

CITY OF LINCOLN
REGULAR CITY COUNCIL MEETING
AGENDA
OCTOBER 7, 2024
CITY HALL COUNCIL CHAMBERS
700 BROADWAY STREET
6:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Paul Crombie – Board Member & Investor Land of Lincoln C.E.O. Program**
6. **Consent Agenda By Omnibus Vote**

All items under the Consent Agenda are considered to be routine in nature and/or non-controversial and will be approved by one motion. If anyone wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

A. Payment of Bills.

B. Approval of minutes August 27, 2024 Committee of the Whole Meeting, September 3, 2024 Regular City Council Meeting, September 10, 2024 Committee of the Whole Meeting, September 16, 2024 Regular City Council Meeting, September 24, 2024 Committee of the Whole Meeting.

7. **Ordinances and Resolutions**

A. Ordinance Creating Section 1-6-10 of the Lincoln City Code

B. Resolution of the City of Lincoln Adopting Civility Pledge

8. **Bids**

A Approval of bid from P.H. Broughton & Son for resurfacing project in an amount not to exceed \$430,000.00 from M.F.T. Fund / Rebuild Illinois Money.

B. Approval of bid from P.H. Broughton & Son for resurfacing project in an amount not to exceed \$670,000.00 from the Capital Project Fund.

9. **Reports**

10. **New Business/Communications**

A. Approval of Request from the Land of Lincoln C.E.O. Program for a three-year renewal of the City's annual donation of \$1,000.00.

B. Approval of the design and implementation of a new City website by PRYNT Digital, LLC in an amount not to exceed \$16,275.00 with a monthly hosting/management fee in the amount of \$125.00 per month.

C. Approval of Economic Development Grant to Community Action Partnership of Central Illinois for roof replacement in an amount not to exceed \$7,500.00.

11. **Announcements**

12. **Possible Executive Session**

13. **Adjournment**

We welcome the participation of persons with disabilities at all City of Lincoln meetings. If auxiliary aid or service is required for most effective participation and communication, please notify the City Clerk's Office at 217-735-2815 or cityclerk@lincoln.il.gov no later than 48 hours prior to the meeting time.

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, August 27, 2024

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:01 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlf, Ward 3
Alderman Craig Eimer, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Ty Johnson, Fire Chief
Joe Meister, Police Chief
Andrew Bowns, Veolia Water, Project Manager

Presiding:

Mayor Tracy Welch

Public Comment:

Tammy Bunner – Touch a Truck event on October 12th

Request to Permit:

Lincoln Community High School Football Boosters request Homecoming decorating and whitewashing. Wyatt Ave from S. Kickapoo to LCHS with a barricade at each intersection.
This item will be placed on the regular agenda.

Additional request to permit not on the agenda:

National Railsplitting Contest and Tomahawk throwing. September 21st & 22nd. Roads to be closed are directly around the Postville Courthouse (not including 5th St) from 8am – 8pm.
This item will be placed on the regular agenda.

Economic Development Commission Grant Approval –

High Tide Investments LLC – 1240 5th St., floor joist replacement and exterior door replacement in the amount of \$7,500.00.

Bill Bree – 429 Pulaski St, window replacement in the amount of \$7,500.00.

These items will be placed on the regular agenda separately.

Ordinance authorizing the Sale of Excess Personal Property

This item will be placed on the regular agenda.

Demolition of 516 5th St

Mr. Woodhall will look into what the extra cost would be to dig out and remove the foundation. This item will be placed on the regular agenda.

Supplemental engineering agreement for additional services for 5th Street Road Project

The previous supplemental agreement did not cover the listed items in the memo. An additional agreement in the amount of \$49,500 is requested to cover those costs. This item will be placed on the regular agenda.

Appointment of Ron Keller to the Historic Preservation Commission

This item will be placed on the regular agenda.

Mayoral Proclamation 2024-497 National Suicide Prevention and Action Month

Mayor Welch read the proclamation. This item will be placed on the regular agenda.

Memorial Park Drive Project

This project is to address the depth of the ditch on the east side of Memorial Park Drive. It is hard for the residents to maintain it. This is a budgeted amount of \$75,000. This item will be placed on the regular agenda.

Discussion on “Moving to Quiet Title on Ground owned by the City of Lincoln” for Solar Farm expansion.

This is a triangular piece of property near the Sewer Plant where solar panels will be installed. The City owns this property but there has been difficulties getting the deed. Two title companies have not been able to do it. The next step would be to move to quiet title where a judge issues a document stating the owner. The solar company needs this in place to be able to apply for a grant. They will pay for any attorney fees if needed.

This item will be placed on the regular agenda.

Announcements:

- Balloons Over 66 – HUGE success. Mayor Welch thanked LPD, ISP, and LCS for the help with traffic control on Saturday evening.
- Safety Talk Meet & Greet on Sept 18 at Lincoln Christian Church. Police, Fire, Ambulance will bring vehicles and speak with children from that church about safety.
- DARE will participate with the Family Movie Night

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Parrott motioned to adjourn, seconded by Alderman Downs. All were in favor. Mayor Welch adjourned the meeting at 6:55 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 3, 2024

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:00pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlf, Ward 3
Alderman Craig Eimer, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Joe Meister, Police Chief
Ty Johnson, Fire Chief
Walt Landers, Streets Superintendent
Wes Woodhall, Building and Safety Officer
Andrew Bowns, Veolia Water, Project Manager

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no one present for public comment.

Oath of Office:

Eric Davis Patrolman – sworn in by City Attorney John Hoblit

Consent Agenda by Omnibus Vote:

- A. Payment of Bills**
- B. Approval of July 15, 2024 Regular City Council Meeting, July 15, 2024 Public Hearing Meeting, July 23, 2024 Special Voting Session**
- C. Approval of request from Lincoln Community High School Football Boosters to close Wyatt Ave. from South Kickapoo Street to Lincoln Community High School on Thursday, September 26, 2024 from 4:30 pm to 7:30 pm for the Lincoln Community High School Homecoming decorating and whitewashing.**
- D. Approval of request from the Logan Railsplitting Association to close various City Streets and provide six (6) picnic tables from 8am on Saturday, September 21, 2024 until 8:00pm on Sunday, September 22, 2024 for the Logan Railsplitting Festival.**

Alderwoman Rohlfs made the motion to approve, Alderman Eimer seconded.

The July 23, 2024 Special Voting Session should be the July 23, 2024 Committee of the Whole Meeting.

Alderman Parrott made the motion for the change, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll on the amendment.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

City Clerk Bateman called roll on the item as amended.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Ordinances and Resolutions:

A. Ordinance 2024-1036 authorizing the sale of Excess Personal Property.

Alderwoman O'Donoghue made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Bids:

A. Approval of bid from Harold Goodman, Inc. for the demolition and removal of the property at 516 5th St at a cost not to exceed \$5,800.00.

Alderman Sanders made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion.

There will be no additional costs from the contractor to remove the crawlspace; there will be additional tonnage fees.

There being no other discussion, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

New Business/Communications:

A. Approval of Economic Development Grant to High Tide Investments, LLC for floor joist and exterior door replacement at 1230 5th St in an amount not to exceed \$7,500.00.

Alderwoman Rohlf made the motion to remove the item from the table, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of Economic Development Grant to Bill Bree for window replacement at 429 Pulaski Street in an amount not to exceed \$7,500.00, pending approval from Historic Preservation Commission.

Alderman Downs made the motion to approve, Alderwoman Rohlf seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen, Alderman Kevin Bateman

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval of Supplemental Engineering Agreement between Hanson Professional Services and the City of Lincoln for the 5th Street Road Project in an amount not to exceed \$49,500.00.

Alderman Sanders made the motion to approve, Alderwoman Rohlf seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlf, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

D. Approval of Mayoral appointment of Ron Keller to the Historic Preservation Commission.

Alderwoman O'Donoghue made the motion to approve, Alderwoman McClallen seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

E. Approval of Mayoral Proclamation No. 2024-497 proclaiming September 2024 as National Suicide Prevention and Action Month in the City of Lincoln.

Alderman Downs made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

F. Approval of the completion of the Memorial Park Drive Project in an amount not to exceed \$75,000.00 from the Sewer O&M Fund.

Alderman Eimer made the motion to approve, Alderwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

G. Approval of "Moving to Quiet Title" on ground owned by the City of Lincoln.

Alderman Bateman made the motion to approve, Alderman Eimer seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- Alderwoman Rohlfs received comment from a resident to have extra patrolling around the entrance to the High School from Pulaski Street when school begins.
 - Pork Chop sandwich fundraiser for Purple Heart this Saturday at IGA
 - Saturday, September 12th there is a Recovery Walk from 1-3
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderwoman O'Donoghue. Mayor Welch adjourned the meeting at 6:18 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 10, 2024

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:00 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

- Alderman Robin McClallen, Ward 1
- Alderman Steve Parrott, Ward 1
- Alderman David Sanders, Ward 2
- Alderman Sam Downs, Ward 2
- Alderman Kevin Bateman, Ward 3
- Alderman Wanda Lee Rohlfs, Ward 3
- Alderman Craig Eimer, Ward 4
- Alderman Rhonda O'Donoghue, Ward 4

Staff Present:

- Peggy Bateman, City Clerk
- Chuck Conzo, City Treasurer
- John Hoblit, City Attorney
- Walt Landers, Streets Superintendent
- Wes Woodhall, Building and Safety Officer
- Ty Johnson, Fire Chief
- Joe Meister, Police Chief
- Andrew Bowns, Veolia Water, Project Manager

Presiding:

Mayor Tracy Welch

Public Comment:

There was no one present to speak for public comment.

Request to Permit: Spirited Republic LLC to close Pulaski Street from Kickapoo to Arcade Entrance half block on Friday, October 11, 2024 from 4pm – 11pm. Band performance on Street.

This item will be placed on the consent agenda.

Request to Permit: Tammy Bunner and Heather Martin to close streets on all four (4) sides of Scully Park on Saturday, October 12, 2024 from 7am – 2 pm for Touch a Truck in the park.

Superintendent Landers would like to keep Kickapoo Street open. Food trucks will park in the parallel spaces. Six picnic tables will be needed.

This item will be placed on the consent agenda.

Proclamation 2024-498 for Constitution Week September 17-23, 2024

This item will be placed on the regular agenda.

Proclamation 2024-499 for National See Tracks? Think Train Week September 23-29, 2024

This item will be placed on the regular agenda.

Curb and Sidewalk Replacement Project bid award

Four bids were received. The lowest bid came in at \$238,000 from Opperman Construction. There is a budgeted amount of \$300,000 and \$350,000 for appropriations. Mr. Landers would like to add an additional \$100,000 to cover more targets.

This item will be placed on the regular agenda.

Structure 145 VFD Replacements

There are for new variable frequency drives for the plant that control the influent pumps and helps them run efficiently. The current VFDs are 22 years old and one has completely failed. The cost is \$62,800 and was budgeted for.

This item will be placed on the regular agenda.

City Hall/Fire Department Interior Paint and Flooring bid

One bid was received for this project from Brady's Painting and Construction for \$175,235.00 and includes a 4.5% contingency cost. Approval was granted and colors were picked from the Historic Preservation.

This item will be placed on the regular agenda.

Announcements:

- CIVIC golf outing on September 13, 2024
- Ribbon cutting at 604 Broadway Suite 5 at 12:15pm Helping Hands Electrolysis
- Family Fun Day at Open Arms this Saturday, begins at 11am
- Fire Chief Johnson wanted to thank his department for battling the Sangamon Street Fire. His crew battled inside the building for 90 minutes under extreme dangerous conditions.
- Ailes for Tales this Thursday at Spirited Republic.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Eimer. All were in favor. Mayor Welch adjourned the meeting at 6:40 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

REGULAR CITY COUNCIL MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Monday, September 16, 2024

The Regular Meeting of the City Council of Lincoln was called to order by Mayor Welch at 6:01pm, with proper notice given. City Clerk Peggy Bateman called roll.

Present:

- Alderdwoman Robin McClallen, Ward 1
- Alderman Steve Parrott, Ward 1
- Alderman David Sanders, Ward 2
- Alderman Sam Downs, Ward 2
- Alderman Kevin Bateman, Ward 3
- Alderdwoman Wanda Lee Rohlfs, Ward 3
- Alderman Craig Eimer, Ward 4
- Alderdwoman Rhonda O’Donoghue, Ward 4

Staff Present:

- Peggy Bateman, City Clerk
- Chuck Conzo, City Treasurer
- John Hoblit, City Attorney
- Joe Meister, Police Chief
- Ty Johnson, Fire Chief
- Walt Landers, Streets Superintendent
- Wes Woodhall, Building and Safety Officer
- Andrew Bowns, Veolia Water, Project Manager

Presiding:

Tracy Welch, Mayor

Public Comment:

There was no on present for public comment.

Consent Agenda by Omnibus Vote:

A. Payment of Bills

B. Approval of July 23, 2024 Public Hearing Meeting Minutes, July 23, 2024 Special Voting Meeting, August 5, 2024 Regular City Council Meeting, August 13, 2024 Committee of the Whole Meeting, August 19, 2024 Regular City Council Meeting.

C. Approval of request from Spirited Republic, LLC to close Pulaski Street from Kickapoo Street to the Arcade entrance on Friday, October 11, 2024 from 4pm – 11pm for a band performance on Pulaski Street.

D. Approval of request from Tammy Bunner and Heather Martin to close various City Streets adjacent to Scully Park on Saturday, October 12, 2024 from 7am to 2pm for parking of various vehicles and for various activities as part of a Touch A Truck event.

Alderman Downs made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman call the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Bids:

A. Approval of bid from Opperman Construction for the 2024 Curb & Sidewalk Replacement Project in an amount not to exceed \$238,800.00, with additional targets at a total amount not to exceed \$338,000.00

Alderwoman O'Donoghue made the motion to approve, Alderman Parrott seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of bid from Brady's Painting and Construction, Inc for interior painting and flooring at a cost not to exceed \$175,235.00.

Alderwoman Rohlfs made the motion to approve, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Alderwoman Rhonda O'Donoghue, Alderwoman Wanda Lee Rohlfs, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Alderwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Reports:

A. City Treasurer's Report for August 2024

General Fund Balance is \$4.26 million
Police & Fire Pension – seeing improvements
Income Tax – up \$100,000 from a year ago
Municipal Sales Tax – up \$160,000
Non-Home Rule Sales Tax – up \$21,000
Replacement Tax – down \$300,000
Motor Fuel Tax – similar to a year ago
Video Gaming Tax – up about \$4,000
Cannabis Sales Tax - \$6,000 for last month

B. City Clerk's Report for August 2024

\$270,083.82 was received for Sewer Payments. \$39,643.66 was received from both prisons.

C. Department Head Report for August 2024

These reports are on file or will be soon.

New Business/Communications:

A. Approval of Mayoral Proclamation 2024-498 proclaiming September 17-23, 2024 as Constitution Week in the City of Lincoln

Aldерwoman Rohlfс made the motion to remove the item from the table, Alderman Sanders seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Aldерwoman Wanda Lee Rohlfс, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Aldерwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

B. Approval of Mayoral Proclamation 2024-499 proclaiming September 23-29, 2024 as National See Tracks? Think Train Week in the City of Lincoln.

Aldерwoman McClallen made the motion to approve, Alderman Downs seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Aldерwoman Wanda Lee Rohlfс, Alderman Craig Eimer, Alderman David Sanders, Aldерwoman Robin McClallen, Alderman Kevin Bateman

Nays: (0)

Abstain: (0)

Absent: (0)

C. Approval of purchase, installation and support four (4) new VFDS from Britton Electronics and Automotive in an amount not to exceed \$62,800.00

Alderman Bateman made the motion to approve, Aldерwoman O'Donoghue seconded. Mayor Welch called for discussion, there being none, City Clerk Bateman called the roll.

Yeas: (8) Alderman Steve Parrott, Alderman Sam Downs, Aldерwoman Rhonda O'Donoghue, Aldерwoman Wanda Lee Rohlfс, Alderman Kevin Bateman, Alderman Craig Eimer, Alderman David Sanders, Aldерwoman Robin McClallen

Nays: (0)

Abstain: (0)

Absent: (0)

Announcements:

- Ribbon cut on 9/17 at Loco Nutrition
 - Ribbon cut on Saturday, Sept 21 for the Railsplitter
 - Movie Night on Saturday, Sept 21 at the 8th Street Park
 - The City stresses to the community to not cross the barricades near the fire building on Sangamon Street.
 - Many local activities in town over the weekend. Soccer, football, softball, CIVC golf outing
-

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderman Downs motioned to adjourn, seconded by Alderman Eimer. Mayor Welch adjourned the meeting at 6:24 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

COMMITTEE OF THE WHOLE MEETING

Lincoln City Hall, Council Chambers
700 Broadway Street | Lincoln, Illinois

Tuesday, September 24, 2024

The Committee of the Whole Meeting of the City Council of Lincoln was called to order by Mayor Tracy Welch at 6:03 p.m., with proper notice given. City Clerk Peggy Bateman called roll.

Present:

Alderwoman Robin McClallen, Ward 1
Alderman Steve Parrott, Ward 1
Alderman David Sanders, Ward 2
Alderman Sam Downs, Ward 2
Alderman Kevin Bateman, Ward 3
Alderwoman Wanda Lee Rohlfs, Ward 3
Alderman Craig Eimer, Ward 4
Alderwoman Rhonda O'Donoghue, Ward 4

Staff Present:

Peggy Bateman, City Clerk
Chuck Conzo, City Treasurer
John Hoblit, City Attorney
Wes Woodhall, Building and Safety Officer
Ty Johnson, Fire Chief
Joe Meister, Police Chief
Andrew Bowns, Veolia Water, Project Manager

Absent:

Walt Landers, Streets Superintendent

Presiding:

Mayor Tracy Welch

Public Comment:

There is no one present for public comment.

Website Design for City of Lincoln – PRYNT Digital/Cale West

The City is looking to get the City Website redesigned. Members of the Council previously met with Mr. West for a presentation of his design. Mr. West showed the Council what he had created. The new site will be more user friendly for desktop and phones. There will be employee training on the new website to keep it updated. There will also be live chat support to help staff. This item will be placed on the regular agenda.

Request for Design for a Community Pavilion – 8th Street Park

Ashley Metelko presented her request for engineering funds for a pavilion at the 8th St Park. The request is for \$32,000.00.

Alderman Parrott was concerned about the sound for the area residents if the pavilion was used for bands.

Alderman Bateman would rather purchase a portable stage rather than a permanent structure. The stage could also be rented out for revenue. He will research more information on a portable stage. This item will be brought back to the next COW.

Economic Development Commission Grant Approval – Community Action Partnership of Central Illinois, amount requested \$7,500.00 for roof replacement.

Alderman Rohlfs and Alderman Bateman are both concerned with CAPCIL receiving taxpayer dollars when they are a non-profit charitable organization and run on taxpayer dollars. They feel this Grant program is for economic development for private profitable businesses.

Alderman O'Donoghue feels that this is a structural grant and the business is in Lincoln and helps many people of the community.

Mayor Welch asked the Commission to discuss this matter further.

This item will be placed on the regular agenda.

Request from Land of Lincoln CEO for pledge donation.

The council would like to receive updates from the CEO sponsor.

This item will be placed on the regular agenda with a 3-year renewal.

Rebuild Illinois MFT Resurfacing project.

The lowest bid came from PH Broughton at \$411,614. CMT estimated the project to cost just under \$542,000. CMT recommends awarding the bid to PH Broughton. As stated in the memo, CMT is asking the council to approve \$430,000 to cover in unforeseen issues without having to come back to the Council for approval. The outstanding balance of Rebuild Illinois is approx. \$111,000.00. CMT recommends putting together another bid package with additional targets to be able to spend the remaining funds before the deadline. Whatever targets cannot be completed in 2024 will be completed in the spring of 2025.

This item will be placed on the regular agenda.

Capital Project Fund Resurfacing project.

PH Broughton was the lowest bid. These two bids were grouped together to get more competitive bids. The bid amount was not said in the meeting. A request for additional funding to allow for unforeseen expenses.

This item will be placed on the regular agenda.

Discussion regarding Ethics for Elected Officials, possibly an Ethics Committee.

Alderman Sanders and Alderman O'Donoghue have been working on creating an Ethics Committee. The individuals being held accountable by this Committee are the elected officials. City employees already have an ethics clause in the employee handbook. Any situations that may arise, there is a pending situation, will be investigated by the Committee then brought before the Council to be voted on.

Mr. Hoblit asked for any questions and changes be directed to him before the voting meeting. At the request of the council, he will bring back a new draft stating all elected officials.

This item will be placed on the regular agenda.

Mayor Welch moved on to other items on the agenda.

Announcements:

- Mayor Welch thanked all involved with the Movie in the Park. Ashley Metelko, Lincoln Park District, Street Department, Fire Department, Lincoln Police and DARE. Approx. 60 people attended.
- The Frame for the mural should be completed this week.

Adjournment:

There being no further discussion to come before the City Council of Lincoln, Alderwoman O'Donoghue motioned to adjourn, seconded by Alderman Parrott. All were in favor. Mayor Welch adjourned the meeting at 8:11 p.m.

Respectfully Submitted By:

Charity Hutchison, Recording Secretary

ORDINANCE NO.
ORDINANCE CREATE 1-6-10 OF THE LINCOLN CITY CODE

THIS ORDINANCE is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the ____ day of _____, 2024, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City Council has long enjoyed its members being able to conduct themselves in a manner expected of elected representatives; and

WHEREAS, recently the City of Lincoln has unfortunately not been able to enjoy the behavior expected of elected representatives, and due to this they feel it now necessary to codify it in an attempt to ensure its members behave in a manner that is expected of them; and

WHEREAS, it is in the best interest of the citizens of the City of Lincoln, Logan County, Illinois, that their elected officials act in a manner that is befitting of an elected official;

NOW, THEREFORE, IT IS HEREBY ORDAINED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That Title I Chapter 6 Part 10 Lincoln City Code titled “Code of Conduct” is hereby created. (See Exhibit A)
2. Effective Date. That this Ordinance is effective immediately upon passage and publication in pamphlet form.

The vote on the adoption of this Ordinance was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlf	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____

Passed and approved this ____ day of _____, 2024.

CITY OF LINCOLN,

BY: _____

Tracy Welch, Mayor
City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)

City Clerk, City of Lincoln,
Logan County, Illinois

EXHIBIT A

§ 1-6-10 Code of Conduct

- (A) Aldermen/Alderwomen shall conduct themselves in and out of meetings in a manner expected of an elected official. The elected officials of the City of Lincoln are to conduct themselves within city meetings in a respectful manner that is appropriate and expected of an elected official.
- (B) Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected and appointed officials, employees, and the public.
- (C) Public Confidence. Members should conduct themselves so as to maintain public confidence in their position and profession, the integrity of their local government, and in their responsibility to uphold the public trust. City Council members shall be mindful of how they conduct themselves in the public as their actions are reflective of the City Council as a whole.
- (D) The Alderman/Alderwomen shall conduct themselves on social media in accordance with the above statements as the statements they make on social media reflects on the City Council as a whole.
- (E) An elected official individually does not run a City Department, nor do they report to a City Council member individually. The City Departments need to be able to run and work in a manner that is not disruptive of an elected official interrupting their workflow. City Council members will not show up to job sites unless authorized by the City Department Head. The Aldermen/Alderwoman shall not harass individual employees on their off hours.
- (F) Members of the City Council will undertake efforts to be present at all City Council meetings. Ten (10) or more unexcused absences within a calendar year will create a vacancy as the alderman/alderwoman has abandoned their seat in the City Council.
- (G) Penalty. Violations of this subsection will trigger an investigation by the Ethics Committee. Penalties can include, but are not limited to, a fine of \$500.00 for each infraction, censure, and the recommendation of a stalking/no contact order.

Violations of subsection (F) and for nonpayment of the fine in this subsection can cause removal authorized by state statute.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF LINCOLN
ADOPTING CIVILITY PLEDGE**

WHEREAS, the CITY OF LINCOLN recognizes that the public exchange of diverse ideas, viewpoints and robust debate are essential to democratic self-governance; and,

WHEREAS, the Mayor and City Council of the City of Lincoln as elected officials of the City, recognize the importance of engaging in free and spirited debate, while maintaining the highest standards of civility, honesty and mutual respect; and,

WHEREAS, the Civility Pledge states, “In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective;” and,

WHEREAS, in order to publicly declare a commitment to civil discourse and to express concern for the common good and wellbeing of all residents of the City, the Mayor and City Council have determined it to be in the best interests of the City to adopt this Resolution;

NOW, THEREFORE, be it resolved by the Mayor and City Council of CITY OF LINCOLN as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The Civility Pledge as set forth in this Resolution is hereby adopted.

Section 3. The elected and appointed officials of City of Lincoln are asked to sign the Civility Pledge and adhere to it during all public meetings and in all official actions.

The vote on the adoption of this Resolution was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlfs	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: _____
 Nays: _____
 Abstain: _____
 Absent: _____

Passed and approved this ____ day of _____, 2024.

CITY OF LINCOLN,

BY: _____
 Tracy Welch, Mayor
 City of Lincoln, Logan County, Illinois

ATTEST: _____ (SEAL)
 City Clerk, City of Lincoln,
 Logan County, Illinois



To: Mayor Welch and Aldermen of the City of Lincoln
From: Shane Remmert, City Engineer through Crawford, Murphy & Tilly, Inc.
CC: Walt Landers, Street Superintendent
Date: September 24, 2024
Subject: Resurfacing Projects Bid Award

Background

As coordinated with Walt Landers, City of Lincoln Street Superintendent, and as further directed by the City Council, CMT produced two sets of bidding documents for resurfacing projects this year. One resurfacing project was to use a combination of Rebuild IL & Motor Fuel Tax funds. The other project was to use Local Funds. Following final IDOT approval of the ReBuild IL plans on September 10th, CMT had IDOT advertise both projects on their September 12th Contractor's Bulletin for a bid opening on September 24th.

Rebuild IL Resurfacing Bid Results

The City received two bids:

- PH Broughton & Sons \$411,614.31
- United Contractors Midwest \$605,830.69

The bid from PH Broughton was below CMT's estimate of \$541,907.75. CMT's recommendation is to accept the low bid from PH Broughton. CMT would also recommend authorizing additional expenditures up to \$430,000.00 to allow for additional funding in the event that IDOT comes back and determines something is ineligible for payment.

Earlier this year, the City of Lincoln passed a resolution to use their remaining balance of \$541,974.77 of ReBuild IL money on resurfacing. CMT has contacted IDOT Local Roads about adding additional quantities to this contract, and they will not allow it. CMT has heard from other municipalities in the same situation that contractors are advising them to continue to bid work this fall to take advantage of good pricing. As such, CMT will work with Walt to identify additional resurfacing targets to use the remaining ReBuild IL monies. Unfortunately this will be a separate project will have to go through approval at IDOT Local Roads.

Local Funds Resurfacing Bid Results

The City received two bids:

- PH Broughton & Sons \$645,400.83
- United Contractors Midwest \$958,984.28

The bid from PH Broughton was below CMT's estimate of \$904,003.75. CMT's recommendation is to

Crawford, Murphy & Tilly

Centered in Value



accept the low bid from PH Broughton. CMT would also recommend authorizing additional expenditures up to \$670,000.00 to allow for possible overages for additional pavement patching. During previous conversations between Walt Landers and Andrew Bowns, Andrew indicated that there were sewer funds available to help cover the costs along Union Street due to the condition of the street following the Union Street Forcemain project.

Fiscal Impact: 60-3600-7827 Capital Expense – Microsurfacing (Now Surfacing) \$700,000 Available
50-7400-7850 Capital Expense – Sewer Construction \$525,000 Available

COW Recommendation

1. Award the Rebuild IL Resurfacing contract to PH Broughton for \$411,614.31 with additional authorization for expenditures up to \$430,000.00 and place this on the October 7, 2024, Regular City Council Meeting agenda.
2. Award the Local Funds Resurfacing contract to PH Broughton for \$645,400.83 with additional authorization for expenditures up to \$670,000.00 and place this on the October 7, 2024, Regular City Council Meeting agenda.



Tabulation of Bids - 5 Bidders

Local Public Agency	County	Section Number	Letting Date
City of Lincoln	Logan	24-00098-00-RS	09/24/24

Approved Engineer's Estimate	Attended By (IDOT Representative(s))
\$541,907.75	Shane Remmert (CMT) Peggy Bateman (Lincoln) Tommy Cecil (PHB)

Bidder's Name	PH Broughton & Sons	UCM		
Bidder's Address	905 N. Lincoln Ave	3151 Robbins Road		
City, State, Zip	Springfield, IL 62702	Springfield, IL 62791		
Proposal Guarantee	Bid Bond	Bid Bond		
Terms				

Approved Engineer's Estimate

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
40600290	BIT. MATS. TACK COAT		LB	3533	\$2.2500	\$7,949.25	\$0.6400	\$2,261.12	\$1.3600	\$4,804.88		\$0.00		\$0.00		\$0.00
40600370	LONG. JOINT SEALANT		FT	2206	\$5.0000	\$11,030.00	\$7.1300	\$15,728.78	\$7.4600	\$16,456.76		\$0.00		\$0.00		\$0.00
40604150	POLY. HMA SURFACE		TON	879	\$210.0000	\$184,590.00	\$143.2400	\$125,907.96	\$168.7100	\$148,296.09		\$0.00		\$0.00		\$0.00
42300200	PCC DRIVEWAY, 6"		SY	186	\$120.0000	\$22,320.00	\$160.0000	\$29,760.00	\$177.7700	\$33,065.22		\$0.00		\$0.00		\$0.00
42400100	PCC SIDEWALK, 4"		SF	1531	\$25.0000	\$38,275.00	\$15.0000	\$22,965.00	\$23.5500	\$36,055.05		\$0.00		\$0.00		\$0.00
42400800	DETECTABLE WARNING		SF	88	\$50.0000	\$4,400.00	\$55.0000	\$4,840.00	\$42.6800	\$3,755.84		\$0.00		\$0.00		\$0.00
44000100	PAVEMENT REMOVAL		SY	186	\$25.0000	\$4,650.00	\$45.0000	\$8,370.00	\$43.5100	\$8,092.86		\$0.00		\$0.00		\$0.00
44000155	HMA SURF. REMOVAL		SY	8307	\$6.0000	\$49,842.00	\$4.6300	\$38,461.41	\$6.8300	\$56,736.81		\$0.00		\$0.00		\$0.00
44000500	CURB & GUTTER REM.		FT	952	\$20.0000	\$19,040.00	\$7.0000	\$6,664.00	\$30.8200	\$29,340.64		\$0.00		\$0.00		\$0.00
44000600	SIDEWALK REMOVAL		SF	1551	\$15.0000	\$23,265.00	\$5.0000	\$7,755.00	\$9.8600	\$15,292.86		\$0.00		\$0.00		\$0.00
60255500	ADJUST MANHOLE		EA	9	\$2,200.0000	\$19,800.00	\$1,000.0000	\$9,000.00	\$1,940.0300	\$17,460.27		\$0.00		\$0.00		\$0.00
60260100	ADJUST INLET		EA	4	\$2,000.0000	\$8,000.00	\$1,200.0000	\$4,800.00	\$1,191.7500	\$4,767.00		\$0.00		\$0.00		\$0.00
60261300	ADJ. INLET NEW TY11		EA	2	\$3,500.0000	\$7,000.00	\$2,100.0000	\$4,200.00	\$1,920.6500	\$3,841.30		\$0.00		\$0.00		\$0.00
60266600	ADJUST VALVE BOX		EA	2	\$750.0000	\$1,500.00	\$750.0000	\$1,500.00	\$769.4500	\$1,538.90		\$0.00		\$0.00		\$0.00
60603800	COMB. CURB & GUTTER		FT	1233	\$60.0000	\$73,980.00	\$80.0000	\$98,640.00	\$131.6100	\$162,275.13		\$0.00		\$0.00		\$0.00
67100100	MOBILIZATION		LS	1	\$25,000.0000	\$25,000.00	\$8,312.8100	\$8,312.81	\$31,456.9900	\$31,456.99		\$0.00		\$0.00		\$0.00
78009005	MUPM LINE 5"		FT	539	\$3.5000	\$1,886.50	\$6.5100	\$3,508.89	\$6.3400	\$3,417.26		\$0.00		\$0.00		\$0.00
78009006	MUPM LINE 6"		FT	492	\$4.0000	\$1,968.00	\$7.8100	\$3,842.52	\$7.6100	\$3,744.12		\$0.00		\$0.00		\$0.00
78009012	MUPM LINE 12"		FT	408	\$8.0000	\$3,264.00	\$15.6300	\$6,377.04	\$15.2300	\$6,213.84		\$0.00		\$0.00		\$0.00
78009024	MUPM LINE 24"		FT	103	\$16.0000	\$1,648.00	\$31.2800	\$3,219.78	\$30.4500	\$3,136.35		\$0.00		\$0.00		\$0.00
X7010216	TRAFFIC CONTROL		LS	1	\$20,000.0000	\$20,000.00	\$3,000.0000	\$3,000.00	\$5,862.0700	\$5,862.07		\$0.00		\$0.00		\$0.00
Z0013798	CONST. LAYOUT		LS	1	\$12,500.0000	\$12,500.00	\$2,500.0000	\$2,500.00	\$10,220.4500	\$10,220.45		\$0.00		\$0.00		\$0.00

Total Bid:	As Read:					
	As Calculated:	\$411,614.31	\$605,830.69	\$0.00	\$0.00	\$0.00
	% Over/Under:	(24.04)%	11.80 %			



Tabulation of Bids - 5 Bidders

Local Public Agency: City of Lincoln - Local Funds Resurfacing
 County: Logan
 Section Number:
 Letting Date: 09/24/24

Approved Engineer's Estimate: \$904,003.75
 Attended By (IDOT Representative(s)): Shane Remmert (CMT), Peggy Bateman (Lincoln), Tommy Cecil (PHB)

Bidder's Name	PH Broughton & Sons	UCM		
Bidder's Address	905 N Lincoln Ave	3151 Robbins Road		
City, State, Zip	Springfield, IL 62702	Springfield, IL 62791		
Proposal Guarantee	Bid Bond	Bid Bond		
Terms				

Approved Engineer's Estimate

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
40600290	BIT. MATS. TACK COAT		LB	7363	\$2.2500	\$16,566.75	\$0.6400	\$4,712.32	\$1.6000	\$11,780.80		\$0.00		\$0.00		\$0.00
40600370	LONG. JOINT SEALANT		FT	5044	\$5.0000	\$25,220.00	\$4.1400	\$20,882.16	\$4.3500	\$21,941.40		\$0.00		\$0.00		\$0.00
40604150	POLY. HMA SURFACE		TON	1345	\$210.0000	\$282,450.00	\$143.2600	\$192,684.70	\$174.9300	\$235,280.85		\$0.00		\$0.00		\$0.00
42300200	PCC DRIVEWAY, 6"		SY	87	\$120.0000	\$10,440.00	\$160.0000	\$13,920.00	\$174.3500	\$15,168.45		\$0.00		\$0.00		\$0.00
42400100	PCC SIDEWALK, 4"		SF	2989	\$25.0000	\$74,725.00	\$15.0000	\$44,835.00	\$23.2200	\$69,404.58		\$0.00		\$0.00		\$0.00
42400800	DETECTABLE WARNING		SF	522	\$50.0000	\$26,100.00	\$55.0000	\$28,710.00	\$65.4000	\$34,138.80		\$0.00		\$0.00		\$0.00
44201737	CLASS D, TY I, 8"		SY	4	\$150.0000	\$600.00	\$168.9500	\$675.80	\$242.8400	\$971.36		\$0.00		\$0.00		\$0.00
44201757	CLASS D, TY II, 8"		SY	37	\$140.0000	\$5,180.00	\$158.6600	\$5,870.42	\$242.8400	\$8,985.08		\$0.00		\$0.00		\$0.00
44201747	CLASS D, TY IV, 8"		SY	285	\$120.0000	\$34,200.00	\$153.3400	\$43,701.90	\$242.8400	\$69,209.40		\$0.00		\$0.00		\$0.00
44000100	PAVEMENT REMOVAL		SY	81	\$25.0000	\$2,025.00	\$45.0000	\$3,645.00	\$48.4600	\$3,925.26		\$0.00		\$0.00		\$0.00
44000155	HMA SURF. REMOVAL		SY	16009	\$6.0000	\$96,054.00	\$4.6300	\$74,121.67	\$5.8400	\$93,492.56		\$0.00		\$0.00		\$0.00
44000500	CURB & GUTTER REM.		FT	914	\$20.0000	\$18,280.00	\$7.0000	\$6,398.00	\$33.1700	\$30,317.38		\$0.00		\$0.00		\$0.00
44000600	SIDEWALK REMOVAL		SF	2441	\$15.0000	\$36,615.00	\$5.0000	\$12,205.00	\$9.4000	\$22,945.40		\$0.00		\$0.00		\$0.00
60255500	ADJUST MANHOLE		EA	32	\$2,200.0000	\$70,400.00	\$1,000.0000	\$32,000.00	\$1,784.6900	\$57,110.08		\$0.00		\$0.00		\$0.00
60260100	ADJUST INLET		EA	4	\$2,000.0000	\$8,000.00	\$1,200.0000	\$4,800.00	\$1,191.6900	\$4,766.76		\$0.00		\$0.00		\$0.00
60261300	ADJ. INLET NEW TY11		EA	2	\$3,500.0000	\$7,000.00	\$2,100.0000	\$4,200.00	\$1,920.5500	\$3,841.10		\$0.00		\$0.00		\$0.00
60266800	ADJUST VALVE BOX		EA	2	\$750.0000	\$1,500.00	\$750.0000	\$1,500.00	\$769.4200	\$1,538.84		\$0.00		\$0.00		\$0.00
60603800	CURB & GUTTER 6,12		FT	1171	\$60.0000	\$70,260.00	\$80.0000	\$93,680.00	\$131.5800	\$154,080.18		\$0.00		\$0.00		\$0.00
6060440	CURB & GUTTER 6,18		FT	280	\$65.0000	\$18,200.00	\$80.0000	\$22,400.00	\$145.6500	\$40,782.00		\$0.00		\$0.00		\$0.00
67100100	MOBILIZATION		LS	1	\$40,000.0000	\$40,000.00	\$8,313.8700	\$8,313.87	\$37,218.4900	\$37,218.49		\$0.00		\$0.00		\$0.00
78009005	MUPM LINE 5"		FT	1240	\$3.5000	\$4,340.00	\$3.8300	\$4,749.20	\$3.7300	\$4,625.20		\$0.00		\$0.00		\$0.00
78009006	MUPM LINE 6"		FT	970	\$4.0000	\$3,880.00	\$4.5900	\$4,452.30	\$4.4700	\$4,335.90		\$0.00		\$0.00		\$0.00
78009012	MUPM LINE 12"		FT	956	\$8.0000	\$7,648.00	\$9.1900	\$8,785.64	\$8.9500	\$8,556.20		\$0.00		\$0.00		\$0.00
78009024	MUPM LINE 24"		FT	145	\$16.0000	\$2,320.00	\$18.3300	\$2,657.85	\$17.8500	\$2,588.25		\$0.00		\$0.00		\$0.00

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
X7010216	TRAFFIC CONTROL		LS	1	\$25,000.00	\$25,000.00	\$3,000.0000	\$3,000.00	\$11,760.00	\$11,760.00		\$0.00		\$0.00		\$0.00
Z0013798	CONST. LAYOUT		LS	1	\$17,000.00	\$17,000.00	\$2,500.0000	\$2,500.00	\$10,219.96	\$10,219.96		\$0.00		\$0.00		\$0.00
Total Bid:						As Read:										
						As Calculated:		\$645,400.83		\$958,984.28		\$0.00		\$0.00		\$0.00
						% Over/Under:		(28.61)%		6.08 %						

LAND OF LINCOLN CEO

CREATING ENTREPRENEURIAL
OPPORTUNITIES

September 15, 2024

Dear Mayor Welch,

Thank you for your continued support in bringing the transformational power of CEO to our community.

Your commitment and support over this last year has been invaluable. The Students and Alumni of Land of Lincoln CEO have greatly benefited from your support.

In our Post-Impact survey this year one student said *"CEO has given me the ability to support myself and follow my ambitions by placing me on the path to becoming an entrepreneur."*

In the 2023-2024 term LLCEO was able to:

- Increase community awareness among Gen Z Students by over 50%
- Experience record attendance of 18 at our "Get to Know CEO" Day
- Double the class size from 4 to 8 students for our 2024-2025 term
- Welcome new facilitator and business owner, Sarah Tomaszewski
- Add 2 new Advisory Board Members: Kelsi Edwards (Heartland) and Dirk Conrady (AG FS)

The 2024-25 term marks a very significant milestone for Land of Lincoln CEO, our 10th Year as a program!

Your financial commitment throughout these last ten years has brought us to this point, we are so excited to continue for another 10 years to come.

Mark your calendar for the evening of **Saturday, January 11th** as we celebrate this milestone together. Land of Lincoln CEO will host the ***Land of Lincoln CEO 10 Year Anniversary Gala*** where we look to honor your commitment as an Investor. More details to follow in October, watch the mail!

Thank you for partnering with us to help transform students and the community of Logan County. Your gift is helping turn the vision of creating lifelong local entrepreneurs into a reality.

With Thanks,



Land of Lincoln CEO, Investor Committee

Michelle Bauer

Rachael Judd

David Pickering

09/15/2024

Invoice Year 2024-2025

ATTN:

City of Lincoln

Tracy Welch
Mayor

Year	Commitment
1 of 3	\$1000.00

Return to:


Land of Lincoln
CEO
PO Box 23
Tremont, IL 61568
Attn: David Pickering

Due: October 15, 2024

Upon receiving the enclosed invoice, I have taken the following actions:

- My \$1,000 Pledge is included in the attached envelope
- My \$1,000 Pledge has been paid online at <https://ilprairiecf.org/land-of-lincoln-ceo>
- I am renewing my support for the 3-year period of 2025, 2026, & 2027 and have included a payment of \$3,000
- I have included an additional donation of \$ _____ to help celebrate 10 Years of Land of Lincoln CEO!

Thank you for being an Investor in the future entrepreneurs of Logan County!

Land of Lincoln CEO	Land of Lincoln CEO PO Box 23 Tremont, IL 61568	Info@llceo.org www.LLCEO.org	LAND OF LINCOLN 
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MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: September 24, 2024
RE: Website Design for City of Lincoln

Background:

The current website has served the city well, but it is in desperate need of modernization. Mayor Welch and Clerk Bateman met with representatives from PRYNT Digital to discuss our thoughts on an upgrade. PRYNT Digital then did an analysis of the website, and our request, and has presented this proposal. Given the amount of work that would be involved to design the website and migrate decades of historical data, we feel that this proposal is more than reasonable. Having PRYNT Digital design and serve as host of our website would also ensure a quicker response to future enhancements and upgrades and would be supporting a local business.

PRYNT Website Build:

Total (One-Time): \$16,275 (ACH / Check)

Hosting / Managed (Monthly): \$125/mo (Card on file)

- Website Hosting / Management
- AudioEye Intergration
- Membership Integration

***A 50% deposit is required to initiate the build.**

There are many benefits to redesigning your website, including:

- Improved user experience: A new design can make your website more accessible and improve navigation.
- Better security: You can incorporate the latest security measures to protect against hacking and malware attacks.
- Improved SEO: You can optimize your site performance with relevant keywords and ensure your content matches what users are searching for.
- Faster loading times: Faster page loading times can lead to an increased conversion rate.
- Responsive web design: A responsive design allows your website to adjust its layout, fonts, and images depending on the size of the viewing device.
- Stay current: You can stay current on the latest web design best practices and trends.

Requesting funding from Tech & Equipment 2023 Bond Expenditures # 43-0200-8865

Council Recommendation: To be placed on regular agenda October 7th, 2024.

PRYNT DIGITAL

PROJECT OVERVIEW

PRYNT Digital service to create a site for the City Of Lincoln that will allow for Redo the website so that users can easily find information regarding the city, we also will need a resource page accessed by city employees such as Code of Conduct, Handbooks, Guides, etc. We'll need a membership side with 20 or less logins) The agenda and minutes will be moved over to ECode. Then PRYNT will link Ecode to the landing page (if PRYNT needs to sort everything in Ecode we can but that isn't added into this pricing at the moment.) The site needs to be optimized for desktop, mobile, and tablet devices. This will also include a build-out of 77 pages and photography for the website.

Basic Website Design Features:

- Built from scratch
- Effectively tells the story of a client
- Responsively designed for all devices (Mobile, Desktop, Tablet, etc.)
- Integrates with social media pages, MailChimp, etc.
- Effectively describes client
- Uses Digital analytics to track efficacy
- Allows for redesign/reorganization of site navigation

Front-End User Interface (What Users Need to Be Able to Do):

- Contact the client with questions or issues
- Easily navigate or search through the site to find what they are looking for
- Sign up for their email list and find clients on social media

Back-End Functionalities (What Client Needs to Be Able to Do)

- Add private "site comments" to inform Web Developers of requested changes
- Receive notifications about website form fills

Beyond the basic features requested, we envision a site that:

- **Emphasizes Calls to Action:** Focused, direct calls to action that remove friction in key processes such as increasing time on the site.
- **Facilitates Use of Statistics and Analytics:** Metrics are key in determining the efficacy of any campaign. We provide an in-depth client Analytics dashboard.
- **Embraces Ergonomics:** Navigation, menus, links, aesthetics, and error management techniques born from the preferences and behaviors of client-unique users.
- **Allows for Social Integration:** Leverages businesses' social media presence through automatically updated integration between the site and social media channels.
- **Is Beyond Responsive:** Goes beyond simple responsiveness. With seamless integrations, custom device-by-device experiences, and a site optimized to inform, we will

create a website that informs and converts new customers.

KEY DESIGN FEATURES

Visual Storytelling to Capture and Captivate Audiences: We live in a visual culture, and our eyes are drawn to images, colors, and patterns, rather than words on a page. We will utilize the power of visual storytelling with photos and data visualization to communicate businesses' powerful stories, specials, upcoming events, and other key info with easily digestible and aesthetically pleasing pages that keep people's interest and, most importantly, make sales.

Contact and Communication: businesses' Newsletter signup will be available on the website "Footer," "Contact" page, and on select content pages.

Contact forms will be found on the "Contact" page, in addition to several other site pages. In addition to sending the selected client contact(s) an email notification about form fills. These forms (and their notification recipient) will be easily editable through the Editing Dashboard.

Security: The client website will include an SSL Certificate, a global standard security certificate that enables encrypted communication. This will improve the website and store's security, performance, and ranking on Google and other search engines.

Navigation: In addition to experience-oriented site navigation, a sitemap will be accessible through the site footer.

SEO OPTIMIZATION

The website will be optimized at the site level, page level, and by element. This includes (but is not limited to) metadata and optimized site headers, image ALT tags, Google Schemas, and more.

PROPOSED CUSTOM FEATURES

- No Custom Development Needed

SITE LAYOUT

This is our vision of the site's navigation upon "launch." there may be hidden pages created to accomplish some of the client's requested functionality.

- We'd keep the same format for the navigation layout

SITE BUILD TIMELINE

The custom development will take 5-6 Months to build. During this time, we will complete a full buildout of the website.

If PRYNT Digital is awaiting any crucial assets (descriptions, photos, copy, other content, etc.), this will delay the timing of our build, First Draft review, and other key milestones.

PROPOSED COST

Please see below the cost breakdown for the City Of Lincoln project. Once this project is launched as this project it will be hosted/managed through the PRYNT Digital dashboard.

City Of Lincoln

PRYNT Website Build:

Total (One-Time): \$16,275 (ACH / Check)

Hosting / Managed (Monthly): \$125/mo (Card on file)

- Website Hosting / Management
- AudioEye Intergration
- Membership Integration

***A 50% deposit is required to initiate the build**

Proposal valid for 30 days from 9/2/2024

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date set forth above.

PRYNT Digital, LLC

Signature: _____

Print Name: Cale West

Title: President/Founder

Customer:

Signature: _____

Print Name: _____

Title: _____

MEMORANDUM

TO: Mayor and City Council Members
FROM: Ashley Metelko, Administrative Assistant
MEETING DATE: September 24, 2024
RE: Economic Development Commission Grant Approvals

Background:

On September 20, 2024, the Economic Development Grant Commission met and approved the following applications:

STRUCTURAL GRANTS:

1. Community Action Partnership of Central Illinois – 1800 5th Street.

- Roof replacement
- Amount requested \$7,500.00

Amount approved by Economic Development Commission on Sept. 20, 2024: \$7,500.00

Council Recommendation: Place on Regular City Council Meeting Agenda for October 7, 2024.