

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
FEBRUARY 20, 2024
7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

A. Payment of Bills.

B. Approval of minutes January 9, 2024 Committee of the Whole Meeting.

6. **Ordinances and Resolutions**

Ordinance Amending Ordinance 2023-010 and Ordinance 2023-1016 of Title 8 of the City Code.

7. **Bids**

8. **Reports**

A. City Treasurer's Report for January, 2024

B. City Clerks Report for January, 2024

C. Department Head Reports for January, 2024

9. **New Business/Communications**

A. Approval of Amendment No. #1 to Engineering Work Order No. 4 for Engineering Services from Crawford, Murphy & Tilley, Inc. in an amended amount not to exceed \$60,000.00,

B. Approval of Mill and Overly Targets for F.Y. 2024-2025.

C. Approval of the purchase of two (2) additional Police Vehicles in an amount not to exceed \$32,000.00.

10. **Announcements**

11. **Possible Executive Session**

12. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincolnil.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, January 9, 2024

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 7:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Aldерwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Aldерwoman Wanda Lee Rohlfs, Ward 3
Aldерwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
John Hoblit, City Attorney
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Ty Johnson, Fire Chief
Joe Meister, Police Chief
Andrew Bowns, Veolia Water, Project Manager

Remotely:

Chuck Conzo, City Treasurer

Absent:

Alderman Craig Eimer, Ward 4

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Oath of Office – Police Officer Edwin Negron Colon

Probationary Fire Fighter Jarrett Rohlfs

Probationary Fire Fighter Brandon Tietsort

Probationary Fire Fighter Koltyn Grant

Probationary Fire Fighter Demitri Harris

Fire Chief Johnson asked Firefighter Damien Larson to come in the council chambers. Mr. Larson has decided to move on to different employment. The City thanks him for his 3.5 years of service.

Lori Milosevich-Lahr with Estes, Bridgewater & Olden – Presentation of 2023-2024 Audit

Ms. Milosevich-Lahr was present via zoom.

She stated that the 23-24 audit was 95 pages. The council was given a copy. Lori briefly went over the main funds; General Fund, Motor Fuel Tax and ARPA. Lori stated it was a clean audit and there aren't any recommendations to the board.

Due to the zoom call the rest of her report was difficult to hear on the recording.

This item will be placed on the regular agenda.

Franchise agreement between the City of Lincoln and Comcast

This agreement only pertains for cable service, not internet. The only change from the previous agreement is the term. The new agreement will be for 7 years. Also, this is a non-exclusive franchise agreement and will not prevent other companies from coming in.

This item will be placed on the regular agenda.

GPS Vehicle Monitoring

The council expressed the desire to have GPS put on each city vehicle. The cost is just over \$32,000.00 for three years. The primary benefit of this would be for a safety factor for the city/employee. Other benefits are to track maintenance, geofencing and performance reporting.

Alderman Bateman would like to see the Building & Safety official get a second vehicle for his use. Discussion for this will be at a later date due to cost.

This item will be placed on the regular agenda.

Mayor Welch moved on to other items on the agenda.

Announcements:

- Regular meeting will be on Tuesday next week due to the holiday.
- Beginning on Jan 16th, the 200 block of Decatur will be closed for a sewer repair. Expectations are that the street will be closed until the 19th.
- Sewer mailings went out regarding the 10% discount.
- Sewer/water line insurance mailers went out
- Tomorrow, non-emergency phone lines at the police department will be down for a short amount of time. 911 will not be affected.
- Scaffolding will be removed from the Courthouse blocking off Kickapoo Street.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Parrott. All were in favor. Mayor Welch adjourned the meeting at 8:02 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

ORDINANCE NO.
ORDINANCE AMENDING ORDINANCE 2023-1010 AND
ORDINANCE 2023-1016

THIS AMENDING ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2024, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the CITY OF LINCOLN adopted 2023-1010 on July 17, 2023 which amended 7-7-4-1(C) of the Lincoln City Code, and in the process of amending it some language was removed that needs to be reinserted back into the Code; and

WHEREAS, the CITY OF LINCOLN adopted 2023-1016 on November 20, 2023 which totally reworked Chapter 8 of the Lincoln City Code and some language needs to be reworked to better align with the intent of the Council for a total rework of that respective Chapter; and

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the City of Lincoln will amend 2023-1010 thereby making changes to 7-7-4-1(C). (see Exhibit A).
2. That the City of Lincoln will amend 2023-1016 thereby making changes specifically to 8-2-1, 8-6-2, 8-10-9, and 8-10-21. All other provisions of Chapter 8 passed in 2023-1016 remain unaffected and remain in full force and effect. (see Exhibit B).
3. Effective Date. That this Ordinance is effective immediately upon its passage.

The vote on the adoption of this Amending Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Passed and approved this ____ day of _____, 2024.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

EXHIBIT A

§ 7-7-4-1 Permits Required.

[Ord. 2013-785, 8-19-2013]

- (A) **Connection With Sewers:** No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof, without first obtaining a written permit from the Building and Zoning Department.
- (B) **Tapping Sewers:** No person shall tap or cause to be tapped or to be connected to, or suffer or cause to flow or to drain, or to continue to flow or drain into the public sewer system of the City, the effluent of any source or sources of sewage, without first obtaining a permit therefor and complying with the regulations governing the securing of such permits, and the making and use of connections to the City's sewer systems, whether such systems lie wholly or partly within or without the boundary limits of the City. Furthermore, the Sewer Project Manager or his/her designee shall inspect each tap before it is made permanent so as to see that an approved connection has been installed to prevent the sewer pipe from slipping into the sewer line. If for any reason the sewer tap has been connected prior to the Sewer Project Manager or his/her designee's inspecting of same, the Sewer Project Manager or his/her designee shall have the power and the obligation to ask that same be removed so that the Sewer Project Manager or his/her designee can properly inspect the installation of the sewer tap.
- (C) **Construction/Repair Of Sewers:** No unauthorized person shall construct, alter, or eliminate any private sewer service connected to City sewage system, without first obtaining a written permit from the City. Any work performed shall comply with City requirements and be subject to inspection of the Sewer Project Manager and Street Superintendent (in the event of a street break) or their designee. This permit shall be required for any and all sewer work to be done on a homeowners lateral from the foundation of the residence to where the lateral taps into the City Main Sewer Line. The fee for said permit shall be \$25.00.

The responsibility to acquire the permit shall be the responsibility of the contractor performing the work. Failure to acquire a permit under this subsection shall subject the contractor to a fine for \$100.00 for the first offense, \$500.00 for the second offense, and \$1,000.00 for the third and each subsequent offense. The costs for the violation of this subsection cannot be passed to the homeowner where the work is to be performed. A contractor cannot acquire a new permit if

a fine amount is outstanding. Habitual offenders run the risk of have a permanent ban on the issuance of a permit.

EXHIBIT B

§ 8-2-1 Permit To Excavate.

[Ord. 193, 2-4-1985; amended Ord. 2013-777, 5-20-2013; Ord. 2013-778, 5-20-2013; Ord. 459, 11-17-1997]

- (A) It shall be unlawful to make any opening or excavation into, across or under any street, alley or public area within the corporate limits of the City prior to obtaining a sewer tap/street break permit from the Building and Zoning Department ~~City Clerk~~. The permit shall be issued after required fees and/or deposits are received by the Building and Zoning Department. At the time of filing for an excavation permit, the application shall be accompanied by a certified check or money order, payable to the City of Lincoln, to cover the cost of processing the application and inspecting the excavation and restoration, in the amount of \$75.
- (B) All public utilities having franchise agreements with the City shall be exempted from obtaining a permit prior to commencing excavation for a utility repair. However, said utility must submit, for each excavation, one copy of the street break permit form to the Street Department within seven days after commencing each excavation. The utility shall include the dimensions of the excavation on the bottom of the street break permit form.
- (C) A violation of any of the provisions of this chapter shall subject the offender to a penalty of not less than \$75 nor more than the cost of repair on a time and materials basis as outlined by the Street Department Superintendent or their designee for each offense, and the deposit, or such part thereof as may be necessary to put said street in proper condition, and reimburse the City for superintending the excavation and the refilling of same shall be forfeited to the City.
- (D) The attention of all the responsible person(s) and all public utilities is directed to Sections 8-2-6 of this chapter which address the matter of repairing brick surface pavement streets. The requirement to replace paving bricks on brick surface streets will require that all paving bricks encountered during any excavation covered by this chapter shall be salvaged by the entity performing the excavation. The removal and salvage of all bricks shall be performed with reasonable care and shall be the responsibility of the person(s) performing the excavation. Any paving bricks which are not required to repair the street surface shall be delivered to a location within City limits approved by the Street Department Superintendent or their designee. Failure to salvage said paving bricks shall constitute a violation of this section.
- (E) "Responsible person(s)" shall be defined as the person or persons who makes any opening or excavation in any street, alley or public area within the corporate limits of the City.

§ 8-6-2 Sidewalk Specifications.

[1960 Code, Sec. 5.20.020]

All sidewalks to be hereafter constructed or laid in the City shall be cement concrete sidewalks.

(A) Materials For Concrete:

1. Concrete shall be composed of materials that achieve 3500 psi in a 28 day cure time

(B) Walks Laid On Filling Or Subgrade: The subgrade shall be prepared by cutting down or filling up the surface of the ground to grade which shall be six inches below the finished upper surface of the sidewalk. Wherever filling is necessary to bring the foundation to subgrade, such filling shall be of a sand or aggregate nature and shall be compacted to a suitable density.

(C) Sidewalks Laid Over Vaults Or Areaways: All sidewalks constructed over areaways and driveways shall be reinforced concrete sidewalks uniformly eight inches thick and the concrete to be used composed of the same kind and quantity of material, in the same proportions (except wire mesh reinforcing), and mixed in the same manner as the concrete specified for cement concrete sidewalks laid on filling, said concrete to be thoroughly compacted by tamping in the same manner, and the surface struck off and finished in the manner as hereinabove described for sidewalks constructed on natural or filled subgrade.

False work or forms shall be set in place and securely fastened to line and elevation required, and to remain solid and unyielding during construction of concrete work, using straight square edged two inch plank to form the floor or support of concrete during construction and until concrete is fully set. All side forms shall be straight square edged and securely fixed in place to line and grade required and of sufficient strength to be unyielding to stress placed upon or against them during construction of concrete work.

The concrete mixture shall be deposited upon all false work or floor and within the side forms and leveled off to a uniform depth of 1 1/2 inches. Standard round steel reinforcing bars 3/4 inch in diameter, spaced parallel and eight inches apart in transverse direction, and round steel reinforcing bars 1/2 inch in diameter spaced parallel and two feet apart in longitudinal direction, and shall be placed on the leveled off surface of the 1 1/2 inches of concrete so placed. The bars laid transversely shall be of a length to reach within 1 1/2 inches from the inside edge next to building or building line to outside edge at roadway of the concrete slab being constructed. The bars placed in the longitudinal direction shall be of the greatest practicable length and when necessary to splice rods they shall be lapped at the ends by 1 1/2 feet. After placing the reinforcing, the remainder of the concrete mixture shall be deposited to

make the depth or thickness of the concrete, after consolidation and finishing as herein described, eight inches in uniform thickness.

The inside of the sidewalk next to the building or building line must be supported by a brick or concrete wall. If a new wall is required to be constructed for such purpose, the same shall be a 13 inch brick wall laid in cement and sand mortar, or a reinforced concrete wall eight inches thick, reinforced in both directions with standard round steel reinforcing bars 1/2 inch in diameter, placed during construction, spaced parallel one foot apart and 1 1/2 inches from inside of the concrete wall; wall set on footing one foot in depth and 1 1/2 feet in width, the one foot extending from the inside of wall toward the roadway; the reinforcing in the perpendicular direction extending into the footing to within 1 1/2 inches of top of surface. If a brick wall is already in place or a ledge is already provided and in place projecting from the adjoining building, such wall or ledge must provide a width for bearing of at least eight inches. The outside edge of the sidewalk next to the roadway of the street must be supported by a thirteen-inch brick wall laid in cement and sand mortar, or a reinforced concrete wall eight inches thick set on concrete footing same as above described and reinforced in the same manner, with the toe of the footing extending toward the building. Concrete to be used in the construction of concrete walls and footing shall be of the same character mixed in the same proportions as described and specified herein under Subsections (A), "Materials For Concrete", and (B), "~~Mixing Concrete~~", of this section.

- (D) General Provisions Applicable To Sidewalks Laid On Subgrade And Over Areaways: An expansion joint 1 1/2 inches wide shall be provided in sidewalks at intervals of 80 feet, which joint shall be filled with asphalt or expansion joint strip.

All sidewalks shall be built so that the finished upper surface will conform to the sidewalk grade established by ordinance of the City, or upon the grade established by use, unless otherwise directed by ordinance of the City in the specific case.

The width of the sidewalks shall be four feet or the width of the adjoining sidewalks. From the inside edge of the sidewalk next to the abutting building or building line, the sidewalk shall have a fall of 1/4 inch to the horizontal foot, to the outside or roadway edge.

- (E) Sidewalk Repair and/or Replacement: Repair and replacement of damaged sidewalks or those that are being altered should occur within a whole "section" of sidewalk and not just the affected portion. A "section" of sidewalk is perceived as a whole portion contained from control joint to control joint or expansion joint to expansion joint or combination of either, including the full width. If a small portion of work is to be done the whole "section" must be removed and replaced. If a "section" is found to be over 5' in length the affected area may be saw cut out to provide a new "section" no less than 2'-6" in length. The new, cut edge of the new section must be edge-rounded and joined to the repaired section with expansion joint material. Work taking place

in the City Right of Way is subject to approval and permitting pursuant to section 8-3-20 (D) of this code.

- (F) Sidewalk Repair or Construction at a driveway. If a portion of sidewalk is removed or altered and to be replaced as part of a driveway or approach repair or addition that portion of sidewalk shall be replaced with no greater than a 2% cross-slope (perpendicular to pedestrian traffic flow) across the sidewalk pursuant to The 2018 Illinois Accessibility Code, 403.3. If the slope of the driveway along with the new sidewalk is intended to be lowered for ease of vehicle entrance, the adjacent sidewalk on either side of the new sidewalk and driveway must be cut back to accommodate as necessary and be re-poured with no more than a 5% running slope (parallel to pedestrian traffic flow) from old to new while still maintaining a cross-slope no greater than 2%, both pursuant to The 2018 Illinois Accessibility Code 403.3. Work taking place in the City Right of Way is subject to approval and permitting pursuant to section 8-3-20 (D) of this code.

§ 8-10-9 Special Occasion Permits.

[1960 Code, Sec. 5.12.258; amended 5-15-2023 by Ord. No. 2023-1005]

Upon petition showing that the general welfare of the community will be served and fostered, the Street Department Superintendent or their **designee** may grant permission for individuals, businesses, associations or any other groups to erect signs, banners or decorations, exhibit or offer for sale merchandise, or otherwise conduct sundry activities upon City property. Said permission shall be granted only on a day to day basis for the duration of the special occasion. All special occasion signage must be removed within two days of the end of the event.

§ 8-11-21 Penalties.

[Ord. 65, 10-17-1977]

Any person violating any of the foregoing provisions of this chapter, ~~except for Section 8-11-7⁽¹⁾ of this chapter,~~ shall upon conviction pay a fine of not less than \$75 and not more than \$500 for each offense, to be recovered in the manner and form as is provided by law.

~~{}~~

See also Section 6-4-16 of this Code.

TRACY WELCH
MAYOR

PEGGY S. BATEMAN
CITY CLERK

CHARLES N. CONZO
CITY TREASURER

JOHN A. HOBLIT
CITY ATTORNEY



CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: February 13, 2024

RE: Engineering Work Order Number 4

Background

I would like to increase the expendable amount on work order 4 from \$20,000.00 to \$60,000.00.

Analysis/Discussion:

We have 4 items that will still need addressed by CMT in this budget year. The renewal of our sewer discharge permit with the IEPA, this is a major undertaking. Developing a plan to add public sewer service to the length of Campus View Dr.; which is currently served by a private sewer system. We also need them to work on two separate property transfer issues. All of these items will require the assistance of CMT's engineers.

Fiscal Impact:

This will amount to a work order increase of \$40,000.00. This will be expensed from 50-7200-7860 Capital Expense - Equipment. It will not create an undue burden on the equipment fund.

COW Recommendation:

Place "Engineering Work Order Number 4" on the February 20th voting session in an amount not to exceed \$60,000.00

Council Recommendation:

Approve "Engineering Work Order Number 4" in an amount not to exceed \$60,000.00.

CITY COUNCIL

FIRST WARD
STEVE PARROTT
ROBIN McCLALLEN

SECOND WARD
DAVID SANDERS
SAM DOWNS

THIRD WARD
KEVIN BATEMAN
WANDA ROHLFS

FOURTH WARD
RHONDA O'DONOGHUE
CRAIG EIMER



February 5, 2024

Andrew Bowns, City of Lincoln Sewer Superintendent
City of Lincoln
700 Broadway Street
Lincoln, Illinois 62656

RE: AMENDMENT TO CMT WORK ORDER NO. 4 - GENERAL SEWER ENGINEERING

Dear Mr. Bowns,

By this letter we respectfully request your concurrence and approval of an amendment to the executed work order dated June 30, 2023 to provide general engineering services in support of the City of Lincoln's Sewer Department. As previously discussed, this amendment will represent an increase of \$40,000 to the total engineering cost of the original, executed work order. The scope of the original work order was non-specific such that CMT could provide on-call assistance to aide you in the operations and management of the City's sewer infrastructure. Based upon our previous discussions, below is a preliminary list that you have requested assistance on for the upcoming year:

- Renewal of the City's NPDES permit for their wastewater treatment plant
- Preliminary engineering study to provide public sewer to Campus View Drive
- Assistance for a property transfer to the City of Lincoln

Please note that neither a detailed scope of services nor a detailed engineering fee estimate were developed for the items listed above. Any fee remaining on the work order will be carried forward to additional assignments at your discretion. Should additional hours be required to expand our scope of services, CMT will respectfully request an increase in the upper limit of the work order.

	Original Amount	Amendment Amount	Amended Contract Amount
Amendment No. 1	\$20,000	\$40,000	\$60,000

Compensation for the services provided under this work order will be in accordance with the provisions of the Master Services Agreement dated March 27, 2023.

CITY OF LINCOLN

CRAWFORD, MURPHY & TILLY, INC.

Christina L. Crites – Vice President

Date: _____

Date: _____

Crawford, Murphy & Tilly

Centered in Value

MEMORANDUM

TO: Mayor and Aldermen of the City of Lincoln

FROM: Walt Landers, Street Superintendent

MEETING

DATE: February 13, 2023

RE: **2024 Resurfacing projects**

Background

I have been coordinating with CMT to put together the 2024 Resurfacing Program along with the Rebuild Illinois Bond Fund Project. As you may recall there was an attempt to develop a mill and overlay project late in the construction season last year. After consulting with our engineers and others it was decided it wasn't in the best interest of the city to move forward with the project due to timing. Furthermore, CMT performed a preliminary investigation into the Tremont Street Rebuild Illinois project and found that there was a structure within the scope of work that was listed on the National Historic Registry. Unfortunately, this triggers a list of other steps that would need to be completed that would delay the project too long to allow the use of RBI Funds which need to be used by July of 2025.

Analysis/Discussion

The following are the recommendations for the 2024 Resurfacing Projects.

2023 Mill & Overlay Targets

- Third Street from Decatur to Maple
- Chicago Street from Clinton to Wyatt
- Wyatt Street from Chicago to Kickapoo
- Mclean Street from Decatur to Wyatt

2024 Mill & Overlay Targets

- Union Street from the bridge to Lincoln Parkway
- 8th Street from Pine to Union
- Kankakee from Broadway to Peoria

Additional Target

An additional target that is included in the 2024 project would be Union Street from Woodlawn north to Brainard's Branch bridge. This target is related to the Union Street lift Station Project.

For more details and cost estimates and funding portions for these projects refer to CMT's Memo that is included in this packet



To: Walt Landers, Streets Superintendent
From: Kristin Timmons, PE
Shane Remmert, PE
Date: January 17, 2024
Subject: 2024 Resurfacing Program & Rebuild IL Funds

The City had previously targeted using Rebuild IL funds for the reconstruction of Tremont Street. IDOT will allow the use of these funds for this project; however, after further investigation, CMT would advise against it due to the home on the southwest corner of Tremont & Ottawa being on the National Historic Registry. Since this is listed as a historic property, during the Environmental Survey Request (ESR) phase of the approval process, IDOT will forward the project on to the State Historic Preservation Office (SHPO). SHPO will then review the potential impacts to the historic property. If they determine that any “contributing elements” to the actual dwelling are adversely affected, this will trigger a Section 106 review that must be approved by both the IDOT and the Federal Highway Administration (FHWA). Depending on their determinations, these potential review hurdles by additional state and federal agencies could take up to 15 to 21 months to complete. As such, we believe that Tremont Street is not a good candidate for using Rebuild IL funds which need to be authorized prior to July 1, 2025.

We have discussed several potential project options with you and completed a cursory review of each. At our last discussion concerning the Rebuild IL funds, it was decided to target using the funds to supplement the City’s 2024 Resurfacing Program to try to stretch the City’s dollars even farther. If acceptable to the Council, we would recommend using a mix of Rebuild IL funds, MFT funds, and City funds for the 2024 Resurfacing Program. As far as Tremont Street is concerned, CMT can begin preliminary engineering design and Agency coordination in 2024 once an engineering agreement is approved by the Council. CMT can develop a phasing plan to complete the project over multiple construction seasons to limit the impact of construction costs to the City’s budget if that is desired.

Following up on our meeting on January 10, 2024, below you will find a summary of the estimated costs for the 2023 Mill & Overlay Targets and the 2024 Mill & Overlay Targets. As a reminder, the 2023 Targets were not bid in the fall of 2023 due to the poor bidding climate and it was decided to bid these along with the 2024 Targets this year to try to create a bigger bidding package for potential bidders. We have also identified which of these targets are best suited for funding using either the Rebuild IL, MFT, and City General Funds. Please note that not all projects are good candidates for using Rebuild IL or MFT funds due to the additional IDOT requirements that come into effect when using those funding sources.

2023 Mill & Overlay Targets

- Third Street from Decatur to Maple
- Chicago Street from Clinton to Wyatt
- Wyatt Street from Chicago to Kickapoo
- Mclean Street from Decatur to Wyatt

2024 Mill & Overlay Targets

- Union Street from the bridge to Lincoln Parkway
- 8th Street from Pine to Union
- Kankakee from Broadway to Peoria

Please also refer to the attached map that shows the potential targets.

As we also discussed at our meeting, it would be advantageous for the City to bid the mill & overlay of Union Street from Woodlawn to the Bridge at the same time as bidding these other projects. It is our understanding that Sewer Enterprise Funds would be used to fund this section of Union Street.

Targets to be Funded Using Rebuild IL -

Third Street from Decatur to Maple	\$129,200.00
Chicago Street from Clinton to Wyatt	\$191,000.00
Wyatt Street from Chicago to Kickapoo	\$84,700.00
Mclean Street from Decatur to Wyatt	\$158,500.00
8 th Street from Pine to Union	<u>\$284,000.00</u>
Estimated Construction Costs	\$847,400.00
Rebuild IL Funds	minus \$529,000.00
Potential Balance to be paid	\$318,400.00

Targets to be Funded Using Capital Projects Funds & Sewer Enterprise Funds

Union Street from Woodlawn to the bridge (sewer funds)	\$274,100.00
Union Street from the bridge to Lincoln Parkway	\$266,200.00
<u>Kankakee from Broadway to Peoria</u>	<u>\$281,700.00</u>
Estimated Construction Costs	\$822,000.00
Sewer Enterprise Funds	minus \$274,100.00
Potential Balance to be paid	\$547,900.00

Note: Cost estimates were developed using the best available unit prices from 2023 IDOT lettings and estimated quantities. Cost estimates will be revised with the updated unit prices and final quantities prior to issuing bidding documents. CMT will develop engineering fee estimates once the targets and funding methods have been approved by the Council.



MILL & OVERLAY TARGETS

- 2023 TARGETS
- 2024 TARGETS
- SEWER FUNDS

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE
MATTHEW COMSTOCK

To: City of Lincoln Mayor, Tracy Welch & City of Lincoln Council Members
From: Chief of Police, Joseph Meister
Meeting Date February 13th, 2024

Re: Purchase of 2 Administrative Vehicles

Background

The Lincoln Police Department seeks to purchase two vehicles for Administrative Officers. Currently, the Chief and Deputy Chief are each assigned an unmarked Ford Interceptor. These vehicles are equipped with factory police equipment such as lights, sirens and radios. They are also equipped with all-wheel drive. The purchase price for those vehicles was approximately \$47,000 each. Our Detectives are in need of new vehicles. Currently, we only have one vehicle (2018 Chevy Equinox 86,000 miles) that is completely owned by the City of Lincoln, which is assigned to the Criminal Investigations Division.

Analysis/Discussion

In an effort to best utilize our vehicles on hand, and to save the City money, I have elected to transfer the new, unmarked Ford police vehicles to our Detectives. The purchase price of a new vehicles continues to rise and the availability is very low. As Administrative Officers, we do not need all of the equipment that is available to us with the vehicles we are assigned. On the other hand, Detectives are required to be "on-call" and respond from home to incidents at all hours. They are, more often, requested to assist in activities that require the use of police equipment that the Fords are outfitted with.

Both the Deputy Chief and I live within the City limits. We can respond to the station and utilize a patrol vehicle if we need to assist our operational divisions. The purchase of used quality sedans, which we would use to travel to work and meetings in, will save both in the purchase price and likely in fuel consumption.

Fiscal Impact

The Lincoln PD budgeted \$49,626 in Line Item #70-1200-7861, for the purchase of the K9 and for the potential replacement of an old vehicle in case of breakdown. We currently have 8,465 remaining in that line.

The estimated cost of purchasing two used Ford sedans with approximately 60,000 miles is approximately \$32,000. This does not include the subtraction of trade in value for the 2008 Dodge Charger which is no longer in service.

LINCOLN POLICE DEPARTMENT

CHIEF OF POLICE
JOSEPH MEISTER



DEPUTY CHIEF OF POLICE
MATTHEW COMSTOCK

The remainder of the balance can be satisfied with funds from the Federal Forfeiture Account, relieving tax payers of any additional burden.

COW Recommendation

Place on Council's February 20th, 2024 Voting Agenda to approve the purchase of two used sedans, using the remaining funds from Line Item #70-1200-7861, and relying upon forfeited assets to satisfy the remaining balance.

Sincerely & Respectfully,

A handwritten signature in blue ink that reads "Joseph H. Meister Jr." with a stylized flourish at the end.

Chief of Police, Joe Meister #85
Lincoln, Illinois Police Department