

Building and Grounds Committee Meeting
Logan County Safety Complex
November 6, 2012

Present: Bill Martin; Bob Farmer; Jan Schumacher; Pat O'Neill; Andy Meister; Kevin Bateman

Absent:

Guests: Bill Donath; Dennis Reves; Mike Hedrick

Mr. Martin called the meeting to order at 7:03 pm.

A motion was made by Mr. Farmer, seconded by Mrs. Schumacher, to approve the minutes from the October 2, 2012 meeting. Motion passed.

Old Business:

- 1) Courthouse phone system: Mr. Martin reported he has left messages for the Frontier representative and has not received a response. He will continue to receive additional information. Mrs. Schumacher reported that the IACBM is holding a meeting December 4th. A session is planned regarding County telephone systems and the importance to review those systems. Mrs. Schumacher is planning to attend and report on what she has learned at the December committee meeting.
- 2) Sidewalk repairs: Mr. Martin has been unable to reach Gene Baker. He will attempt to contact Rick Whiteman for further assistance.
- 3) Landscaping for courthouse grounds: Mr. Donath reported the Logan County Genealogical and Historical Society recently agreed to place the proposed Abraham Lincoln statue on the southwest corner of the courthouse grounds, as recommended recently. The committee again suggested the statue committee consider placing the statue at ground level, in order to allow visitors a better photo opportunity. Mrs. Schumacher had nothing additional to report at this time.
- 4) Veteran names in Courthouse: The committee continued to discuss how to determine who would qualify to have their names posted on the veterans boards currently in the Courthouse. Mr. O'Neill reported he had discussions with Jennifer Buffington and she has offered to provide a list of all Logan County servicemen and women since 1991. Mr. Donath indicated his group would be willing to receive that information from Ms. Buffington and hold it for the County's later use.
- 5) County offices cleaning expense: The committee previously discussed the contract for Janet Dahmm to clean the John Logan building. Mrs. Schumacher provided more information on how that contract was originally accepted. Since that time, the decision was made that the County would no longer contract for cleaning services in County buildings. Mr. Bateman felt that it was reasonable for each department to clean their own space, since that is the current practice for the Courthouse offices. If the department/office chooses to contract for that service, it would come out of that department/office's budget. A motion was made by Mr. Bateman, seconded by Mr. O'Neill, to discontinue the Logan County contract with Mrs. Dahmm for cleaning of the John Logan Building effective December 1, 2012. Motion passed. Mr. Martin will inform Mrs. Dahmm and Ms. Brosamer of this decision.
- 6) Snow removal bids: Two bids were received for snow removal services for County office buildings. The bid from Coers Lawn Service of Hartsburg, IL is for a total of \$455.00 for all locations. The bid from Flipper's Lawn Management of Lincoln, IL is for a total of \$375.00 for all locations for snow accumulation of 2-5 inches. The Flipper's bid includes a provision for increased rates of: \$562.50 for snow accumulation of 5-8 inches and \$750.00 for snow accumulation of 8-12 inches. Snow totals of more than twelve inches would be billed at \$75.00 per hour per equipment. A motion was made by Mr. Meister, seconded by Mr. O'Neill, to approve a contract from Flipper's Lawn Management. Motion passed.
- 7) Basement cleaning: No action was taken on this item.

New Business:

- 1) Simplex contract: The committee received a proposal from Simplex for test and inspection of the fire alarm system in the John Logan Building. The proposal is for \$365.00 annually.

- 2) Carpet in State's Attorney office: The carpet in this office is in poor condition. The Carpet House has come to make measurements to prepare a bid. The sub-floor in his bathroom also needs replaced. It would be best to replace this carpet during the transition from Mr. McIntosh to Mr. Wright. Mrs. Schumacher suggested the committee should go out for bids, since that is the practice that has been followed in the past. However, since the Board policies have changed and the amount would probably be below the threshold, bids may no longer be required. The committee asked Mr. Reves to obtain two bids for the work. A motion was made by Mr. Bateman, seconded by Mr. Meister, to approve these repairs at an expense not to exceed \$5,000. Motion passed.

Requests:

None

Report from Dennis Reves: Mr. Reves informed the committee of the recent problem with the Courthouse bell ringing continuously. He was unable to identify an obvious problem. There is a ten year warranty on parts, labor and materials. Mr. Wright will be coming back to identify the problem and repair. Until that time, the bell will not be ringing. Mr. Martin was asked to contact him again to determine how soon the repairs might be made, since the holiday season is approaching. Mr. Bateman reported he has received complaints about the light on the flag at the John Logan Building. Mr. Reves will replace the bulb. Mr. Reves reported all elevators have been inspected. The inside elevator needs a SOS (safety switch) to be installed before a certificate can be issued for that unit. He has contacted Kone and they are aware of the need. He also reported he has purchased the emergency exit lights for the third floor courtroom. He is waiting on Joe Fitzpatrick for installation. He has also received the new lights for installation at the parks.

Budget Review: No concerns.

A motion was made by Mr. Farmer, seconded by Mr. Bateman, to approve the bills. Motion passed.

A motion was made by Mrs. Schumacher, seconded by Mr. O'Neill, to adjourn the meeting. Motion passed.
Meeting ended at 7:53 pm.