

**CITY OF LINCOLN**  
**COMMITTEE OF THE WHOLE MEETING**  
**AGENDA**  
**FEBRUARY 27, 2024**  
**CITY HALL COUNCIL CHAMBERS**  
**7:00PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Adam Mackey – Lincoln Speedway 2024 Tentative Racing Schedule**
- 5. Resolution to use Motor Fuel Tax & Rebuild Illinois Bond Funds.**
- 6. Proposals for Grinding Tree Waste Landscape Waste Facility.**
- 7. Tremont Street Project Preliminary Estimates.**
- 8. Request to Permit – 4<sup>th</sup> Annual Logan County Pride Festival Saturday, June 8, 2024 from 3:00pm – 9:00pm.**
- 9. Economic Development Commission Grant Approvals – Structural Grants; DERAC Properties LLC, 419 Pulaski Street- roof replacement. Façade Grant Approval – Doubleshot Holdings LLC, 101 S. Kickapoo Street - power wash, caulk, replace plywood & paint exterior.**
- 10. RFP Energy Supply for Lincoln, IL Government Buildings and Facilities. Discussion of Bids received.**
- 11. Announcements**
- 12. Possible Executive Session**
- 13. Adjournment**
- 14. Upcoming Meetings:** City Council Meeting: Monday, March 4, 2024 at 6:00 PM  
Committee of the Whole Meeting: Tuesday, March 12, 2024 at 6:00 PM



# 2024 Tentative Racing Schedule

Sunday, March 24 Test & Tune For All Divisions  
(12:00-4:00)

Friday, March 29 Test & Tune For All Divisions  
(5:00-8:00)

Friday, April 5 2024 Door Buster  
(PLM, MOD, SPORT, MARA, SS)

Friday, April 26 Built Ford Tough MOWA Sprint Cars  
(MOWA, PLM, MOD, MARA, SS)



Thursday, May 9 Castrol FloRacing Night In America  
\$20,000 To Win Super Late Models  
Presented By Graue Chevrolet **GRAUE INC.**  
(SLM & MOD)



Friday, May 17 305 Sprint Cars  
(305 Sprints, PLM, MOD, MARA, SS)

Friday, June 7 8th Annual Ed Cain Hornet Challenge  
(PLM, MOD, SPORT, MARA, HOR)



The Courier

Sunday, June 16 POWRi Illinois SPEEDWEEK  
Featuring Kids Bike Giveaways  
(POWRi Midgets, PLM, MOD, PROMOD)



Sunday, June 23 DIRTcar Summer Nationals Hell Tour  
(SLM, MOD)



Friday, July 5 BRANDT Red, White, & Blue Triple 30's + Vintage  
(VRI, PLM 30, MOD 30, SS 30, MARA, KidModz)



Friday, July 12 305 Sprint Cars  
(305, PLM, MOD, MARA, SPORT)

Friday, August 16 Farm & Home Supply Presents...  
Night Before State Fair Race w/ MOWA Sprints  
(MOWA, PLM, MOD, MARA) **Farm & Home SUPPLY**  
Outfitting Your Lifestyle



Friday, August 23 The Bennett Memorial... BIG \$\$\$ On The Line  
(PLM, MOD, PROMOD, SPORT, MARA, SS)



Thurs-Sat DIRTcar Fall Nationals  
October 17-19 Thursday - Practice  
Friday - SLM, MOD, PROMOD, SS  
Saturday - SLM, MOD, PLM, PROMOD, SS



\*SLM=Super Late Model - PLM=Pro Late Model - MOD=Modifieds - SS=Street Stocks - MARA=Midgets  
HOR=Hornets - SPORT=Sportsman

Lincoln Speedway - Logan County Fairgrounds - 1408 Short Eleventh St. - Lincoln, IL 62656

For More Information Visit: [www.lincolnspeedwayil.com](http://www.lincolnspeedwayil.com) Or Call 217-764-3200



Normal Times  
Pits 4:00  
Stands 5:00



## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** February 27, 2024

**RE:** **Resolution to use Moter Fuel Tax & Rebuild Illinois Bond Funds**

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**Background**

As discussed in the February 13<sup>th</sup> Committee of the Whole meeting, a recommendation was made to use MFT & RBI funds to complete part of the 2024 resurfacing project.

**Analysis/Discussion**

The Council must pass a resolution, and it must have authorization given by IDOT to use these two funding sources.

**Fiscal Impact**

\$320,000.00 From the MFT Funds

\$541,974.77 From the Rebuild Illinois Bond Fund

**COW Recommendation**

Approve resolution and place on the agenda of the March 4, 2024, Regular City Council Meeting.



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type: Original, Resolution Number, Section Number: 24-00098-00-RS

BE IT RESOLVED, by the Council of the City of Lincoln, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

Name of Local Public Agency: Lincoln, Contract or Day Labor

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Rows include Third Street, Chicago Street, Wyatt Street, Mclean Street, 8th Street.

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed.

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Pavement surface milling and resurfacing, sidewalk and curb ramps reconstruction, and entrance reconstruction.

2. That there is hereby appropriated the sum of Eight Hundred Sixty-One Thousand, Nine Hundred Seventy-Four & 77/100 Dollars (\$861,974.77) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Peggy Batemen, Clerk in and for said City of Lincoln.

of Lincoln in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Lincoln at a meeting held on [Date].

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this February, 2024 day of [Month, Year].



**Resolution for Improvement  
Under the Illinois Highway Code**

(SEAL, if required by the LPA)

Clerk Signature & Date

**Approved**

Regional Engineer Signature & Date  
Department of Transportation



**Request for Expenditure/Authorization  
of Motor Fuel Tax Funds**

Local Public Agency Lincoln	Type City	County Logan	Section Number 24-00098-00-RS
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I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction	\$320,000.00	\$541,974.77
Day Labor Construction		
Engineering		
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
<b>TOTAL</b>	<b>\$320,000.00</b>	<b>\$541,974.77</b>

Comments

Local Public Agency Official Signature & Date

Title

**Approved**

Regional Engineer Signature & Date  
Department of Transportation

Department of Transportation Use

Entered By	Date

**Itemization of Right-of-Way Request**

Location of Property			Property Owner	Acres Right-of-Way	Relocation Costs	Cost of Land Acquired	Cost of Damage to Land not Acquired	Total
Street/Road	Parcel Number	Address of Property Involved						
							<b>TOTAL</b>	
<b>Add Item</b>								

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** February 27, 2023

**RE:** Proposals for Grinding Tree Waste Landscape Waste Facility

**Background**

To keep the tree waste at the Landscape Waste Facility at a minimum I would like to have the waste ground annually.

**Analysis/Discussion**

Please see the Proposal provided by R&R Services of Argenta IL. for grinding and mulch removal. This is the same contractor who completed this work last year. Funds were budgeted for this project in the F/Y 23-24 budget.

**Fiscal Impact**

Project cost of \$29,400.00 and additional funds for hauling of mulch at \$75.00 per load

**COW Recommendation**

Approve proposal of a not to exceed cost of \$29,400.00 From R&R Services and additionally \$75.00 per 90-to-100-yard load to haul away ground mulch. Place on the agenda of the March 4, 2024, Regular City Council Meeting



**R&R Services of Illinois, Inc.**  
**P.O. Box 319**  
**Argenta, IL 62501**  
**Ph. 217.424.2602**

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February 11, 2024

City of Lincoln  
700 Broadway St.  
Lincoln, IL 62656

Walt,

Thank you for allowing R&R Services of Illinois, Inc. the opportunity to submit a bid for the Wood Waste Recycling Project. We are pleased to submit the following quote for your consideration.

**2024 Wood Waste Recycling Project @ Lincoln, IL Yard Waste Site**

R&R Services Responsibility:      Primary Grind Wood Waste Onsite  
Product Spec. 4" Minus  
All Processed Material to Remain Onsite

Provide (1) Rotochopper B66L Grinder 1000HP  
Provide (1) Excavator w/Thumb  
Provide (1) Wheel Loader  
Provide All Fuel, Maintenance, and Repairs  
Provide All Equipment Mobilization  
Provide All Operators During Project  
Provide Current Certificate of Insurance

**Project Notes:**

1. R&R Services to Mobilize Equipment and Labor A Maximum of (1) Time @ Customer's Request for Project Duration.
2. Customer Must Maintain 300' Safety Zone During Processing.
3. Customer Must Maintain Adequate Access Equipment/Trucks Onsite.
4. Customer Will Not Be Responsible for Any Equipment Downtime
5. Payment Due Net 30 Days

**Project Pricing:**

<b>All Equipment and Labor as Specified</b>	<b>\$600.00/Hour</b>
<b>Project Not to Exceed</b>	<b>\$29,400.00</b>

**Project Options:**

1. Haul All Wood Chips Offsite Via Trucks and Walking Floor Trailers
2. Truck Capacity 90 – 100 Cubic Yards Per Load
3. R&R Services Will Perform All Truck Loading

**Hauling Costs:                      \$75.00/Load**

If you should have any questions in regards to this quote, please do not hesitate to contact me @ 217-424-2602.

Sincerely,



Jeff Rose  
R&R Services of Illinois, Inc.  
Operations Manager

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Customer Acceptance:

R&R Services Acceptance:

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Please Scan and Email Proposal Along with Signed Acceptance To:  
rrservicesofil@gmail.com

## MEMORANDUM

**TO:** Mayor and Aldermen of the City of Lincoln

**FROM:** Walt Landers, Street Superintendent

**MEETING**

**DATE:** February 27, 2024

**RE:** Tremont Street Project Preliminary Estimates

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***Background***

During discussions about resurfacing projects on February 16, 2024, Committee of the Whole Meeting council members requested more information regarding Tremont Street.

***Analysis/Discussion***

In this packet, you will find a Memo from CMT staff regarding Preliminary estimates for design engineering and construction. It also provides a possible projected timeline for the project. They have also included two possible options for the scope of construction, one being reconstruction the other resurfacing only.



**To:** Lincoln City Council  
**From:** Kristin Timmons, PE  
Shane Remmert, PE  
**Date:** February 20, 2024  
**Subject:** Tremont Street Improvements

As requested at the February 13<sup>th</sup> Committee of the Whole Meeting, CMT has prepared preliminary construction cost estimates and preliminary engineering estimates for the Tremont Street Improvements. Below you will find two different scenarios. One is the complete reconstruction of the roadway, which includes raising the profile grade of the road to reduce the numerous elevation problems between the driving surface and the adjacent sidewalks, stairs, and landscape walls. The reconstruction will also allow existing drainage problems to be better addressed. The second scenario is a resurfacing project which will provide a new driving surface and will allow some of the adjacent curb and sidewalk problems to be addressed but it will limit the overall design. While the complete reconstruction is more costly, it will provide a better long-term solution since it would address any potential underlying problems with the base of the roadway.

**Reconstruction**

- Preliminary Construction Estimate\* \$1,526,000
- Preliminary Design Engineering Estimate \$183,100
- Potential Design Schedule June 2024 to March 2025
- Potential Construction Schedule May 2025 to November 2026 (2 construction seasons)

**Resurfacing**

- Preliminary Construction Estimate\* \$763,000
- Preliminary Design Engineering Estimate \$84,000
- Potential Design Schedule June 2024 to October 2024
- Potential Construction Schedule March/April 2025 to July 2025

\*Preliminary Construction Estimates do not include additional costs for utility relocations or construction engineering services.

**THE CITY OF LINCOLN**

Date Received FEB 13 2024

**REQUEST TO PERMIT EVENT WITH STREET CLOSURE  
Must Have Council Approval**

**RECEIVED**

Date(s) of Event: 06/08/2024 A copy of this form must be available at the Event!

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Fourth Annual Logan County Pride Fest. Activities Include: Live Music, Vendor Fair (50 vendor Spaces), Food Trucks (6 Spaces), Arts & Crafts, Inflatables, etc. This event is an all ages event designed to raise awareness, support, and inclusivity for the LGBTQIA2S+ Community of Logan County and their Allies.

Location of Event Property: (Address Utilized Space) S Kickapoo St & Pulaski St. & half of S Mclean St

Items occupying street space utilized: Vendor Fair, Inflatables, & Small Stage

Date(s) and time(s) for usage of Property: 06/08/2024 @ 3p to 9p

Are licenses needed, if yes, please attach. **YES NO**

**Street Closures and Parking** Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? S Kickapoo St & Pulaski St. & half of S Mclean St

Closed from 12:00 a.m./p.m. until 9:00 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. N/A

Does this street normally have access to a permitted parking lot? Specify, N/A

**Certificate of Insurance Liability for event must be attached to request before approval.**

Business/Organization/Sponsor Name: Logan County Pride

Contact Name: Tristen Karrick Email: logancountypride@gmail.com

Address: PO Box 612, Lincoln, IL 62656 Signature: [Signature]

Phone: Business: \_\_\_\_\_ Cell: 217-330-4341

**APPROVED: (signatures)**

Police Department: [Signature]

Fire Department: [Signature]

Street Department: [Signature]

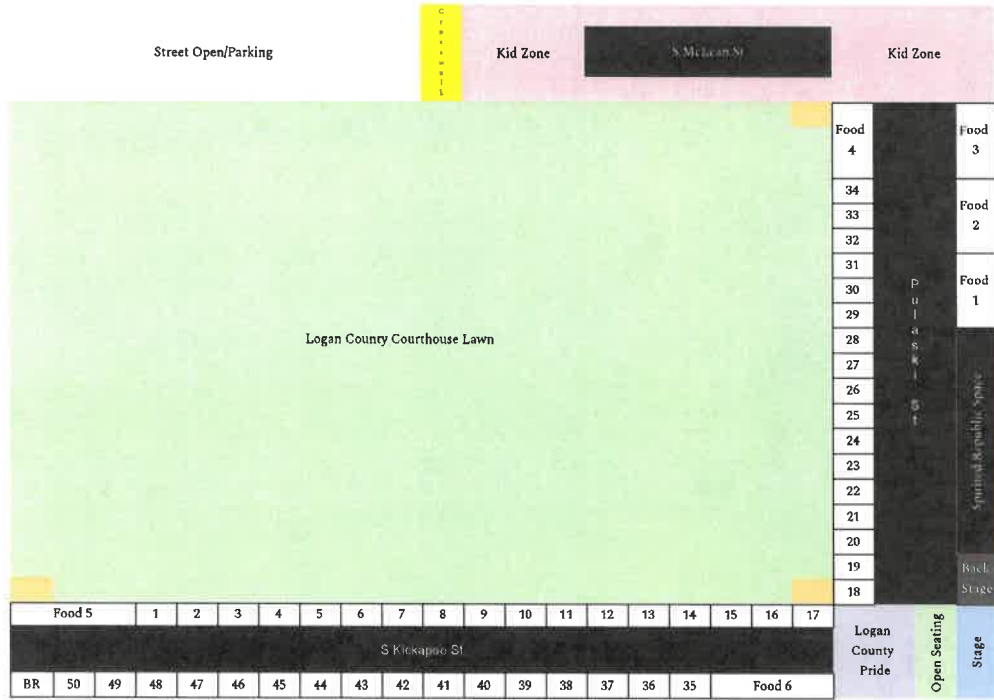
Mayor: [Signature]

Vote: Council Approval \_\_\_ Years \_\_\_ Nays

Date: \_\_\_\_\_

**As soon as all signatures are obtained, you will be contacted at the phone number you provided.**

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



1		26		Food 1	
2		27		Food 2	
3		28		Food 3	
4		29		Food 4	
5		30		Food 5	
6		31		Food 6	
7		32			
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Good Evening City Council,

We are excited to share that Logan County Pride has begun planning Logan County Pride Fest 2024. Over the last three years, this event has grown tremendously. From 2021, when a few hundred people stepped into the Beer tent at the Logan County Fairgrounds. To last year, when nearly 1500 people stepped onto the Downtown Square. This year, we are planning to continue that growth, and continue to invite more people into our community.

With this planning, we are requesting closure of two and a half streets in the Downtown area. This includes S Kickapoo Street from its intersection with Broadway st through its intersection through Pulaski Street, Pulaski Street from its intersection with S Kickapoo Street through its intersection with S Mclean Street, and S Mclean Street from its intersection with Pulaski Street to the crosswalk located halfway through the block. This closure will allow us to invite more small businesses to experience everything that Lincoln and Logan County has to offer. Both lanes of closed streets will remain open for event attendees to walk around freely, while also allowing access for the emergency response teams.

This request will allow us to expand our entertainment options, and allow for more vendors than in previous years. This year, we hope to allow 50 vendors to showcase their small business, while also highlighting the amazing small businesses that call the Downtown Square their home. Prior to this request, we contacted every business that would be impacted by this event, and gained their continued support for this street closure request. As a small town, we believe that it is important to support those local businesses who make up our downtown, and encourage growth. To help highlight these businesses, our team has worked to create a map of the downtown area that pinpoints areas of interest for event attendees who do not consider Lincoln their home.

On top of working within our community, we have also spoken with surrounding communities to invite them to experience everything that Lincoln and Logan County have to offer. Those communities include: Urbana-Champaign, Springfield, Peoria, Bloomington-Normal, and other smaller communities. Lincoln has a lot to offer and is also centralized, making for a better guest experience, as it is easy to navigate on foot and is located near essential public transportation, including Amtrak. On top of that, many Pride events are held in rural downtown areas to help stimulate revenue into local small businesses.

This request for closure is for the hours 12:00pm to 9:00pm, with the actual event being held from 3:00pm to 8:00pm. This would include 3 hours for set-up, and 1 hour for tear down. This time was based on feedback we received last year from vendors and from local businesses.

This event is planned for all ages, and will feature a vendor fair, live entertainment, and a variety of competitions (like our Pet Costume Contest). We are also dedicating an entire area to a "Kids Zone," which will feature inflatable obstacle courses, arts & Crafts tables, face painting, and much more. This event is free and open to all.

Safety is our number one priority, and to ensure safety of event goers, our team has worked on creating safety operating standards, as well as, training to help identify situations that may impact event goers safety. Every year, we work with volunteers to help maintain crowd control and ensure safe operations throughout the day. When a safety event occurs that is outside of their scope, volunteers and staff are trained to work with the local police department. On top of this, we will be requesting the presence of local police officers, to help monitor the event.

Alcohol will not be permitted on open streets; rather, guests will have the option to visit local options such as Spirited Republic, Rusty Rail, or The Alley-Bi. Parking that is not impacted by the street closure will remain open to all on a first come, first served basis. We ask all vendors to park in a specific area, allowing for event attendees and those seeking to access local business parking that is more accessible.

Finally, we are awaiting an event insurance quote from Country Financial (Michelle Bauer) to ensure coverage throughout the entire day. Once the insurance is active, we will be happy to share with the council.

We hope you see the value in hosting an event like this in our historic downtown. We appreciate your consideration and welcome any questions you may have. While we were not able to attend in person, please feel free to reach out to us via email ([logancountypride@gmail.com](mailto:logancountypride@gmail.com)) or FaceBook Messenger!

Thank you & Happy Pride!



Logan County Pride Fest 2024 Map



## Frequently Asked Questions

1. What types of activities will be offered at Pride Fest 2024?
  - a. This year, we plan to offer similar activities to previous year's events. This includes a kids zone with bounce houses, face painting, and arts & Crafts. We are also planning on offering live entertainment throughout the event. Finally, in previous years, we had success with friendly competitions. These included Dog Costume Contests and a Facial Hair Contest. This year we hope to expand upon all of our offerings.
2. Will there be a drag show?
  - a. There will not be a drag show that is part of this street closure request. We are planning a drag show at an offsite location, that will be an adult only show.
3. What is the backup plan for poor weather?
  - a. This event is rain or shine. With this we request that all vendors bring a tent to have shelter from the weather. On the off chance that the weather is unsafe for the event to continue, we will postpone the event for a future date.
4. Are there any potential safety concerns associated with the closure?
  - a. With any public event there will always be safety concerns. Our team, including volunteers, have undergone training to recognize when a safety event may be beginning to occur. Once that recognition happens, we will work with local authorities to resolve the active concern.
5. What arrangements are being made for waste collection and street cleaning during the closure?
  - a. We will be contracting with local vendors to supply waste receptacles along the square to collect trash. Portable restrooms will be placed to allow event attendees to use the restroom without overwhelming local businesses. Also, our

tear down team will be checking the square for any lingering trash, and cleaning it up, prior to reopening the street.

6. How will the success of the event be evaluated?
  - a. In previous years, we have evaluated the event's success by surveying our vendors on their success. This allows us to know if something is working, or if adjustments need to be made.
7. Why did the event time change to later in the afternoon/early evening?
  - a. After receiving feedback from previous years, we have decided to host this event at a later time to combat some of the summer heat.
8. What is the expected attendance?
  - a. We are expecting 1500 to 2000 event attendees this year.
9. What types of vendors are you expecting?
  - a. In previous years, we have had a lot of local craft makers and non-profit organizations. This year we are expecting the same, however, we are allowing more vendors to apply than in previous years.
10. What types of food vendors are you expecting?
  - a. We are working with local businesses on the square to fulfill these food vendor spots, however, spots that cannot be filled may be requested by other local vendors. All food vendors are required to maintain procedures and rules set in place by the Health Department.
11. What types of live entertainment are you expecting?
  - a. Following feedback from last year, we hope to have more live acoustic artists fill the square with music. We will be having an open call prior to the event to source local artists. All artists will be required to maintain a set expectation of having an event that is for all ages.

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Ashley Metelko, Administrative Assistant  
**MEETING DATE:** February 27, 2024  
**RE:** Economic Development Commission Grant Approvals

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### **Background:**

On February 16, 2024, the Economic Development Grant Commission met and approved the following applications:

### **STRUCTURAL GRANTS:**

#### **1. DERAC Properties LLC – 419 Pulaski Street**

- Roof replacement
- Amount requested \$7,500.00

**Amount approved by Economic Development Commission on February 16, 2024: \$7,500.00**

### **FACADE GRANTS:**

#### **1. Doubleshot Holdings LLC – 101 S Kickapoo Street**

- Power wash, caulk, replace plywood & paint exterior
- Amount requested \$1,744.00

**Amount approved by Economic Development Commission on February 16, 2024: \$872.00**

**Council Recommendation:** Place on Regular City Council Meeting Agenda for March 4, 2024.