

Finance Meeting
Logan County Safety Complex, Blue Room
March 12, 2013

Present: Chuck Ruben-Chairman; Andy Meister; Rick Aylesworth; Terry Carlton; Bob Farmer; Jan Schumacher

Absent:

Guests: Meghan Hough; Anne Moseley; Mary Kelley; Vicki Dugan; Sally Gosda; Rosanne Brosamer

Mr. Ruben called the meeting to order at 5:30 pm.

A motion was made by Mr. Carlton, seconded by Mr. Farmer, to approve the minutes of the February 12, 2013 meeting as printed. Motion passed.

Old Business:

- 1) None

New Business:

- 1) Hotel payment for Attorney General's staff: Mr. Ruben advised the State's Attorney contacted him regarding hotel arrangements for the case being tried in Peoria County. The Attorney General's staff prefers to use the same hotel, but the hotel refuses to accept state payments. Mr. Ruben approved Logan County paying the bill for the Attorney General and sending an invoice to the state for reimbursement.
- 2) Voucher process – preapproved/not preapproved: Mr. Carlton questioned whether some bills should be presented to the committee prior to payment and how that process would work. Recently, servers were replaced and he felt we could have capitalized on the replacement with better planning. Mr. Ruben suggested department heads and elected officials be invited to a Building and Grounds committee meeting to discuss the need to coordinate efforts. Mr. Ruben also recommended the copier contract be handled by the Building and Grounds committee. Mr. Meister questioned why invoices are not attached to vouchers for the public defenders. Mr. Ruben will ask Mr. Timoney if there is something the committee can review.
- 3) LO 12-13 30 – Resolution increasing expungement filing fee: Mrs. Kelley reported this fee hasn't been raised in years. Logan County currently charges \$15, but the maximum fee that can be charged is \$60. **A motion was made by Mr. Aylesworth, seconded by Mr. Carlton, to approve this resolution. Motion passed.**
- 4) Transfers from Court Automation and Document Storage Funds: Chief Judge Robb has asked for further documentation on this. Jonathan Wright is doing additional research on this issue before Logan County signs the Memorandum of Understanding. This will remain on this agenda until Mr. Wright provides further direction.

Mr. Carlton reviewed expenses for the committee. The Assessor's Office appears over budget, but that is due to the software licensing. This is a large expenditure that could potentially be spread throughout the year. Mr. Ruben pointed out the County Board per diem expenditure is currently at 22% which is slightly below budget.

Mrs. Schumacher reviewed revenues. Mrs. Dugan indicated it will change significantly next month when all of the accruals are approved by the auditors and posted. As a result, it is difficult to provide an accurate assessment at this time.

A motion was made by Mr. Aylesworth, seconded by Mr. Farmer, to approve the bills. Motion passed.

A motion was made by Mr. Carlton, seconded by Mrs. Schumacher, to adjourn the meeting. Motion passed. Meeting ended at 6:20 pm.