

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**OCTOBER 21, 2024**  
**CITY HALL COUNCIL CHAMBERS**  
**700 BROADWAY STREET**  
**6:00 PM**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
  - B. Approval of minutes October 7, 2024 Regular City Council Meeting.
  - C. Approval of Request from Don Sielaff to permit the closing of 10<sup>th</sup> Street from Union Street to Chestnut Street on Thursday, October 31, 2024 from 5:00 p.m. until 8:00 p.m. for Halloween Night.
  - D. Approval of Request from Lincoln Christian Church to permit the closing of N. McLean Street between Pekin Street and Delevan Street on Friday, December 6, 2024 from 3:00 p.m. until 8:00 p.m. for the Lincoln Christian Church Hometown Christian Carriage Rides.
6. **Ordinances and Resolutions**
    - A. Resolution approving the Content of Certain Executive Session Meeting Minutes of the City Council of the City of Lincoln.
    - B. Ordinance Create 1-6-10 Of the Lincoln City Code (Tabled 10/7/2024)
    - C. Resolution of The City of Lincoln Adopting Civility Pledge (Tabled 10/7/2024)
7. **Bids**
    - A. Approval of bid from Jaren Industries for the demolition of property at 129 S. Sangamon Street in an amount not exceed \$210,000.00.
8. **Reports**
    - A. City Treasurer's Report for September 2024
    - B. City Clerk's Report for September 2024
    - C. Department Head Reports for September 2024
9. **New Business/Communications**
    - A. Approval of Sewer Department M&R Reconciliation for Fiscal Year 2023/2024 in an amount not to exceed \$19,015.75.
    - B. Approval of the expenditure of an amount not to exceed \$32,000.00 for design and engineering costs for a Community Pavilion at the Eighth Street Park.
    - C. Approval of proposed additional target improvements to Stahlhut Drive, Malerich Drive and Taylor Court at a Cost not to exceed \$400,000.00 from the Re-Build Illinois and M.F.T. Funds.
10. **Announcements**
  11. **Possible Executive Session**
  12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincolnil.gov](mailto:cityclerk@lincolnil.gov) no later than 48 hours prior to the meeting time.

**REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, October 7, 2024**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:01pm, with proper notice given. City Clerk Peggy Bateman called roll.

**Present:**

- Aldерwoman Robin McClallen, Ward 1
- Alderman Steve Parrott, Ward 1
- Alderman David Sanders, Ward 2
- Alderman Sam Downs, Ward 2
- Alderman Kevin Bateman, Ward 3
- Aldерwoman Wanda Lee Rohlf, Ward 3
- Alderman Craig Eimer, Ward 4
- Aldерwoman Rhonda O'Donoghue, Ward 4

**Staff Present:**

- Peggy Bateman, City Clerk
- Chuck Conzo, City Treasurer
- John Hoblit, City Attorney
- Ty Johnson, Fire Chief
- Matt Comstock, Deputy Police Chief
- Walt Landers, Streets Superintendent
- Andrew Bowns, Veolia Water, Project Manager

**Absent:**

- Wes Woodhall, Building and Safety Officer
- Joe Meister, Police Chief

**Presiding:**

- Tracy Welch, Mayor

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**Public Comment:**

Paul Crombie, Investor and board member for Land of Lincoln CEO program. Mr. Crombie was present to ask the council to approve tonight's item for a donation.

Breann Titus (with Capcil) was present to address the council regarding the Economic Development Grant for Capcil.

**Consent Agenda by Omnibus Vote:**

**A. Payment of Bills**

**B. Approval of minutes August 27, 2024 Committee of the Whole Meeting, September 3, 2024 Regular City Council Meeting, September 10, 2024 Committee of the Whole Meeting, September 16, 2024 Regular City Council Meeting, September 24, 2024 Committee of the Whole Meeting**

Alderman Eimer made the motion to approve, Aldерwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman call the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**Ordinances and Resolutions:**

**A. Ordinance Creating Section 1-6-10 of the Lincoln City Code**

*At the end of the meeting, Alderwoman Rohlfs stated that according to Robert's Rules of Order, there should have been a motion to approve and a second before the item could be tabled. Mayor Welch came back to items A and B to correct. Those motions will be underlined.*

Alderman Eimer made the motion to approve, Alderman Sanders seconded.

Alderman Eimer made the motion to table this item, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Resolution of the City of Lincoln adopting Civility Pledge**

Alderman Parrott made the motion to approve, Alderman Bateman seconded.

Alderman Eimer made the motion to table this item, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (5)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer

**Nays: (3)** Alderman Kevin Bateman, Alderman David Sanders, Alderwoman Robin McClallen

**Abstain: (0)**

**Absent: (0)**

**Bids:**

**A. Approval of bid from P.H. Broughton & Son for resurfacing project in an amount not to exceed \$430,000.00 from MFT Fund/Rebuild Illinois Money.**

Alderwoman McClallen made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion.

Discussion was had regarding weather and the roadwork. Mr. Landers and Shane Remmert (with CMT) both assured the council that IDOT sets standards for roadwork that the City will follow. Any work that is not completed this calendar year due to weather, will be done in the spring.

There being no other discussion, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of bid from P.H. Broughton & Son for resurfacing project in an amount not to exceed \$670,000.00 from the Capital Project Fund.**

Alderman Parrott made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**New Business/Communications:**

**A. Approval of request from the Land of Lincoln CEO program for a three-year renewal of the City's annual donation of \$1,000.00.**

Alderman Downs made the motion to approve, Alderwoman O'Donoghue seconded.

Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of the design and implementation of a new City website by PRYNT Digital, LLC in an amount not to exceed \$16,275.00 with a monthly hosting/management fee in the amount of \$125.00 per month.**

Alderman Bateman made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen, Alderman Kevin Bateman

**Nays: (0)**

**Abstain: (1)** Alderwoman Wanda Lee Rohlf

**Absent: (0)**

**C. Approval of Economic Development Grant to Community Action Partnership of Central Illinois for roof replacement in an amount not to exceed \$7,500.00.**

Alderman Downs made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion.

Alderman Bateman asked that no other not-for-profit organizations be able to apply for grants until the application can be updated to include language excluding them.

There being no other discussion, City Clerk Bateman called the roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderman Kevin Bateman, Alderman David Sanders, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (2)** Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer

**Absent: (0)**

**Announcements:**

- Touch a Truck is this Saturday at Scully Park at 10am.
  - Family Movie Night on Friday, Oct 18<sup>th</sup> at 6pm. Hocus Pocus will be showing.
  - CIVC will be dedicating two new homes to their recipients in Atlanta at 5:30pm on October 29. The Council agreed to move the COW to 7:00pm to allow people to attend.
- 

**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Sanders. Mayor Welch adjourned the meeting at 7:32 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

THE CITY OF LINCOLN

Date Received \_\_\_\_\_

City Clerk's Office  
Lincoln, Illinois

**REQUEST TO PERMIT EVENT WITH STREET CLOSURE**  
**Must Have Council Approval**

SEP 23 2024

Date(s) of Event: 10/31/24

A copy of this form must be available at the Event!

RECEIVED

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Closure of 10th ST from UNION ST to MONDAY ST  
for Halloween night. Chestnut

Location of Event Property: (Address Utilized Space) See above

Items occupying street space utilized: 0

Date(s) and time(s) for usage of Property: 10/31/24

Are licenses needed, if yes, please attach. **YES** **NO**

**Street Closures and Parking** Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? See above

Closed from 5 a.m./(p.m.) until 8 a.m./(p.m.) (circle a.m. or p.m.)

If different times on different days, please specify. \_\_\_\_\_

Does this street normally have access to a permitted parking lot? Specify, \_\_\_\_\_

**Certificate of Insurance Liability for event must be attached to request before approval.**

Business/Organization/Sponsor Name: Don Sielatt

Contact Name: \_\_\_\_\_ Email: djas98@comcast.net

Address: 145 10th ST Signature: [Signature]

Phone: Business: 217-732-3182 Cell: 217-737-3210

**APPROVED: (signatures)**

Police Department: [Signature]

Fire Department: [Signature]

Street Department: [Signature]

Mayor: [Signature]

Vote: **Council Approval** \_\_\_\_\_ Years \_\_\_\_\_ Nays

Date: \_\_\_\_\_

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

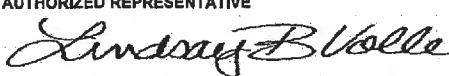
<b>PRODUCER</b> Moriearty Insurance Services 617 KEOKUK ST  LINCOLN IL 62656-2173		<b>CONTACT NAME:</b> Kyle Przykopanski <b>PHONE (A/C, No, Ext):</b> (217) 732-7341 <b>E-MAIL ADDRESS:</b> kyle@dpcminsurace.com <b>FAX (A/C, No):</b> (217) 732-9340	
<b>INSURED</b> Janice & Don Sielaff 145 10th St  Lincoln IL 62656-1559		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Auto Owners Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Personal Liability			44 674 303 00	09/18/2024	09/18/2025	Each Occurrence 500,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Proof of personal liability for the residence located at 145 10th St, Lincoln, IL 62656

<b>CERTIFICATE HOLDER</b>  City of Lincoln 700 Broadway St Lincoln IL 62656	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 

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THE CITY OF LINCOLN

Date Received \_\_\_\_\_

City Clerks Office  
Lincoln, Illinois

REQUEST TO PERMIT EVENT WITH STREET CLOSURE SEP 25 2024

Must Have Council Approval

RECEIVED

Date(s) of Event: December 6, 24 A copy of this form must be available at the Event

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

HOMETOWN CHRISTMAS AT LINCOLN CHR. CHU  
CARRIAGE RIDES AROUND LATHAM PARK  
LINCOLN COMMUNITY EVENT  
5-7 PM

Location of Event Property: (Address Utilized Space) 204 McLEAN

Items occupying street space utilized: HORSE DRAWN CARRIAGES

Date(s) and time(s) for usage of Property: 12-6-24 5-7 PM

Are licenses needed, if yes, please attach. YES  NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? N. McLEAN BETWEEN Pskin  
AND DELAWARE

Closed from 3 a.m./ p.m. until 8 a.m./ p.m. (circle a.m. or p.m.)

If different times on different days, please specify. \_\_\_\_\_

Does this street normally have access to a permitted parking lot? Specify, NO

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Lincoln Christian Church

Contact Name: Ron Otto Email: ron.otto@lincolnchristianchurch.org

Address: 204 McLean Street Signature: \_\_\_\_\_

Phone: Business: 217-735-3221 Cell: 217-871-9362

APPROVED: (signatures)

Police Department: Joseph H. Meister Jr.  
Fire Department: [Signature]  
Street Department: Walt [Signature]

Mayor: [Signature]  
Vote: Council Approval 2 Years 0 Nays  
Date: \_\_\_\_\_

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.





**RESOLUTION 2024 - \_\_\_\_\_**

A RESOLUTION APPROVING THE CONTENT OF CERTAIN EXECUTIVE SESSION  
MEETING MINUTES OF THE CITY COUNCIL OF THE CITY OF LINCOLN

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2024, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City Council has considered it necessary, on occasion, to meet in executive session and have conducted said meetings in accordance with the requirements of the 'Open Meetings Act' (5 ILCS 102/1, *et seq.*); and

WHEREAS, the minutes of the Executive Sessions have been duly recorded by the City Clerk pursuant to the regulations of the Open Meetings Act; and

WHEREAS, pursuant to 5 ILCS 120/2.06(a) of the Open Meetings Act, the City is required to keep a verbatim recording of their executive sessions in the form of audio or video recording; and

WHEREAS, the City of Lincoln has complied with the requirement of keeping written recordings of the Executive Session minutes along with audio or video recordings; and

WHEREAS, the City of Lincoln believes that the minutes should at this time remain confidential and not be released to the public for inspection;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. The City Council of the City of Lincoln find and hereby declare that the executive session minutes or portions thereof expressly identified are approved:

May 20, 2024  
June 3, 2024  
June 17, 2024  
July 1, 2024  
July 15, 2024  
August 5, 2024

3. The minutes of said executive session meetings shall remain confidential at this time and not be made available to the public to inspect.

4. That this Resolution is effective immediately upon passage of the same.

The vote on the adoption of this Resolution was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlfs	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF LINCOLN,

BY: \_\_\_\_\_  
Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois

**ORDINANCE NO. \_\_\_\_\_**  
ORDINANCE CREATE 1-6-10 OF THE LINCOLN CITY CODE

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2024,  
WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City Council has long enjoyed its members being able to conduct themselves in a manner expected of elected representatives; and

WHEREAS, recently the City of Lincoln has unfortunately not been able to enjoy the behavior expected of elected representatives, and due to this they feel it now necessary to codify it in an attempt to ensure its members behave in a manner that is expected of them; and

WHEREAS, it is in the best interest of the citizens of the City of Lincoln, Logan County, Illinois, that their elected officials act in a manner that is befitting of an elected official;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That Title I Chapter 6 Part 10 Lincoln City Code titled “Code of Conduct” is hereby created. (See Exhibit A)
2. Effective Date. That this Ordinance is effective immediately upon passage and publication in pamphlet form.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderman McClallen	_____
Alderman Eimer	_____	Alderman Rohlfs	_____
Alderman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## **EXHIBIT A**

### **§ 1-6-10 Code of Conduct**

- (A) Aldermen/Alderwomen shall conduct themselves in and out of meetings in a manner expected of an elected official. The elected officials of the City of Lincoln are to conduct themselves within city meetings in a respectful manner that is appropriate and expected of an elected official.
- (B) Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected and appointed officials, employees, and the public.
- (C) Public Confidence. Members should conduct themselves so as to maintain public confidence in their position and profession, the integrity of their local government, and in their responsibility to uphold the public trust. City Council members shall be mindful of how they conduct themselves in the public as their actions are reflective of the City Council as a whole.
- (D) The Alderman/Alderwomen shall conduct themselves on social media in accordance with the above statements as the statements they make on social media reflects on the City Council as a whole.
- (E) An elected official individually does not run a City Department, nor do they report to a City Council member individually. The City Departments need to be able to run and work in a manner that is not disruptive of an elected official interrupting their workflow. City Council members will not show up to job sites unless authorized by the City Department Head. The Aldermen/Alderwoman shall not harass individual employees on their off hours.
- (F) Members of the City Council will undertake efforts to be present at all City Council meetings. Ten (10) or more unexcused absences within a calendar year will create a vacancy as the alderman/alderwoman has abandoned their seat in the City Council.
- (G) Penalty. Violations of this subsection will trigger an investigation by the Ethics Committee. Penalties can include, but are not limited to, a fine of \$500.00 for each infraction, censure, and the recommendation of a stalking/no contact order.

Violations of subsection (F) and for nonpayment of the fine in this subsection can cause removal authorized by state statute.



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF LINCOLN  
ADOPTING CIVILITY PLEDGE**

WHEREAS, the CITY OF LINCOLN recognizes that the public exchange of diverse ideas, viewpoints and robust debate are essential to democratic self-governance; and,

WHEREAS, the Mayor and City Council of the City of Lincoln as elected officials of the City, recognize the importance of engaging in free and spirited debate, while maintaining the highest standards of civility, honesty and mutual respect; and,

WHEREAS, the Civility Pledge states, “In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective;” and,

WHEREAS, in order to publicly declare a commitment to civil discourse and to express concern for the common good and wellbeing of all residents of the City, the Mayor and City Council have determined it to be in the best interests of the City to adopt this Resolution;

NOW, THEREFORE, be it resolved by the Mayor and City Council of CITY OF LINCOLN as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The Civility Pledge as set forth in this Resolution is hereby adopted.

Section 3. The elected and appointed officials of City of Lincoln are asked to sign the Civility Pledge and adhere to it during all public meetings and in all official actions.

The vote on the adoption of this Resolution was as follows:

Alderman Parrott	_____	Alderman McClallen	_____
Alderman Eimer	_____	Alderman Rohlfs	_____
Alderman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
 City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
 Logan County, Illinois

# MEMORANDUM

**TO: Mayor Tracy Welch and Members of the City Council**

**FROM: Wes Woodhall, Building and Safety Official**

**DATE: October 15th, 2024**

**RE: Demolition of 129 S. Sangamon St.**

***Background:*** As you are all aware a fire occurred at this property on Thursday, September 5<sup>th</sup>. The fire and subsequent failure of the front façade have rendered this building dangerous and is in need of demolition. The property owner does not have the adequate insurance or alternative means to accomplish this. In an effort to maintain public safety, the City of Lincoln must undertake this demolition and its associated expenses. All required notifications have been prepared and publicized per statute.

***Analysis/Discussion:*** The Building and Safety Department solicited for bids and received 7 bids:  
Steves's Trucking Inc., Decatur, IL - \$195,380.00  
Jaren Industries, Springfield, IL - \$210,000.00  
Ezell Excavating, Villa Grove, IL - \$279,000.00  
Fowler Enterprises, Elgin, IL - \$282,600.00  
Lee Farms Excavating, Paxton, IL - \$344,900.00  
GreenTrac LLC, Bunker Hill, IL - \$416,075.00  
Littleton Storm and Timber, Jacksonville, IL - \$948,000.00

***COW Recommendation:*** Place on Council agenda for discussion of the demolition of 129 S. Sangamon St. and potential of contract award. I will do more research on select companies and continue the vetting process prior to the meeting.

***Fiscal Impact:*** Money for this project was not allocated in this year's budget as it was obviously unforeseen. Alternate funds must be established.

***Council Recommendation:*** Approve bid from selected contractor for the demolition and removal of the property at 129 S. Sangamon St.

TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 15, 2024

RE: M&R Reconciliation for Fiscal Year 2023-2024

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Background

The previous year of M&R expenditures at the sewer plant need to be reconciled with the actual expenses of operating the facility.

Analysis/Discussion:

Fiscal Year 2022-2023 saw M&R expenses of \$ \$105,324.19. This exceeds the contracted amount of \$86,308.44 by \$19,015.75. The total overspend of the M&R account for this fiscal year is \$19,015.75.

All receipts have been submitted to the City Clerk, just as in prior years.

Fiscal Impact:

Expense \$19,015.75 from the "50-7200-5202 Repairs/Maint-Equip" line item. This will reconcile 2023-2024 year budgets.

COW Recommendation:

Place "M&R Reconciliation for Fiscal Year 2023-2024" on the September 3rd voting session in an amount not to exceed \$19,015.75.

Council Recommendation:

Approve "M&R Reconciliation for Fiscal Year 2023-2024" to reconcile the previous fiscal year M&R expenses for operation of the wastewater plant in an amount not to exceed \$19,015.75.

CITY COUNCIL

**FIRST WARD**  
STEVE PARROTT  
ROBIN McCLALLEN

**SECOND WARD**  
DAVID SANDERS  
SAM DOWNS

**THIRD WARD**  
KEVIN BATEMAN  
WANDA ROHLFS

**FOURTH WARD**  
RHONDA O'DONOGHUE  
CRAIG EIMER

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Ashley Metelko, Administrative Assistant  
**MEETING DATE:** September 24, 2024  
**RE:** Community Pavilion – 8<sup>th</sup> Street Park - \$32,000.00 Design Cost Request

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### **Background:**

**I am requesting to proceed with the engineering and design cost for the community pavilion. In order to apply for any grants, I will need to have the engineering/design processes completed. As of right now, the community pavilion is the only project I have that may qualify for a few upcoming grants and I would like to move forward in completing the necessary beginning steps.**

**I have looked at all of our open park spaces and feel that 8<sup>th</sup> Street Park would be the perfect spot for a community pavilion.**

- Centrally located
- Residential area
- Wheelchair accessible
- Located next to two schools
- Safe passages leading to the location (sidewalks, cross walks, 4-way stops)

**I have attached the estimate from CMT with a few other documents supporting this project. Please review them and let me know if you have any questions.**

**Requesting funding from the Grant Matching Expenditures #02-3000-7853.**

### **What is a Community Pavilion?**

A community pavilion is a structure that can provide a space for community gathering, events, and other activities. Pavilions can be a key part of a park, and can help to create a more inviting and aesthetically pleasing environment

### **Community pavilions can provide many benefits, including:**

- Safe location for social gatherings
- Community event hosting
- Educational spaces
- Outdoor dining

**Council Recommendation:** To be placed on regular agenda October 7<sup>th</sup>, 2024.



HOUSTON

ALPINE

Get a return-on-investment through concerts, performances, and fundraisers for your park.







Poligon's Houston Half Hexagons (HHA) are four sided, amphitheater style shelters with truss-style ornamentation and a hip roof with a 5:12 pitch.

\*Shown with optional ornamentation

#### Primary Roof Options:

- Tongue-and-Groove
- Structural Insulated Panels
- Multi-Rib
- Standing Seam\*

\* 'Standing Seam Only' roof requires a custom frame.

#### Secondary Roofing Options:

- Multi-Rib
- Standing Seam
- Asphalt Shingles
- Cedar Shingles (Hand Split or Milled)

#### Shelter Modifications:

Shelter can be modified by adding handrails, round columns, custom ornamentation, integrated benches, lightning protection, electrical cut-outs, or by an increase in UPB up to 11'.

#### Shelter Customizations:

Shelter can be customized by adding windscreens, walls, tile roof, special columns, an increase in UPB over 11', or by requesting a 'Standing Seam Only' roof. For structures with a standard UPB of 9'-0", addition of ornamentation increases UPB to 9'-10".

Size 'A' (Width)	16'	20'	24'	28'	32'
Size 'B' (Depth)	7'	9'	11'	13'	14'
UPB (Under Perimeter Beam)	9'-0"	9'-0"	9'-0"	9'-0"	9'-0"
# of Columns	4	4	4	4	4
Shaded Area (sq. ft.)	83	130	187	255	333
Center of Columns	6'-4"	8'-4"	10'-4"	12'-4"	14'-4"
# Picnic Tables	1	2	2-3	3-4	4

\*See back side for line drawings and color information

**CITY OF LINCOLN  
 AMPHITHEATER PROJECT  
 PRELIMINARY ESTIMATE**

**DATE: 03/25/2024**

**ENGINEERS' OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	No. of Units	Unit Cost or Equip. Cost	Total Unit or Equip. Cost	Installation Cost	Total Item Cost
General Conditions / OH&P	LS	1	\$21,000	\$21,000	\$0	\$21,000
Mobilization	LS	1	\$10,000	\$10,000	\$0	\$10,000
Pre-Engineered Amphitheater	LS	1	\$37,200	\$37,200	\$25,000	\$62,200
Footings	CY	14	\$790	\$11,060	\$0	\$11,060
Excavation/Backfill	CY	100	\$45	\$4,500	\$0	\$4,500
Raised Concrete	CY	20	\$790	\$15,800	\$0	\$15,800
Brick Surround	EA	4	\$800	\$3,200	\$0	\$3,200
Ramps, Stairs, Sidewalks	SF	250	\$25	\$6,250	\$0	\$6,250
Handrail	LS	1	\$800	\$800	\$0	\$800
						<b>\$134,810</b>
<b>Construction Subtotal</b>						<b>\$135,000</b>
<b>Contingency</b>						<b>20% \$27,000</b>
<b>Construction Total</b>						<b>\$162,000</b>
<b>Design Engineering</b>						<b>\$24,000</b>
<b>Construction Engineering</b>						<b>\$8,000</b>
<b>Total (2024 Dollars)</b>						<b>\$194,000</b>





**To:** Walt Landers, Street Superintendent  
**From:** Shane Remmert, City Engineer through Crawford, Murphy & Tilly, Inc.  
**CC:** Kristin Timmons (CMT)  
**Date:** October 9, 2024  
**Subject:** Additional Rebuild IL Targets

**Background**

With the favorable bids the City of Lincoln received for the RBI/MFT Resurfacing project on September 24, 2024, there is \$130,360.46 of ReBuild IL funds that remain available for another project. CMT recommends selecting additional resurfacing targets and putting together another bid package to utilize these funds in the spring of 2025. CMT also recommends that targets be selected that are in need of repair but have ADA ramps and sidewalks that are up to current standards. This is in an effort to minimize the review time from IDOT.

**Recommendation**

From the list of possible targets you provided, we recommend that the City pursue mill & overlay resurfacing of Stahlhut Drive, Malerich Drive, and Taylor Court. Below is a preliminary cost estimate of the proposed improvements:

- Stahlhut \$87,000
- Malerich \$247,000
- Taylor \$66,000
- Total \$400,000

In addition to the available RBI money, the City also has \$320,000 in MFT funds allotted for resurfacing this year. With the approval of these targets, CMT will begin preparing plans and special provisions for the work and then submit them to IDOT for review and approval.

# Potential RBI Targets

**Malerich Drive  
Mill/Overlay  
\$247,000**

**Taylor Court  
Mill/Overlay  
\$66,000**

**Stahlhut Drive  
Mill/Overlay  
\$87,000**

Google Earth

Image © 2024, Airphoto

