

**CITY OF LINCOLN**  
**REGULAR CITY COUNCIL MEETING**  
**AGENDA**  
**DECEMBER 18, 2023**  
**7:05 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Participation**
- 5. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

A. Payment of Bills.

B. Approval of minutes for November 20, 2023 Regular City Council Meeting, November 28, 2023 Committee of the Whole Meeting, December 4, 2023 Regular City Council Meeting.

**6. Ordinances and Resolutions**

A. Ordinance authorizing Real Estate to go out to bid at 112 South Chicago Street, 114 South Chicago Street and 116 South Chicago Street.

B. Ordinance for the Tax Levy for the City of Lincoln for the Fiscal year beginning May 1, 2023 and ending April 30, 2024.

C. Ordinance regarding the Paid leave for All Workers Act in the City of Lincoln.

D. Ordinance Increasing The Pay of Elected Officials Effective In The Next Voting Cycle.

**7. Bids**

**8. Reports**

A. City Treasurer's Report for November, 2023

B. City Clerks Report for November, 2023

C. Department Head Reports for November, 2023

**9. New Business/Communications**

A. Approval of the Mayoral Appointment of Assistant Fire Chief Aaron Johnson as Fire Chief. (Swearing in after voting).

B. Swearing in of following promotional positions in the Fire Department: Captain Chris Harding, to Assistant Chief, Lieutenant Bret Tripplett to Captain, Firefighter Shelby Boise to Lieutenant.

C. Approval of Funding Agreement between the Logan County Tourism Bureau and the City of Lincoln for 2024.

D. Approval of the purchase of Ti Training Simulator three screen system for the Police Department in an amount not to exceed \$78,950.00.

E. Approval of the placement of two (2) stop signs on Second Street at its intersection with North Elm Street and two (2) yield signs on Second Street at the intersection with North College Street.

F. Approval of Funding Agreement between the Logan County Regional Planning Commission and the City of Lincoln in the amount of \$12,500.00 for Fiscal Year 2023-2024.

**10. Announcements**

**11. Possible Executive Session**

**12. Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or [cityclerk@lincoln.il.gov](mailto:cityclerk@lincoln.il.gov) no later than 48 hours prior to the meeting time.

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, November 20, 2023**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Alderman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Alderman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Alderman Rhonda O'Donoghue, Ward 4

### **Staff Present:**

Peggy Bateman, City Clerk  
John Hoblit, City Attorney  
Chuck Conzo, City Treasurer  
Wes Woodhall, Building and Safety Officer  
Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent

### **Absent:**

Alderman David Sanders, Ward 2  
Joe Meister, Police Chief  
Andrew Bowns, Veolia Water, Project Manager

### **Presiding:**

Tracy Welch, Mayor

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### **Public Comment:**

Bob Hashman spoke to the intersection of Elm and 2<sup>nd</sup> Street.

### **Consent Agenda by Omnibus Vote:**

#### **A. Payment of Bills**

#### **B. Approval of minutes for November 6, 2023 Regular City Council Meeting**

#### **C. Approval of Request from the Downtown Lincoln Winter Wonderland Festival to permit the closing of the 100 Block of South Kickapoo Street on Friday, November 24, 2023 from 5pm-6pm for the Annual Tree Lighting for the Winter Wonderland Festival on the Square.**

Alderman Downs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderman Rhonda O'Donoghue, Alderman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, , Alderman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman David Sanders

Mayor Welch moved to other items on the agenda.

### **Ordinances and Resolutions**

#### **A. Ordinance 2023-1016 amending the Entirety of Title VIII.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion

Alderman Bateman motioned to amend the Ordinance to remove 8.3.11 and 8.3.12, Alderman Parrott seconded.

City Clerk Bateman called roll on the amendment.

**Yeas: (4)** Alderman Steve Parrott, Alderwoman Rhonda O'Donoghue, Alderman Kevin Bateman, Alderwoman Robin McClallen

**Nays: (3)** Alderman Sam Downs, Alderwoman Wanda Lee Rohlf, Alderman Craig Eimer

**Abstain: (0)**

**Absent: (1)** Alderman David Sanders

City Clerk Bateman called roll on the item as amended.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman David Sanders

Mayor Welch moved on to other items on the agenda.

### **Department Head Reports**

#### **City Treasurer Report – October 2023**

General Fund Balance has continued to improve.

Municipal Sales tax – Approx \$3000 behind from average

Non-Home Rule - \$16,000 ahead

State Income Tax – still behind from where we were a year ago

Replacement Tax – little behind from a year ago due to redefining the distribution

Video Gaming Tax – leveled out

#### **City Clerk Report – October 2023**

\$239,484.38 was collected in sewer payments for the month of October. \$17,998.78 was collected from the prisons.

#### **Department Head Reports – October 2023**

These reports are either on file or will be soon.

### **New Business/Communications**

#### **A. Approval of City of Lincoln Holiday Schedule for 2024.**

Alderwoman McClellan made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (6)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (1)** Alderman Kevin Bateman

**Absent: (1)** Alderman David Sanders

**B. Approval of City of Lincoln Meeting Schedule for 2024.**

Alderwoman Rohlfs made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman David Sanders

**C. Approval of Economic Development Grant to Thomas Fleshman dba Heads are Turning for 10 (10) pocket replacement windows in an amount not to exceed \$6,890.00.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (7)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen

**Nays: (0)**

**Abstain: (0)**

**Absent: (1)** Alderman David Sanders

**Announcements:**

- The City continues to look into the operations and cost of a new leaf vac.
- Alderwoman Rohlfs was told that listeners still cannot hear the council online during meetings.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 7:49 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **COMMITTEE OF THE WHOLE MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Tuesday, November 28, 2023**

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Aldерwoman Robin McClellan, Ward 1  
Alderman David Sanders, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Lee Rohlf, Ward 3  
Alderman Craig Eimer, Ward 4  
Aldерwoman Rhonda O'Donoghue, Ward 4

### **Present:**

John Hoblit, City Attorney  
Peggy Bateman, City Clerk  
Joe Meister, Police Chief  
Bob Dunovsky, Fire Chief  
Walt Landers, Streets Superintendent  
Wes Woodhall, Building and Safety Officer  
Andrew Bowns, Veolia Water, Project Manager

### **Remotely:**

Chuck Conzo, City Treasurer

### **Absent:**

Alderman Steve Parrott, Ward 1

### **Presiding:**

Tracy Welch, Mayor

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### **Public Comment:**

Ron Fleshman spoke regarding appreciation for the grants the city has issued business owners.

### **Tax Levy for Tax Year 2023 (payable in 2024)**

Treasurer Conzo suggest taking positive steps into making up the deficit in the Police and Fire Pensions. He realizes that raising the tax levy will not make up for the entire deficit but will help.

Ben Roland (Lincoln Fire Dept) and Rob Sherren (Lincoln Police Dept) represented their respective departments to educate the council of their current pension situations.

This item will be placed on the regular agenda with a 2.5% increase.

### **Mural Design at 116 N Kickapoo/Welcome Park**

The new design will be placed on the regular agenda.

**Economic Development Grant approval by Commission**

Mayor Welch asked if any particular request needed to be discussed, no one spoke up. The six requests in the packet will be placed on the regular agenda.

**Resolution Adopting Amendment #1 to Working Budget**

There will be an increase in JULIE fees for the sewer department that will exceed the budgeted and appropriations amount. Those additional fees will be taken out of the line the city uses to pay property taxes, there are extra funds in that line.

Economic Development Grants line – unused grant funds from 2022-2023 will be moved over to 2023-2024

GO Bond 2023 - \$200,000 was appropriated for 2023-2024 but nothing was specific in spending for this amount. Treasurer Conzo spoke with all department heads for needed equipment for these funds.

After a previous discussion between Superintendent Landers and Treasurer Conzo, money was moved in the sidewalk improvements lines

This item will be placed on the regular agenda.

**Resolution Adopting Amendment #1 to Appropriation Ordinance**

Treasurer Conzo stated this item speaks for itself.

This item will be placed on the regular agenda.

**Firecom Wireless Helmet Headsets and Base Stations**

This equipment will replace outdated equipment that are failing.

This item will be placed on the regular agenda.

**APEX Heavy-Duty Stabilization & Lifting Strut**

This equipment will also replace outdated equipment.

This item will be placed on the regular agenda.

**Resolution Abating the Tax for Year 2023 to Pay Debt Service on \$2,285,000.00, Alt Revenue Bond**

This is the Tiff Bond.

This item will be placed on the regular agenda.

**Resolution Abating the Tax for Year 2023 to Pay Debt Service on \$3,270,000.00 Alt Revenue Bond**

This is a capital project fund that funded the new police station.

This item will be placed on the regular agenda.

**Announcements:**

- Mystic Greenz Dispensary ribbon cutting on Friday, Dec 1<sup>st</sup> at 10am
  - Mayor Welch read the resignation letter from Fire Chief Robert Dunovsky. His retirement will begin on December 15<sup>th</sup> at 4:30pm after 28 ½ years with the City of Lincoln Fire Department.
  - The annual Railer Rumble Lincoln Youth Wrestling Tournament is this Sunday, December 3<sup>rd</sup> at the High School.
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**Executive Session 2C1 Personnel:**

There being no further announcements to come before the council, Alderman Downs made the motion to move into Executive Session, seconded by Alderwoman McClellan. All were in favor.

The Council recessed from the Committee of the Whole meeting at 7:53pm in order to enter Executive Session. Mayor Welch announced there would be no further city business conducted upon reconvening.

**Return from Executive Session:**

The council reconvened from Executive Session at 9:09pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

**Present:**

Aldерwoman Robin McClellan, Ward 1  
Alderman David Sanders, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Lee Rohlfs, Ward 3  
Alderman Craig Eimer, Ward 4  
Aldерwoman Rhonda O'Donoghue, Ward 4

**Absent:**

Alderman Steve Parrott, Ward 1

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Bateman motioned to adjourn, seconded by Aldерwoman O'Donoghue. All were in favor. Mayor Welch adjourned the meeting at 9:09 p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

## **REGULAR CITY COUNCIL MEETING**

Lincoln City Hall, Council Chambers  
700 Broadway Street | Lincoln, Illinois

**Monday, December 4, 2023**

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:01pm, with proper notice given. City Clerk Peggy Bateman called roll.

### **Present:**

Aldерwoman Robin McClallen, Ward 1  
Alderman Steve Parrott, Ward 1  
Alderman David Sanders, Ward 2  
Alderman Sam Downs, Ward 2  
Alderman Kevin Bateman, Ward 3  
Aldерwoman Wanda Lee Rohlf, Ward 3  
Alderman Craig Eimer, Ward 4  
Aldерwoman Rhonda O'Donoghue, Ward 4

### **Staff Present:**

Peggy Bateman, City Clerk  
Chuck Conzo, City Treasurer  
John Hoblit, City Attorney  
Bob Dunovsky, Fire Chief  
Andrew Bowns, Veolia Water, Project Manager  
Matt Comstock, Deputy Police Chief

### **Absent:**

Walt Landers, Streets Superintendent  
Joe Meister, Police Chief  
Wes Woodhall, Building and Safety Officer

### **Presiding:**

Tracy Welch, Mayor

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### **Public Comment:**

There was no one present or on the phone for public comment.

### **Consent Agenda by Omnibus Vote:**

#### **A. Payment of Bills**

#### **B. Approval of minutes for October 24, 2023 Committee of the Whole Meeting, November 14, 2023 Committee of the Whole Meeting.**

Aldерwoman O'Donoghue made the motion to approve, Aldерwoman McClellan seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Aldерwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Aldерwoman Robin McClellan

**Nays: (0)**



**Abstain: (0)**  
**Absent: (0)**

Mayor Welch moved to other items on the agenda.

**Ordinances and Resolutions:**

**A. Resolution 2023-482 adopting amendment #1 to Working Budget for FY 2023-2024.**

Alderman Parrott made the motion to approve, Alderwoman McClellan seconded. Mayor Welch called for discussion, there being no new discussion, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**B. Ordinance 2023-1017 adopting amendment #1 to Appropriation Ordinance for FY 2023-2024.**

Alderman Parrott made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**C. Resolution 2023-483 Abating the Tax for year 2023 to pay Debt Service on \$2,285,000.00 GO Bonds, Alt. Revenue Source (Series 2014)**

Alderman Parrott made the motion to approve, Alderwoman McClellan seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**  
**Abstain: (0)**  
**Absent: (0)**

**D. Resolution 2023-484 Abating the Tax for year 2023 to pay Debt Service on \$3,270,000.00 GO Bond, Alt Revenue Source (Series 2018)**

Alderwoman O'Donoghue made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

Mayor Welch moved to other items on the agenda.

**New Business/Communications:**

**A. Approval of Mural Design at 116 N Kickapoo/Welcome Park**

Alderman Parrott made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**B. Approval of the purchase of Firecom Wireless Under Helmet Headsets and Base Stations in an amount not to exceed \$20,824.91.**

Alderwoman O'Donoghue made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**C. Approval of the purchase of APEX Heavy-Duty Stabilization & Lifting Strut System in an amount not to exceed \$14,677.00.**

Alderwoman McClellan made the motion to approve, Alderwoman Rohlfs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**D. Approval of Economic Development Grant to NRL Properties, LLC for tuck pointing of brick at 128 S. Chicago St in an amount not to exceed \$7,500.00.**

Alderwoman Rohlfs made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**E. Approval of Economic Development Grant to NRL Properties, LLC for tuck pointing of brick at 130 S. Chicago St in an amount not to exceed \$7,500.00.**

Alderman Bateman made the motion to approve, Alderman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**F. Approval of Economic Development Grant to Prairie Land Title for roof replacement at 507 Pulaski St in an amount not to exceed \$7,500.00.**

Alderwoman McClellan made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**G. Approval of Economic Development Grant to Old Joe's/Nana Papesch for tuck pointing at 209 Sangamon St in an amount not to exceed \$7,500.00.**

Alderwoman O'Donoghue made the motion to approve, Alderwoman Rohlf seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**H. Approval of Façade Grant to NRL Properties, LLC for pressure washing & paint front of building at 128 S. Chicago St in an amount not to exceed \$10,000.00.**

Alderman Bateman made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**I. Approval of Façade Grant to NRL Properties, LLC for pressure washing & paint front of building at 130 S. Chicago St in an amount not to exceed \$10,000.00.**

Aldерwoman O'Donoghue made the motion to approve, Aldерwoman Rohlfs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

**Yeas: (8)** Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Aldерwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Aldерwoman Robin McClellan

**Nays: (0)**

**Abstain: (0)**

**Absent: (0)**

**Announcements:**

- Lincoln Christmas Parade is this Thursday at 6:30pm.
- The Railer Rumble held over the weekend was a huge success.

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**Adjournment:**

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Aldерwoman O'Donoghue. Mayor Welch adjourned the meeting at 7:27p.m.

**Respectfully Submitted By:**

Charity Hutchison, Recording Secretary

**ORDINANCE NO.**

AN ORDINANCE AUTHORIZING REAL ESTATE TO GO OUT TO BID

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2023, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN owns the following-described real estate to-wit:

The Northeast part of Lot 4, being 19 feet fronting on Chicago Street and running back the full length of said Lot, in Block 15 in the Original Town, now of the City of Lincoln, also the Northeast ½ of brick wall being 6 ½ inches wide, 28 feet high and 150 feet long, together with the 6 ½ inches of ground upon which said wall stands, being 6 ½ inches of ground off of the full Northeast side of the 21 feet on Chicago Street and running back the full length of the lot off of the Southwest side of said Lot 4 in Block 15, situated in the County of Logan and State of Illinois.

Tax I.D. No. 08-210-152-00;

and;

The Southwest part of Lot 4 being 21 feet fronting on Chicago Street and running back the full length of said lot, in Block 15 in the Original Town, now City of Lincoln, Logan County, Illinois, EXCEPTING the Northeast Half of brick wall being 6 1/2 inches wide, 28 feet high and 150 feet long, together with the 6 1/2 inches of ground upon which said wall stands, being 6 1/2 inches of ground off of the Northeast part of the 21 feet on Chicago Street and running back the whole length of the Southwest side of said Lot 4; ALSO EXCEPTING 6 inches off of the full Southwest side of the Southwest Half of said Lot 4 in said Block 15 in the Original Town, now City of Lincoln including the undivided One Half of the brick wall erected thereon.

Except any interest in the coal, oil, gas and other minerals underlying the land which have been heretofore conveyed or reserved in prior conveyances, and all rights and easements in favor of the estate of said coal, oil, gas and other minerals, if any.

Situated in Logan County, Illinois.

Tax I.D. No. 08-210-153-00

and;

A strip of ground 6 inches wide off of the full Southwest side of Lot 4 and a strip of ground 16 1/3 feet wide off of the full Northeast side of Lot 5, all in Block 15 in the Original Town, now of the City of Lincoln, situated in the County of Logan and State of Illinois.

Tax I.D. No. 08-210-154-00;

and;

WHEREAS, the properties have common addresses known as 112 South Chicago Street, 114 South Chicago Street, and 116 South Chicago Street; and

WHEREAS, the City Council CITY OF LINCOLN has determined that the real estate described above is no longer needed for the public interest, that it is the best interest of the Citizens of Lincoln if this property is sold; and

WHEREAS, the property is not currently being used for any real purpose; and

WHEREAS, this will go out for bid and be published in the Lincoln Courier for three successive weeks beginning on December 23, 2023; and

WHEREAS, all properties will be sold at once to a single purchaser and a condition of purchasing the parcels will be that the purchaser enter into a contract for demolition of the back collapsed portion of 116 South Chicago Street with completion of said demolition to occur within three months of entry of said contract (when submitting bid include bid(s) of demolition to show good faith on intention to demolish); and

WHEREAS there will be no warranties of the condition of the structure located on property and the property will be sold "AS IS"; and

WHEREAS, after that three week period bids will be opened in the COW on January 23, 2023 with a decision to be made on the voting meeting thereafter;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That it is in the best interests of the City of Lincoln that the above-described real estate be put out for bid.
2. The City Clerk is directed to publish in the Courier for three successive weeks notifying all interested parties to submit a bid for the above-described real estate.
3. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

TAX LEVY ORDINANCE

CITY OF LINCOLN

ORDINANCE NO. 2023-

AN ORDINANCE FOR THE LEVYING OF TAXES FOR ALL CORPORATE PURPOSES,  
IN FOR THE CITY OF LINCOLN, ILLINOIS, FOR THE FISCAL YEAR  
BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024.

BE IT ORDAINED by the Mayor and City Council of the City of Lincoln, Logan County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year, and for such purposes as General Corporate, Police Protection, Fire Protection, Streets and Alleys (Streets & Bridge), Audit, ESDA, Forestry, Liability Insurance, IMRF-Soc. Security, Public Benefits, Crossing Guards, Debt Service, Sewerage C. & M. (Chlorination), Police Pension, Firemen's Pension and Firemen's Spouse Benefit for the City of Lincoln, Logan County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

SECTION 2: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Of Tax Levy," which appears over same being as follows, to wit:



**SUMMARY--APPROPRIATION/LEVY  
FOR THE FISCAL YEAR ENDING APRIL 30, 2024**

<u>Fund Nos.</u>	<u>Fund Name</u>	<u>Appropriation</u>	<u>Amount Of Tax Levy</u>
02/01	General Fund-Corp.	\$ 2,107,423	\$ 5,139
02/012	Fire Protection	\$ 1,982,028	\$ 125,902
02/014	Police Protection	\$ 2,711,538	\$ 59,809
02/040	Street & Bridge	\$ 1,127,796	\$ 100
02-10/027	Audit Fund	\$ 36,000	\$ 17,470
02-12/046	ESDA Fund	\$ 280,041	\$ 4,864
02-16/065	Forestry Fund	\$ 95,000	\$ 48,705
02-18/035	Liability Ins./Tort	\$ 823,000	\$ 126,742
02-22/005	IMRF	\$ 70,000	\$ 30,000
02-22/047	Social Security	\$ 156,000	\$ 90,010
02-26/045	Public Benefits	\$ 48,000	\$ 47,010
02-32/048	Crossing Guard Fund	\$ 4,500	\$ 3,200
20	Motor Fuel Tax Fund	\$ 1,352,549	
43	2019 G.O. Bond Expenditures	\$ 233,340	
40/003	G.O. Bond Retirement Fund	\$ 171,453	\$ 179,202
70	Equipment Replacement Fund	\$ 630,252	
60	Capital Projects Fund	\$ 1,809,976	
50	Sewerage O. & M. Fund	\$ 3,295,492	
55	Tourism Fund	\$ 241,000	
56-0007	Sewer Bond Retirement Fund	\$ 484,850	
56-0008	Sewer Loan Repayment Fund	\$ 1,110,044	
65	TIF Bond Retirement Fund	\$ 175,293	
74/015	Police Pension Fund	\$ 1,661,500	\$ 571,677
76	Firemen's Pension Fund	\$ 1,286,500	
/013	Firemen's Pension		{ \$ 549,574
/013A	Firemen's Spouse Benefit		{ \$ 4,000
81	American Rescue Plan Fund	\$ 599,331	
86/89	"From The Ground Up" Fund	\$ 1	
APPROPRIATIONS, THE TOTAL OF.....		\$ 22,492,907	
TAX LEVY, THE TOTAL OF.....			\$1,863,404

**DRAFT**

**DRAFT**

Section 3: That the City Clerk shall make and file with the County Clerk of said County of Logan on or before the last Tuesday in December, a duly certified copy of this ordinance.

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That this ordinance shall be in full force and effect after its passage, approval and publication in Pamphlet Form as provided by law.

DRAFT

DRAFT

Adopted this 18th day of December, 2023 pursuant to a roll call vote of the City council of the City of Lincoln, Logan County, Illinois.

The vote on the adoption of this Ordinance was as follows:

Ald. Parrott	_____	Ald. McClallen	_____
Ald. Downs	_____	Ald. Sanders	_____
Ald. Rohlfs	_____	Ald. Bateman	_____
Ald. O'Donaghue	_____	Ald. Eimer	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstentions: \_\_\_\_\_

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

City of Lincoln,

By: \_\_\_\_\_  
 Tracy Welch, Mayor  
 City of Lincoln,  
 Logan County, Illinois

Attest: \_\_\_\_\_  
 Peggy S. Bateman, City Clerk  
 City of Lincoln,  
 Logan County, Illinois

(SEAL)

City of Lincoln--Comparative Tax Levies

<u>Tax Year</u>	<u>Total Tax Rate</u>	<u>City of Lincoln Tax Rate</u>	<u>City of Lincoln % of Total Tax</u>	<u>Owner Occupied Tax Exemption</u>	<u>City of Lincoln Portion of Tax</u>
1999	8.63530	1.26220	14.60%	\$3,500.00	\$376.55
2000	8.50290	1.23320	14.50%	\$3,500.00	\$367.90
2001	8.43500	1.19320	14.10%	\$3,500.00	\$355.97
2002	8.46280	1.11280	13.10%	\$3,500.00	\$331.98
2003	8.49870	1.12050	13.20%	\$3,500.00	\$334.28
2004	8.59275	1.10706	12.88%	\$5,000.00	\$313.66
2005	8.61154	1.12420	13.05%	\$5,000.00	\$318.52
2006	8.60094	1.10080	12.80%	\$5,000.00	\$311.89
2007	8.73895	1.11941	12.81%	\$5,000.00	\$317.16
2008	8.96130	1.14066	12.73%	\$5,000.00	\$323.18
2009	9.38738	1.17267	12.49%	\$6,000.00	\$320.53
2010	9.63330	1.22306	12.70%	\$6,000.00	\$334.30
2011	9.79069	1.24920	12.76%	\$6,000.00	\$341.44
2012	9.99394	1.27188	12.73%	\$6,000.00	\$347.64
2013	10.10249	1.29013	12.77%	\$6,000.00	\$352.63
2014	9.69252	1.22993	12.69%	\$6,000.00	\$336.18
2015	9.51316	1.19278	12.54%	\$6,000.00	\$326.02
2016	9.59233	1.16121	12.11%	\$6,000.00	\$317.39
2017	9.83430	1.18999	12.10%	\$6,000.00	\$325.26
2018	9.88726	1.17907	11.93%	\$6,000.00	\$322.28
2019	9.76317	1.15079	11.79%	\$6,000.00	\$314.55
2020	9.77728	1.14489	11.71%	\$6,000.00	\$312.93
2021	9.75958	1.14461	11.72%	\$6,000.00	\$312.86
2022	9.72557	1.09347	11.20%	\$6,000.00	\$298.88

Please Note: The above comparisons are based on the property taxes on a home with a Fair Cash Value of \$100,000.00 which would have an Equalized Tax Value of \$33,333.00 and which is owner-occupied and would receive the owner-occupied tax exemption.

**ORDINANCE NO.**  
AN ORDINANCE REGARDING THE PAID LEAVE FOR ALL  
WORKERS ACT IN THE CITY OF LINCOLN

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2023, WITNESSETH:

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the City of Lincoln is a non-home rule Illinois municipality; and

WHEREAS, on or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 *et seq.*) (the “Act”); and

WHEREAS, the State of Illinois did not make the necessary appropriations or include statutory language exempting the Act from the Illinois State Mandates Act (30 ILCS 805/1 *et seq.*); and

WHEREAS, effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees; and

WHEREAS, the City of Lincoln recognizes the importance of paid leave and currently provides reasonable paid leave benefits to its employees; and

WHEREAS, the City of Lincoln has determined that applying the Act to its own employees will negatively impact the City of Lincoln and place an undue financial and operational burden on the City of Lincoln’s ability to provide uninterrupted services to its residents; and

WHEREAS, The City of Lincoln already has a process of vacation time in place for full time workers and said vacation time in many ways satisfies the paid leave requirements of the Act, and the City further desires to acknowledge and slightly modify

its vacation time (paid time off) for its full time employees and part time employees by January 1, 2024; and

WHEREAS, the City of Lincoln believes and hereby declares that it is in the best interests of the City of Lincoln to clearly define the paid leave benefits that City of Lincoln employees shall receive;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Pursuant to Section 15(p) of the Act, the City of Lincoln hereby adopts its current paid leave policy (located in 'vacation time' in the city handbook pg. 25) for all City of Lincoln employees as set forth in the City of Lincoln's Code of Ordinances, Employee Handbook, Annual Salary Ordinances, any collective bargaining agreements to which the City of Lincoln is a party and all other binding legislative actions governing paid leave adopted by the City Council, as the same may be amended from time to time. In particular there will be provisions for employees in the following manner:

- A. All full time employees already receive 40 hours of vacation time that can be utilized for any reason, thereby making the statute inapplicable to them in this regard.
- B. Part time employees shall be allowed 1 hour of paid time off for every 40 hours of work performed.
- C. The minimum amount of time that can be utilized in a setting is 2 hours.
- D. Timely notice must be given to employer to utilize the time.

Section 3. Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect

without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## Leave Benefits

### Vacation

All full-time employees by this policy will receive vacation pay according to the following years of service, not applicable to elected officials or those under a collectively bargained contract. Vacation allotments made on the following schedule will take place on an individual's anniversary of his date of employment. The vacation time allotted to full-time employees satisfies the requirements of 820 ILCS 192/1 *et seq.*

Seniority Completed	Vacation Awarded
Six (6) months to two (2) years	One (1) week vacation
Over two (2) years to seven (7) years	Two (2) weeks' vacation
Over seven (7) years to thirteen (13) years	Three (3) weeks' vacation
Over thirteen (13) years to twenty (20) years	Four (4) weeks' vacation
Twenty (20) years and over	Five (5) weeks' vacation

- Preference in the matter of dates will be given to those employees having the longest department seniority.
- Vacations will be scheduled at the discretion of department heads, and may be postponed or rescheduled for a later date only in case of sickness or other disability. can be utilized at any time by the employee so long as they provide timely notice to their department head. Vacation time can only be postponed or denied in the event said vacation time would severely understaff an office.
- Vacations will be from date of employment and can be taken only after completion of required service.
- Employees who quit will receive vacation pay for unused vacation.
- Vacation benefits shall be based on straight time pay.
- Any employee who is discharged will be paid for earned vacation which he has not taken up to the time of his discharge.
- An employee must work at least 130 days of a particular calendar year to be eligible for vacation in the following year.
- No more than five (5) vacation days beyond your maximum amount of allotted vacation awarded in a single year may be carried over into the next calendar year.
- Vacation days cannot be used in increments of less than one-half (1/2) two hours (2) of a working day. No one shall be entitled to more than five single vacation days in a calendar year.
- The City Administrator City Clerk shall institute a procedure for requesting and tracking vacation leave. Vacation leave will be tabulated by the City Clerk's Office.

Part Time Employees shall be entitled to one hour (1) of vacation time for every forty hours (40) worked. Part time employees can utilize said vacation time at their leisure but are bound to give timely notice to their employer and must be used in two hour (2) increments.



The employee will receive payment for any unused time they have at the end of their employment.

**ORDINANCE NO.**

**AN ORDINANCE INCREASING THE PAY OF ELECTED OFFICIALS EFFECTIVE  
IN THE NEXT VOTING CYCLE**

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2023, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City Code of the City of Lincoln establishes salaries for the City Clerk, City Treasurer, Mayor, and Aldermen/Alderwomen; and

WHEREAS, the City Council acknowledges that it has been some time that wages have been increased for the elected officials; and

WHEREAS, the City Council desires to increase the City Clerk's salary by \$7,000.00 for a new incoming Clerk thereby amending 1-7-1 of the Lincoln City Code, effective May 1, 2025; and

WHEREAS, the City Council desires that in the event of an incumbent winning the City Clerk position in the next municipal election that said incumbent receive an increase of \$7,000.00 in his/her salary effective May 1, 2025; and

WHEREAS, The City Council desires to increase the City Treasurer's salary by \$5,000.00 thereby amending 1-8-1 of the Lincoln City Code, effective May 1, 2025; and

WHEREAS, the City Council desires to increase the Mayor's salary by \$5,000.00 thereby amending 1-5-1 of the Lincoln City Code, effective May 1, 2025; and

WHEREAS, the it is in the best interest of the constituents of Lincoln that the alderman/alderwomen are paid the same for regular meetings and committee of the whole meetings, as it gives parity to the business that is conducted in each meeting;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That Title 1 Chapter 5 Part 1 of the Lincoln City Code shall be amended to increase the base salary of the Mayor by \$5,000.00 (total \$17,000.00) effective May 1, 2025. (See Exhibit A)

2. That Title 1 Chapter 6 Part 3 of the Lincoln City Code shall be amended to increase the pay received for a committee of the whole meeting to be \$75.00, up from \$50.00. (See Exhibit A)

3. That Title 1 Chapter 7 Part 1 of the Lincoln City Code shall be amended to increase the base salary of the City Clerk by \$7,000.00 (total \$48,000.00) effective May 1, 2025. (See Attached Exhibit A)

4. That in the event there is an incumbent in office for the position of City Clerk that said incumbent receive a salary increase of \$7,000.00 effective May 1, 2025.

5. That Title 1 Chapter 8 Part 1 of the Lincoln City Code shall be amended to increase the base salary of the City Treasurer by \$5,000.00 (total \$10,000.00) effective May 1, 2025. (See Attached Exhibit A)

6. Effective Date. That this Ordinance is effective immediately upon its passage in regards to changes to the City Code, however the changes in pay will not be effective until May 1, 2025 for the Mayor, Treasurer, City Clerk and half of the alderman. The other alderman who are staggered in their election will not see an increase to the meetings attended until May 1, 2027.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlfs	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF LINCOLN,

BY: \_\_\_\_\_

Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)

City Clerk, City of Lincoln,  
Logan County, Illinois

## **EXHIBIT A**

### **§ 1-5-1 Qualifications; Term; Salary.**

[Ord. 287, 11-6-1989; amended Ord. 512, 9-18-2000]

The Mayor shall be the chief executive officer of the City. He shall be a citizen of the United States who is a qualified elector and who resides within the City limits. He shall hold his office for a term of four years and until his successor is duly elected and qualified, and shall receive an annual salary of ~~\$12,000~~ \$17,000<sup>1</sup> per year as compensation for being Mayor. Said salary shall be paid as provided in Section 1-12-1 of this title.

[1]

*The Mayor's salary will be effective ~~May 1, 2001~~ May 1, 2025.*

### **§ 1-6-3 Compensation.**

[Ord. 326, 4-8-1991; amended Ord. 661, 12-3-2007]

The compensation of Aldermen elected at or subsequent to the general election for City officers shall be paid as provided by Section 1-12-1 of this title. Aldermen shall be allowed two absences in each year for which they shall receive compensation at the appropriate rate. Aldermen may miss more than two meetings per year and still receive payment as set forth if the Aldermen can show due cause for such additional absences, such as illness of the Alderman, serious illness of a member of the Alderman's immediate family, a death in the Alderman's immediate family or other like cause. No other salary or compensation shall be allowed any Alderman except that each Alderman shall receive \$75 for regular meetings attended and committee of the whole meetings; ~~\$50 for regularly scheduled committee meetings;~~ \$25 per diem for other meetings, including regularly scheduled meetings or committee meetings where the Alderman is a member of said committee, with a maximum of \$300 per year per Alderman, and \$20 per diem for negotiations meetings. No additional compensation shall be paid for any properly called special meeting of the City Council or any adjourned meeting of the City Council if such special meeting or adjourned meeting is scheduled to occur immediately prior to a regularly scheduled City Council meeting or a regularly scheduled committee of the whole meeting of the City Council.

**§ 1-7-1 Oath; Bond; Term.**

[Ord. 684, 10-6-2008; amended Ord. 698, 7-28-2009]

The City Clerk, before entering upon the duties of his or her office, shall take an oath prescribed by law for other City officers and shall execute a bond to the City in the penal sum of \$250,000, with sureties as shall be approved by the City Council, conditioned for the faithful performance of the duties of his or her office and the payment of all monies that may be received by him or her, according to law and the ordinances of the City, which bond shall be filed with the City Treasurer. The Clerk shall hold his or her office for the term of four years and until his or her successor is elected and qualified, and shall receive such compensation as is provided for in Section 1-12-1 of this title. ~~The City Clerk shall receive a salary of \$44,395,<sup>[1]</sup> plus 3 1/2% per year beginning the second year of his or her term through his or her full length of service as City Clerk notwithstanding whether the City Clerk serves longer than four years or more.~~ Each new City Clerk shall receive a ~~\$41,000~~ \$48,000.00 base salary, plus 3 1/2% each year beginning the second year.

[1]

*The City Clerk's salary, as herein set forth, will be effective ~~May 1, 2009~~ May 1, 2025.*

**§ 1-8-1 Oath; Bond; Term.**

[Ord. 386, 1-17-1995; amended Ord. 512, 9-18-2000]

The City Treasurer, before entering upon the duties of his office, shall take the oath prescribed for City officers and shall execute a bond to the City in the penal sum of not less than \$250,000, with security to be approved by the City Council and conditioned as provided by law in such cases made and provided. The treasurer shall hold his office for the term of four years and until his successor is elected and qualified. The City Treasurer shall be paid the salary of ~~\$5,000~~ \$10,000.00<sup>[1]</sup> per year and shall be paid as set forth in Section 1-12-1 of this title.

[1]

*The City Treasurer's salary will be effective ~~May 1, 2001~~ May 1, 2025.*

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Mayor Tracy Welch  
**MEETING DATE:** December 18<sup>th</sup>, 2023  
**RE:** Mayoral appointment of Aaron Johnson to Fire Chief

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**Background:**

Mayoral appointment of Aaron Johnson to Fire Chief.

**Council Recommendation:** Council to vote on Mayoral appointment of Aaron Johnson to Fire Chief on December 18<sup>th</sup>, 2023.

## MEMORANDUM

**TO:** Mayor and City Council Members

**FROM:** Assistant Chief Aaron T Johnson

**MEETING DATE:** 12/18/2023

**RE:** Fire Dept Promotions

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**Background:**

Pending the approval of Aaron T Johnson from Assistant Chief to Fire Chief, the following members will also receive promotions and need to be sworn in:

Captain Chris Harding will promote to Assistant Chief.

Lieutenant Bret Tripplett will promote to Captain.

Firefighter Shelby Bosie will promote to Lieutenant.

**Council Recommendation:**





101 N Chicago St | Lincoln, IL 62656 | 217.732.8687

Funding Agreement  
between  
City of Lincoln and Logan County Tourism Bureau

This document constitutes the Funding Agreement between the City of Lincoln and the Logan County Tourism Bureau. The City of Lincoln agrees to fund the Logan County Tourism Bureau with ninety-five percent (95%) of the Hotel/Motel Tax beginning January 1, 2024 through December 31, 2024. If the Funding Agreement is being met by both parties, this agreement will automatically renew for another year. If either party neglects or is unsuccessful to fulfil this agreement; either party will have the right to terminate this agreement with a thirty (30) day written notice. In exchange for the funding provided by the City of Lincoln, the Logan County Tourism Bureau commits to the following:

1. Employ a full-time Tourism Director to provide tourism services for Logan County (See Appendix A for a detailed job description).
2. Develop media to advertise community programs that brand Logan County as a tourist destination, and deliver appropriate, physical medium to Logan County communities, along with travel stations throughout the state.
3. Execute the professionally developed marketing campaign approved by the Tourism Board of Directors.
4. Promote and provide support (if necessary) to parties planning and executing events that attract tourists to Logan County.
5. Promote Logan County to surrounding counties focusing on the immense features such as Abraham Lincoln and Route 66.
6. Comply with Illinois state requirements and maintain a state certified tourism bureau.
7. Keep a county diverse tourism board of directors to oversee tourism efforts and hold two (2) seats for city appointed officials and two (2) seats for Logan County board members on the tourism council that can act as a liaison between both parties.
8. Continue to provide sub-grants to events in Logan County that attract tourists and encourage overnight stays in the hotels/motels.
9. Work to identify all of Logan County's large events and strive to have a tourism presence at these events (if applicable) in order to promote Logan County assets.
10. Develop and maintain agreeable relationships with the hospitality personnel in Logan County.
11. Continue to make Logan County's online presence stronger and enhance mobile friendly technology.
12. Provide monthly financials and updates via email and present updates in person to the Lincoln City Council at least four times (4x) a year pertaining to an accountability report of usage of City funds and progress updates of the above commitments.

**APPENDIX A- EXECUTIVE DIRECTOR DUTIES**



101 N Chicago St | Lincoln, IL 62656 | 217.732.8687

**Duties include, but are not limited to:**

*Committee Management*

- Manage the day-to-day operations of the bureau: including administrative, financial management, marketing, and public relations.
- Prepare the Board agenda, write monthly director's reports, and send meeting notices and other pertinent Board meeting materials.
- Act on all policy decisions made by the board.
- Serve as chief advisor to the Tourism council and provide guidance, advice, and assistance in the selection of council members and council chairpersons.
- Provide supervision and guidance to staff, and volunteers.

*Program of Work Development and Accomplishments*

- Act in accordance with by-laws; annually review the by-laws and policies and present any revisions needed to the board.
- Identify community/county concerns and opportunities and bring them to the attention of the appropriate agency, group, individual, or committee.

*Finances*

- Prepare the annual budget for Board approval and work with the Board to continually monitor expenditures and grant programs.
- Submit the annual grant application in accordance with the guidelines, and submit quarterly and annual reports in compliance with grant requirements.
- Monitor the management of grant programs and pursue outside grant and funding opportunities.
- Prepare an annual report of the bureau's accomplishments for presentation to councils/boards.
- Provide monthly financial statements for the council information and approval.
- Meet necessary legal and financial reporting requirements for the State, Federal, and Grant requirements.

*General Office Administration*

- Maintain and keep a current set of procedures in a manual defining in a clear, concise manner the overall administrative operation of Tourism.
- Conduct official Tourism correspondence and maintain records the same.
- Maintain an organized office for efficient information retrieval and professional looking appearances.

*Public Relations/Customer Service*

- Maintain a network of communication with affiliated entities, such as: Lincoln/Logan County Chamber of Commerce, Logan County hotel/motels, the Logan County restaurant/bar community, area tourism attractions; arts and entertainment; the colleges, museum, and historical courthouses; State of Illinois tourism related agencies; and local, state, regional, and national industry organization that impact the Logan County tourism and hospitality industry.
- Develop and supervise a tourism community awareness program designed to reach the general public, elected officials, members of the hospitality and tourism industries and their employees.



101 N Chicago St | Lincoln, IL 62656 | 217.732.8687

- Supervise the development, research, and maintenance of comprehensive data on the local, state, and national hospitality and tourism industries.
- Continually update the Logan County tourism website, social media, etc. and handle emails sent and received.
- Prepare and/or update brochures and marketing materials.
- Distribute Logan County Tourism brochures to Lincoln and Logan County communities.
- Serve as a public spokesperson for Tourism when asked to do so.
- Attend all required meeting, events, and various public function, and represent the Logan County Tourism Bureau in a positive and professional manner.
- Perform other duties as assigned by the board.

*Physical Requirements*

- Be able to lift and carry at least 30 pounds.
- Be able to climb a ladder.
- Be able to stand for long periods of time.
- Be able to work outdoors for long periods of time.

*Personal Requirements*

- Enjoy working with people.
- Good organizational skills.
- Attention to detail.
- Good interpersonal and supervisory skills.
- Be punctual.
- Able to work irregular hours.
- Good communication skills.
- Strong computer skills.
- Maintain a professional appearance.
- Able to negotiate, organize, delegate and work under pressure.

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Signed:

X \_\_\_\_\_ Date: \_\_\_\_\_  
Tourism Bureau Signature

X \_\_\_\_\_ Date: \_\_\_\_\_  
City of Lincoln Signature

# LINCOLN POLICE DEPARTMENT

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CHIEF OF POLICE  
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE  
MATTHEW COMSTOCK

**To: City of Lincoln Mayor, Tracy Welch & City of Lincoln Council Members**  
**From: Chief of Police, Joseph Meister**  
**Meeting Date: December 12<sup>th</sup>, 2023**

## **Re: Purchase of Ti Training Simulator**

### **Background**

The Lincoln Police Department strives to remain compliant with the Illinois Law Enforcement Training and Standards Board requirements, as well as to set an example of a professional Police Department. Training is one step taken to achieve that goal. Training mandates, issued by the State, have steadily increased over the years. With the passage of the Police Training Act and the Pretrial Fairness (Safe-T) Act, those mandates have become cumbersome for even larger Police Departments, with full time training units, to manage.

Current mandates exist which require each of our sworn Officers, no matter their rank or position, to attend 30 hours of State approved training within the past 36 months. That total is a running tally; some training expires and must be added to for each individual Officer. Additionally, Officers must attend a minimum of 12 hours of scenario based (role play) training every 36 months. A minimum of 6 hours must be related to high risk traffic stops and another 6 hours must focus on de-escalation techniques.

To add to the minimum amount of required hours, Officers must attend training on the following subjects; Civil Rights, Constitutional Use of Law Enforcement Authority, Crisis Intervention, Cultural Competency, Emergency Medical Response, Firearms Restraining Order Act, Human Rights, Law Concerning Stops, Searches and the Use of Force, Legal Updates, Officer Safety -Including the use of Time, Distance and Cover, Officer Wellness/Mental Health, Procedural Justice, Psychology of Domestic Violence, Reporting of Child Abuse and Neglect and Sexual Assault – Trauma Informed Response.

### **Analysis/Discussion**

At minimum, the Lincoln Police Department currently must outsource a minimum of 336 hours of training time, either at straight pay or overtime rate, to maintain compliance with scenario based training requirements. This is in addition to hundreds of training hours that are required but do not count toward the mandated scenario based training.

Scenario based training is difficult to come by, and must be scheduled in advance in order to achieve both the training requirements, as well as safely staffing the City with Officers

# LINCOLN POLICE DEPARTMENT

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CHIEF OF POLICE  
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE  
MATTHEW COMSTOCK

on duty. If no training is offered locally, the additional training, travel, lodging and meals cost the City even more.

The Illinois Legislature has placed additional requirements on your Police Officers, yet offered no assistance by way of grants or funding. Departments across the State are all scratching their heads to find a solution to comply with mandated training hours, while meeting staffing requirements and not overspending. Many have spent the time and effort to develop in service training courses and select Officers to submit for credentials and be certified by the State to train others in specific areas. I have done this as well, but struggle to find the time to teach, as well as manage the Department and assist the Patrol and Investigations Division during a staffing crisis.

The Lincoln Police Department currently belongs to Mobile Training Unit #10, a State operated police training body. I, as well as other local Chiefs and Sheriffs, sit on the board for MTU #10. While at a board meeting, I discussed training opportunities with Chief Scarlette from the Springfield Police Department. Chief Scarlette introduced me to his training team and showed me the equipment they are using to satisfy the new mandates.

Simply put, Ti Training Systems is a company based out of Colorado that builds the best training simulators available to Law Enforcement. The system operates computer based scenarios, controlled by an instructor. Each scenario is projected onto a screen in front of the Officer and the outcome can be changed based on the Officer's response to the situation. The system integrates the use of cover, concealment and time, verbal communication skills, decision making and efficiency in use of force. It is not only a "shoot/don't shoot" system. De-Escalation scenarios and force option scenarios are built in as well. Overall, the system offers over 1200 scenarios with multiple outcomes for each scenario. The existing scenarios have already been approved by ILETSB to satisfy scenario based training mandates.

I scheduled a demonstration with Ti Systems, and invited other Law Enforcement Officers and Agencies, as well as Mayor Welch, to see it work. The demonstration was outstanding; showcasing the capabilities of the system to effectively train Officers. Most importantly, this system will allow an Officer to train in a controlled environment, which allows for mistakes to be made in training instead of on the street. Training can also be offered to neighboring Agencies, approving the efficiency of multi-agency responses to emergency situations. Training reduces liability. The two greatest liabilities for any Law Enforcement Agency are use of force and failure to train. Finally, training can be done while on duty, without additional travel or overtime costs.

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## **Fiscal Impact**

The purchase price of a 180 degree (3 screen) system, which includes software updates including new scenarios for the life of the machine, plus weapons (handgun and taser), is \$78,950. I've requested an additional quote for a single screen system that includes the same additional options and received a quote of \$36,750. The average cost of overtime, Department wide, is approximately \$55/hour. That equates to \$18,480 just to satisfy only the scenario based hours required of our Officers every 3 years. Additionally fuel, lodging and meal costs can be expected.

## **COW Recommendation**

Place on Council's December 18<sup>th</sup>, 2023 Voting Agenda to approve the purchase of the 180 (3 screen) Ti Training Simulator with funds from the G.O. Bond, Police Equipment, line 42-1200-8862.

Sincerely & Respectfully,

Chief of Police, Joe Meister #85  
Lincoln, Illinois Police Department

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** December 12, 2023

**RE:** Placement of Traffic Control Devices

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**Background**

Alderman Downs has made a request on behalf of constituents that stop signs be placed at the intersections of N Elm Street and N College Street at Second Street. A recent accident involving property damage, along with recent incidents of vehicles speeding in the area had initiated the residents to contact Mr. Downs and other alderman.

**Analysis/Discussion**

Police Chief Meister and I completed a review of the intersection to determine if traffic control devices were warranted. Most conditions weren't meant to justify placing stop or yield signs at either intersection. After our review, Chief Meister and I agreed that both Elm Street and College Street could be considered as through streets in this area. The evaluation form used, refers to information taken from the Federal Highway Administration Manual on Uniform Traffic Control Devices.

*03 YIELD or STOP signs should be used at an intersection if one or more of the following conditions exist:*

- A. An intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;*
- B. A street entering a designated through highway or street; and/or*
- C. An unsignalized intersection in a signalized area.*

Therefore, our recommendation is to place stop signs on Second Street entering North Elm Street and Yield signs on Second Street entering North College Street.

## Guidance regarding the use of Stop and Yield Signs from the Federal Highway Administration Manual on Uniform Traffic Control (MUTCD)

### Section 2B.04 Right-of-Way at Intersections

#### Support:

01 State or local laws written in accordance with the "Uniform Vehicle Code" (see [Section 1A.11](#)) establish the right-of-way rule at intersections having no regulatory traffic control signs such that the driver of a vehicle approaching an intersection must yield the right-of-way to any vehicle or pedestrian already in the intersection. When two vehicles approach an intersection from different streets or highways at approximately the same time, the right-of-way rule requires the driver of the vehicle on the left to yield the right-of-way to the vehicle on the right. The right-of-way can be modified at through streets or highways by placing YIELD (R1-2) signs (see [Sections 2B.08](#) and [2B.09](#)) or STOP (R1-1) signs (see [Sections 2B.05](#) through [2B.07](#)) on one or more approaches.

#### Guidance:

02 *Engineering judgment should be used to establish intersection control. The following factors should be considered:*

- A. *Vehicular, bicycle, and pedestrian traffic volumes on all approaches;*
- B. *Number and angle of approaches;*
- C. *Approach speeds;*
- D. *Sight distance available on each approach; and*
- E. *Reported crash experience.*

03 *YIELD or STOP signs should be used at an intersection if one or more of the following conditions exist:*

- A. *An intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;*
- B. *A street entering a designated through highway or street; and/or*
- C. *An unsignalized intersection in a signalized area.*

04 *In addition, the use of YIELD or STOP signs should be considered at the intersection of two minor streets or local roads where the intersection has more than three approaches and where one or more of the following conditions exist:*

- A. *The combined vehicular, bicycle, and pedestrian volume entering the intersection from all approaches averages more than 2,000 units per day;*
- B. *The ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; and/or*
- C. *Crash records indicate that five or more crashes that involve the failure to yield the right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.*

05 *YIELD or STOP signs should not be used for speed control.*



## Stop or Yield Sign placement criteria.

Does the Intersection exceed a combined vehicular, bicycle, and pedestrian from all approaches averaging more than 2000 units per day?  Yes  No

Do any streets in the intersection have a greater approach speed than the others?

Yes  No

Does the intersection have a less important road connecting with a main street or highway where the application of the normal right-of way rule would not be expected to provide reasonable compliance with the law?  Yes  No

Does the intersection have more than 3 approaches or any angled approaches other than 90 degrees?  Yes  No

Is the ability to see conflicting traffic on any of the approaches insufficient to the point it wouldn't allow road users to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary?  Yes  No

Crash records indicate that five or more crashes that involve the failure to yield the right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.  Yes  No

**FUNDING AGREEMENT**  
**BETWEEN THE CITY OF LINCOLN AND LOGAN COUNTY REGIONAL PLANNING COMMISSION**  
**Covering FY 2024 (5/1/23) through 4/30/24)**

The City of Lincoln agrees to provide funding for the Logan County Regional Planning Commission in the following amounts and in accordance with the following schedule:

Quarterly payments in the amount of \$3125.00 for a total of \$12,500.00 per year

\*\*Actual requested amounts may be decreased upon action of the Planning Commission.

In exchange for the funding provided by the City of Lincoln, the Logan County Regional Planning Commission commits to the following:

- Enterprise Zone Administration (review/verify/process sales tax certificates, answer questions of the development community regarding EZ benefits and program, monitor legislative changes in the EZ program, file required reports to the State, work with applicants seeking to add territory in the EZ, work with property owners in filing required reports to the State, and monitor EZ activity);
- IDOT Rural Transportation Planning Funds Grant Administration (includes bike trail planning within the City of Lincoln);
- Comprehensive Planning for Logan County (includes Land Use Plan for the City of Lincoln);
- Facilitate discussion of planning related issues that affect the City and County (i.e. 1 ½ mile jurisdiction and subdivision regulations, enterprise zone);
- Provide for one (1) Ex-officio Commissioner and one (1) Appointed Commissioner on the Planning Commission which allows for the review of and providing of recommendations on proposed Ordinance amendments, Conditional / Special Use, and Rezoning applications to the County Board as related to land use applications in the County.

This agreement shall be automatically renewed each year unless either party chooses to terminate the agreement by submitting a 30-day written notice.

This agreement is understood by the following parties:

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Blair Hoerbert, Chairman  
Logan County Regional Planning  
Commission

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Tracy Welch, Mayor  
City of Lincoln

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.