

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
NOVEMBER 6, 2023
7:00 PM

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Public Participation**
- 5. Scott Lindley- Discussion of Mural Design at 116 N. Kickapoo/Welcome Park**
- 6. Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- A. Payment of Bills.
- B. Approval of minutes for October 10, 2023 Committee of the Whole Meeting, October 16, 2023 Regular City Council Meeting, October 24, 2023 Committee of the Whole Meeting.
- C. Request from the Logan County Tourism Bureau to permit the closing of various streets for the Annual Christmas Parade on Thursday, December 7, 2023 from 5:30 p.m. until 8:00 p.m.
- 7. Ordinances and Resolutions**
- 8. Bids**
- 9. Reports**
- 10. New Business/Communications**
 - A. Approval of the purchase, installation, and implementation of a new lift station alarm system for the Sewer System in an amount not to exceed \$79,948.00.
 - B. Approval of the M&R Reconciliation for the Sewer Plant expenses for F.Y. 2022-2023 in an amount not to exceed \$21,212.25.
 - C. Approval of PC2023-04, Request for Special Use Permit at 602 Woodlawn Road.
 - D. Approval of PC2023-05, Request for Special Use Permit at 624 Woodlawn Road.
- 11. Announcements**
- 12. Possible Executive Session**
- 13. Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.





REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, October 2, 2023

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderman Craig Eimer, Ward 4

Staff Present:

Peggy Bateman, City Clerk
John Hoblit, City Attorney
Chuck Conzo, City Treasurer
Wes Woodhall, Building and Safety Officer
Walt Landers, Streets Superintendent
Joe Meister, Police Chief

Absent:

Alderwoman Rhonda O'Donoghue, Ward 4
Bob Dunovsky, Fire Chief
Andrew Bowns, Veolia Water, Project Manager

Presiding:

Tracy Welch, Mayor

Public Comment:

Dave Bobb, Lisa Bobb, Charlie Banister and Tammy Banister were present to address the Council for receiving ordinance violations for having trailers parked on the street.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes for August 29, 2023 Committee of the Whole Meeting, September 12, 2023 Committee of the Whole Meeting, September 18, 2023 Regular City Council Meeting.

Alderwoman Rohlfs made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen, Alderman David Sanders

Nay: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

Mayor Welch moved to other items on the agenda.

New Business/Communications:

A. Approval of Economic Development Grant to Alley-Bi Saloon, Inc. for foundation repair in an amount not to exceed \$7,500.00.

Alderman Downs made the motion to approve, Alderman Bateman seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderwoman Robin McClallen, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

B. Approval of Economic Development Grant to Greg Patel, dba Infiniti Real Estate, LLC for installation of a car wash door in an amount not to exceed \$7,500.00.

Alderman Bateman made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

C. Approval of a Façade Grant to Alley-Bi Saloon, Inc. for Awning and East Wall repair in an amount not to exceed \$6,970.00.

Alderman Bateman made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

D. Approval of request from Downtown Business Merchants for Christmas lights and decorations in an amount not to exceed \$2,500.00.

Alderman Bateman made the motion to approve, Alderwoman Rohlfs seconded. Mayor Welch called for discussion.

Alderman Bateman wishes to add this same amount to the FY24/25 budget.

There being no other discussion, City Clerk Bateman called the roll.

Yea: (6) Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman David Sanders

Nays: (0)

Abstain: (1) Alderwoman Robin McClallen
Absent: (1) Alderwoman Rhonda O'Donoghue

E. Approval of the purchase of the full-service K-9 package (Police Dog, Training and Equipment) from Vohne Liche Kennels, Inc. in an amount not to exceed \$21,785.00.

Alderman Eimer made the motion to approve, Alderwoman McClallen seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

F. Approval of a two-year lease agreement between the Logan County Tourism Bureau and the City of Lincoln.

Alderman Parrott made the motion to approve, Alderman Bateman seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yea: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderman Craig Eimer, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderwoman Robin McClallen, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Rhonda O'Donoghue

Announcements:

- The trailer ordinance will be brought back to a future COW for more in-depth discussion.
- Railroad crossing repairs have begun.
- College Street extension will open Wednesday morning at 9am. State Street will permanently close at the same time.
- Sidewalk project has begun as well.

Executive Session 2C11 Litigation:

There being no further announcements to come before the council, Alderman Parrott made the motion to move into Executive Session, seconded by Alderman Downs. All were in favor.

The Council recessed from the Committee of the Whole meeting at 8:00pm in order to enter Executive Session. Mayor Welch announced there would be no further city business conducted upon reconvening.

Return from Executive Session:

The council reconvened from Executive Session at 8:29pm in order to reconvene the Committee of the Whole meeting. Roll call was taken.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3

Alderwoman Wanda Lee Rohlfs, Ward 3
Alderman Craig Eimer, Ward 4

Absent:

Alderwoman Rhonda O'Donoghue, Ward 4

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Parrott. Mayor Welch adjourned the meeting at 8:29 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, October 10, 2023

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Rohlf, Ward 3
Alderman Craig Eimer, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Joe Meister, Police Chief
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent
Andrew Bowns, Veolia Water, Project Manager

Absent:

Alderwoman Robin McClallen, Ward 1
Wes Woodhall, Building and Safety Officer

Presiding:

Mayor Tracy Welch

Public Participation:

There was no one present for public participation.

Oath of Office Promotion of Jared Kink to Corporal

Officer Kink was sworn in by City Attorney John Hoblit.

Ron Otto Lincoln Christian Church – Light the Night Sunday, October 29, 2023 from 7-9 pm.

Request to Permit – Hometown Christmas Lincoln Christian Church Saturday, December 2, 2023 from 4- 8 pm for closing of McLean Street between Delevan and Pekin.

The street closure will be from 3-8pm instead of 4-8pm.

This item will be placed on the regular agenda.

Request to Permit – Street closure for Halloween Tuesday, October 31, 2023 from 4pm-9pm at 10th Street from Union to Chestnut.

This item will be placed on the consent agenda.

Bids for City Property to be sold – 638 6th St.

The city received one sealed bid from Mark A and Elizabeth Johnson in the amount of \$600. This item will be placed on the regular agenda.

Resolution approving certain content of Executive Session Meeting Minutes of the City of Lincoln.

A thumb drive with the executive session minutes was provided to each council member for review. This item will be placed on the regular agenda.

Ordinance Amending 9-5-15 of the City Code.

This is amending the no parking ordinance to allow parking along the east side of N. Union Street where several new homes have been built recently. Street Superintendent Landers had other streets in the city he wanted parking to change. The list of changes are in the agenda packet.

This item will be placed on the regular agenda.

Announcements

- Alderman Eimer asked the Street Superintendent about the ditch on Kickapoo and Northgate. There is some sinking in the ditch and he asked if that was City or State responsibility. Mr. Landers stated that through an agreement with the State, it would be city responsibility. He and Mr. Bowns will take a look at it.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Eimer. All were in favor. Mayor Welch adjourned the meeting at 7:28 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, October 16, 2023

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 7:01pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderman Craig Eimer, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
John Hoblit, City Attorney
Chuck Conzo, City Treasurer
Wes Woodhall, Building and Safety Officer
Bob Dunovsky, Fire Chief
Walt Landers, Streets Superintendent
Joe Meister, Police Chief
Andrew Bowns, Veolia Water, Project Manager

Absent:

Alderwoman Robin McClallen, Ward 1

Presiding:

Tracy Welch, Mayor

Oath of Office – Nick Davis was sworn in a Fire Inspector

Public Comment:

There was no one present or on the phone for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of minutes for September 26, 2023 Committee of the Whole Meeting.

C. Approval of request to permit the closing of McLean Street from Delavan Street to Pekin Street from Lincoln Christian Church on Saturday, December 2, 2023 from 3pm – 8pm for Hometown Christmas activities.

D. Approval of request to permit the closing of the 100 block of Tenth Street from Union Street to Chestnut Street for Don Sielaff on Tuesday, October 31, 2023 from 4pm-8pm for Halloween Night Trick – or – Treat activities.

Alderwoman Rohlfs made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion.

There being no other discussion, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, , Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Robin McClallen

Mayor Welch moved to other items on the agenda.

Ordinances and Resolutions:

A. Ordinance 2023-1014 authorizing the sale of Real Estate – 638 6th Street.

Alderman Bateman made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Robin McClallen

B. Ordinance 2023-1015 amending Section 9-5-15 of the City Code pertaining to parking on certain City Streets.

Alderman Parrott made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion.

Gavin Street was added to this ordinance.

There being no further discussion, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Robin McClallen

C. Resolution 2023-481 approving certain content of Executive Meeting Minutes of the City of Lincoln.

Alderman Downs made the motion to approve, Alderwoman Rohlfs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (7) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Wanda Lee Rohlfs, Alderman Craig Eimer, Alderman Kevin Bateman, Alderwoman Rhonda O'Donoghue, Alderman David Sanders

Nays: (0)

Abstain: (0)

Absent: (1) Alderwoman Robin McClallen

Mayor Welch moved to other items on the agenda.

Reports

A. City Treasurer's Report for September, 2023

General Fund Balance has improved. In fact, Treasurer Conzo feels the City should look into non risk investments. He will bring suggestions to the council

Municipal Sales Tax – down a little from last time

State Use Tax – consistent

Non Home Rule – up from last time

Income Tax – up from last time

Video Gaming - Consistent

B. City Clerks Report for September, 2023

The sewer department brought in \$327,384.37 in sewer payments. No payments were received from the prison.

C. Department Head Reports for September, 2023

These reports are either on file or will be soon.

Announcements:

- A portion of Kickapoo Street near Latham Park will be closed beginning tomorrow for a Road Patch repair.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Downs. Mayor Welch adjourned the meeting at 7:14 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

THE CITY OF LINCOLN

Date Received

OCT 12 2023

REQUEST TO PERMIT EVENT WITH STREET CLOSURE **RECEIVED**

Must Have Council Approval

Date(s) of Event: December 7th, 2023 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Lincoln's Annual Christmas Parade. Multiple participants will be bringing floats, trucks, other vehicles, and some will be walking.

Location of Event Property: (Address Utilized Space) Downtown Lincoln

Items occupying street space utilized: Parade floats, vehicles, people

Date(s) and time(s) for usage of Property: Dec. 7th 5:30pm - 8:00pm

Are licenses needed, if yes, please attach. YES NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? See attached sheet

Closed from 5:30 a.m./p.m. until 8:00 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify.

Does this street normally have access to a permitted parking lot? Specify, No

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Logan County Tourism Bureau

Contact Name: Alic Roate

Email: director@destinationlogancountyil.com

Address: 101 N Chicago Street Lincoln, IL 62651

Signature: Alic Roate

Phone: Business: 217-732-8687

Cell: _____

APPROVED: (signatures)

Police Department: Joseph H. Meister

Mayor: T. Jackson

Fire Department: Robert J. Doherty

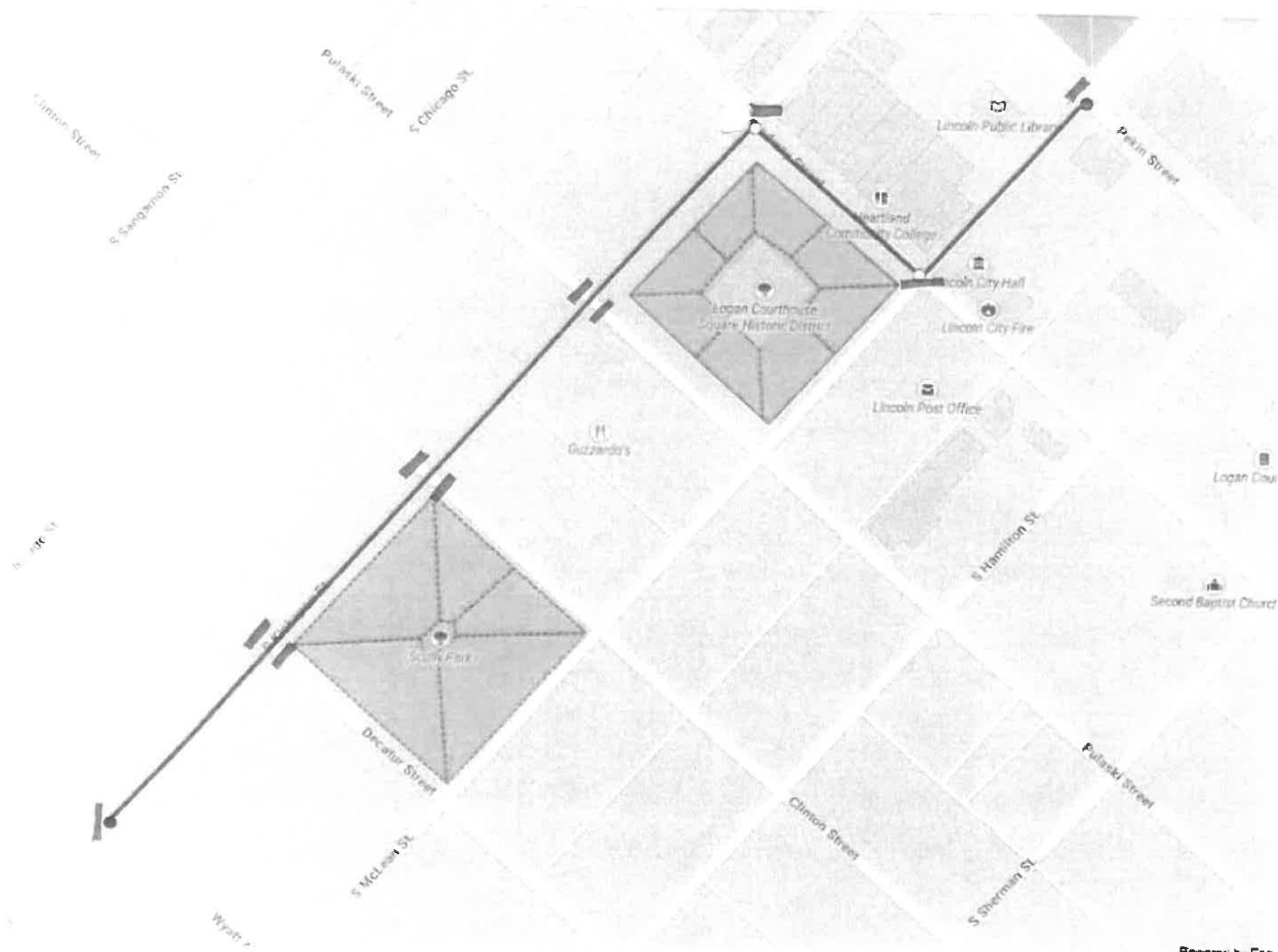
Vote: Council Approval Yea Nay

Street Department: Walt Johnson

Date: _____

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Lindsay Volle	
Moriearty Insurance Services 617 KEOKUK ST		PHONE (A/C No. Ext): (217) 732-7341	FAX (A/C No): (217) 732-9340
		E-MAIL ADDRESS: lindsay@dpcminsurance.com	
LINCOLN		INSURER(S) AFFORDING COVERAGE	
IL 62656-2173		INSURER A: THE CINCINNATI IND CO	23280
INSURED		INSURER B: CINCINNATI CAS CO	28665
Logan County Tourism Bureau 101 N Chicago St		INSURER C:	
Lincoln		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Lincoln
601 Broadway St
Lincoln

IL 62656

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lindsay B. Kelle

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBЛИT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 24, 2023

RE: Lift Station Alarm Systems

Background

Due to the decommissioning of the hard copper telephone network in Lincoln the Lift Station alarm system will no longer function. This will require the implementation of a new alarm system.

Analysis/Discussion:

The alarm system that is proposed in the quote will have more functionality than is currently available. Currently the only alarms that lift stations are able to send is a common alarm with no detail. The new system will have the ability to individualize alarms, and prioritize them. It will also be able to give us the wet well status, pump running status, and power failure alarms. All of this will be accessible via remote application by the on-call operator.

Fiscal Impact:

Expense \$79,948.00 from the "50-7200-7860 Capital Expense - Equipment" line item. This includes a 10% contingency for integration.

COW Recommendation:

Place "Lift Station Alarm Systems" on the November 6th voting session in an amount not to exceed \$79,948.00.

Council Recommendation:

Approve "Lift Station Alarm Systems" for the purchase, installation, and implementation of a new lift station alarm system in an amount not to exceed \$79,948.00

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROBIN McCALLEN

SECOND WARD
DAVID SANDERS
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
WANDA ROHLS

FOURTH WARD
RHONDA O'DONOGHUE
CRAIG EIMER

To:	Andrew Bowns	From:	Robert C. Britton
Company:	City of Lincoln	Phone:	309.353.5376
Phone:		Fax:	309.353.1372
Fax:		Email:	Robert@go-bea.com

SCOPE OF WORK: Install Mission Control Cellular Monitoring and Reporting System at 10 Liftstations.

We propose installing a Mission Control Cellular Monitoring and Reporting System at 10 Liftstations – Burwell, Jefferson, Lincolnwood, Mayfair, Palmer, Pulaski, Singleton, South Plant, Union and Zion. We will setup and commission the system to monitor and report on status of the Liftstations. Controls will be installed in or near existing enclosures.

We will be monitoring the following at **Burwell, Jefferson, Lincolnwood, Mayfair, Palmer, Pulaski, Singleton, South Plant, and Zion Liftstations:**

1- Power Fail	5- Low Level Alarm
2- Pump 1 Fail	6- Pump 1 pump Starts and Runtime
3- Pump 2 Fail	7- Pump 2 pump Starts and Runtime
4- High Level Alarm	

There will be one (1) available inputs for expansion.

Additional monitoring can be provided for the following with additional hardware (Analog Duplicator) and extra cost:

1- Tank Level Trending

We will be monitoring the following at **Union Street Liftstation:**

1- Power Fail	10- Pump 2 pump Starts and Runtime
2- Pump 1 Fail	11- Pump 3 pump Starts and Runtime
3- Pump 2 Fail	12- Pump 4 pump Starts and Runtime
4- Pump 3 Fail	13- Pump 5 pump Starts and Runtime
5- Pump 4 Fail	14- Transducer Fail Alarm
6- Pump 5 Fail	15- Transfer Switch on Generator Alarm
7- High Level Alarm	16- Liftstation Level
8- Low Level Alarm	17- Liftstation Total Flow
9- Pump 1 pump Starts and Runtime	18- Remote Alarm Reset Function

There will be two (2) available inputs for expansion.

Training on how to use the new system and how to run reports will be provided.

Mission Control will be prepaid for 1 year of service.

NOTICE Quantity Discount from Manufacturer.

QUOTATION PRICE: \$ 72,680.00

Prices:

- Valid for 30 days from date of this quote/proposal
- This quotation does not include the repair or replacing of existing electrical equipment or components, or other existing equipment found to be damaged or missing during installation.
- Price includes labor and travel time.
- All Quotes are subject to progressive invoicing.
- Sales Tax is not included but may be applicable.
- Warranty Statement on last page of this document applies to this document.

This quotation respectfully submitted by:

Robert C. Britton

PO Box 872
Pekin, Illinois 61554

WARRANTY OF MATERIALS AND SERVICES

This warranty applies to all service and materials quoted and/or accomplished as "time and materials".

If within one (1) year from project completion, products supplied and installed by Britton Electronics & Automation, Inc. of Pekin, Illinois fail due to a defect in material or workmanship, we will repair if possible or replace. Replacement materials will carry the remainder of the one (1) year warranty.

If within one (1) year from project completion, software programs written by Britton Electronics & Automation, Inc. of Pekin, Illinois do not perform as specified, we will adjust to meet those specifications as circumstances allow. All warranties are limited to the capacity of the materials and equipment supplied and environment which they are subjected. Equipment and programs cannot be expected to perform beyond their capacity. This warranty applies only to the original purchaser, residing in the U.S. or Canada, and is not transferable.

BRITTON ELECTRONICS & AUTOMATION, INC. OF PEKIN, ILLINOIS WILL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES TO PURCHASER, OR ANY OTHER PARTY, FOR ANY LOSS, DAMAGE, INJURY OR EXPENSE OF ANY KIND OR NATURE CAUSED DIRECTLY OR INDIRECTLY BY THE PRODUCTS OR THE FAILURE OF THE PRODUCTS TO OPERATE PROPERLY.

THIS WARRANTY IS IN LIEU OF ALL OTHER EXPRESS OR IMPLIED WARRANTIES. ALL IMPLIED WARRANTIES, INCLUDING THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY MODIFIED TO EXIST ONLY AS CONTAINED IN THIS LIMITED WARRANTY, AND SHALL BE OF THE SAME DURATION AS THE WARRANTY PERIOD STATED ABOVE.

The warranty does not apply to: (a) damage caused by accident, abuse, in handling, dropping; (b) acts of God; (c) units which have been subject to unauthorized repair, opened, taken apart or otherwise modified; (d) units not used in accordance with directions; (e) damages exceeding the cost of the product; (f) depreciated or loss of charge time; (g) the finish on any portion of the product, such as surface scratches and/or weathering, as this is considered normal wear and tear.

No payment, partial or whole, of the original quoted amount or additional work shall be withheld for any reason relating to warranty unless mutually agreed upon in writing prior to acceptance of the original quotation. All payments shall be subject to the "TERMS AND CONDITIONS OF SALE" statement on the back of each invoice, partial or whole. Failure to comply with these "TERMS AND CONDITIONS OF SALE" will void the above stated warranty.

BRITTON ELECTRONICS & AUTOMATION, INC. OF PEKIN, ILLINOIS



TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 24, 2023

RE: M&R Reconciliation for Fiscal Year 2022-2023

Background

The previous year of M&R expenditures at the sewer plant need to be reconciled with the actual expenses of operating the facility.

Analysis/Discussion:

Fiscal Year 2022-2023 saw M&R expenses of \$103,730.61. This exceeds the contracted amount of \$82,518.36 by \$21,212.25. The total overspend of the M&R account for this fiscal year is \$21,212.25.

All receipts have been submitted to the City Clerk, just as in prior years.

Fiscal Impact:

Expense \$21,212.25 from the “50-7200-5202 Repairs/Maint-Equip” line item. This will reconcile 2022-2023 year budgets.

COW Recommendation:

Place “M&R Reconciliation for Fiscal Year 2022-2023” on the November 6th voting session in an amount not to exceed \$21,212.25.

Council Recommendation:

Approve “M&R Reconciliation for Fiscal Year 2022-2023” to reconcile the previous fiscal year M&R expenses for operation of the wastewater plant in an amount not to exceed \$21,212.25.

CITY COUNCIL

FIRST WARD

STEVE PARROTT
ROBIN McCLALLEN

SECOND WARD

DAVID SANDERS
SAM DOWNS

THIRD WARD

KEVIN BATEMAN
WANDA ROHLFS

FOURTH WARD

RHONDA O'DONOGHUE
CRAIG EIMER

MEMORANDUM

TO: Mayor Tracy Welch and Members of the City Council

FROM: Wes Woodhall, Building and Safety Official

DATE: October 24th, 2023

RE: PC 2023-04. Request for Special Use Permit at 602 Woodlawn Rd.

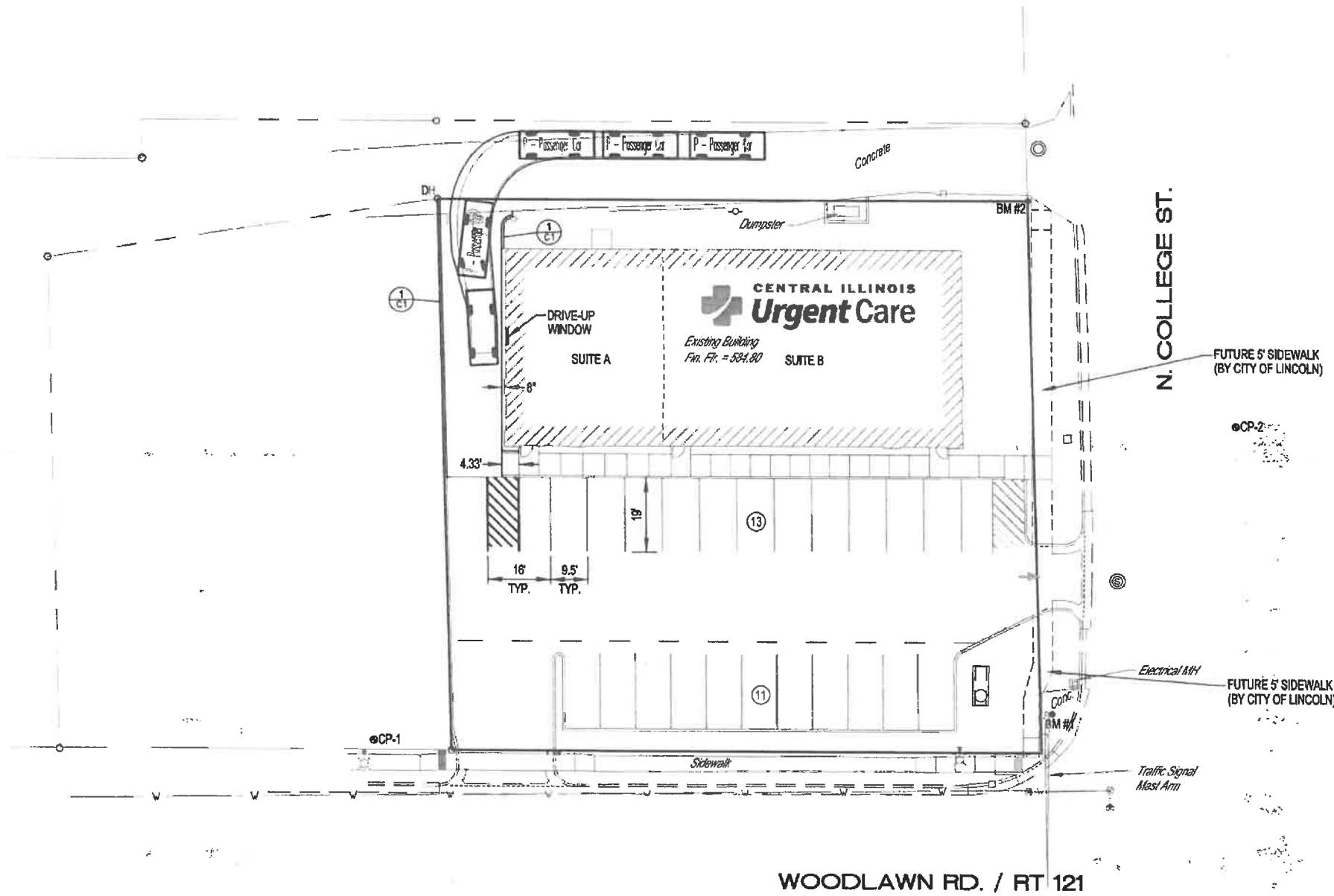
Background: The Building and Safety Department received a request to provide a Special Use Permit for the allowance of a Drive-Thru operation in conjunction with soon to be occupied suite of a new stand-alone structure, recently constructed at the above noted property.

Analysis/Discussion: A public planning commission meeting was held on October 12th, 2023 in the City Hall Council Chambers. All public notices and certified mailings were completed per statute by Building and Safety Department staff. Public comments on the request were satisfactorily discussed and addressed. The Planning Commission unanimously approved the request for the allowance of the installation of a drive-thru at the location as noted on the attached site plan. This approval was contingent on providing an ingress/egress easement agreement with regards to the private alley to the north of this property. Staff has received this recorded and legally binding agreement and is satisfied that planning commission requests have been met. Due to sensitive/private information contained in the document, it was not provided publicly. Council approval will allow for the construction and creation of a new business in the City of Lincoln.

COW Recommendation: Place on Committee of the Whole agenda for discussion of request.

Fiscal Impact: There will be no negative financial impact to the City of Lincoln.

Council Recommendation: Approve Special Use request per plan commission recommendation.



MEMORANDUM

TO: Mayor Tracy Welch and Members of the City Council

FROM: Wes Woodhall, Building and Safety Official

DATE: October 24th, 2023

RE: PC 2023-05, Request for Special Use Permit at 624 Woodlawn Rd.

Background: The Building and Safety Department received a request to provide a Special Use Permit for the allowance of a Drive-Thru operation in conjunction with a new stand-alone structure to be located at the above noted property.

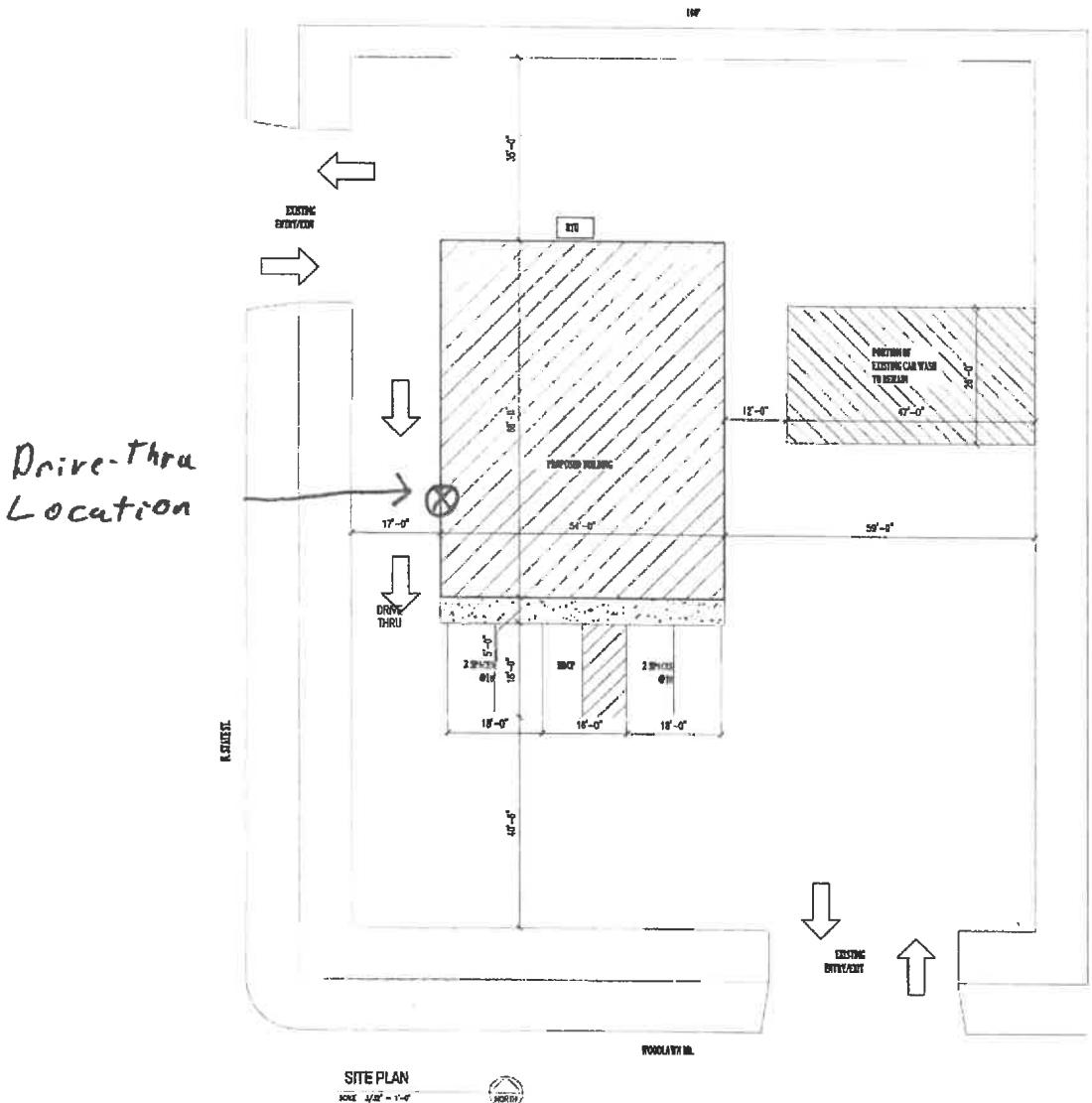
Analysis/Discussion: A public planning commission meeting was held on October 12th, 2023 in the City Hall Council Chambers. All public notices and certified mailings were completed per statute by Building and Safety Department staff. Public comments on the request were focused on the location of the drive-thru window. Requirements indicate that the window should not be placed on a street-facing side of a structure (State St.). Concerns included the window itself facing the north thereby encroaching on residential properties as well as egress traffic being funneled on to State St., rather than Woodlawn Rd.

After discussion, the Planning Commission approved the request by majority for the allowance of the installation of a drive-thru at the location as noted on the attached site plan (west side of building).

COW Recommendation: Place on Committee of the Whole agenda for discussion of request.

Fiscal Impact: There will be no negative financial impact to the City of Lincoln.

Council Recommendation: Approve Special Use request per plan commission recommendation.



General Notes:

PROJECT PROPOSED BUILDING E

ADDRESS 624 WOODLAWN RD.

CITY LINCOLN STATE ILLINOIS

INTERNATIONAL BUILDING CODES

USE GROUP CLASSIFICATION GROUP 3

TYPE CONSTRUCTION CLASSIFICATION TYPE VB

2010 CLASSIFICATION

DESIGN LOADS	LIVE	DEAD
ROOF:	20 PSF	10 PSF
GROUND SNOW LOAD	30 PSF	
WIND:	20 PSF	115 MPH
FLOOR:	100 & 30 PSF	10 PSF 2 SECOND GUSTS

THIS SET OF PLANS AND/OR SPECIFICATIONS MEETS THE REQUIREMENTS OF THE ILLINOIS ACCESSIBILITY CODE, EFFECTIVE APRIL 1, 1999.

CODE EFFECTIVE APRIL 24, 1997

John A. Sanner ARCHITECT
NAME: KELLY A. SANNER TITLE: ASSISTANT

ORGANIZATION

ALL WORK ON THIS PROJECT SHALL BE PERFORMED IN ACCORDANCE TO THE BEST STANDARDS OF THE TRADES INVOLVED AND IN ACCORDANCE TO ALL CITY CODES, STATE CODES, AND NATIONAL BUILDING CODE, 2010 INTERNATIONAL MECHANICAL AND FUEL GAS CODE, 2010 ILLINOIS PLUMBING CODE, 2010 ILLINOIS ELECTRICAL CODE, 2010 ILLINOIS ACCESSIBILITY CODE, 2010 ILLINOIS BUILDING CODE, 2010 ILLINOIS FIRE CODE, 2010 ILLINOIS PLANNING AND ZONING CODE, 2010 ILLINOIS ARCHITECTURE PRACTICE ACT, AND THE AMERICANS WITH DISABILITIES ACT. ACCESSIBILITY GUIDELINES ARE AS FOLLOWS: 2010 ILLINOIS PLUMBING CODE, 2010 ILLINOIS ELECTRICAL CODE, AND THE ILLINOIS ARCHITECTURE PRACTICE ACT.

STATEMENT OF COMPLIANCE

I HAVE PREPARED, OR CAUSED TO BE PREPARED
UNDER MY SUPERVISION, THE ATTACHED
PLANS AND SPECIFICATIONS, AND STATE THAT TO
THE BEST OF MY KNOWLEDGE AND BELIEF, AND TO
THE EXTENT OF ENVIRONMENTAL BARRIERS ACT
GILL, REV. STAT. 1985, CH. III, PARS. 3711 ET SEQ.
AS AMENDED AND THE ILLINOIS ACCESSIBILITY
CODE, 71 ILL. ADm. CODE 400.

SIGNED: Kelly A. Sonnen
ARCHITECT

ILLINOIS REGISTRATION NO. 4

DATE: SEPTEMBER 21, 2023

**PROPOSED BUILDING @
624 WOODLAWN RD.
LINCOLN, ILLINOIS**

Project No.
23-20-S
DRAWN BY
KAS

KELLY A. SANNE
Architect • Planner • Consultant

3822 Camp Creek Rd.
Carmel, IN 46032
712-566-3313 CDP 271-1132

Date 09/20/23 Sheet No. C-1