council of the City of Lincoln  
**FROM:** Peggy Bateman, City Clerk  
**MEETING**  
**DATE:** November 12, 2024  
**RE:** City of Lincoln Over 65 Retiree Insurance Renewal

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**Background:** City of Lincoln Over 65 Retiree Insurance is up for renewal January 1, 2025. Due to some changes with Health Alliance, RW Garrett is providing an additional plan for renewal.

**City Council Recommendation:** To be placed on the Regular City Council Meeting for Monday, November 18, 2024.

TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

*Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865*  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: November 12, 2024

RE: Lincolnwood Lift Station Control Upgrade

### Background

The controls that operate the Lincolnwood lift station are in need of replacement.

### Analysis/Discussion:

The lift station controls currently being used have been kept going as long as they are able. The controller has been obsolete for 15 years and no parts are available. The work to be performed by Britton will replace the processor, display, and other accoutrements. This system is the same type as has been installed at the plant and several other lift stations. All old hardware will be removed, and not be left abandoned in place.

### Fiscal Impact:

Expense up to \$18,000 from the "50-7400-7850 Capital Expense - Sewer Const" line item.

### COW Recommendation:

Place "Lincolnwood Lift Station Control Upgrade" on the November 18th voting session in an amount not to exceed \$18,000.00.

### Council Recommendation:

Approve "Lincolnwood Lift Station Control Upgrade" to replace the control system at the Lincolnwood lift station in an amount not to exceed \$18,000.00.

### CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
DAVID SANDERS  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER

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To:	Andrew Bowns	From:	Noah Hubel
Company:	Veolia Environmental Services	Phone:	309.353.5376
Phone:	217-737-3160	Email:	<a href="mailto:noah@eo-bea.com">noah@eo-bea.com</a>
Project:	Lincoln, IL – Lincolnwood LS PLC Upgrade	Quote No:	NH24-7

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## SCOPE OF WORK:

- Installation of Micro850 Processor with analog input and output expansion modules, updating the controls for the Lincolnwood liftstation.
- Installation of EZ 7" touchscreen for ease of operator use and monitoring. This will display wetwell level, float status, pump status(es) and have setpoints for wetwell level control.
- There will be an intrinsic barrier installed for both the floats and the transducer which will protect hardware in case of field device failure.
- Old relay controllers and obsolete hardware will be removed from the panel and there will be corrections made to wiring for the new controls.
- There is a transformer mounted internal to the controls cabinet which will be mounted externally on strut to accommodate the new hardware.

## WARRANTY STATEMENT:

- This project includes a 1 year warranty on all included services and materials provided for this project. Please refer to the final page of this document for full warranty details.

## GENERAL EXCLUSIONS:

- Repair or troubleshooting for existing systems or equipment are not included in this project
- Pricing for this quotation assumes no interruptions to the project from outside influences. Costs resulting from any such interruptions will become the responsibility of the customer

## GENERAL CLARIFICATIONS:

- The PLC will have the following digital inputs: Power monitor, low float, lead float, lag float, high float, Pump 1 run status, Pump 2 run status, Pump 1 fault, Pump 2 fault
- The PLC will have the following analog input(s): Wetwell level
- The PLC will have the following analog output(s): Pump 1 speed reference, Pump 2 speed reference
- The PLC will have the following digital output(s): Pump 1 run command, Pump 2 run command, alarm horn
- BEA will be utilizing existing floats and transducer(s). If there are issues with these field devices, they can be troubleshooted and/or replaced, but this is beyond the scope of this quotation.

## COSTS OF PROJECT:

Material Costs:	\$ 7,100.00
Estimated Labor and Service Charges:	<u>\$ 8,200.00</u>

<u>ESTIMATED PROJECT TOTAL:</u>	\$ 15,300.00
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NOT TO EXCEED PRICE:	\$ 18,000.00
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**\*PLEASE NOTE –** Acceptance of this quote signifies agreement that the materials and labor will be subject to progressive invoicing. Any materials that must be ordered in conjunction with this quote will be invoiced to you at the time that we place the order with our vendor. All labor performed in conjunction with this quote will be invoiced to you as it is performed. This allows us to avoid accruing interest charges on the project for uninvoiced materials and labor, thus allowing us to keep your costs to a minimum by avoiding passing those charges on to you.

If additional materials or more labor is required, you will be billed accordingly, with the final project cost not to exceed the total listed above.

**Prices:**

- Valid for 30 days from date of this quote/proposal
- Price includes labor and travel time.
- Sales Tax & Shipping is not included but may be applicable.
- Warranty Statement on last page of this document applies to this document.

This quotation respectfully submitted by:

George Hill  
PO Box 872  
Pekin, Illinois 61554

## SIGNATURE PAGE:

By signing below, the parties agree to the terms and conditions set forth in this Agreement and commit to completing the project as described. As such, the Customer agrees that they are responsible for payment of all invoices incurred for materials and labor pertaining to this project after signing. This includes, but is not limited to, any event outside of BEA's control where the Customer would postpone or cancel this project (e.g. supply chain delays, change of decision maker on the Customer's end, budgetary delays on the Customer's end, Acts of God/natural disasters that make continuation of the project impossible).

QUOTE #: NH24-7

### CUSTOMER INFORMATION:

#### CUSTOMER NAME:

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#### AUTHORIZED SIGNER'S NAME:

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#### AUTHORIZED SIGNATURE:

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#### DATE SIGNED:

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### CONTRACTOR INFORMATION:

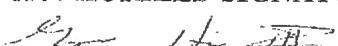
#### COMPANY NAME:

BRITTON ELECTRONICS AND AUTOMATION

#### AUTHORIZED SIGNER'S NAME:

GEORGE HILL III

#### AUTHORIZED SIGNATURE:



#### DATE SIGNED:

10/28/24

# WARRANTY OF MATERIALS AND SERVICES

This warranty applies to all service and materials quoted and/or accomplished as "time and materials".

If within one (1) year from project completion, products supplied and installed by Britton Electronics & Automation, Inc. of Pekin, Illinois fail due to a defect in material or workmanship, we will repair if possible or replace. Replacement materials will carry the remainder of the one (1) year warranty.

If within one (1) year from project completion, software programs written by Britton Electronics & Automation, Inc. of Pekin, Illinois do not perform as specified, we will adjust to meet those specifications as circumstances allow. All warranties are limited to the capacity of the materials and equipment supplied and environment which they are subjected. Equipment and programs cannot be expected to perform beyond their capacity. This warranty applies only to the original purchaser, residing in the U.S. or Canada, and is not transferable.

BRITTON ELECTRONICS & AUTOMATION, INC. OF PEKIN, ILLINOIS WILL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES TO PURCHASER, OR ANY OTHER PARTY, FOR ANY LOSS, DAMAGE, INJURY OR EXPENSE OF ANY KIND OR NATURE CAUSED DIRECTLY OR INDIRECTLY BY THE PRODUCTS OR THE FAILURE OF THE PRODUCTS TO OPERATE PROPERLY.

THIS WARRANTY IS IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES. ALL IMPLIED WARRANTIES, INCLUDING THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY MODIFIED TO EXIST ONLY AS CONTAINED IN THIS LIMITED WARRANTY, AND SHALL BE OF THE SAME DURATION AS THE WARRANTY PERIOD STATED ABOVE.

The warranty does not apply to: (a) damage caused by accident, abuse, in handling, dropping; (b) acts of God; (c) units which have been subject to unauthorized repair, opened, taken apart or otherwise modified; (d) units not used in accordance with directions; (e) damages exceeding the cost of the product; (f) depreciated or loss of charge time; (g) the finish on any portion of the product, such as surface scratches and/or weathering, as this is considered normal wear and tear.

No payment, partial or whole, of the original quoted amount or additional work shall be withheld for any reason relating to warranty unless mutually agreed upon in writing prior to acceptance of the original quotation. All payments shall be subject to the "TERMS AND CONDITIONS OF SALE" statement on the back of each invoice, partial or whole. Failure to comply with these "TERMS AND CONDITIONS OF SALE" will void the above stated warranty.

*BRITTON ELECTRONICS & AUTOMATION, INC. OF PEKIN, ILLINOIS*

